

**Regular Meeting Minutes  
KING AND QUEEN COUNTY SCHOOL BOARD MEETING  
Central High School Auditorium  
King and Queen Court House, Virginia 23085  
Wednesday, July 20, 2022**

**Closed Session (2:30 pm) Regular Meeting (3:00 p.m.)**

The Regular Meeting of the King & Queen School Board was held on Wednesday, July 20, 2022 at 3:00 p.m. in the CHS Auditorium. The Closed Session preceded the meeting in the CHS Library at 2:30 p.m.

Celestine Gaines, Board Chair, called the meeting to order at 2:30 p.m. The following members were present as indicated by roll call:

Celestine Gaines, Board Chair  
Howard Hill, Vice Chair – Called in by phone during Open Session at 3:23 p.m. to vote  
on Dr. Carter's contract  
Shannon Amos, Board Member  
Harwood Hall, Board Member  
Brenda Lee, Board Member

Also present:  
Dr. Carol B. Carter, Superintendent  
Emma Hundley, Board Clerk

Members absent:  
Howard Hill, Vice Chair (out of town)

**CLOSED SESSION**

Ms. Gaines called for a motion to enter into closed session at 2:35 p.m. Ms. Hall moved to enter into Closed Session to discuss under Subsection (A) (1) Personnel Recommendations, (A) (2) Discipline, (A) (7) Legal. Ms. Lee seconded the motion. The motion carried as indicated by voice vote; 4 ayes, 0 nays.

**RECONVENE TO OPEN SESSION, CERTIFICATION, ROLL CALL.**

At: 3:19 p.m., Ms. Gaines called for a motion to reconvene to open session. Mrs. Amos moved to reconvene to open session and Ms. Hall seconded. The voice vote was as follows: 4 ayes, 0 nays.

Ms. Gaines asked for a motion to certify Closed Session. Ms. Hall so moved. Ms. Gaines read the following:

*Ms. Hall made a motion that WHEREAS, the King and Queen School Board convened a Closed Session on July 20, 2022 pursuant to an affirmative recorded vote and in accordance with the provisions of the Freedom of Information Act (FOIA), and WHEREAS, Section 2.2-3712 of the Code of Virginia requires certification by the School Board that such closed meeting was conducted in conformity with Virginia Law. NOW, THEREFORE BE IT RESOLVED that the King and Queen School Board hereby certifies that to the best of each member's knowledge, (a) any public business matters lawfully exempted from open meeting requirements under FOIA and (b) only such business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting.*

Ms. Gaines asked for a second. Mrs. Amos seconded the motion. The unanimous voice vote approved the motion to certify; 4 ayes, 0 nays.

Ms. Gaines asked the Board Clerk to certify closed session. Roll Call to certify was as follows: Amos; Certify Gaines; Certify Hall; Certify Lee; Certify

Ms. Gaines asked if there were any motions from Closed Session. Ms. Hall moved to extend Dr. Carol B. Carter's contract by 2 (two) years. Mrs. Amos seconded. Mr. Hill was called in to vote on Dr. Carter's contract. The Roll Call vote was as follows: (4 ayes, 1 nay) and showed the motion carried: Amos; aye Gaines; aye Hall; aye Hill: aye Lee; nay

## **PLEDGE OF ALLEGIANCE**

Ms. Gaines asked everyone to stand, and she led The Pledge of Allegiance.

## **ADOPTION OF AGENDA**

Ms. Gaines called for a motion to adopt the agenda. Mrs. Amos moved to adopt the agenda and Ms. Hall seconded. The motion carried by unanimous voice vote; 4 ayes, 0 nays.

## **PRESENTATIONS**

Dr. Carter called Mrs. Jennifer Perry forward to present 2022-2023 KQPS Professional Development Plan. She reported that new resources have been received and will be used by administrators for professional development.

The Updated Mitigation Plan (1<sup>st</sup> draft) was in each Board members' Board book. Mrs. Perry presented a brief overview of the document.

Dr. Carter called on Mr. David Copsmith to give an update on the Central High School Track. Mr. Copsmith shared pictures of the completed track.

## **SCHOOL BOARD MEMBER AND SUPERINTENDENT COMMENTS**

Ms. Gaines called on the Board members and Dr. Carter for Comments.

Board members thanked the staff members for the updates and everyone for their hard work and dedication.

## **CONSENT AGENDA**

Ms. Gaines called for a motion to approve the consent agenda. Ms. Lee said she was not at the School Board meeting on June 15, 2022 because of a doctor's appointment. Dr. Carter stated that the minutes of that meeting would include that information. Ms. Hall moved to approve the June 15, 2022 minutes. Mrs. Amos seconded the motion. The motion carried as indicated by Roll call vote; 3 ayes, 1 nay     Amos: aye     Gaines; aye     Hall; aye     Lee; nay

Ms. Gaines called for a motion to approve the rest of the consent agenda. Mrs. Amos so moved. The motion carried as indicated by Roll call vote; 4 ayes, 0 nays. Amos: aye     Gaines; aye     Hall; aye     Lee; aye

The consent agenda included the following;

Approval of minutes: Work Session – June 9, 2022; Regular Meeting - June 15, 2022; Special Meeting – June 21, 2022; Special Meeting – June 30, 2022

Next Meeting Dates: Regular Meeting, August 17, 2022 (7:00 p.m.) Closed Session (6:00 p.m.)

Payment of 1<sup>st</sup> batch of Bills, and Payment of 2<sup>nd</sup> batch of Bills

Personnel Report

The Personnel Report is as follows:

Resignations: Lauren Jenkins, SPED Teacher, LMES

Terminations: Lindsey Edwards, Teacher KQES

Appointments:

Administrative; Meredith Kesling, Assistant Principal, KQES

Teachers: KQPS GROW YOUR OWN; Yolanda Johnson, SPED, Support Professional, KQES; Carmen McGhee, SPED Support Professional, LMES; Cassie Hurley, Instructional Support Professional, KQES

Support Staff:

Nichole Dean, Library Specialist; Cavia Washington, Para, LMES; Tabitha Fortune, Para, LMES; Julia Martin, Car Driver, Division-wide; Barbara Muse, Car driver, Division-wide

Position Changes:

Deborah Carter, From Library Para to Library Specialist;  
Kyla Washington, From Para KQES to Para LMES

## ACTION ITEMS

Ms. Gaines called for a motion to approve the School Food Appropriation. Mrs. Amos so moved and Ms. Hall seconded. Roll Call vote was as follows: Amos: aye Gaines; aye Hall; aye Lee; aye

Ms. Gaines called for motion to approve the JROTC split tuition rate at 80/20 percent. Dr. Carter informed the Board that Essex is sending 17 students for JROTC next year and Middlesex is sending 10 students. Tuition will remain at \$3000, with 80% going to the JROTC program and 20% going to the operating expense. Mrs. Amos so moved and Ms. Hall seconded. The Roll Call vote was as follows and showed the motion carried: Amos: aye Gaines; aye Hall; aye Lee; aye

Ms. Gaines asked the Board members if they wanted to vote on the VSBA policies as a whole. Ms. Hall so moved and Ms. Amos seconded. The Voice Vote was as follows: 4 ayes, 0 nays.

1. AC - Nondiscrimination
2. BBFA - Conflict of Interests & Disclosure of Economic Interests
3. BDA - Regular School Board Meetings
4. BDCA - Calling & Certification of Closed Meetings
5. BDDC - Agenda Preparation & Dissemination
6. BDDG - Minutes
7. BDD - Electronic Participation in Meetings from Remote Locations
8. CLA- Reporting Acts of Violence & Substance Abuse
9. CM - School Division Annual Report
10. EBB - Threat Assessment Teams
11. EB - School Crisis, Emergency Management & Medical Emergency Response Plan
12. EEAD - Special Use of School Buses
13. EFB - Food Services
14. IC/ID - School Year/School Day
15. IEC – Bill of Rights of the Constitution of The United States
16. IE - Moment of Silence
17. IF - Curriculum Development & Adoption
18. IGAE/IGAF - Health Education/Physical Education
19. IGAG - Teaching About Drugs, Alcohol & Tobacco
20. IGAH – Family Life Education
21. IGAJ – Driver Education
22. IJD-College & Career Readiness
23. JED - Student Absences/Excuses/Dismissals
24. JFB - Student Involvement in Decision Making
25. JFCB - Sportsmanship, Ethics, & Integrity
26. JHCB - Student Immunizations
27. JHCE - Recommendation of Medication by School Personnel
28. JRCA - School Service Providers' Use of Student Personal Information
29. KBA - Requests for Public Records

- 30. KBA-E – Rights & Responsibilities
- 31. KBA-R - Requests for Public Records
- 32. KLB – Public Complaints About Learning Resources
- 33. KNAJ – Relations with Law Enforcement Authorities
- 34. DJ-R – Purchasing Regulations

## **FUTURE ACTION ITEMS**

Future Action Items include School Faith Groups, 2022-2023 Professional Development Plan, and the Updated Mitigation Plan.

## **ADJOURNMENT**

At 3:55 p.m., Ms. Gaines called for a motion to adjourn. Mrs. Amos so moved and Ms. Gaines declared the meeting adjourned.

There were 19 people in attendance.

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Celestine Gaines, Board Chair

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Emma Hundley, Board Clerk