

Discipline

School must be a place where students have the opportunity and are encouraged to learn. The Piggott School Board has established standards of conduct designed to create an environment conducive to learning. The Code of Conduct that follows is an incomplete list and the failure to list an infraction does not mean that it is not subject to consequences. This code also applies to any district sponsored or district-approved activity, event or function, such as a field trip or athletic event, where students are under the supervision of the school district. All discipline is at the discretion of the building principal.

Any student who receives multiple discipline referrals in a semester is subject to suspension, recommendation for expulsion and/or Family In Need of Services (FINS) petition. In addition, a student who receives multiple discipline referrals may no longer be able to attend school activities for the remainder of the semester in which it occurs.

- **General Procedures**

1. Students are expected to follow the directions of their teachers and school employees.
2. Common courtesy and respect for the rights of others should be observed at all times.
3. Students are expected to be prepared for classes with books and supplies necessary to carry out class activities successfully.
4. Students are not allowed to go to lockers or be in the hallways without permission during lunch.
5. Students are not allowed visitors to school.
6. Students are expected to come into the cafeteria immediately upon arrival at school. For those students who must be dropped off, please arrive after 7:30. Students are to remain in the cafeteria until the first bell rings.
7. Students who are out of their assigned class must have a pass.
8. Students must remain at school unless checked out by a parent or guardian. No student will be allowed to check out without a parent or guardian present.
9. Students are not to be in the gym or the weight room without supervision. This includes before and after school or during lunch.
10. Students should not be in the parking lot during the school day without permission from the administration.
11. No outside drinks are to be brought into the building. Students may bring a clear plastic cup or bottle with a screw top lid.
12. Students are to have prior approval from the building principal before circulating any petition.
13. There should only be one student in a bathroom stall at a time.
14. No bags or backpacks in the classrooms.

- **Code of Conduct**

After School Dismissal – Drivers and non-bus riders are not to be released until the second dismissal bell rings.

First Offense: ASD

Second Offense: ASD or ISS

Subsequent Offenses: 1-10 days OSS

Assault – Any violence that directly threatens individual safety is a serious offense. Actions that attempt to cause serious physical injury to another will be considered an assault.

First Offense: ASD, ISS, or 1-10 days OSS, or Expulsion and notification of law enforcement officials.

Second Offense: 1-10 days OSS, or Expulsion and notification of law enforcement officials.

Third Offense: Expulsion and notification of law enforcement officials.

Arson – Starting a fire or causing an explosion at school with the intent of damaging property or buildings.

First Offense: 1-10 days OSS or Expulsion and notification of law enforcement officials.

Second Offense: Expulsion and notification of law enforcement officials.

Bullying – A repeated imbalance of power by intimidation, either physical or psychological, threats of any kind (stated or implied), assaults on students (including those that are verbal, physical, psychological, and emotional), attacks on student property, cyber and text messaging.

First Offense: Conference, Lunch Detention, ASD, ISS, or 1-10 days OSS and possible notification of law enforcement officials.

Second Offense: ASD, ISS, or 5-10 days OSS and possible notification of law enforcement officials.

Third Offense: 10 days OSS, or Expulsion and possible notification of law enforcement officials.

Bus Conduct

The driver is in full charge of the bus and all students are expected to comply with his/her requests. When a student is in violation of a bus rule or regulation he or she will be given a bus ticket.

First Offense: Warning by the principal.

Second Offense: Suspended from riding any school bus for 3 days.

Third Offense: Suspended from riding any school bus for 5 days.

Fourth Offense: Suspended from riding any school bus for 10 days.

Fifth Offense: Suspension from the bus for the remainder of the semester.

Cell Phone

A. The use of cellphones in schools poses increasing risks of school disruptions, bullying, criminal activity, and academic dishonesty. As a result of this risk, student cell phones, student digital cameras, and similar electronic devices (earbuds, smart watches, etc...)

must not be on your person. They must be turned off and out of sight during the instructional day. However, students may use cell phones only in the cafeteria during breakfast and lunch. Students bring cell phones or other electronic devices at their own risk. Piggott High School will not be responsible for stolen, lost, or damaged cell phones.

Violation of this policy will result in the following consequences:

First Offense: Conference, Lunch detention, ASD, or ISS.

Subsequent Offenses: ASD, ISS, or OSS

B. Students will face further consequences from the prohibited use of cell phones at school.

First offense: 1-3 days ISS and confiscate the device until the end of the day.

Second offense: 3-5 days ISS and confiscate the device until the end of the day and a parent/guardian must pick up the device.

Subsequent Offenses: 5 days ISS or 1-3 days OSS and confiscate the device until the end of the day and a parent/guardian must pick up the device

C. Photographic capable devices may not be used in a restroom, dressing room, and/or locker room. In addition, students are prohibited from photographing and/ or videotaping inappropriate behavior. Cell phones may not be used during statewide testing.

All Offenses: Immediate confiscation of the cell phone, camera, or other photographic device; 1-5 days of ISS, 1-10 days of out-of-school; and/or possible notification of law enforcement officials.

Cheating/Dishonesty – Any behavior that can be considered as dishonest such as lying, copying, forgery, etc.

First Offense: Conference/ Zero, and/or Lunch detention, ASD, or ISS.

Second Offense: Zero, and/or ASD, ISS, SS, or OSS.

Third Offense: Zero and up to 3 days ISS or OSS.

Computer Violation/Technology Misconduct – Any action which is in violation of the student's technology use agreement or board policy.

First Offense: Warning and possible loss of computer privileges.

Second Offense: Warning and temporary loss of computer privileges.

Third Offense: Suspension up to expulsion and loss of computer privileges.

Defiance/Disrespect – A willful attempt to ridicule or undermine the authority of a staff member. Any inappropriate conduct directed toward a staff member at or away from school.

First Offense: Conference, Lunch Detention, or ASD, ISS, SS, or 1-10 days OSS.

Second Offense: ASD, ISS, SS, or 1-5 days OSS.

Third Offense: 5-10 days OSS or Expulsion.

Disruptive or Demeaning Language – Use of words or actions, verbal, written, or symbolic, meant to harass or injure another person at or away from school or disrupts the learning environment.

First Offense: Conference, Lunch Detention, ASD, ISS, or 1-10 days OSS.

Second Offense: ASD, ISS, or 1-10 days OSS.

Third Offense: 1-10 days OSS or Expulsion.

Drugs/Alcohol

A. Possession of or distribution of over the counter medication.

First Offense: 1-10 days ISS.

Second Offense: 1-10 days OSS.

B. Possession of, attempt to purchase/sell, distribute, or attendance under the influence of alcohol, any unauthorized prescription drug, unauthorized inhalant or controlled substance, illegal drug-natural and synthetic, or drug-related paraphernalia.

First Offense: 10 days OSS and citation by law enforcement officials. Students are also suspended from extracurricular activities and driving on campus for 30 school days.

Second Offense: Expulsion and citation by law enforcement officials.

False Alarms – Tampering with emergency equipment, setting off false alarms, or making false reports.

First Offense: Conference, or ASD, ISS, SS, or 1-10 days OSS.

Second Offense: ASD, ISS, SS, or 1-10 days OSS.

Third Offense: 1-10 days OSS or Expulsion.

Fighting – Mutual combat in which both parties have contributed to the conflict by verbal or physical action or by failing to avoid the altercation. Fights will be investigated thoroughly to establish if either or both parties are at fault. In the event that fault cannot be established, both parties will be punished. Cameras in the hallways and classrooms will be used in investigating the situation. The administrator has the authority to lessen the suspension days if it is determined the student was not the aggressor and/or was only defending himself/herself.

First Offense: 3 days OSS and citation by law enforcement.

Second Offense: 5 days OSS and citation by law enforcement.

Third Offense: 10 days OSS or Expulsion and citation by law enforcement.

Gambling - Gambling or wagering is prohibited.

First Offense - Warning

Second Offense - ISS or OSS and parent notification and conference

Gang Activity – Wearing, carrying, or displaying gang paraphernalia or exhibiting behavior or gestures, which symbolize gang membership, or any other attribute which indicates or implies membership or affiliation with such a group.

First Offense: Conference, or ASD, ISS, SS, or 1-10 days OSS.

Second Offense: 1-10 days OSS.

Third Offense: Expulsion.

Hazing – The practice of hazing is prohibited at Piggott High School. Hazing is defined as any conduct or method of initiation into a student organization at or away from school that endangers the health of any person. The definition of hazing is also extended to include mistreatment of underclassmen by upperclassmen. PHS staff members must report suspected hazing to the office. Students who have been subjected to, or are aware

of, hazing should report it immediately to the principal. All allegations of hazing will be investigated as discreetly as possible.

First offense: ASD, ISS, SS, or up to 10 days OSS and referral to the superintendent.

Second offense: 1-10 days OSS.

Hall Behavior - Running and pushing in the halls or on the sidewalks can be dangerous and disruptive; it is, therefore, prohibited. No skateboards will be allowed on campus. Tampering of the Magnetic Doors will result in the following disciplinary actions

First Offense: Conference

Second Offense: 1 day ISS

Third Offense: 3 days ISS

Fourth Offense: 5 days ISS

Inappropriate Clothing – It is important at school to maintain an environment conducive to learning that is safe for all students. In addition, Piggott High School feels that an integral part of a well-rounded education is to prepare our students for the world of work. We expect our students to dress in a professional, studious manner. With that in mind, it becomes necessary to provide some guidelines to students with regards to general appearance and what is appropriate to wear to school.

- Hats will not be worn in the classrooms.
- Hoods pulled up on the head and beanies are not to be worn.
- All shirts worn with jeggings/leggings/yoga pants must completely cover the bottom.
- Shorts and skirts must be sufficient length. Sufficient length is defined as mid-thigh.
- Pajama bottoms, pajama tops, house shoes, and blankets are not permitted
- Pants or shorts are to be worn on or above the hips and cannot contain open holes above mid-thigh.
- Racerback, t-back shirts, muscle shirts, net shirts, halter tops, and half shirts are not permitted.
- Shirts should be long enough that no part of your midriff or back is showing at any time.
- Very low-cut tops are not to be worn.
- Straps (2) on shirts or tops must be worn on the shoulders and no less than 2” wide.
- Clothing advertising or implying alcoholic beverages, tobacco, drugs or vulgarity are not permitted.
- Undergarments should not show at any time.
- Piercings and body art that detract from the purpose of school.
- Heely shoes will not be permitted.

The building principal will have the final say in determining the appropriateness of a student’s appearance. The guidelines listed above are to be adhered to during the school day and at any extracurricular activity.

First Offense: Warning and the student will be required to change clothes or ISS.
Second Offense: ISS
Subsequent Offenses: OSS

Parking Lot/Driving Violations – Inappropriate parking in areas not designated as parking spaces and/or careless and reckless driving. Student vehicles are not to leave the parking lot ahead of buses. Students who do not ride a bus will be dismissed by the second bell.

First Offense: ASD.
Subsequent Offenses: ASD, ISS, SS, OSS and/or loss of parking privileges.

Public Display of Affection – Physical contact which is inappropriate for the school setting.

First Offense: Conference, Lunch Detention, ASD, or ISS.
Subsequent Offenses: ASD, ISS, SS, or OSS.

Profanity/Obscenity – Any obscenity, obscene gesture, swearing, or cursing, whether written, verbal, or otherwise, is not permitted at school.

First Offense: Conference, Lunch Detention, ASD, ISS, or SS.
Second Offense: ASD, ISS, SS, or 1-10 days OSS.
Third Offense: 1-10 days OSS.

Sexual Harassment – The Board of Education strongly believes that no person in the Piggott School District shall on the basis of gender, be excluded from participation in, be denied the benefits of, or subjected to discrimination under any educational program or activity. Sexual harassment of students and employees whether committed by supervisors, employees, or students, and regardless of whether the victim is an employee or student, will not be tolerated. All allegations of sexual harassment will be investigated. The investigation will be discreet.

Sexual harassment includes but is not limited to:

1. Sexual slurs, threats, verbal abuse and sexually degrading descriptions.
2. Graphic verbal comments about an individual's body.
3. Sexual jokes, notes, stories, drawings, pictures, or gestures.
4. Spreading sexual rumors.
5. Touching an individual in a sexual way.
6. Displaying sexually suggestive objects.
7. Unwelcome sexual flirtation, advances, or propositions.
8. Acts of retaliation against a person who reports sexual harassment.

Use of verbal, written, or symbolic language that is sexually harassing or physical contact that is sexually harassing.

First Offense: Conference, ASD, ISS, or 1-3 days OSS and possible notification of law enforcement officials.
Second Offense: ASD, ISS, or 3-5 days OSS and possible notification of law enforcement officials.
Third Offense: 5-10 days OSS and possible notification of law enforcement officials.

Tardies – Tardies both at the beginning of the day and during the day will be handled in the following manner: Students who are tardy will sign in when arriving in the classroom.

3rd Tardy:	2 Days Lunch Detention
4th Tardy	ASD
5th Tardy:	2 ASD
6th or more Tardies:	1-3 Days ISS

Theft

A. Attempted theft or willful possession of stolen property when the value of such property is less than \$25.

First Offense: Restitution and ASD or ISS and possible notification of law enforcement officials.

Second Offense: Restitution and 1-10 days OSS and notification of law enforcement officials.

Third Offense: Restitution and 1-10 days OSS and notification of law enforcement.

B. Attempted theft or willful possession of stolen property when the value of such property is \$25 to \$150.

First Offense: Restitution and ASD, ISS, or 1-10 days OSS and notification of law enforcement officials.

Second Offense: Restitution and 1-10 days OSS and notification of law enforcement officials.

Third Offense: Restitution and Expulsion and notification of law enforcement officials.

C. Attempted theft or willful possession of stolen property when the value of such property is \$150 or more.

First Offense: Restitution and 1-10 days OSS and notification of law enforcement.

Second Offense: Restitution and Expulsion and notification of law enforcement officials.

Threats – The Piggott High School has a no tolerance rule regarding written or verbal threats. Any student who threatens, verbally or in writing, to harm another student or staff member will be subject to discipline consequences at the Principal's discretion. If necessary, a report may be filed with local law enforcement officials.

Tobacco/Lighters

Possession, distribution, or use of any tobacco products, lighters/matches, or e-cigarettes (with or without nicotine) on school grounds, buses, or any school activity.

First Offense: Confiscation, three (3) days of ISS and charges with Juvenile Office

Second Offense: Confiscation, five (5) days of ISS and charges with Juvenile Office

Third Offense: Confiscation, ten (10) days of ISS and charges with Juvenile Office

Truancy – Absence from school, classroom or lunch room without the knowledge and consent of parents/guardians, school administration, and teachers.

First Offense: 1-3 days ASD, ISS, or SS.

Second Offense: 3-5 days ASD, ISS, or SS.

Third Offense: OSS.

Vandalism

Willful damage or the attempt to cause damage to real or personal property belonging to the school, staff, or students at or away from school,

First Offense: Restitution and ASD, ISS, SS, or 1-10 days OSS and possible notification of law enforcement.

Second Offense: Restitution and 1-10 days OSS and notification of law enforcement officials.

Third Offense: Restitution and Expulsion and notification of law enforcement officials.

Weapons

A. Possession or use of any instrument or device which is customarily used for attack or defense against another person; any instrument or device used to inflict physical injury to another person. This includes look-alike devices.

First offense: 1-10 day ISS, OSS, or possible Expulsion and notification of law enforcement officials.

Subsequent Offenses: OSS or possible Expulsion and notification of law enforcement officials.

B. Possession or use of a firearm or explosive device.

First Offense: Expulsion and notification of law enforcement officials.

- **Disciplinary Consequences**

All disciplinary consequences will take precedence over any school function or activity.

Conference: Discussion of a disciplinary problem involving an administrator and the student. If deemed necessary parents and/or teacher involvement may occur.

Lunch Detention: Students are to be in the lunch detention room within 4 minutes after the lunch bell rings. The student will then be released to go to the cafeteria to get his/her lunch tray, and then go back to the lunch detention room. **NO TALKING** is allowed at any time. The student may not talk in the lunch line or at any time during detention unless spoken to by the supervisor. The student is to give full cooperation to the lunch detention supervisor. Students who are absent on the assigned day(s) or who sign out before lunch will be automatically assigned to lunch detention the next day. If the student does not comply with the rules listed above, the student will be assigned an additional day of lunch detention or ASD/ISS.

After School Detention: After School Detention (ASD) will be scheduled after school from 3:16 p.m. until 4:00 p.m. as needed. Students will receive at least one day notice before being required to attend ASD. Students who fail to appear for an assigned ASD will be assigned ASD, ISS and/or OSS. Students who are absent on the assigned day(s) or who sign out before school is dismissed will be automatically assigned to the next

scheduled ASD. Students who sign out of school on an assigned ASD day more than two times will be reassigned ISS.

After School Detention General Rules:

- A. Be in the ASD room before the 3:16 p.m. bell rings.
- B. Must bring work from a core academic subject (English, Math, History, or Science)
- C. Bring pencil/pen and paper.
- D. Stay in your seat.
- E. No talking.
- F. No sleeping.
- G. No gum, food or drinks.
- H. Give full cooperation to the ASD teacher.
- I. Students will be released by the 4:00 p.m. bell.

Failure to comply with ASD rules will result in the same consequences as failing to appear for ASD. At administrator discretion, students may be assigned to serve detention in the office before school from 7:30 a.m. until 7:54 a.m.

In-School Suspension: In-School Suspension (ISS) is a structured disciplinary action in which a student is isolated or removed from the regular classroom activities, but is not dismissed from the school setting. Students will not be allowed to attend school activities until the suspension time is served.

Saturday School: Saturday School (SS) will be scheduled from 8:00 to 12:00 as needed. Students who fail to appear for an assigned Saturday School will be assigned ISS/OSS.

Suspension: (OSS) Removal of a student from school for a specified period of time. During a suspension students are not allowed to attend any school functions or be on school property.

Expulsion: Expulsion from school requires action by the Board of Education. In instances of very serious misbehavior, the superintendent will recommend this action to the Board.