

REGULAR MEETING OF THE BOARD OF DIRECTORS

*Tuesday, September 25, 2018 ~ 5:00 p.m.*

Ridgefield High School Room 311

*AGENDA: Revised*

- I. CALL TO ORDER  
*Our Purpose ~ Ridgefield School District aspires to be the state's premier district, leveraging strong community partnerships to provide each student personalized learning experiences, opportunities, and skills that ensure success and unlimited possibilities.*
- II. FLAG SALUTE
- III. CHANGES OR ADDITIONS TO THE AGENDA – Action
- IV. CONSENT AGENDA – Action
  - A. Approve Board Minutes
    - 1) Regular Meeting on September 11, 2018
  - B. Approve Personnel Report
  - C. Approve Warrants
  - D. Monthly Donations
- V. REPORTS – Information Only / No Action
  - A. Superintendent – Dr. Nathan McCann
    - 1) Choice Transfer Request Update
    - 2) Union Ridge Elementary School Improvement Plan – Kelly Macdonald
    - 3) South Ridge Elementary School Improvement Plan – Jill Neyenhouse
    - 4) Sunset Ridge Intermediate School Improvement Plan – Todd Graves
  - B. Board Members
- VI. PUBLIC COMMENT – Agenda / Non Agenda Items
- VII. OLD BUSINESS – Action

Nona
- VIII. NEW BUSINESS – Action
  - A. Approve Capital Improvement Projects Modification Request for New 5-8 Schools dated 09/21/18
  - B. Approve Capital Improvement Projects Modification Request for RHS – Addition/Remodel dated 09/21/18
  - C. Approve Increase Procurement Card Limit by \$100,000
  - D. Approve Resolution No. 2018-2019-001 Declaration of Surplus Property
  - E. Hear First Reading Revision of Board Policy No. 2190 Highly Capable Program
  - F. Hear First Reading Revision of Board Policy No. 3240 Student Conduct Expectations and Reasonable Sanctions
  - G. Hear First Reading Revision of Board Policy No. 3413 Student Immunization and Life Threatening Health Conditions
  - H. Hear First Reading Revision of Board Policy No. 3416 Medication at School
- IX. ADJOURNMENT



**Board Agenda Item**

Agenda Item Number:  Meeting Date:

Item:

Submitted By:

Will Be Presented By:

- A. Approve Board Minutes
  - 1) Regular Meeting on September 25, 2018
- B. Approve Personnel Report
- C. Approve Warrants
- D. Monthly Donations

Recommended Action:

Approve	Disapprove	Table	No Action Required
XXX			

Department Head:  Superintendent:

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS**

CALL TO ORDER – The regular meeting of the Board of Directors of the Ridgefield School District was called to order by President Scott Gullickson at 5:00 p.m. on **Tuesday, September 11, 2018** in room 311, at Ridgefield High School, 2630 S. Hillhurst Road, Ridgefield, Washington. The purpose of the meeting was to conduct regular monthly business.

Voting Members Present: Scott Gullickson, Emily Enquist, Becky Greenwald, Steve Radosevich, and Joe Vance  
 Voting Members Absent: None  
 Others Present: Dr. Nathan McCann, Chris Griffith, Paula McCoy, Dr. Michael Baskette, Geoff Varney, Mike Lee, Bonnie Harris, and one visitor.

FLAG SALUTE

CHANGES OR ADDITIONS TO THE AGENDA – Action

Administration requested Agenda Item VIII. B. 1) Approve Collective Bargaining effective date be corrected to September 1, 2018 through August 31, 2021. Motion was made by Director Becky Greenwald, Board approve the consent agenda change as presented, seconded by Director Joe Vance. There was no discussion. All members voted in favor of the motion. Motion carried.

CONSENT AGENDA – Action

Approve Board Minutes  
 1) Regular Meeting on August 14, 2018  
 Approve Personnel Report  
 Monthly Donations  
 Approval of General Fund/ASB Fund/Capital Projects Fund/Payroll Warrants; The written report was provided:

		Warrant / Micr Numbers			Warrant	Issue	Authorization
Fund					Date	Amount	Number
General Fund - #6134							
Payroll							
Warrant Numbers		122439	-	122445			
Micr Numbers		128514	-	128520	8/31/2018	\$ 10,710.03	W-08312018-38
	Electronic Transfer:					\$ 947,429.14	
	Total payroll amount: (*includes payroll vendors)	\$1,632,905.07					
Warrant Numbers		108420	-	108453			
Micr Numbers		128593	-	128626	8/31/2018	\$ 674,765.90	W-09032018-2
Accounts Payable							
Warrant Numbers		108361	-	108419			
Micr Numbers		128530	-	128588	8/31/2018	\$ 574,863.56	W-08312018-54
Warrant Numbers		108454	-	108454			
Micr Numbers		128627	-	128627	9/7/2018	\$ 3,000.00	W-09072018-9
Warrant Numbers		108455	-	108455			
Micr Numbers		128629	-	128629	9/7/2018	\$ 250.00	W-09072018-11

Regular Board Meeting Minutes  
 09.11.18  
 Page 1 of 4



Warrant Numbers		108456	-	108482				
Micr Numbers		128630	-	128656	9/12/2018	\$	95,429.33	W-09122018-1
Warrant Numbers		108483	-	108483				
Micr Numbers		128663	-	128663	9/7/2018	\$	2,361.84	W-09072018-12
Warrant Numbers		108484	-	108491				
Micr Numbers		128667	-	128674	9/12/2018	\$	11,392.01	W-09122018-4
Warrant Numbers		108492	-	108492				
Micr Numbers		128677	-	128677	9/12/2018	\$	5,553.21	W-09122018-7
	Electronic transfer for payment of comp tax					\$		
<b>Sub-Total of Accounts Payable</b>						\$	<b>1,367,615.85</b>	
<b>ASB - #6158</b>								
Warrant Numbers		19823	-	19826				
Micr Numbers		128589	-	128592	8/31/2018	\$	2,187.95	W-08312018-56
Warrant Numbers		19827	-	19828				
Micr Numbers		128664	-	128665	9/12/2018	\$	1,657.85	W-09122018-5
Warrant Numbers		19829	-	19830				
Micr Numbers		128675	-	128676	9/12/2018	\$	1,657.85	W-09122018-6
	Electronic Transfer for payment of comp tax:					\$		
<b>Sub-Total of ASB Payable</b>						\$	<b>5,503.65</b>	
<b>Capital Projects-1(Bond)</b>						\$		
<b>Capital Projects-State Match</b>						\$	646,941.12	
<b>Capital Projects - #6135-3 (Bond)</b>						\$		
<b>Capital Projects - #6135I (Impact)</b>						\$	9,800.05	
<b>Capital Projects-#6135</b>						\$		
Warrant Numbers		2421	-	2429				
Micr Numbers		128521	-	128529	8/31/2018	\$	567,616.87	W-08312018-52
Warrant Numbers		2430	-	2435				
Micr Numbers		128657	-	128662	9/12/2018	\$	89,124.30	W-09122018-3
Warrant Numbers			-					
Micr Numbers			-			\$		
	Electronic Transfer for payment of comp tax:					\$		
<b>Sub-Total of Capital Projects Payable</b>						\$	<b>656,741.17</b>	
<b>Private Purpose Fund - #6178</b>								
Warrant Numbers		119	-	119				
Micr Numbers		128628	-	128628	9/7/2018	\$	750.00	W-09072018-10
Warrant Numbers		120	-	120				
Micr Numbers		128666	-	128666	9/12/2018	\$	354.49	W-09122018-2
<b>Sub-Total of Private Purpose Payables</b>							<b>1,104.49</b>	
<b>Transportation Vehicle Fund- #6198</b>								
Warrant Numbers			-					
Micr Numbers			-			\$		

Motion was made by Director Becky Greenwald, Board approve the consent agenda, seconded by Director Joe Vance. There was no discussion. All members voted in favor of the motion. Motion carried.

Regular Board Meeting Minutes

09.11.18

Page 2 of 4

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REPORTS – Information

Superintendent –Dr. Nathan McCann

- 1) Back to School Update
- 2) Experience Ridgefield
- 3) Financial Update – Paula McCoy

Board Members

Various Board members commented on activities and events taking place in the school district and community.

PUBLIC COMMENT – Agenda / Non Agenda Items

- 1) Rheta Rubenstein, community patron, shared her comments with regard to a contract.

OLD BUSINESS – Action

Approve Second Reading New Board Policy No. 2125 Sexual Health Education

Motion was made by Director Becky Greenwald, Board approve second reading for revision of Board Policy No. 2125 Sexual Health Education, seconded by Director Joe Vance. There was no discussion. All members voted in favor of the motion. Motion carried.

Approve Second Reading Revision of Board Policy No. 3416 Medication at School

Motion was made by Director Becky Greenwald, Board approve second reading for revision of Board Policy No. 3416 Medication at School, seconded by Director Joe Vance. There was no discussion. All members voted in favor of the motion. Motion carried.

Approve Second Reading Revision of Board Policy No. 5010 Nondiscrimination and Affirmative Action

Motion was made by Director Becky Greenwald, Board approve second reading for revision of Board Policy No. 5010 Nondiscrimination and Affirmative Action, seconded by Director Joe Vance. There was no discussion. All members voted in favor of the motion. Motion carried.

Approve Second Reading Revision of Board Policy No. 5406 Leave Sharing

Motion was made by Director Becky Greenwald, Board approve second reading for revision of Board Policy No. 5406 Leave Sharing, seconded by Director Joe Vance. There was no discussion. All members voted in favor of the motion. Motion carried.

NEW BUSINESS – Action.

Approve Memorandum of Understanding between Ridgefield School District and Ridgefield Classified Association Regarding Compensation for 2018-2019 School Year

Motion was made by Director Becky Greenwald, Board approve Memorandum of Understanding between Ridgefield School District and Ridgefield Classified Association Regarding Compensation for 2018-2019 School Year, seconded by Director Joe Vance. There was no discussion. All members voted in favor of the motion. Motion carried.

Approve Collective Bargaining Agreement between Ridgefield School District and Ridgefield Education Association effective September 1, 2018 through August 31, 2021

Motion was made by Director Becky Greenwald, Board approve Collective Bargaining Agreement between Ridgefield School District and Ridgefield Education Association effective September 1, 2018 through August 31, 2021, seconded by Joe Vance. There was no discussion. All members voted in favor of the motion. Motion carried.

Approve Modified Academic District Calendar for 2018-2019 School Year

Motion was made by Director Becky Greenwald, Board approve Modified Academic District Calendar for 2018-2019 School Year, seconded by Joe Vance. There was no discussion. All members voted in favor of the motion. Motion carried.

Approve Agreement for Services Project between Ridgefield School District and Kittelson & Associates

Motion was made by Director Becky Greenwald, Board approve Agreement for Services Project between Ridgefield School District and Kittelson & Associates, seconded by Joe Vance. There was no discussion. All members voted in favor of the motion. Motion carried.

Regular Board Meeting Minutes

09.11.18

Page 3 of 4



Approve Invoice for Services between Ridgefield School District and United Schools Insurance Program  
 Motion was made by Director Becky Greenwald, Board approve invoice for services between Ridgefield School District and United Schools Insurance Program, seconded by Joe Vance. There was no discussion. All members voted in favor of the motion. Motion carried.

EXECUTIVE SESSION – Information/No Action

President Scott Gullickson announced that the Board would hold an executive session for 20-30 minutes for the purpose to discuss the performance of public employee pursuant to RCW 42.30.1100(1)(g) – superintendent’s evaluation and contract. President Gullickson further announced that the executive session would continue for an additional 20 minutes.

RESUME REGULAR MEETING

The executive session concluded at 6:20 pm. Motion was made by Director Becky Greenwald, Board approved the approve the superintendent’s evaluation and contract as presented, seconded by Director Joe Vance. All members voted in favor of the motion. Motion carried.

ADJOURN REGULAR MEETING

There being no further business to come before the Board, President Scott Gullickson adjourned the regular meeting at 6:21 p.m.

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Scott Gullickson, President  
 Becky Greenwald, Vice-President

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Bonnie Harris, Executive Secretary  
 to the Superintendent

Approved by the Board of Directors: September 25, 2018



## PERSONNEL ACTION

**TO:** Dr. Nathan McCann, Superintendent  
**FROM:** Jodi Fontyn, Human Resources Specialist  
**RE:** Personnel Action

**REVISED DATE:** 09/20/2018  
**BOARD DATE:** 09/25/2018

### **CERTIFIED/CLASSIFIED:**

NAME	JOB TITLE	LOCATION	REASON
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**HIRE:**  
 David Jacobson                      ELA/SS Teacher                      VRMS                      Resignation replacement  
 Carolyn Pickering                      3rd/4th Blended Teacher                      URES                      Added position  
 Erin Akin                      Special Ed Para Class II                      VRMS                      Resignation replacement

**RESIGNATION/RETIREMENT:**  
 Krista Gruber                      Para Class II - LAP/Title                      SRES                      Resignation

**LEAVE OF ABSENCE:**  
 None

**RELEASE FROM CONTRACT:**  
 None

**NONRENEWAL OF PROVISIONAL CONTRACT:**  
 None

**SUPPLEMENTAL CONTRACTS:**  
 See Attached

### **EXTRACURRICULAR:**

NAME	JOB TITLE	LOCATION	REASON
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**HIRE:**  
 Bob Meek                      Asst Football Coach                      VRMS                      Added position  
 Sarah Kaufman                      Asst Soccer .25 FTE                      RHS                      Resignation replacement  
 Kara Klaus                      Asst Soccer .75 FTE                      RHS                      Resignation replacement

**RESIGNATION:**  
 Gregg Ford                      Head Girls Basketball Coach                      VRMS                      Resignation

**COUNSELORS:**

Heather Westbrook	5 Days
David Payette	5 Days
Nikki Dunn	5 Days
Amber Lutes	5 Days
Kayla Mitchell	6 Days
Joshua Cornwell	6 Days
Tatsuya Kee	11 Days
Monica DeShazer	11 Days

**WORKING PREP PERIOD:**

Chris Shipp	.1 Sem 1 only
Austin Beil	.1 Sem 1 only
Nick Veys	.1 Sem 2 only
Brooke Bray	.2 Sem 1 & 2
Laura Gutierrez	.2 Sem 1 & 2
Lacey Jones	.2 Sem 1 & 2
Elena Kuzmenko	.2 Sem 1 & 2

**TOSAs:**

Deb Ortner	7 Days
Paul Hamann	7 Days

**CTE:**

Andrea Reinertson	7 Days - DECA
Shannon Hemrich	7 Days - HOSA
Chris Shipp	7 Days - Skills USA
Steve Rinard	7 Days - Robotics RHS
Nam Nyugen	3.5 Days - Robotics VRMS
Tylor Hankins	3.5 Days - Robotics VRMS

**RHS:**

Corynn Fiechtner	5 Days - ASB Leadership	
Stefanie Foster	.5 Frosh Mentor	\$499
Tami Hoodenpyl	.5 Frosh Mentor	\$499
Charlie Greggerson	Band	\$6,600
Bob Meek	Vocal (incl Jazz Choir)	\$4,785
Kaitlyn Etter	Play/Musical Production	\$6,504
Aziza Mansuri	Play/Musical Asst	\$3,252
Charlie Greggerson	Musical Orchestra Conductor	\$2,200
Tami Hoodenpyl	Honor Society Advisor	\$998
Corynn Fiechtner	Freshman Class Advisor	\$550
Corynn Fiechtner	Sophomore Class Advisor	\$750
Kara Breuer	Sophomore Class Advisor	\$750
Corynn Fiechtner	Junior Class Advisor	\$1,100
Chris Shipp	Junior Class Advisor	\$1,100
Corynn Fiechtner	Senior Class Advisor	\$1,100
Stefanie Foster	Senior Class Advisor	\$1,100
Jeff Brink	Robotics Club	\$1,500
David Dennett	World Language Club	\$500
Mark Cook	Yearbook Advisor	\$3,960

**SPECIAL ED:**

Anita Tenold	IEP Online Trainer/Mentor	\$3,000
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**SUNSET RIDGE:**

Stephanie Bloom	Instrumental Music	\$ 1,210.00
Bobbe Whetsell	Vocal Music	\$ 1,210.00
Amanda Burgess	Cispus Coordinator	\$1,300 + 2 days
Laurie Pritchard	Cispus Coordinator	\$1,300 + 2 days



**RIDGEFIELD SCHOOL DISTRICT #122**

Warrant Info

Date: 9/25/2018  
 To: Ridgfield School District Board of Directors  
 From: Lisa McGhee Accounting/Fiscal Clerk  
 Subject: Request for Warrant Authorization



Fund	Warrant / Micr Numbers	Warrant Date	Issue Amount	Authorization Number
<b>General Fund - #6134</b>				
<b>Payroll</b>				
Warrant Numbers	-			
Micr Numbers	-		\$	
Electronic Transfer:				
Total payroll amount: (*includes payroll vendors)	\$0.00		\$	
Warrant Numbers	-			
Micr Numbers	-		\$	
<b>Accounts Payable</b>				
Warrant Numbers	108493 - 108493			
Micr Numbers	128678 - 128678	9/10/2018	\$ 1,699.00	W-09102018-3
Warrant Numbers	108494 - 108499			
Micr Numbers	128686 - 128686	9/17/2018	\$ 29,657.72	W-09172018-5 ACCRUAL
Warrant Numbers	108500 - 108502			
Micr Numbers	128691 - 128671	9/18/2018	\$ 10,321.42	W-09182018-7
Warrant Numbers	108503 - 108564			
Micr Numbers	128715 - 128776	9/26/2018	\$ 216,427.46	W-09262018-5 ACCRUAL
Warrant Numbers	-			
Micr Numbers	-		\$	
Electronic transfer for payment of comp tax				
			\$	
<b>Sub-Total of Accounts Payable</b>			<b>\$ 258,105.60</b>	
<b>ASB - #6158</b>				
Warrant Numbers	19831 - 19831			
Micr Numbers	128680 - 128680	9/17/2018	\$ 608.61	W-09172018-4 ACCRUAL
Warrant Numbers	19832 - 19832			
Micr Numbers	128688 - 128688	9/18/2018	\$ 362.91	W-09182018-6
Warrant Numbers	19833 - 19844			
Micr Numbers	128703 - 128714	9/26/2018	\$ 5,943.28	W-09262018-4 ACCRUAL
Electronic Transfer for payment of comp tax:				
			\$	
<b>Sub-Total of ASB Payable</b>			<b>\$ 6,914.80</b>	
<b>Capital Projects-1(Bond)</b>				
<b>Capital Projects-State Match</b>				
<b>Capital Projects - #6135-3 (Bond)</b>				
<b>Capital Projects - #6135I (Impact)</b>				
<b>Capital Projects-#6135</b>				
Warrant Numbers	2436 - 2436			
Micr Numbers	128679 - 128679	9/17/2018	\$ 161.67	W-09172018-3 ACCRUAL
Warrant Numbers	2437 - 2437			
Micr Numbers	128687 - 128687	9/17/2018	\$ 1,304.51	W-09182018-5
Warrant Numbers	2438 - 2438			
Micr Numbers	128693 - 128702	9/26/2018	\$ 3,456,708.45	W-09262018-3 ACCRUAL
Electronic Transfer for payment of comp tax:				
			\$	
<b>Sub-Total of Capital Projects Payable</b>			<b>\$ 3,458,174.63</b>	
<b>Private Purpose Fund - #6178</b>				
Warrant Numbers	121 - 121			
Micr Numbers	128692 - 128692		\$ 30.00	W-09262018-2 ACCRUAL
Warrant Numbers	-			
Micr Numbers	-		\$	
<b>Sub-Total of Private Purpose Payables</b>			<b>30.00</b>	
<b>Transportation Vehicle Fund- #6198</b>				
Warrant Numbers	-			
Micr Numbers	-		\$	

As of this date September 25th, 2018 THE BOARD, by a \_\_\_\_\_ vote.  
 Voted to approve the Funds listed above for payment.

Secretary, Board of Directors \_\_\_\_\_ Director  
 President, Board of Directors \_\_\_\_\_ Director  
 Vice President, Board of Directors \_\_\_\_\_ Director

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of September 25, 2018, the board, by a \_\_\_\_\_ vote, approves payments, totaling \$1,699.00. The payments are further identified in this document.

Total by Payment Type for Cash Account, SEA 1ST:  
Warrant Numbers 108493 through 108493, totaling \$1,699.00

Secretary \_\_\_\_\_ Board Member \_\_\_\_\_

Board Member \_\_\_\_\_ Board Member \_\_\_\_\_

Board Member \_\_\_\_\_ Board Member \_\_\_\_\_

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
108493	BLACK HOUSE VENTURES, INC.	09/10/2018	5666	Experience Ridgefield Event 09.08.18	501800007	1,699.00	1,699.00

1 Computer Check(s) For a Total of 1,699.00

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	1,699.00
Total For	1	Manual, Wire Tran, ACH & Computer	Checks	1,699.00
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	1,699.00

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of September 25, 2018, the board, by a \_\_\_\_\_ vote, approves payments, totaling \$29,657.72. The payments are further identified in this document.

Total by Payment Type for Cash Account, SEA 1ST:  
Warrant Numbers 108494 through 108499, totaling \$29,657.72

Secretary \_\_\_\_\_ Board Member \_\_\_\_\_  
Board Member \_\_\_\_\_ Board Member \_\_\_\_\_  
Board Member \_\_\_\_\_ Board Member \_\_\_\_\_

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
108494	Vendor Continued Void	09/17/2018					0.00
108495	Vendor Continued Void	09/17/2018					0.00
108496	Vendor Continued Void	09/17/2018					0.00
108497	Vendor Continued Void	09/17/2018					0.00
108498	Vendor Continued Void	09/17/2018					0.00
108499	BMO MASTERCARD	09/17/2018	0011	BMO Order - Office Supplies & Teacher Strengths Finder Books	1021700352	1,039.70	29,657.72
			0011	PETERSEN Modway Veer Drafting Stool-Chair (Black) for Tudor/Lehto - BMO (Petersen's)	1021700349	288.32	
			0011D	Miscellaneous Office Supplies - Not to exceed \$500.00 (BMO/Petersen)	1021700356	362.67	
			0011E	1/2 Sized Poster Boards (white) & Certificate Paper for 500+ - BMO (Petersen)	1021700357	187.18	
			0011F	2 Dania Desks - Venge Sit & Stand & 2 Ritzo 3-drawer Mobile Pedestal - Tudor/Lehto BMO (Palmer's Card)	1021700350	129.00	
			1173	CONVOCAATION	0	268.66	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				SUPPLIES			
1173	HARRIS			LUNCH ORDERS FOR	501700814	123.20	
				BARGAINING			
				COMMITTEE			
1261	MCCANN			CONVOCATION	0	61.69	
				SUPPLIES			
1897	COCHRAN			SUMMER CLASS	501700667	74.40	
				SUPPLIES			
1924				Spudder Day	1021700355	2,583.17	
				T-Shirts			
				(BMO/Christen)			
1924	PALMER			2 Dania Desks -	1021700350	1,426.55	
				Venge Sit & Stand			
				& 2 Ritzo			
				3-drawer Mobile			
				Pedestal -			
				Tudor/Lehto BMO			
				(Palmer's Card)			
1924B				SHIRTS FOR NEW	0	231.00	
				STAFF			
2222	GAYLORD			MAINTENANCE,	0	2,729.17	
				GROUND, AND RORC			
				SHELTER			
2709				TECH SUPPLIES	501700704	71.32	
2709	VARNEY			TECH SUPPLIES	501700704	945.13	
2709B				Monoprice Cables	501700807	91.26	
				and Plugs			
2712	BABIEN			Gen Funds	1031700163	866.04	
				2017/2018			
				Secretary's			
				P-Card *Not to			
				exceed \$500.00			
2904				BREAKFAST/SNACKS	501700793	107.74	
				FOR BARGAINING			
				COMMITTEE			
2904 B				CONVOCATION	0	8.66	
				SUPPLIES			
2904	CREDIT			CREDIT FOR	501700781	-30.00	
				DELIVERY FEE			
2904	GRIFFITH			CONVOCATION	501700788	23.84	
				SUPPLIES - STAR			
				STENCIL AND ICE			
				CREAM HATS			
2904C				BUSINESS CARDS	501700789	16.24	
2904D				INDUCTION	501700802	107.11	
				SUPPLIES			
2904E				BREAKFAST/SNACKS	501700815	17.99	
				FOR BARGAINING			
				COMMITTEE			
3106	NEYENHOUSE			Gen Funds	1031700159	672.05	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				2017/2018 BMO-P-Card Neyenhouse *Not to Exceed \$1000*			
3471	ENOS			COMMUNICATION	501700256	60.39	
				SUPPLIES			
4490	BRINSON			GROUNDS	0	176.56	
				EQUIPMENT/SUPPLIES AND PIZZA LUNCHEON			
5430				HI-CAP BOOKS	5001700073	1,516.73	
5430 C				DISPUTED CHARGES	3101700153	-52.00	
				CONCERNING HAWTHORNE SUITES IN KANSAS CITY. INSECT PROBLEM			
5430	GOULD			ROOM TAX AND	3101700171	141.00	
				DEPOSIT FROM THE DAVENPORT GRAND IN SPOKANE FOR CONFERENCE AND LYFT RIDE			
5430B				HI CAP BOOKS	501700813	460.98	
5453				BUILDING/PRINCIPAL SUPPLIES	0	263.11	
6698	ANDERSON			Gen Funds	1031700160	17.29	
				2017/2018 BMO-P-Card Gena Colon *Not to exceed \$1000*			
6902	ALLEN A			Food for Tri-day	1021700354	84.54	
				(not to exceed \$200.00) - (BMO/Allen)			
6902	ALLEN GF			Food for Tri-day	1021700354	39.75	
				(not to exceed \$200.00) - (BMO/Allen)			
6902	ANDRINGA GF			Fast Signs - Banners for around Campus (BMO Allen)	1021700353	5,136.53	
6902	GF			Additional Banners for Campus - BMO (Andringa)	1021700360	729.80	
7014				LUNCH ORDERS FOR BARGAINING COMMITTEE	501700814	81.22	
7014	TAYLOR			LUNCHESES FOR	501700800	148.15	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				BARGAINING COMMITTEE			
7014B				CONVOCATION POSTER	501700806	65.04	
7075	MACDONALD			BUILDING/CLASSROOM SUPPLIES FOR UNION RIDGE	0	752.36	
8189				SUPPLIES FOR CLASSROOMS/LUNCHEO NS	0	853.32	
8189	SMITH			Assurance Day T-Shirts	1051700107	1,311.64	
8189B				TEACHING SUPPLIES	0	137.43	
8197	GRAVES			Gen Funds 2017/2018 Principal's P-card *Not to exceed \$1000.00	1031700162	104.05	
8757	POPPERT			BUDDY BENCHES FOR THE RFRC	501700775	176.96	
9344				Protocols, etc.	2101700146	462.00	
9344	BASKETTE			Protocols, etc.	2101700146	1,081.38	
9344B				Accommodations and parking while attending WASA SpEd conference	2101700141	558.12	
9344C				DINNER FOR BARGAINING TEAM	501700799	168.42	
9344D				Hotel Accommodations while attending Micro-credential Grant kick-off, Seattle, WA	2101700144	676.16	
9344F				Misc. BMO purchases	2101700152	1,917.69	
9344G				Misc. BMO purchases	2101700152	73.90	
9344H				DINNER FOR BARGAINING TEAM	0	71.00	
9344I				TESTING MATERIALS AND SUPPLIES	0	-33.75	
9916	CAIN			Webcam and Keyboard for Conference Room (RHS)	501700798	75.86	

6 Computer Check(s) For a Total of 29,657.72

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	6	Computer	Checks For a Total of	29,657.72
Total For	6	Manual, Wire Tran, ACH & Computer	Checks	29,657.72
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	29,657.72



The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of September 25, 2018, the board, by a \_\_\_\_\_ vote, approves payments, totaling \$10,321.42. The payments are further identified in this document.

Total by Payment Type for Cash Account, SEA 1ST:  
Warrant Numbers 108500 through 108502, totaling \$10,321.42

Secretary \_\_\_\_\_ Board Member \_\_\_\_\_  
Board Member \_\_\_\_\_ Board Member \_\_\_\_\_  
Board Member \_\_\_\_\_ Board Member \_\_\_\_\_

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
108500	Vendor Continued Void	09/17/2018					0.00
108501	Vendor Continued Void	09/17/2018					0.00
108502	BMO MASTERCARD	09/17/2018	1173 HARRIS 1819	EXPERIENCE RIDGEFIELD	0	425.78	10,321.42
			1897 1819	RCE FALL CLASS SUPPLIES	501800054	314.33	
			1897 1819C	EXPERIENCE RIDGEFIELD - FLYERS, POSTERS, ART SUPPLIES	501800031	239.02	
			1897 COCHRAN 1819	EXPERIENCE RIDGEFIELD WRISTBANDS	501800055	120.00	
			1924 PALMER 1819	Crown Medical Supply - Full Electric Hospital Bed - Palmer/Gould (BMO Palmer)	3101800009	2,816.23	
			2222 GAYLORD 1819	August P-Card Kristina Gaylord	601800000	79.98	
			2709 1819	2 HP Laserjet Printers (Amazon)	501800043	366.40	
			2709 1819B	VRMS STEM-Lenovo Thinkpad Laptop Parts	501800023	135.30	
			2709 1819C	Encumbrance PO for Technology Department supplies purchase with Geoff Varney's BMO card.	501800046	54.14	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			2709 1819D	Toner for Laserjet Printer	501800047	275.32	
			2709 1819E	Storage Racks for Tech Garage	501800025	142.90	
			2709 VARNEY 1819	USB C to HDMI adapters	501800038	138.41	
			2904 GRIFFITH 1819	Bargaining Team Snacks	501800026	19.97	
			5430 1819	2018 WACTA FALL CONFERENCE (ADMINISTRATORS) REGISTRATION	5001800002	309.40	
			5430 1819B	LAB COATS - RHS CTE	3101800010	807.22	
			5430 1819C	HI CAP BOOKS	0	49.38	
			5453 1819	BMO purchases - Brian Heim	1041800037	174.73	
			7014 1819	SAWSTOP FOR VR STEM	3401800001	1,565.96	
			7014 1819B	ATTENDANCE AND TRUANCY RESOURCES	501800024	122.96	
			7014 1819C	WSPA MEMBERSHIP FOR 18-19 - KALIN HEATH AND JODI FONTYN	501800017	350.00	
			7075 MACDONALD 1819	BMO Purchases - Kelly Macdonald	1041800036	1,546.88	
			8197 GRAVES 1819	Gen Funds 2018/2019 Secretary's P-Card *Not to exceed \$1000.00	1061800030	255.20	
			8757 POPPERT 1819	RFRC MISC SUPPLIES	501800051	11.91	
			3	Computer	Check(s) For a Total of		10,321.42

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	3	Computer	Checks For a Total of	10,321.42
Total For	3	Manual, Wire Tran, ACH & Computer	Checks	10,321.42
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	10,321.42

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of September 25, 2018, the board, by a \_\_\_\_\_ vote, approves payments, totaling \$216,427.46. The payments are further identified in this document.

Total by Payment Type for Cash Account, SEA 1ST:  
Warrant Numbers 108503 through 108564, totaling \$216,427.46

Secretary \_\_\_\_\_ Board Member \_\_\_\_\_  
Board Member \_\_\_\_\_ Board Member \_\_\_\_\_  
Board Member \_\_\_\_\_ Board Member \_\_\_\_\_

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
108503	Adams, Alan Stuart	09/26/2018	NTRC- AUGUST 2018	ART SUPPLIES FOR SUNSET RIDGE INTERMEDIATE ART PROGRAM	0	501.45	2,189.80
			NTRC- AUGUST 2018 CT	ART SUPPLIES FOR ART PROGRAM AT SUNSET RIDGE INTERMEDIATE	0	1,688.35	
108504	AIRGAS USA, INC.	09/26/2018	9956048375	HELIUM CYLINDER FOR THE DISTRICT OFFICE-CONVOCATION	0	2.98	2.98
108505	AMERICAN BUILDING MAINTENANCE,	09/26/2018	12746717	EXTRA SERVICES FOR CONSTRUCTION TRAILER AND GROOVE NATION	0	365.00	365.00
108506	Andersen, Rosalyn	09/26/2018	NTRC- AUGUST 2018	OFFICE SUPPLIES	0	38.43	38.43
108507	ANDERSON PAPER AND PACKAGING	09/26/2018	R016924	11 SOAP DISPENSORS FOR SRIS/VRMS	0	176.69	187.53
			R016929	12 TOWEL DISPENSER-SHIPPING CHARGE	0	10.84	
108508	ARBITRAGE COMPLIANCE SPECIALIS	09/26/2018	1021874	ARBITRAGE REBATE CALCULATION INTERIM FOR 2017 BOND	0	550.00	550.00
108509	BASHOR'S TEAM ATHLETICS	09/26/2018	73051	MIDDLE SCHOOL FOOTBALL HELMETS	1051700094	3,203.33	3,203.33
108510	BEACON BACKFLOW, LLC.	09/26/2018	SR 2018 UR/VR/RHS 2018	Back flow testing	601700267	420.00	1,285.00
				Back flow testing	601700267	865.00	
108511	BSN SPORTS	09/26/2018	90457762	MIDDLE SCHOOL FOOTBALL UNIFORMS	1051700095	6,764.17	6,764.17
108512	Burkhart, Shing Yu Mae	09/26/2018	NTRC- AUGUST 2018	BLS/CPR	0	95.00	95.00

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
108513	Casper, Laura Anne	09/26/2018	NTRC- AUGUST 2018	TRAINING-BASIC LIFE SUPPORT DRIVING ABSTRACT FOR LAURA FOR DRIVING THE SCHOOL VAN	0	13.00	13.00
108514	CDW GOVERNMENT	09/26/2018	NZD0981	Adobe Creative Cloud Software Renewal 9/15/18-9/14/19 100 Licenses	501700805	2,858.51	2,858.51
108515	CENTURYLINK Z-BILL	09/26/2018	360-Z11-0222 978B	ENCUMBRANCE FOR CENTURY LINK Z BILLS FOR PHONE LINES FOR FISCAL YEAR 17-18	501700158	1,687.36	1,687.36
108516	CHINOOK SALES AND RENTALS	09/26/2018	123297	SERVICE FOR JOHN DEERE EQUIPMENT	0	151.12	151.12
108517	CHOWN HARDWARE	09/26/2018	810453	Key Blanks	601700293	369.41	369.41
108518	CLARK COUNTY LAWN & TRACTOR	09/26/2018	221368	Revised Gator for the RORC	601700269	12,585.44	37,469.68
			223122	Revised Po for Tractor for the RORC	601700268	24,884.24	
108519	CLARK REGIONAL WASTEWATER DIST	09/26/2018	016345-000	Encumbrance for Water and Sewer Services for the 2017-2018 Fiscal Year	501700135	38.00	2,209.73
			016346-000	Encumbrance for Water and Sewer Services for the 2017-2018 Fiscal Year	501700135	76.00	
			032676-000	Encumbrance for Water and Sewer Services for the 2017-2018 Fiscal Year	501700135	666.71	
			032698-000	Encumbrance for Water and Sewer Services for the 2017-2018 Fiscal Year	501700135	894.19	
			032753-000	Encumbrance for Water and Sewer Services for the 2017-2018 Fiscal Year	501700135	52.64	
			032849-000	Encumbrance for	501700135	482.19	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				Water and Sewer Services for the 2017-2018 Fiscal Year			
108520	CONTINENTAL MATHEMATICS LEAGUE	09/26/2018	15412	BOOKS FOR HI-CAP PROGRAM	5001700058	455.00	455.00
108521	CORWIN BEVERAGE CO	09/26/2018	0480775	WATER FOR THE HIGH SCHOOL	0	37.95	54.21
			0487601	Water for the Maintenance Shop	601700283	5.42	
			0494229	Water for the Maintenance Shop	601700283	5.42	
			0494243	WATER COOLER MONTHLY LEASE	0	5.42	
108522	CURRICULUM ASSOCIATES	09/26/2018	M3573	i-READY DIAGNOSTIC AND INSTRUCTION READING SITE LICENSE	501700804	36,664.30	36,664.30
108523	D-S HARDWOOD CORPORATION	09/26/2018	201890	Annual gym floor refinishing	601700168	8,895.37	8,895.37
108524	DeShazer, Jeremiah J	09/26/2018	TRC- AUGUST 2018	PPGI FUNDS FOR CISPUS LEADERSHIP CONFERNECE IN AUGUST 2018	0	127.53	127.53
108525	Enos, Carolyn V	09/26/2018	NTRC- AUGUST 2018	CONVOCATION SUPPLIES	0	34.93	73.41
			TRC- AUGUST 2018	MILEAGE FOR COMMUNICATION SUPPLIES AND TRAINING	0	38.48	
108526	Vendor Continued Void	09/26/2018					0.00
108527	Vendor Continued Void	09/26/2018					0.00
108528	ESD 112	09/26/2018	131448	ERATE FROM FY 16-17	0	4,320.00	17,149.35
			132727	PRINTING SERVICES FOR SPECIAL EDUCATION	0	582.35	
			132737	POSTER FOR EXPERIENCE RIDGEFIELD	0	35.77	
			135763	PRINTING SERVICE FOR SPECIAL EDUCATION	0	72.22	
			136351	PRINTING FOR SOUTH RIDGE	0	4.96	
			137582	PRINTING FOR SPECIAL EDUCATION	2101700027	718.27	
			137583	PRINTING FOR COMMUNICATIONS	501700259	33.60	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			137584	PRINTING SERVICES FOR SUPERINTENDENTS OFFICE	501700038	422.98	
			137586	PRINTING FOR SPECIAL EDUCATION	2101700027	66.61	
			137587	PRINTING FOR SPECIAL EDUCATION	2101700027	56.41	
			137588	PRINTING FOR SPECIAL EDUCATION	2101700027	166.57	
			137589	PRINTING FOR SPECIAL EDUCATION	2101700027	118.61	
			137590	PRINTING SPECIAL EDUCATION	2101700027	35.69	
			137591	PRINTING FOR SPECIAL EDUCATION	2101700027	48.25	
			137592	PRINTING FOR SPECIAL EDUCATION	2101700027	29.56	
			137593	PRINTING FOR HR DEPT	501700037	28.73	
			137594	PRINTING FOR THE BUSINESS OFFICE	501700040	487.80	
			137595	PRINTING SERVICES FOR SUPERINTEDEENTS OFFICE	501700038	248.85	
			137596	ANNUAL NOTIFICATIONS FOR PARENTS	501700776	734.20	
			137598	PRINTING FOR SPECIAL EDUCATION	2101700027	7.39	
			137599	Printing	2101700145	261.75	
			137600	Printing	2101700145	168.78	
			137741	Gen Funds 2017/2018 2 Registration for PBL training (Sunset Ridge)	1031700154	1,000.00	
			137742	Gen Funds 2017/2018 15 Registrations for PBL training	1031700161	7,500.00	
108529	EWING	09/26/2018	6021388	SUPPLIES	0	1.42	1.42
108530	FLAGHOUSE	09/26/2018	P079290701026	EQUIPMENT FOR SENSORY CLASSROOM AT 5-8 SCHOOL	2101700149	34.11	579.02
			P079290701034	EQUIPMENT FOR SENSORY CLASSROOM AT 5-8 SCHOOL	2101700149	544.91	
108531	FOLLETT LIBRARY RESOURCES, INC	09/26/2018	2300274A	ADDITIONAL HEALTH	3101700178	4,407.98	8,475.14

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				BOOKS FOR THE 2018-2019 SCHOOL YEAR			
			2305196A	ADDITIONAL SOCIAL STUDIES TEXT AND TEACHER MATERIALS FOR 5TH GRADE	501700810	4,067.16	
108532	GEORGIES	09/26/2018	00817431	ART SUPPLIES FOR SUNSET RIDGE- CLAY AND CERAMIC SUPPLIES	0	1,773.13	1,922.07
			WASH TAX	SALES TAX FOR INVOICE # 817431	0	148.94	
108533	HORIZON DISTRIBUTORS, INC.	09/26/2018	2U119254	SUPPLIES FOR GROUNDS AND REPAIR TO RHS LANDSCAPE BY DAMAGE DONE BY A DELIVERY TRUCK	0	111.94	111.94
108534	HOUGHTON MIFFLIN HARCOURT PUBL	09/26/2018	953958916	HI-CAP TESTS	5001700072	1,887.80	1,887.80
108535	Jequinto, Joannie I	09/26/2018	TRC- AUGUST 2018	MILEAGE FOR MEETINGS AND BANK DEPOSITS	0	166.44	166.44
108536	JOHNSON CONTROLS FIRE PROTECTI	09/26/2018	85125759	REPAIR OF ANNUNCIATOR AT RHS MAIN OFFICE	0	1,388.44	1,388.44
108537	Kenning JR, Michael D	09/26/2018	TRC- AUGUST 2018	MILEAGE BETWEEN BUILDINGS FOR TECH REPAIRS	501700656	52.32	52.32
108538	KING COUNTY DIRECTORS ASSOCIAT	09/26/2018	300303100	UR TITLE 1 SUPPLIES	5001700062	531.81	1,082.78
			300307020	CLASSROOM AND OFFICE SUPPLIES FOR SPED	2101700123	550.97	
108539	LES SCHWAB INC	09/26/2018	42600294955	TIRE PACKAGE FOR 2015 FORD TRANSIT VAN F350	0	724.74	724.74
108540	MUSIC WORLD INC	09/26/2018	HW5381	Music supplies	1051700100	37.72	16,445.41
			HW5382	Music supplies	1051700100	1,433.25	
			HW5503	INSTRUMENTS FOR 5-8 SCHOOL BAND AND CHOIR ROOMS	501700725	12,171.15	
			HW5504	PEARL ROASTER THRONE	1051700022	139.84	
			HW5531	INSTRUMENTS FOR 5-8 SCHOOL BAND AND CHOIR ROOMS	501700725	2,113.80	
			MR35804	Instrument Repair	1051700105	549.65	
108541	NEOFUNDS BY NEOPOST	09/26/2018	7900044137989749	POSTAGE FOR THE DISTRICT OFFICE	0	500.00	500.00



Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
108542	NORLIFT OF OREGON, INC	09/26/2018	18003180	SAFETY TRAINING FOR BOOM LIFT OPERATORS ON AUGUST 13, 2018 FOR NEIL BRINSON, MARK DAVIS, AND NOLAN WHEELER	0	542.00	542.00
108543	Vendor Continued Void	09/26/2018					0.00
108544	NORTHWEST TEXTBOOK DEPOSITORY	09/26/2018	114-283-926	CURRICULUM FOR CTE CARPENTRY	0	2,987.24	26,262.35
			114-284-946	CURRICULUM FOR CARPENTRY CTE	0	2,995.80	
			114-284-947	NO CHARGE ITEMS FOR FRENCH CLASS	501700645	0.00	
			114-285-641	ADDITIONAL READY MATH TEACHER MATERIALS	501700809	83.47	
			114-285-642	ADDITIONAL 5TH GRADE AND 1ST GRADE STUDENT MATERIALS FOR ADDED CLASSES	501700811	3,331.68	
			114-285-643	ADDITIONAL COLLECTIONS CURRICULUM AND TEACHER MATERIALS FOR ADDED 6TH GRADE CLASS	501700812	3,551.46	
			114-285-644	ADDITIONAL CURRICULUM SETS FOR READYGEN UNION RIDGE ELEMENTARY K/1 AND 3/4	501700817	12,727.94	
			114-285-764	ADDITIONAL TEACHER MATERIALS FOR SRES K/1, 3/4 READYMATH	501700816	194.92	
			114-285-765	READY MATH TEACHING MATERIALS TO ACCOMMODATE GROWTH	501700785	389.84	
108545	Palmer, Christen Schmidt	09/26/2018	NTRC- AUGUST 2018	Spudder Day & Tri Day Food	1021700362	99.51	99.51
108546	PART WORKS INC	09/26/2018	30116	SUPPLIES FOR MAINTENANCE	0	46.02	46.02
108547	PERFORMANCE SYSTEMS INTEGRATIO	09/26/2018	336916	ANNUAL FIRE SPRINKLER AND EXTINGUISHER	0	470.83	1,784.33

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			663915	INSPECTION AND GAUGE REPLACEMENTS ANNUAL FIRE SPRINKLER AND EXTINGUISHER INSPECTION FOR RHS, SR, UR, AND FACILITIES	0	1,313.50	
108548	PERMABOUND BOOKS	09/26/2018	1787986-01	PermaBound Books for ELA Dept - Uhacz	1021700347	27.85	27.85
108549	POPPERT, CHRISTINE	09/26/2018	NTRC- AUGUST 2018	SHELVING FROM COSTCO FOR THE RFRC	501700775	61.78	61.78
108550	PORTER FOSTER RORICK	09/26/2018	108110	LEGAL SERVICES FOR SY 2017-18	501700432	13,102.50	13,102.50
108551	REVOLVING FUND	09/26/2018	06302018	BANK SERVICE FEE FOR JUNE 2018	0	12.50	12.50
108552	RIDGEFIELD SCHOOL DISTRICT	09/26/2018	07312018RFRC	MICHAEL AND ANDREW LAMB WORKED FOR THE RFRC TO PAY FOR FINES AND FEES ON THEIR STUDENT ACCOUNT MICHAEL LAMB OWED \$116.95 ANDREW LAMB OWED \$ 69.97	0	186.92	186.92
108553	SCHOOLMATE	09/26/2018	502151	Gen Funds 2017/2018 600 Student Folders	1031700135	474.00	474.00
108554	SHERWIN WILLIAMS CO	09/26/2018	19056 59519	PAINTING SUPPLIES PAINTING SUPPLIESQ	0 0	183.03 291.70	474.73
108555	SIMPLOT PARTNERS	09/26/2018	212071294	50 GOLD MEADALIST 50LBS	0	72.70	72.70
108556	STAR OILCO	09/26/2018	150717A	FUEL FOR MAINTENANCE DEPT.	0	3,094.93	3,094.93
108557	Stenbak, Kimberly	09/26/2018	NTRC- AUGUST 2018	PPGI FUNDS FOR SCIENCE KIT TRAINING CLASS IN JUNE 2018	0	20.00	20.00
108558	Tenold, Anita Marie	09/26/2018	TRC- AUGUST 2018	TRAVEL FOR CONFERENCE IN SEATTLE-PROFESSIONAL EDUCATOR STANDARD BOARD	0	46.50	46.50
108559	TROXELL COMMUNICATIONS, INC.	09/26/2018	136462	55" LED LCD Monitor (RHS)	501700796	926.83	926.83

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
108560	UNITED FIRE HEALTH & SAFETY	09/26/2018	14661841	ANNUAL KITCHEN SUPPRESSION INSPECTION FOR SR	0	219.51	439.02
			14661858	ANNUAL KITCHEN SUPPRESSION INSPECTION FOR UR	0	219.51	
108561	UNIVERSAL APPLICATORS, INC	09/26/2018	20228	UNDERGROUND STORAGE TANK REPAIRS AND SERVICE	601700251	5,800.00	5,800.00
108562	WASTE CONNECTIONS INC	09/26/2018	14962739	SR GARBAGE REMOVAL FOR AUGUST 2018	501700067	618.42	3,256.07
			14963029	GARBAGE REMOVAL FOR RHS AUGUST 2018	501700067	658.62	
			14963030	GARBAGE REMOVAL UR AUGUST 218	501700067	550.90	
			14963031	GARBAGE REMOVAL VIEW MIDDLE REPURPOSE AUGUST 2018	501700067	1,290.60	
			14972598	GARBAGE REMOVAL SUNSET RIDGE/VIEW RIDGE AUGUST 2018	501700067	137.53	
108563	WASTE CONNECTIONS, INC.	09/26/2018	14972661	SPECIAL RECYCLE PICK UP IN AUGUST 2018	501700134	248.79	248.79
108564	WOODLAND SCHOOL DISTRICT #404	09/26/2018	1169	PURCHASE AND INSTALLATION OF GPS SYSTEMS FOR RSD VAN #4 AND #5	0	3,251.39	3,251.39

62 Computer Check(s) For a Total of 216,427.46

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	62	Computer	Checks For a Total of	216,427.46
Total For	62	Manual, Wire Tran, ACH & Computer	Checks	216,427.46
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	216,427.46

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of September 25, 2018, the board, by a \_\_\_\_\_ vote, approves payments, totaling \$608.61. The payments are further identified in this document.

Total by Payment Type for Cash Account, SEA 1ST:  
Warrant Numbers 19831 through 19831, totaling \$608.61

Secretary \_\_\_\_\_ Board Member \_\_\_\_\_

Board Member \_\_\_\_\_ Board Member \_\_\_\_\_

Board Member \_\_\_\_\_ Board Member \_\_\_\_\_

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
19831	BMO MASTERCARD	09/17/2018	0141 FIECHTNER	Corynn fiechtner - Student Council - Lock In on 8/6-7 2018 Students and Advisors Lock In for brainstorming 24 hours Need refreshments/food Not to Exceed \$1,000	4021700298	608.61	608.61

1 Computer Check(s) For a Total of 608.61

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	608.61
Total For	1	Manual, Wire Tran, ACH & Computer	Checks	608.61
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	608.61

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of September 25, 2018, the board, by a \_\_\_\_\_ vote, approves payments, totaling \$362.91. The payments are further identified in this document.

Total by Payment Type for Cash Account, SEA 1ST:  
Warrant Numbers 19832 through 19832, totaling \$362.91

Secretary \_\_\_\_\_ Board Member \_\_\_\_\_

Board Member \_\_\_\_\_ Board Member \_\_\_\_\_

Board Member \_\_\_\_\_ Board Member \_\_\_\_\_

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
19832	BMO MASTERCARD	09/17/2018	2405 TUDOR 1819	Kaitlyn Etter - Theatre - Fall Play Peter and the Star Catcher Digital Organization Tool for play production Not to Exceed \$300	4021800013	275.00	362.91
			6902 ANDRINGA ASB	Allen Andringa - Student of the Month Gift bags and Supplies for Spud-buck recipients 2018-19 school year	4021800003	87.91	
			1	Computer	Check(s) For a Total of		362.91

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	362.91
Total For	1	Manual, Wire Tran, ACH & Computer	Checks	362.91
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	362.91



The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of September 25, 2018, the board, by a \_\_\_\_\_ vote, approves payments, totaling \$5,943.28. The payments are further identified in this document.

Total by Payment Type for Cash Account, SEA 1ST: \*  
Warrant Numbers 19833 through 19844, totaling \$5,943.28

Secretary \_\_\_\_\_ Board Member \_\_\_\_\_  
Board Member \_\_\_\_\_ Board Member \_\_\_\_\_  
Board Member \_\_\_\_\_ Board Member \_\_\_\_\_

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
19833	BASHOR'S TEAM ATHLETICS	09/26/2018	72947	Debbie Bentler - Athletics - Uniforms Football Helmet conditioning change painting to Lightning Orange	4021700208	693.22	693.22
19834	CUSTOMINK.COM, LLC	09/26/2018	21884934	Tami Hoodenpyl - National Honor Society T- Shirts for Members Shipping is free	4021700286	490.48	490.48
19835	EVERGREEN FASTPITCH OFFICIALS	09/26/2018	22255	OFFICIALS FOR FASTPITCH SOFTBALL	4021700200	116.00	320.50
			22287	FASTPITCH OFFICIALS FOR APRIL 2018 GAMES	4021700200	204.50	
19836	JOSTEN'S	09/26/2018	N002684853	LETTERING FOR BANNERS AND MASCOT	0	562.86	1,334.44
			N002683982	LETTERS FOR SOFTBALL, VOLLEYBALL, AND BOYS GOLF	0	21.14	
			N002686683	CARDSTOCK CERTIFICATES FOR VARSITY AND JV SPORTS	0	750.44	
19837	KING COUNTY DIRECTORS ASSOCIAT	09/26/2018	300292062	Debbie Bentler - Athletics - Office Supplies	4021700272	93.06	93.06

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
19838	REVOLVING FUND	09/26/2018	4165	File folders for athletes, 1 inch binders for coaches ASB PORTION FOR THE PEW PURCHASE FOR THEATER/DRAMA DEPT.	4021700144	100.00	100.00
19839	RIDGEFIELD HIGH SCHOOL	09/26/2018	CHEVRON JULY 2018	ASB REIMBURSING RHS GF FOR CHEVRON FUEL CHARGES DURING JULY 2018	0	538.53	538.53
19840	RIDGEFIELD SCHOOL DISTRICT	09/26/2018	1001700072	Half day subs for Melissa Maslyn McCann and Jerry DeShazer for ASB Meeting	4051700052	94.00	188.00
			1001700089	Half day subs for Melissa Maslyn McCann and Jerry DeShazer for ASB Meeting	4051700052	94.00	
19841	RIDGEFIELD SCHOOL DISTRICT	09/26/2018	TOLO 2018	Andrea Rinertson and Connie Lauriat - Tolo Chaperone March 17th 3 hours at \$25	4021700207	201.50	201.50
19842	TC SPAN AMERICA	09/26/2018	81305	Corynn Fiechtner - Student Council - Madison Syring Sweatshirts for Council members that participate in Lock-In on Aug 6/7 and successfully complete the class first sem 18-19 This replaces PO # 4021700279	4021700299	898.86	898.86
19843	TRI MOUNTAIN GOLF COURSE	09/26/2018	4008	SPRING AND DISTRICT GOLF GREEN FEES	0	317.92	317.92
19844	VARSITY SPIRIT FASHION	09/26/2018	72100940	Anja Felton - Cheer - Backpacks with camp wear	4021700288	766.77	766.77

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				embroidery These items will be received prior to 8/31/18			
12				Computer	Check(s) For a Total of		5,943.28

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	12	Computer	Checks For a Total of	5,943.28
Total For	12	Manual, Wire Tran, ACH & Computer	Checks	5,943.28
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	5,943.28

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of September 25, 2018, the board, by a \_\_\_\_\_ vote, approves payments, totaling \$161.67. The payments are further identified in this document.

Total by Payment Type for Cash Account, SEA 1ST:  
Warrant Numbers 2436 through 2436, totaling \$161.67

Secretary \_\_\_\_\_ Board Member \_\_\_\_\_

Board Member \_\_\_\_\_ Board Member \_\_\_\_\_

Board Member \_\_\_\_\_ Board Member \_\_\_\_\_

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
2436	BMO MASTERCARD	09/17/2018	7014 TAYLOR CF	PRIVACY SCREEN FOR 5-8 SCHOOL HEALTH ROOM	2501700106	161.67	161.67
			1	Computer	Check(s) For a Total of		161.67

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	161.67
Total For	1	Manual, Wire Tran, ACH & Computer	Checks	161.67
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	161.67

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of September 25, 2018, the board, by a \_\_\_\_\_ vote, approves payments, totaling \$1,304.51. The payments are further identified in this document.

Total by Payment Type for Cash Account, SEA 1ST:  
Warrant Numbers 2437 through 2437, totaling \$1,304.51

Secretary \_\_\_\_\_ Board Member \_\_\_\_\_

Board Member \_\_\_\_\_ Board Member \_\_\_\_\_

Board Member \_\_\_\_\_ Board Member \_\_\_\_\_

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
2437	BMO MASTERCARD	09/17/2018	2709 CF	2 Color/ Wireless Printers for 5-8 School (Staples)	2501800007	308.92	1,304.51
			2709 VARNEY CF	Conversion for Fax Machine at 5-8 School Analog to VoIP (AMAZON)	2501800008	40.81	
			2709B CF	Printers for 5-8 School (Office Depot)	2501800004	325.18	
			2709C CF	2 Printers for 5-8 School (Staples)	2501800005	368.54	
			7014 TAYLOR CF 1819	NEW SCHOOL SCIENCE CLASSROOM SUPPLY ORDER	2501800000	261.06	
			1	Computer	Check(s) For a Total of		1,304.51

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	1,304.51
Total For	1	Manual, Wire Tran, ACH & Computer	Checks	1,304.51
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	1,304.51



The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of September 25, 2018, the board, by a \_\_\_\_\_ vote, approves payments, totaling \$3,456,708.45. The payments are further identified in this document.

Total by Payment Type for Cash Account, SEA 1ST:  
Warrant Numbers 2438 through 2447, totaling \$3,456,708.45

Secretary \_\_\_\_\_ Board Member \_\_\_\_\_  
Board Member \_\_\_\_\_ Board Member \_\_\_\_\_  
Board Member \_\_\_\_\_ Board Member \_\_\_\_\_

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
2438	BEST BUY STORES L.P.	09/26/2018	3354062	APPLIANCES FOR THE 5-8 SCHOOLS COMPLEX	2501700084	9,963.88	9,963.88
2439	CLARK REGIONAL WASTEWATER DIST	09/26/2018	0141673	INSPECITON GREASE INTERCEPTOR	0	110.59	110.59
2440	COLUMBIA WEST ENGINEERING INC.	09/26/2018	16364-29	COLUMBIA WEST ENGINEERING GEOTECHNICAL CONSTRUCTION MONITORING SPECIAL INSPECITON SERVICES	2501600033	1,362.50	2,667.50
			16364-30	COLUMBIA WEST ENGINEERING GEOTECHNICAL CONSTRUCTION MONITORING SPECIAL INSPECITON SERVICES	2501600033	970.00	
			16364-31	COLUMBIA WEST ENGINEERING GEOTECHNICAL CONSTRUCTION MONITORING SPECIAL INSPECITON SERVICES	2501600033	335.00	
2441	EMERICK CONSTRUCTION COMPANY	09/26/2018	APPLICATION 15	CITY OF RIDGEFIELD-RORC 2 MINI-MACC	2501600064	104,703.95	2,923,698.95
			APPLICATION 16	GC/CM Agreement	2501600031	560,651.13	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				with Emerick Construction Co. for 5/6 and 7/8 schools			
			APPLICATION 2 ES SEC	SECURITY UPGRADES FOR THE ELEMENTARY SCHOOL	0	182,134.96	
			APPLICATION 2 VRMS	CONSTRUCTION ON THE VRMS RE-PURPOSE	0	354,621.65	
			APPLICATION 4 RHS	RIDGEFIELD HS - ADDITION/RENOVATIO N MINI MACC #5	2501700070	1,721,587.26	
2442	HEARTSMART.COM	09/26/2018	HS340152	5-8 SCHOOLS AED DEVICES	2501700074	2,595.00	2,595.00
2443	KING COUNTY DIRECTORS ASSOCIAT	09/26/2018	300316097	FURNITURE FOR NEW RHS PORTABLE CLASSROOMS	2501700100	1,035.96	1,035.96
2444	LSW ARCHITECTS, P.C.	09/26/2018	18-0011-2	INTERIM SERVICES FOR NEW ELEMENTARY SCHOOL	2501700102	206,845.25	251,170.43
			2016-0073-24	DESIGN AND ENGINEERING SERVICES FOR NEW 5-8 INTERMEDIATE SCHOOL - 2017	2501600017	2,555.00	
			2016-0091-13	BOND PROJECT ARCHITECH AND DESIGN OF THE HIGH SCHOOL REMODEL	2501700002	15,894.81	
			2017-0022-6	ARCHITECTURAL/ENGI NEERING SERVICES - VRMS REPURPOSING	2501700030	25,875.37	
2445	PROFESSIONAL ROOF CONSULTANTS,	09/26/2018	11312	EXTERIOR ENVELOPE CONSULTING SERVICES	2501700017	1,922.34	6,686.68
			11313	VRMS RE-PURPOSE - EXTERIOR ENVELOPE CONSULTING SERVICES	2501700087	4,764.34	
2446	SAMSON EQUIPMENT, INC	09/26/2018	420	RHS WEIGHT ROOM EQUIPMENT-PARTIAL ITEMS SHIPPED	2501700071	257,896.00	257,896.00
2447	SUPPLY CHIMP	09/26/2018	155566	FIRE KING SECURITY GROUP	2501700077	883.46	883.46

10 Computer Check(s) For a Total of 3,456,708.45

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	10	Computer	Checks For a Total of	3,456,708.45
Total For	10	Manual, Wire Tran, ACH & Computer	Checks	3,456,708.45
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	3,456,708.45

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of September 25, 2018, the board, by a \_\_\_\_\_ vote, approves payments, totaling \$30.00. The payments are further identified in this document.

Total by Payment Type for Cash Account, SEA 1ST:  
Warrant Numbers 121 through 121, totaling \$30.00

Secretary \_\_\_\_\_ Board Member \_\_\_\_\_

Board Member \_\_\_\_\_ Board Member \_\_\_\_\_

Board Member \_\_\_\_\_ Board Member \_\_\_\_\_

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
121	REVOLVING FUND	09/26/2018	4211	PRIVATE FUND-PROM TICKET FOR STUDENT	0	30.00	30.00
			1	Computer	Check(s) For a Total of		30.00

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	30.00
Total For	1	Manual, Wire Tran, ACH & Computer	Checks	30.00
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	30.00



**RIDGEFIELD**  
 SCHOOL DISTRICT  
*unlimited possibilities*

## Donations Received - September 2018

<u>Building</u>	<u>Donor Name</u>	<u>Purpose</u>	<u>Type of Donation</u>	<u>Value/Amount</u>
District	Cathy Baird	Family Resource Center- Mckinney Vento resources (8 x \$25- Fred Meyer Gift Cards)	Gift Cards	\$200.00
SRES	SR PTA Donation	South Ridge Building Supplies	Cash	\$1,500.00
SRES	SR PTA Donation	South Ridge- Field Trip Transportation	Cash	\$3,500.00
RHS	Dutch Brothers	General ASB Support	Cash	\$500.00
RHS	Ridgefield Boosters	To purchase Cross Country warm-ups	Cash	\$2,304.20
RHS	Portland General Electric	Your Cause Donation- Classroom Supplies	Cash	\$560.00
RHS	Anonymous	Theater Donations	Cash	\$16.00
RHS	Anonymous	Theater Donations	Cash	\$9.00



**Board Agenda Item**

Agenda Item Number: V. A. Meeting Date: 09/25/2018

Item: Reports: Superintendent Update

Submitted By: Dr. Nathan McCann, Superintendent

Will Be Presented By: Dr. Nathan McCann, Superintendent

Dr. McCann will provide an update of activities and events around the school district and community.

A. Superintendent – Dr. Nathan McCann

- 1) Choice Transfer Update
- 2) Union Ridge Elementary School Improvement Plan – Kelly Macdonald
- 3) South Ridge Elementary School Improvement Plan – Jill Neyenhouse
- 4) Sunset Ridge Intermediate School – Todd Graves

Approve	Disapprove	Table	No Action Required
			XXX

Department Head  Superintendent 



**Board Agenda Item**

Agenda Item Number: V. B. Meeting Date: 09/25/2018

Item: Reports: Board Members



Submitted By: Dr. Nathan McCann, Superintendent

Will Be Presented By: School Board Members

B. Board Members

The Board of Directors will have an opportunity to provide an update of activities and events around the district and community.

Approve	Disapprove	Table	No Action Required
			XXX

Department Head:  Superintendent: 





**Board Agenda Item**

Agenda Item Number:  Meeting Date:

Item:

Submitted By:



Will Be Presented By:

VI. Public Comment

*Comments from the public are invited relating to agenda items and non agenda items. A "Citizen's Request to Speak" form must be filled out and submitted to the Board President or Secretary before speaking during the public comment section. Public comments are limited to 3 minutes per person up to 30 minutes total. The Board is precluded from discussing or acting on items raised by public comment which are not already on the agenda. Speakers may offer objective criticism of district operations and programs, but the Board will not hear any complaints concerning specific district personnel. The Board President will direct the visitor to the appropriate means for Board consideration and disposition of legitimate complaints involving individuals.*

Recommended Action:

Approve	Disapprove	Table	No Action Required
			XXX

Department Head:  Superintendent: 



**Board Agenda Item**

Agenda Item Number: VIII. A. Meeting Date: 09/25/2018

Item: New Business: Approve Capital Improvement Projects Modification Request for New 5-8 Schools



Submitted By: Dr. Nathan McCann, Superintendent

Will Be Presented By: Dr. Nathan McCann, Superintendent

A. Approve Capital Improvement Projects Modification Request for New 5-8 Schools dated 09/21/18

Recommended Action:

Approve	Disapprove	Table	No Action Required
XXX			

Department Head:  Superintendent: 

**CIP Project Modification Request**

PMR # 18

Capital Improvement Projects  
Ridgefield School District

Date: 9/21/2018

Project: New 5-8 Schools

A. Transfer FROM line Item No: \_\_\_\_\_ Contingency TO Line Item No: \_\_\_\_\_ Misc. \_\_\_\_\_

Transfer funds from Contingency to fund additional moving services and permits/fees line items

B. Requested Transfer: \_\_\_\_\_ see below \_\_\_\_\_

Amount	From	To
\$ 638	9.0	2.17
\$ 111	9.0	7.0
\$ 749	TOTAL	

Current Budgets

	Was	Now
2.17	\$ 29,260	\$ 29,898
7.0	\$ 716,754	\$ 716,865
9.0	\$ 1,077,832	\$ 1,077,083

\$ 1,823,846 \$ 1,823,846 \$ -

C. Additional comments

Recommended by: Tracie Peterson  
Project Consultant

9/21/2018  
Date:

Approved:  
Nathan McCann  
Ridgefield School District

\_\_\_\_\_  
Date:

**PROJECT BUDGET**

Managed by  
R&C Management LLC

**BUDGET BEFORE PMR #18**

Date 9/20/2018

Project / Bond # 001 / 100

Architect Of Record: LSW

Account Code: 1701.21.XXXX.101.0050

Timeline: 2017-2018

5/8 School - New  
Ridgefield School District

Description	Original Budget	Current Budget	Committed to Date	Paid to Date	Uncommitted Budget	Remaining to be Paid	Current % Paid
<b>1.0 Architect/Engineer</b>	<b>\$4,550,000</b>	<b>\$3,850,000</b>	<b>\$3,781,455</b>	<b>\$3,579,538</b>	<b>\$68,545</b>	<b>\$201,917</b>	<b>93%</b>
1.1 Architect	\$4,400,000	\$3,800,000	\$3,781,455	\$3,579,538	\$18,545	\$201,917	94%
1.2 Civil Engineer (in 1.1)	\$0	\$0	\$0	\$0	\$0	\$0	0%
1.3 MEP Engineer (in 1.1)	\$0	\$0	\$0	\$0	\$0	\$0	0%
1.4 Other Engineers	\$150,000	\$50,000	\$0	\$0	\$50,000	\$0	0%
<b>2.0 Professional Services</b>	<b>\$2,512,575</b>	<b>\$2,079,367</b>	<b>\$1,863,574</b>	<b>\$1,491,893</b>	<b>\$215,794</b>	<b>\$371,680</b>	<b>72%</b>
2.1 Soils Engineer	\$100,000	\$69,500	\$69,500	\$57,953	\$0	\$11,548	83%
2.2 Traffic Engineer (in 1.1)	\$0	\$0	\$0	\$0	\$0	\$0	0%
2.3 Hazardous Mat'l Consultant	\$0	\$0	\$0	\$0	\$0	\$0	0%
2.4 Survey / Topographic	\$50,000	\$19,500	\$19,500	\$19,475	\$0	\$25	100%
2.5 Special Testing	\$100,000	\$150,000	\$146,325	\$146,305	\$3,675	\$20	98%
2.6 Wetland Investigation	\$25,000	\$0	\$0	\$0	\$0	\$0	0%
2.7 Test / Balance / Commissioning	\$150,000	\$120,685	\$120,685	\$17,005	\$0	\$103,680	14%
2.8 Data / Phone / Technology (Design)	\$0	\$0	\$0	\$0	\$0	\$0	0%
2.9 Legal Fees	\$40,000	\$40,000	\$15,999	\$15,999	\$24,002	\$0	40%
2.10 Project Management	\$1,164,075	\$1,164,075	\$1,072,282	\$819,900	\$91,793	\$252,382	70%
2.11 Land Use Consultant (in 1.1)	\$0	\$0	\$0	\$0	\$0	\$0	0%
2.12 LEED Consultant	\$0	\$0	\$0	\$0	\$0	\$0	0%
2.13 FFE Management	\$0	\$0	\$0	\$0	\$0	\$0	0%
2.14 Insurance / Builders Risk	\$125,000	\$68,451	\$68,451	\$68,451	\$0	\$0	100%
2.15 Printing / Plans	\$25,000	\$0	\$0	\$0	\$0	\$0	0%
2.16 Move Planning	\$25,000	\$0	\$0	\$0	\$0	\$0	0%
2.17 Movers/Storage	\$0	\$29,260	\$29,898	\$29,898	(\$638)	\$0	102%
2.18 Security Services	\$0	\$0	\$0	\$0	\$0	\$0	0%
2.19 Arborist	\$0	\$0	\$0	\$0	\$0	\$0	0%
2.20 Exterior Envelope Consultant	\$75,000	\$55,555	\$55,555	\$51,529	\$0	\$4,026	93%
2.21 Advertising / DJC	\$3,500	\$3,500	\$514	\$514	\$2,986	\$0	15%
2.22 Solar Consultant	\$0	\$0	\$0	\$0	\$0	\$0	0%
2.23 Constructability Review Consultant	\$65,000	\$43,261	\$43,261	\$43,261	\$0	\$0	100%
2.24 Value Engineering	\$65,000	\$54,255	\$54,255	\$54,255	\$0	\$0	100%
2.25 Other Services	\$500,000	\$261,325	\$167,349	\$167,349	\$93,976	\$0	64%
<b>3.0 Building Construction</b>	<b>\$48,419,028</b>	<b>\$61,589,682</b>	<b>\$61,560,015</b>	<b>\$58,469,847</b>	<b>\$29,667</b>	<b>\$3,090,168</b>	<b>95%</b>
3.1 Base Contract	\$42,291,150	\$56,630,728	\$56,630,728	\$53,570,488	\$0	\$3,060,240	95%
3.2 Construction Contingency	\$2,225,850	\$0	\$0	\$0	\$0	\$0	0%
3.3 Technology / Security Systems	\$0	\$0	\$0	\$0	\$0	\$0	0%
3.4 Solar Construction	\$0	\$0	\$0	\$0	\$0	\$0	0%
3.5 Sales Tax (8.4%)	\$3,752,028	\$4,800,000	\$4,770,333	\$4,749,359	\$29,667	\$20,974	99%
3.6 Bldg Misc. / Pre-Con Services	\$150,000	\$158,954	\$158,954	\$150,000	(\$0)	\$8,954	94%
<b>4.0 Site / Off-Site Construction</b>	<b>\$6,157,120</b>	<b>\$53,241</b>	<b>\$110,151</b>	<b>\$110,151</b>	<b>(\$56,910)</b>	<b>\$0</b>	<b>207%</b>
4.1 Site Base Contract	\$5,396,000	\$0	\$0	\$0	\$0	\$0	0%
4.2 Off-Site Base Contract	\$284,000	\$0	\$0	\$0	\$0	\$0	0%
4.3 Site Contingency	\$0	\$0	\$0	\$0	\$0	\$0	0%
4.4 Demolition	\$0	\$0	\$0	\$0	\$0	\$0	0%
4.5 Wetland Mitigation	\$0	\$0	\$0	\$0	\$0	\$0	0%
4.6 Sales Tax (8.4%)	\$477,120	\$4,126	\$8,536	\$8,536	(\$4,410)	\$0	207%
4.7 Site / Off Site Misc.	\$0	\$49,115	\$101,615	\$101,615	(\$52,500)	\$0	207%
<b>5.0 Hazardous Material Abatement</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0%</b>
<b>6.0 Furniture/Fixtures/Equipment</b>	<b>\$4,390,200</b>	<b>\$3,387,965</b>	<b>\$2,894,832</b>	<b>\$711,165</b>	<b>\$493,133</b>	<b>\$2,183,667</b>	<b>21%</b>
6.1 Furniture	\$1,890,000	\$1,835,695	\$1,835,695	\$0	\$0	\$1,835,695	0%
6.2 Equipment	\$2,160,000	\$1,292,500	\$900,705	\$711,165	\$391,795	\$189,540	55%
6.3 Educational Materials	\$0	\$0	\$0	\$0	\$0	\$0	0%
6.4 Sales Tax (8.4%)	\$340,200	\$259,770	\$158,432	\$4,192	\$101,338	\$154,240	2%
<b>7.0 Permits / SDCs / TIFs</b>	<b>\$818,642</b>	<b>\$716,754</b>	<b>\$716,865</b>	<b>\$716,865</b>	<b>(\$111)</b>	<b>\$0</b>	<b>100%</b>
<b>8.0 Client Direct Costs</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0%</b>
<b>9.0 Owner Contingency</b>	<b>\$2,907,276</b>	<b>\$1,077,832</b>			<b>\$1,077,832</b>	<b>\$0</b>	<b>0%</b>

**TOTAL BUDGET**                                    **\$69,754,841**    **\$72,754,841**    **\$70,926,891**    **\$65,079,459**    **\$1,827,950**    **\$5,847,432**    **89%**

Approved by: \_\_\_\_\_  
Superintendent, Ridgefield School District

5/8 School - New

Date: \_\_\_\_\_

**PROJECT BUDGET**

Managed by  
R&C Management LLC

**BUDGET AFTER PMR #18**

Date 9/20/2018

Project / Bond # 001 / 100

Architect Of Record: LSW

Account Code: 1701.21.XXXX.101.0050

Timeline: 2017-2018

5/8 School - New  
Ridgefield School District

Description	Original Budget	Current Budget	Committed to Date	Paid to Date	Uncommitted Budget	Remaining to be Paid	Current % Paid
<b>1.0 Architect/Engineer</b>	<b>\$4,550,000</b>	<b>\$3,850,000</b>	<b>\$3,781,455</b>	<b>\$3,579,538</b>	<b>\$68,545</b>	<b>\$201,917</b>	<b>93%</b>
1.1 Architect	\$4,400,000	\$3,800,000	\$3,781,455	\$3,579,538	\$18,545	\$201,917	94%
1.2 Civil Engineer (in 1.1)	\$0	\$0	\$0	\$0	\$0	\$0	0%
1.3 MEP Engineer (in 1.1)	\$0	\$0	\$0	\$0	\$0	\$0	0%
1.4 Other Engineers	\$150,000	\$50,000	\$0	\$0	\$50,000	\$0	0%
<b>2.0 Professional Services</b>	<b>\$2,512,575</b>	<b>\$2,080,005</b>	<b>\$1,863,574</b>	<b>\$1,491,893</b>	<b>\$216,432</b>	<b>\$371,680</b>	<b>72%</b>
2.1 Soils Engineer	\$100,000	\$69,500	\$69,500	\$57,953	\$0	\$11,548	83%
2.2 Traffic Engineer (in 1.1)	\$0	\$0	\$0	\$0	\$0	\$0	0%
2.3 Hazardous Mat'l Consultant	\$0	\$0	\$0	\$0	\$0	\$0	0%
2.4 Survey / Topographic	\$50,000	\$19,500	\$19,500	\$19,475	\$0	\$25	100%
2.5 Special Testing	\$100,000	\$150,000	\$146,325	\$146,305	\$3,675	\$20	98%
2.6 Wetland Investigation	\$25,000	\$0	\$0	\$0	\$0	\$0	0%
2.7 Test / Balance / Commissioning	\$150,000	\$120,685	\$120,685	\$17,005	\$0	\$103,680	14%
2.8 Data / Phone / Technology (Design)	\$0	\$0	\$0	\$0	\$0	\$0	0%
2.9 Legal Fees	\$40,000	\$40,000	\$15,999	\$15,999	\$24,002	\$0	40%
2.10 Project Management	\$1,164,075	\$1,164,075	\$1,072,282	\$819,900	\$91,793	\$252,382	70%
2.11 Land Use Consultant (in 1.1)	\$0	\$0	\$0	\$0	\$0	\$0	0%
2.12 LEED Consultant	\$0	\$0	\$0	\$0	\$0	\$0	0%
2.13 FFE Management	\$0	\$0	\$0	\$0	\$0	\$0	0%
2.14 Insurance / Builders Risk	\$125,000	\$68,451	\$68,451	\$68,451	\$0	\$0	100%
2.15 Printing / Plans	\$25,000	\$0	\$0	\$0	\$0	\$0	0%
2.16 Move Planning	\$25,000	\$0	\$0	\$0	\$0	\$0	0%
2.17 Movers/Storage	\$0	\$29,898	\$29,898	\$29,898	\$0	\$0	100%
2.18 Security Services	\$0	\$0	\$0	\$0	\$0	\$0	0%
2.19 Arborist	\$0	\$0	\$0	\$0	\$0	\$0	0%
2.20 Exterior Envelope Consultant	\$75,000	\$55,555	\$55,555	\$51,529	\$0	\$4,026	93%
2.21 Advertising / DJC	\$3,500	\$3,500	\$514	\$514	\$2,986	\$0	15%
2.22 Solar Consultant	\$0	\$0	\$0	\$0	\$0	\$0	0%
2.23 Constructability Review Consultant	\$65,000	\$43,261	\$43,261	\$43,261	\$0	\$0	100%
2.24 Value Engineering	\$65,000	\$54,255	\$54,255	\$54,255	\$0	\$0	100%
2.25 Other Services	\$500,000	\$261,325	\$167,349	\$167,349	\$93,976	\$0	64%
<b>3.0 Building Construction</b>	<b>\$48,419,028</b>	<b>\$61,589,682</b>	<b>\$61,560,015</b>	<b>\$58,469,847</b>	<b>\$29,667</b>	<b>\$3,090,168</b>	<b>95%</b>
3.1 Base Contract	\$42,291,150	\$56,630,728	\$56,630,728	\$53,570,488	\$0	\$3,060,240	95%
3.2 Construction Contingency	\$2,225,850	\$0	\$0	\$0	\$0	\$0	0%
3.3 Technology / Security Systems	\$0	\$0	\$0	\$0	\$0	\$0	0%
3.4 Solar Construction	\$0	\$0	\$0	\$0	\$0	\$0	0%
3.5 Sales Tax (8.4%)	\$3,752,028	\$4,800,000	\$4,770,333	\$4,749,359	\$29,667	\$20,974	99%
3.6 Bldg Misc. / Pre-Con Services	\$150,000	\$158,954	\$158,954	\$150,000	(\$0)	\$8,954	94%
<b>4.0 Site / Off-Site Construction</b>	<b>\$6,157,120</b>	<b>\$53,241</b>	<b>\$110,151</b>	<b>\$110,151</b>	<b>(\$56,910)</b>	<b>\$0</b>	<b>207%</b>
4.1 Site Base Contract	\$5,396,000	\$0	\$0	\$0	\$0	\$0	0%
4.2 Off-Site Base Contract	\$284,000	\$0	\$0	\$0	\$0	\$0	0%
4.3 Site Contingency	\$0	\$0	\$0	\$0	\$0	\$0	0%
4.4 Demolition	\$0	\$0	\$0	\$0	\$0	\$0	0%
4.5 Wetland Mitigation	\$0	\$0	\$0	\$0	\$0	\$0	0%
4.6 Sales Tax (8.4%)	\$477,120	\$4,126	\$8,536	\$8,536	(\$4,410)	\$0	207%
4.7 Site / Off Site Misc.	\$0	\$49,115	\$101,615	\$101,615	(\$52,500)	\$0	207%
<b>5.0 Hazardous Material Abatement</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0%</b>
<b>6.0 Furniture/Fixtures/Equipment</b>	<b>\$4,390,200</b>	<b>\$3,387,965</b>	<b>\$2,894,832</b>	<b>\$711,165</b>	<b>\$493,133</b>	<b>\$2,183,667</b>	<b>21%</b>
6.1 Furniture	\$1,890,000	\$1,835,695	\$1,835,695	\$0	\$0	\$1,835,695	0%
6.2 Equipment	\$2,160,000	\$1,292,500	\$900,705	\$711,165	\$391,795	\$189,540	55%
6.3 Educational Materials	\$0	\$0	\$0	\$0	\$0	\$0	0%
6.4 Sales Tax (8.4%)	\$340,200	\$259,770	\$158,432	\$4,192	\$101,338	\$154,240	2%
<b>7.0 Permits / SDCs / TIFs</b>	<b>\$818,642</b>	<b>\$716,865</b>	<b>\$716,865</b>	<b>\$716,865</b>	<b>(\$0)</b>	<b>\$0</b>	<b>100%</b>
<b>8.0 Client Direct Costs</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0%</b>
<b>9.0 Owner Contingency</b>	<b>\$2,907,276</b>	<b>\$1,077,083</b>			<b>\$1,077,083</b>	<b>\$0</b>	<b>0%</b>

**TOTAL BUDGET**    **\$69,754,841**    **\$72,754,841**    **\$70,926,891**    **\$65,079,459**    **\$1,827,950**    **\$5,847,432**    **89%**

Approved by: Superintendent, Ridgefield School District

5/8 School - New

Date:



**Board Agenda Item**

Agenda Item Number:  Meeting Date:

Item:



Submitted By:

Will Be Presented By:

B. Approve Capital Improvement Projects Modification Request for RHS – Addition/Remodel dated 09/21/18

Recommended Action:

Approve XXX	Disapprove	Table	No Action Required
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Department Head:  Superintendent: 

**CIP Project Modification Request**

PMR # 19

Capital Improvement Projects  
Ridgefield School District

Date: 9/21/2018

Project: RHS - Addition/Remodel

A. Transfer FROM line Item No: Contingency TO Line Item No: 3.1/3.5

Transfer from Owner Contingency to fund additional construction contract (as part of MINI-MACC #6)

B. Requested Transfer: see below

Amount	From	To
\$ 2,590,651	9.0	3.1
\$ 220,135	9.0	3.5

Current Budgets

	Was	Now
3.1	\$ 16,000,000	\$ 18,590,651
3.5	\$ 1,344,000	\$ 1,564,135
9.00	\$ 4,853,741	\$ 2,042,955

\$ 22,197,741    \$ 22,197,741    \$ -

C. Additional comments

Recommended by: Tracie Peterson 9/21/2018  
Project Consultant Date:

Approved: Nathan McCann Date:  
Ridgefield School District

PROJECT BUDGET

BUDGET BEFORE PMR #19

Ridgefield HS - Addition/Renovation  
Ridgefield School District

Managed by  
R&C Management LLC

Date 9/20/2018  
Project / Bond # 002 / 100  
Architect Of Record: LSW  
Account Code: 1703.21.XXXX.101.0020

Timeline: 2017-2018

Description	Original Budget	Current Budget	Committed to Date	Paid to Date	Uncommitted Budget	Remaining to be Paid	Current % Paid
<b>1.0 Architect/Engineer</b>	<b>\$2,150,000</b>	<b>\$1,830,000</b>	<b>\$1,779,800</b>	<b>\$1,226,957</b>	<b>\$50,200</b>	<b>\$552,843</b>	<b>67%</b>
1.1 Architect	\$2,000,000	\$1,780,000	\$1,779,800	\$1,226,957	\$200	\$552,843	69%
1.2 Civil Engineer (in 1.1)	\$0	\$0	\$0	\$0	\$0	\$0	0%
1.3 MEP Engineer (in 1.1)	\$0	\$0	\$0	\$0	\$0	\$0	0%
1.4 Other Engineers	\$150,000	\$50,000	\$0	\$0	\$50,000	\$0	0%
<b>2.0 Professional Services</b>	<b>\$830,000</b>	<b>\$812,097</b>	<b>\$703,857</b>	<b>\$397,589</b>	<b>\$108,240</b>	<b>\$306,268</b>	<b>49%</b>
2.1 Soils Engineer	\$25,000	\$30,000	\$30,000	\$17,713	\$0	\$12,288	59%
2.2 Traffic Engineer (in 1.1)	\$0	\$0	\$0	\$0	\$0	\$0	0%
2.3 Hazardous Mat'l Consultant	\$0	\$19,765	\$19,765	\$12,422	\$0	\$7,343	63%
2.4 Survey / Topographic	\$10,000	\$10,000	\$5,200	\$5,057	\$4,800	\$143	51%
2.5 Special Testing	\$35,000	\$35,000	\$35,000	\$4,251	\$0	\$30,749	12%
2.6 Wetland Investigation	\$0	\$0	\$0	\$0	\$0	\$0	0%
2.7 Test / Balance / Commissioning	\$50,000	\$37,400	\$37,400	\$0	\$0	\$37,400	0%
2.8 Data / Phone / Technology (Design)	\$0	\$0	\$0	\$0	\$0	\$0	0%
2.9 Legal Fees	\$15,000	\$15,000	\$0	\$0	\$15,000	\$0	0%
2.10 Project Management	\$397,500	\$397,500	\$397,500	\$202,491	\$0	\$195,010	51%
2.11 Land Use Consultant (in 1.1)	\$0	\$0	\$0	\$0	\$0	\$0	0%
2.12 LEED Consultant	\$0	\$0	\$0	\$0	\$0	\$0	0%
2.13 FFE Management	\$0	\$0	\$0	\$0	\$0	\$0	0%
2.14 Insurance / Builders Risk	\$50,000	\$53,020	\$53,020	\$53,020	\$0	\$0	100%
2.15 Printing / Plans	\$10,000	\$10,000	\$0	\$0	\$10,000	\$0	0%
2.16 Move Planning	\$10,000	\$0	\$0	\$0	\$0	\$0	0%
2.17 Movers/Storage	\$0	\$21,627	\$21,627	\$21,627	\$0	\$0	100%
2.18 Security Services	\$0	\$0	\$0	\$0	\$0	\$0	0%
2.19 Arborist	\$0	\$0	\$0	\$0	\$0	\$0	0%
2.20 Exterior Envelope Consultant	\$25,000	\$35,285	\$35,285	\$11,949	\$0	\$23,336	34%
2.21 Advertising / DJC	\$2,500	\$2,500	\$0	\$0	\$2,500	\$0	0%
2.22 Solar Consultant	\$0	\$0	\$0	\$0	\$0	\$0	0%
2.23 Constructability Review Consultant	\$25,000	\$35,000	\$34,530	\$34,530	\$470	\$0	99%
2.24 Value Engineering	\$25,000	\$35,000	\$34,530	\$34,530	\$470	\$0	99%
2.25 Other Services	\$150,000	\$75,000	\$0	\$0	\$75,000	\$0	0%
<b>3.0 Building Construction</b>	<b>\$14,601,480</b>	<b>\$17,374,000</b>	<b>\$20,184,786</b>	<b>\$2,475,852</b>	<b>(\$2,810,786)</b>	<b>\$17,708,934</b>	<b>14%</b>
3.1 Base Contract	\$12,749,000	\$16,000,000	\$18,590,651	\$2,246,335	(\$2,590,651)	\$16,344,316	14%
3.2 Construction Contingency	\$671,000	\$0	\$0	\$0	\$0	\$0	0%
3.3 Technology / Security Systems	\$0	\$0	\$0	\$0	\$0	\$0	0%
3.4 Solar Construction	\$0	\$0	\$0	\$0	\$0	\$0	0%
3.5 Sales Tax (8.4%)	\$1,131,480	\$1,344,000	\$1,564,135	\$201,017	(\$220,135)	\$1,363,117	15%
3.6 Bldg Misc. / Pre-Con Services	\$50,000	\$30,000	\$30,000	\$28,500	\$0	\$1,500	95%
<b>4.0 Site / Off-Site Construction</b>	<b>\$650,400</b>	<b>\$3,143</b>	<b>\$3,143</b>	<b>\$3,143</b>	<b>\$0</b>	<b>\$0</b>	<b>100%</b>
4.1 Site Base Contract	\$570,000	\$0	\$0	\$0	\$0	\$0	0%
4.2 Off-Site Base Contract	\$30,000	\$0	\$0	\$0	\$0	\$0	0%
4.3 Site Contingency	\$0	\$0	\$0	\$0	\$0	\$0	0%
4.4 Demolition	\$0	\$0	\$0	\$0	\$0	\$0	0%
4.5 Wetland Mitigation	\$0	\$0	\$0	\$0	\$0	\$0	0%
4.6 Sales Tax (8.4%)	\$50,400	\$244	\$244	\$244	\$0	\$0	100%
4.7 Site / Off Site Misc.	\$0	\$2,899	\$2,899	\$2,899	(\$0)	\$0	100%
<b>5.0 Hazardous Material Abatement</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0%</b>
<b>6.0 Furniture/Fixtures/Equipment</b>	<b>\$1,463,400</b>	<b>\$1,463,400</b>	<b>\$15,994</b>	<b>\$0</b>	<b>\$1,447,406</b>	<b>\$15,994</b>	<b>0%</b>
6.1 Furniture	\$630,000	\$630,000	\$13,811	\$0	\$616,189	\$13,811	0%
6.2 Equipment	\$720,000	\$720,000	\$943	\$0	\$719,057	\$943	0%
6.3 Educational Materials	\$0	\$0	\$0	\$0	\$0	\$0	0%
6.4 Sales Tax (8.4%)	\$113,400	\$113,400	\$1,239	\$0	\$112,161	\$1,239	0%
<b>7.0 Permits / SDCs / TIFs</b>	<b>\$228,778</b>	<b>\$308,778</b>	<b>\$160,721</b>	<b>\$160,721</b>	<b>\$148,057</b>	<b>\$0</b>	<b>52%</b>
<b>8.0 Client Direct Costs</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0%</b>
<b>9.0 Owner Contingency</b>	<b>\$1,000,000</b>	<b>\$4,853,741</b>			<b>\$4,853,741</b>	<b>\$0</b>	<b>0%</b>
<b>TOTAL BUDGET</b>	<b>\$20,924,058</b>	<b>\$26,645,159</b>	<b>\$22,848,300</b>	<b>\$4,264,262</b>	<b>\$3,796,859</b>	<b>\$18,584,038</b>	<b>16%</b>

Approved by: \_\_\_\_\_  
Superintendent, Ridgefield School District

Ridgefield HS - Addition/Renovation

Date: \_\_\_\_\_



PROJECT BUDGET

BUDGET AFTER PMR #19

Ridgefield HS - Addition/Renovation  
Ridgefield School District

Managed by  
R&C Management LLC

Date 9/20/2018  
Project / Bond # 002 / 100  
Architect Of Record: LSW  
Account Code: 1703.21.XXXX.101.0020

Timeline: 2017-2018

Description	Original Budget	Current Budget	Committed to Date	Paid to Date	Uncommitted Budget	Remaining to be Paid	Current % Paid
<b>1.0 Architect/Engineer</b>	<b>\$2,150,000</b>	<b>\$1,830,000</b>	<b>\$1,779,800</b>	<b>\$1,226,957</b>	<b>\$50,200</b>	<b>\$552,843</b>	<b>67%</b>
1.1 Architect	\$2,000,000	\$1,780,000	\$1,779,800	\$1,226,957	\$200	\$552,843	69%
1.2 Civil Engineer (in 1.1)	\$0	\$0	\$0	\$0	\$0	\$0	0%
1.3 MEP Engineer (in 1.1)	\$0	\$0	\$0	\$0	\$0	\$0	0%
1.4 Other Engineers	\$150,000	\$50,000	\$0	\$0	\$50,000	\$0	0%
<b>2.0 Professional Services</b>	<b>\$830,000</b>	<b>\$812,097</b>	<b>\$703,857</b>	<b>\$397,589</b>	<b>\$108,240</b>	<b>\$306,268</b>	<b>49%</b>
2.1 Soils Engineer	\$25,000	\$30,000	\$30,000	\$17,713	\$0	\$12,288	59%
2.2 Traffic Engineer (in 1.1)	\$0	\$0	\$0	\$0	\$0	\$0	0%
2.3 Hazardous Mat'l Consultant	\$0	\$19,765	\$19,765	\$12,422	\$0	\$7,343	63%
2.4 Survey / Topographic	\$10,000	\$10,000	\$5,200	\$5,057	\$4,800	\$143	51%
2.5 Special Testing	\$35,000	\$35,000	\$35,000	\$4,251	\$0	\$30,749	12%
2.6 Wetland Investigation	\$0	\$0	\$0	\$0	\$0	\$0	0%
2.7 Test / Balance / Commissioning	\$50,000	\$37,400	\$37,400	\$0	\$0	\$37,400	0%
2.8 Data / Phone / Technology (Design)	\$0	\$0	\$0	\$0	\$0	\$0	0%
2.9 Legal Fees	\$15,000	\$15,000	\$0	\$0	\$15,000	\$0	0%
2.10 Project Management	\$397,500	\$397,500	\$397,500	\$202,491	\$0	\$195,010	51%
2.11 Land Use Consultant (in 1.1)	\$0	\$0	\$0	\$0	\$0	\$0	0%
2.12 LEED Consultant	\$0	\$0	\$0	\$0	\$0	\$0	0%
2.13 FFE Management	\$0	\$0	\$0	\$0	\$0	\$0	0%
2.14 Insurance / Builders Risk	\$50,000	\$53,020	\$53,020	\$53,020	\$0	\$0	100%
2.15 Printing / Plans	\$10,000	\$10,000	\$0	\$0	\$10,000	\$0	0%
2.16 Move Planning	\$10,000	\$0	\$0	\$0	\$0	\$0	0%
2.17 Movers/Storage	\$0	\$21,627	\$21,627	\$21,627	\$0	\$0	100%
2.18 Security Services	\$0	\$0	\$0	\$0	\$0	\$0	0%
2.19 Arborist	\$0	\$0	\$0	\$0	\$0	\$0	0%
2.20 Exterior Envelope Consultant	\$25,000	\$35,285	\$35,285	\$11,949	\$0	\$23,336	34%
2.21 Advertising / DJC	\$2,500	\$2,500	\$0	\$0	\$2,500	\$0	0%
2.22 Solar Consultant	\$0	\$0	\$0	\$0	\$0	\$0	0%
2.23 Constructability Review Consultant	\$25,000	\$35,000	\$34,530	\$34,530	\$470	\$0	99%
2.24 Value Engineering	\$25,000	\$35,000	\$34,530	\$34,530	\$470	\$0	99%
2.25 Other Services	\$150,000	\$75,000	\$0	\$0	\$75,000	\$0	0%
<b>3.0 Building Construction</b>	<b>\$14,601,480</b>	<b>\$20,184,786</b>	<b>\$20,184,786</b>	<b>\$2,475,852</b>	<b>\$0</b>	<b>\$17,708,934</b>	<b>12%</b>
3.1 Base Contract	\$12,749,000	\$18,590,651	\$18,590,651	\$2,246,335	\$0	\$16,344,316	12%
3.2 Construction Contingency	\$671,000	\$0	\$0	\$0	\$0	\$0	0%
3.3 Technology / Security Systems	\$0	\$0	\$0	\$0	\$0	\$0	0%
3.4 Solar Construction	\$0	\$0	\$0	\$0	\$0	\$0	0%
3.5 Sales Tax (8.4%)	\$1,131,480	\$1,564,135	\$1,564,135	\$201,017	\$0	\$1,363,117	13%
3.6 Bldg Misc. / Pre-Con Services	\$50,000	\$30,000	\$30,000	\$28,500	\$0	\$1,500	95%
<b>4.0 Site / Off-Site Construction</b>	<b>\$650,400</b>	<b>\$3,143</b>	<b>\$3,143</b>	<b>\$3,143</b>	<b>\$0</b>	<b>\$0</b>	<b>100%</b>
4.1 Site Base Contract	\$570,000	\$0	\$0	\$0	\$0	\$0	0%
4.2 Off-Site Base Contract	\$30,000	\$0	\$0	\$0	\$0	\$0	0%
4.3 Site Contingency	\$0	\$0	\$0	\$0	\$0	\$0	0%
4.4 Demolition	\$0	\$0	\$0	\$0	\$0	\$0	0%
4.5 Wetland Mitigation	\$0	\$0	\$0	\$0	\$0	\$0	0%
4.6 Sales Tax (8.4%)	\$50,400	\$244	\$244	\$244	\$0	\$0	100%
4.7 Site / Off Site Misc.	\$0	\$2,899	\$2,899	\$2,899	(\$0)	\$0	100%
<b>5.0 Hazardous Material Abatement</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0%</b>
<b>6.0 Furniture/Fixtures/Equipment</b>	<b>\$1,463,400</b>	<b>\$1,463,400</b>	<b>\$15,994</b>	<b>\$0</b>	<b>\$1,447,406</b>	<b>\$15,994</b>	<b>0%</b>
6.1 Furniture	\$630,000	\$630,000	\$13,811	\$0	\$616,189	\$13,811	0%
6.2 Equipment	\$720,000	\$720,000	\$943	\$0	\$719,057	\$943	0%
6.3 Educational Materials	\$0	\$0	\$0	\$0	\$0	\$0	0%
6.4 Sales Tax (8.4%)	\$113,400	\$113,400	\$1,239	\$0	\$112,161	\$1,239	0%
<b>7.0 Permits / SDCs / TIFs</b>	<b>\$228,778</b>	<b>\$308,778</b>	<b>\$160,721</b>	<b>\$160,721</b>	<b>\$148,057</b>	<b>\$0</b>	<b>52%</b>
<b>8.0 Client Direct Costs</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0%</b>
<b>9.0 Owner Contingency</b>	<b>\$1,000,000</b>	<b>\$2,042,955</b>			<b>\$2,042,955</b>	<b>\$0</b>	<b>0%</b>
<b>TOTAL BUDGET</b>	<b>\$20,924,058</b>	<b>\$26,645,159</b>	<b>\$22,848,300</b>	<b>\$4,264,262</b>	<b>\$3,796,859</b>	<b>\$18,584,038</b>	<b>16%</b>

Approved by: \_\_\_\_\_  
Superintendent, Ridgefield School District

Ridgefield HS - Addition/Renovation

Date: \_\_\_\_\_



**Board Agenda Item**

Agenda Item Number: VIII. C. Meeting Date: 09/25/2018

Item: New Business: Approve Capital Improvement Projects Modification Request for RHS Addition

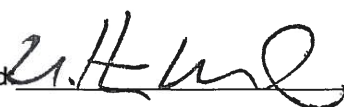
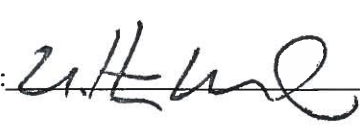
Submitted By: Dr. Nathan McCann, Superintendent

Will Be Presented By: Dr. Nathan McCann, Superintendent

C. Approve Increase Procurement Card Limit by \$100,000

Recommended Action:

Approve	Disapprove	Table	No Action Required
XXX			

Department Head  Superintendent: 



## MEMORANDUM

**TO:** Ridgefield School District Board of Directors  
Dr. Nathan McCann, Superintendent

**FROM:** Ridgefield School District Business Office  
Joannie Jequinto, Accounting Specialist

**SUBJECT:** Increase P-Card Limit by \$100,000

**DATE:** September 25, 2018

**TYPE:** Action

**Background:** The Ridgefield School District Business Office would like to begin charging utilities to an accounts payable district credit card. This will allow the district to maximize the P-card monthly rebate, which is 3% of all monthly purchases. The current credit card limit is \$100,000 and we would like to increase this limit by \$100,000, to \$200,000.

**Board Policy:** Purchasing procedure (6210 & 6210P) requires board approval for any purchases or contracts over \$100,000.



**Board Agenda Item**

Agenda Item Number: VIII. D. Meeting Date: 09/25/2018

Item: New Business: Approve Resolution 2018-2019-001 Declaration of Surplus Property



Submitted By: Dr. Nathan McCann, Superintendent

Will Be Presented By: Dr. Nathan McCann, Superintendent

D. Approve Resolution 2018-2019-001 Declaration of Surplus Property

Recommended Action:

Approve	Disapprove	Table	No Action Required
XXX			

Department Head:  Superintendent: 

RIDGEFIELD SCHOOL DISTRICT NO. 122  
BOARD OF DIRECTORS

**RESOLUTION NO. 2018-2019-001**

**Declaration of Surplus Property**

WHEREAS, the Ridgefield School District No. 122 (“District”) owns certain real property commonly known as Clark County Parcel No. 68005000, located at 510 Pioneer Street, Ridgefield, Washington 98642, consisting of the former View Ridge Middle School (“VRMS”) building;

WHEREAS, the District is in the process of renovating the former VRMS building to house the District offices and for other purposes;

WHEREAS, the former VRMS building includes a school kitchen that is no longer in use by the District (the “Property”), as depicted on Exhibit A attached hereto;

WHEREAS, RCW 28A.335.040 authorizes the District to lease surplus real property;

WHEREAS, the Property is surplus and not required for school district purposes;

WHEREAS, the District desires to preserve Property for eventual school district purposes by entering a lease agreement for that portion of the former VRMS building;

WHEREAS, lease of the Property will be for lawful purposes, is in the best interest of the District, and will not interfere with the conduct of the District’s educational program and related activities;

***Therefore, Be It Resolved*** by the Ridgefield School District No. 122 Board of Directors as follows:

1. Pursuant to RCW 28A.335.040 and Board Policy No. 6112, the Property is declared surplus to the needs of the District.
2. The Superintendent is directed to publish a notice in a newspaper of general circulation within the District as required under RCW 28A.335.040(3) advising the public of the District’s intent to lease said surplus property at a date not less than 45 days after publication of said notice, and to take any further steps as required by law for lease of the Property.

**APPROVED** by the Board of Directors of Ridgefield School District No. 122, Clark County, Washington, at an open public meeting thereof held this 25<sup>th</sup> day of September, 2018.

Attest:

RIDGEFIELD SCHOOL DISTRICT NO.122  
BOARD OF DIRECTORS

\_\_\_\_\_  
Dr. Nathan McCann, Superintendent

\_\_\_\_\_  
Scott Gullickson, President  
Director District 5

\_\_\_\_\_  
Becky Greenwald, Vice President  
Director District 4

\_\_\_\_\_  
Joseph Vance  
Director District 2

\_\_\_\_\_  
Steve Radosevich  
Director District 3

\_\_\_\_\_  
Emily Enquist  
Director District 1



Exhibit  
Legal Description  
Adjusted Parcel 68005-000

Being a tract of land located in the Arthur Quigley D.L.C. in the Northwest One-Quarter of Section 19, Township 4 North, Range 1 East and the Northeast One-Quarter of Section 24, Township 4 North, Range 1 West of the Willamette Meridian, City of Ridgefield, Clark County, Washington, more particularly described as follows:

BEGINNING at a point on the east right-of-way line of North 5<sup>th</sup> Avenue that bears North 02°37'05" West 760.71 feet from a brass cap at the southwest corner of the Northwest One-Quarter of said Section 19;

Thence South 89°02'54" East, 280.89 feet to an angle point;

Thence North 01°02'13" East, 54.14 feet to an angle point;

Thence South 88°57'47" East, 371.95 feet to the northerly extension of the west right-of-way line of North 8<sup>th</sup> Avenue;

Thence South 01°06'58" West, along the northerly extension of the west right-of-way line and the west right-of-way line of said North 8<sup>th</sup> Avenue, 429.72 feet to a point;

Thence leaving said west right-of-way line, North 88°58'47" West, 347.10 feet to an angle point;

Thence South 00°59'25" West, 351.64 feet to the north right-of-way line of Pioneer Avenue;

Thence along said north right-of-way line North 89°17'39" West, 294.31 feet to an angle point in said right-of-way line;

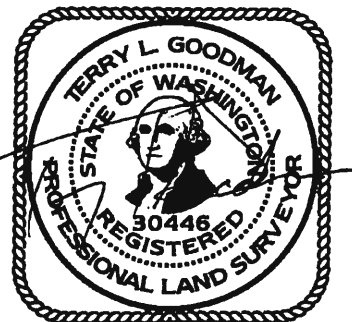
Thence along said north right-of-way line North 88°12'39" West, 10.86 feet to the east right-of-way line of said North 5<sup>th</sup> Avenue;

Thence along said east right-of-way line, North 01°00'13" East, 476.95 feet to an angle point in said right-of-way line;

Thence along said east right-of-way line, North 01°02'13" East, 251.50 feet to the TRUE POINT OF BEGINNING;

Containing 8.56 acres more or less.

6/17/13





**Board Agenda Item**

Agenda Item Number: VIII. E.- H. Meeting Date: 09/25/2018

Item: New Business: Hear First Reading Revision of Board Policies

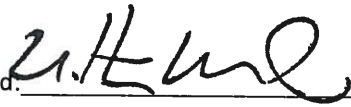

Submitted By: Dr. Nathan McCann, Superintendent

Will Be Presented By: Dr. Nathan McCann, Superintendent

- E. Hear First Reading Revision of Board Policy No. 2190 Highly Capable Program
- F. Hear First Reading Revision of Board Policy No. 3240 Student Conduct Expectations and Reasonable Sanctions
- G. Hear First Reading Revision of Board Policy No. 3413 Student Immunization and Life Threatening Health Conditions
- H. Hear First Reading Revision of Board Policy No. 3416 Medication at School

Recommended Action:

Approve	Disapprove	Table	No Action Required
			XXX

Department Head:  Superintendent: 





## MEMORANDUM

**TO:** Ridgefield School District Board of Directors  
Dr. Nathan McCann, Superintendent

**FROM:** Tiffany Gould, Director of Federal Programs and CTE

**SUBJECT:** Highly Capable Program Policy 2190

**DATE:** September 12, 2018

**TYPE:** Action

**Background:**

The proposed revision to the Highly Capable Programs Policy 2190 complies with new legislation passed this year (ESSSB 6362 Section 105) that adds language to RCW 28A.300 requiring districts to have clearly stated identification procedures for their highly capable programs and to implement those procedures. The procedures must reflect practices for identifying highly capable students that prioritizes equitable identification of low-income students.

**Considerations:**

None

**Recommendation:**

Hear First Reading of Policy No. 2190 Highly Capable Program

## Highly Capable Programs

In order to develop the special abilities of each student, the district will offer a highly capable program that provides kindergarten through twelfth grade students who are selected for the program with access to basic education programs that accelerate learning and enhance instruction. The framework for such programs will encompass, but not be limited to, the following objectives:

1. Expansion of academic attainments and intellectual skills;
2. Stimulation of intellectual curiosity, independence, and responsibility;
3. Development of a positive attitude toward self and others; and
4. Development of originality and creativity.

The board will annually approve the district's highly capable plan including: the number of students the district expects to serve by grade level; the district's plan to identify students; a description of the highly capable program goals; a description of the services the program will offer; an instructional program description; a description of ongoing professional development for highly capable program and general education staff; program evaluation and fiscal report; and assurances that the district is legally compliant.

The superintendent will establish procedures consistent with state guidelines for referral, assessment, and selection of children of demonstrated achievement or potential ability in terms of general intellectual ability, academic aptitude, and creative or productive thinking. These include prioritizing equitable identification of low-income students; use of multiple objective criteria and multiple pathways for identification; use of local norms, unless more restrictive than national norms; use of subjective measures only to support identification; and use of screening and assessment in the student's native language (if available) or nonverbal assessment.

Legal References: RCW 28A.185.030 Programs — Authority of local school districts — Selection of students  
WAC 392-170 Special service program — Highly capable students

Management Resources: 2018 - August Issue  
2013 - September Issue  
Policy News, April 2008 Highly Capable Programs

Adoption Date: 02.25.14  
Ridgefield School District  
Classification: **Essential**  
Revised Dates: **04.08; 12.11; 09.13; 02.25.14. 08.18**

## **Student Conduct Expectations and Reasonable Sanctions**

The board acknowledges that conduct and behavior is closely associated with learning. An effective instructional program requires a wholesome and orderly school environment. The board requires that each student adhere to the rules of conduct and submit to corrective action taken as a result of conduct violations. The rules of conduct are applicable during the school day as well as during any school activity conducted on or off campus. Special rules are also applicable while riding on a school bus.

Students are expected to:

A. Conform to reasonable standards of acceptable behavior;

B. Respect the rights, person and property of others;

C. Preserve the degree of order necessary for a positive climate for learning; and

D. Submit to the authority of staff and respond accordingly.

**A. Respect the rights, person and property of others;**

**B. Pursue the required course of study;**

**C. Preserve the degree of order necessary for a positive climate for learning; and**

**D. Comply with district rules and regulations;**

**E. Submit to the authority of staff and reasonable discipline imposed by school employees and respond accordingly.**

The board acknowledges that conduct and behavior is closely associated to learning. An effective instructional program requires a wholesome and orderly school environment. The board requires that each student adhere to the rules of conduct and submit to corrective action taken as a result of conduct violations. The rules of conduct are applicable during the school day as well as during any school activity conducted on or off campus. Special rules are also applicable while riding on a school bus.

The Board also recognizes that schools must take reasonable steps so that students who fail to adhere to the district's rules and regulations and who receive discipline for such misconduct remain engaged or are effectively reengaged in their educational program.

The superintendent will develop written rules of conduct which will carry out the intent of the board and establish procedures necessary to implement this policy.

Cross References:

3241 - Classroom Management, Discipline and Corrective Action

6605 - Student Safety Walking, Biking and Riding Buses

Legal References:

RCW 28A.210.310 Prohibition on use of tobacco products on school property

RCW 28A.320.128 Notice and disclosure policies – Threats of violence—Student conduct – Immunity for good faith notice - - Penalty

RCW 28A.400.110 Principal to assure appropriate student discipline — Building discipline standards — Classes to improve classroom management skills

RCW 28A.600.015 Rules incorporating due process guarantees of pupils with regard to expulsions and suspensions

RCW 28A.600.020 Exclusion of student from classroom – Written disciplinary procedures – Long-term suspension or expulsion

RCW 28A.600.022 Suspended or expelled students – Reengagement plan.

RCW 28A.600.040 Pupils to comply with rules and regulations

RCW 28A.635.060 Defacing or injuring school property — Liability of pupil, parent, or guardian - Withholding grades, diploma, or transcripts — Suspension and restitution — Voluntary work program as alternative — Rights protected

RCW 28A.635.090 Interference by force or violence -- Penalty

RCW 28A.635.100 Intimidating any administrator, teacher, classified employee, or student by threat of force or violence unlawful—Penalty

RCW 4.24.190 Action against parent for willful injury to property by minor — Monetary limitation — Common law liability preserved

RCW 9.41 Firearms and dangerous weapons

RCW 9.91.160 Personal protection spray devices

RCW 9A.16.020 Use of force — When lawful

20 U.S.C. 7101 et seq. Safe and Drug-Free Schools and Communities Act

WAC 392-400-205 Definitions

WAC 392-400-210 Student responsibilities and duties

WAC 392-400-215 Student rights

WAC 392-400-225 School district rules defining misconduct — Distribution of rules

WAC 392-400-226 School district rules defining harassment, intimidation and bullying prevention policies and procedures –Distribution of rules

WAC 392-400-227 School district rules defining students' religious rights

WAC 392-400-233 Unexcused absences and tardiness

Management Resources:     2016 - July Issue  
                                      2014 - August Issue  
                                      2013 - September Issue

Adoption Date:  
Classification: **Priority**  
Revised Dates: **12.06; 12.11; 09.13; 08.14; 07.16**

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First Reading

# Student Immunization And Life Threatening Health Conditions

## Immunizations

In order to safeguard the school community from the spread of certain communicable diseases and in recognition that prevention is a means of combating the spread of disease, the board requires a student to present evidence of his/her having been immunized against diseases as required by the Washington State Board of Health.

## Exemptions from Immunization

The district will allow for exemptions from immunization requirements only as allowed for by [RCW 28A.210.090](#).

## Meningococcal Disease and Vaccine Information Distribution

The district will provide parents/guardians of students in sixth grade and above with information about meningococcal disease and its vaccine at the beginning of every school year. The information will address the characteristics of the disease; where to find additional information about the disease; vaccinations for children; and current recommendations from the United States Centers for Disease Control and Prevention regarding receiving the vaccine.

## Human Papilloma Virus Disease and Vaccine Information Distribution

At the beginning of every school year, the district will provide parents/guardians of sixth through twelfth grade students, information provided by the Washington State Department of Health about human papilloma virus (HPV) disease and its vaccine.

The information will include the causes and symptoms of human papilloma virus, how the disease is spread, the places where parents/guardians may obtain additional information and vaccinations for their children, and current recommendations from the United States Centers for Disease Control Prevention regarding the vaccine.

## Life-Threatening Health Conditions

Prior to attendance at school, each child with a life-threatening health condition will present a medication and or treatment order from a Licensed Healthcare Provider (LHP) addressing the condition. A life threatening health condition means a condition that will put the child in danger of death during the school day if a medication and or treatment order, providing authority to a registered nurse, and a nursing care plan are not in place. Following submission of the medication and or treatment order, the registered nurse will develop the nursing care plan. .

Students who have a life-threatening health condition and no medication or treatment order presented to the school will be excluded from school, to the extent that the district can do so consistent with federal requirements for students with disabilities under the Individuals with Disabilities Education Act (IDEA) and Section 504 of the Rehabilitation Act of 1973, and according to the due process requirements in School District Procedure 3413P.

## Exclusion from School

The district will exclude students only as allowed for by RCW 28A.210.120 and WAC 392-380-050.

The superintendent will adopt procedures necessary to implement this policy.

Cross References:                   3241 -  
  Classroom

Management,  
Discipline and  
Corrective Action

2162 - Education of Students With  
Disabilities Under Section 504 of  
the Rehabilitation Act of 1973

2161 - Special Education and  
Related Services for Eligible  
Students

2100 - Educational Opportunities for Military Children

11.13.12

Ridgefield School District

Revised: 10.02; 06.05; 04.06;

08.07; 10.11; 08.12 Classification:

Essential

Legislature Addresses "Life-Threatening Condition 3416 -  
Medication at School

Legal References:

Chapter 28A.210 RCW Health — Screening and requirements

Chapter 246-105 WAC Immunization of child care and school  
children against certain vaccine-preventable diseases

WAC 392-182 Student — Health records

WAC 392-380 Public school pupils — Immunization  
requirement and life-threatening health condition

Management Resources:

2018 - August Issue

2012 - August Issue

2011 - August Issue

2011 - June Issue

Policy News, August 2007 Human Papilloma Virus Disease  
Notification

Policy News, April 2006 Chickenpox Immunization Required

Policy News, June 2005 Distribution of Information on  
Meningococcal Disease

Policy News, October 2002 Legislature Addresses "Life-  
Threatening Conditions"

Adoption Date:

Classification: **Essential**

Revised Dates: **10.02; 06.05; 04.06; 08.07; 10.11; 08.12; 08.18**

## Medication at School

### General Statement

Under normal circumstances, prescription and non-prescription, over-the-counter (OTC) medication, should be administered before and/or after school hours under supervision of the parent/ guardian. If a student must receive prescription or OTC oral or topical medication, eye drops, ear drops, or nasal spray from an authorized staff member, the parent/guardian must submit a written request accompanied by a written authorization from a licensed healthcare practitioner (LHP), prescribing within the scope of his or her prescriptive authority. If the medication will be administered for more than fifteen consecutive days, the LHP must also provide written, current, and unexpired instructions for the administration of the medication.

The superintendent will establish procedures for:

- A. Designating staff members who may administer medication to students;
- B. Training, delegation, and supervision of staff members in the administration of oral **medications, topical medications, ear drops, eye drops, and nasal spray** medication to students by a registered nurse (RN);
- C. Obtaining signed and dated parent/guardian and LHP request and authorization for the administration of medications, including instructions from the LHP if the medication is to be given for more than fifteen (15) days;
- D. Storing medication in a locked or limited access area;
- E. Maintaining records pertaining to the administration of medication;
- F. Permitting, under limited circumstances, students to carry and self-administer medications necessary to their attendance at school; and
- G. Permitting possession and self-administration of over-the-counter topical sunscreen products. (See Sunscreen Section below).

The use of injectable medication for the treatment of anaphylaxis is covered in School District Policy and Procedure 3419 Self-Administration of Asthma and Anaphylaxis Medication and School District Policy and Procedure 3420, Anaphylaxis Prevention and Response.

Medications including suppositories, rectal gels, or injections (except for emergency injections for students with anaphylaxis, that is covered in School District Policy and Procedure 3419 Self-Administration of Asthma and Anaphylaxis Medication and School District Policy and Procedure 3420, Anaphylaxis Prevention and Response) may not be administered by school staff other than by a RN, licensed practical nurse (LPN), or in some situations by a parent designated adult (PDA).

If the school decides to discontinue administering a student's medication, the superintendent or designee must provide notice to the student's parent/ guardian orally and in writing prior to the discontinuance. There must be a valid reason for the discontinuance that does not compromise the health of the student or violate legal protections for the disabled.

### **Administration of legend (prescribed) drugs or controlled substances by nasal spray**

If a school nurse is on the premises, he/she may administer a nasal spray containing a prescribed drug or controlled substance to a student. If a school nurse is not on school premises, a nasal spray containing a legend (prescribed) drug or controlled substance may be administered by: 1) a trained school employee, provided that person has received appropriate RN delegation and volunteered for the training pursuant to [RCW 28A.210.260](#); or 2) a parent-designated adult.

A parent designated adult is a volunteer, who may be a school district employee, who receives additional training from a healthcare professional or expert in epileptic seizure care selected by the parents who provides care for the student consistent with the student's individual health plan on file with the school.

### Required Notification of EMS



After every administration of any legend (prescribed) drug or controlled substance by nasal spray to a student, Emergency Medical Services (911) will be summoned as soon as practicable.

### **Sunscreen**

Over-the-counter topical sunscreen products may be possessed and used by students, parent/guardians, and school staff without a written prescription or note from a licensed health care provider if the following conditions are met:

- A. The product is regulated by the US Food and Drug administration as an over-the-counter sunscreen product; and
- B. If possessed by a student, the product is provided to the student by a parent/guardian.

### **Medical Marijuana:**

Washington State law (RCW 69.51A.060) permits the use of medical marijuana, however, federal law (Title IV-Part A—Safe and Drug Free Schools and Communities and the Controlled Substances Act (CSA) (21 U.S.C. § 811) prohibits the possession and use of marijuana on the premises of recipients of federal funds including educational institutions. Therefore, there will be no accommodation of any marijuana use on any school grounds, school bus or at any other school related activities.

Cross References:                    3420 - Anaphylaxis Prevention and Response  
    3419 - Self-Administration of Asthma and Anaphylaxis Medications

Legal References:                    RCW 28A.210.260 Public and private schools - Administration of medication — Conditions  
    RCW 28A.210.270 Public and private schools — Administration of medication — Immunity from liability — Discontinuance, procedure

Management Resources:            2018 - August 2018  
    2017 - July Policy Issue  
    2014 - February Issue  
    2012 - August Issue  
    Policy News, February 2001 Oral Medication Definition Expanded

Adoption Date:

Classification: **Essential**

Revised Dates: **02.01; 12.11; 08.12; 02.14; 07.17; 08.18**

69 / #