



Parent-Student
Elementary Handbook 2023-2024

TABLE OF CONTENTS

Admission of Student.....	2-3
Daily Schedule	3
Checkout Procedure.....	3-4
Attendance Policy	4-5
Make-Up Work	5
Disciplinary Absences	5-6
Parties.....	6
Grading Scale.....	6
Pass-Fail.....	6
Visitors.....	7
Textbooks.....	8
Lost and Found.....	8
Cafeteria.....	8
Extracurricular Activities.....	8-9
Field Trips.....	10
Electronic Devices and Toys.....	11
Student Dress	12
Accessibility of Children.....	13
Playground Rules.....	13
Personal Search.....	14
Discipline.....	14
Major Conduct Not Permitted.....	14-18
Parental Involvement Policy.....	18-19
PES Handbook Signature Page.....	20

FORWARD TO PARENTS AND STUDENTS

We are happy to present you with the student handbook, which has been written especially for you. We believe that it will assist you in becoming better acquainted with your elementary school and will prove valuable to you in your academic and social experience during your elementary school career.

Support your school with all sincerity and loyalty so that as a team we can all work together in continuing to maintain high standards and accomplish our individual goals.

This handbook has been adopted by the Piggott Board of Education and is part of official board policy - compliant with ACT 1004 Of 1983

4-6 ELEMENTARY SCHOOL PRINCIPAL Brock Swann

K-3 ELEMENTARY SCHOOL PRINCIPAL Erica Harris

ELEMENTARY COUNSELOR Barbara Batey

ADMINISTRATIVE ASSISTANT Katina Wilson

PIGGOTT ELEMENTARY SCHOOL MISSION STATEMENT

We will all be united in the belief that every child can learn. We will be committed to fostering a positive and supportive atmosphere. We will encourage each child and staff member to pursue success by doing their very best to be a responsible citizen and caring member of the P.E.S. family.

ADMISSION OF STUDENTS

A student entering grades K-6 from another state accredited school must show proof of having completed the previous grade and must show proof of required immunizations. Arkansas Law 224 of 1967 requires that a child in grades K-6 be immunized for the following diseases to be admitted to public school: poliomyelitis (polio), diphtheria, tetanus, pertussis (whooping cough),

rubeola measles (red measles), rubella measles, Hep. B (series of three (3) shots) and chicken pox, (if the child has not yet had the chickenpox virus). Such immunizations must be evidenced by a certificate from a licensed physician, public health department, or a properly documented school record.

All children who are age five (5) on or before August 1 are required to be in school that school year with the exception of five-year-old children whose kindergarten has been waived by the parent, guardian, or person having custody or charge.

A complete health screening will also be required for students entering kindergarten.

DAILY SCHEDULE

Buildings will not be open for students until 7:30 a.m.

Upon arrival students are to report to the cafeteria for breakfast or to their homeroom. Breakfast begins at 7:30. Students are to be in line for breakfast no later than 7:45. Classes begin promptly at 8:00 a.m. Students are expected to be in their classrooms and ready to begin class at 8:00, otherwise they will be considered tardy.

For the safety of your child(ren), students arriving after 8:00 **MUST BE ESCORTED TO THE OFFICE AND SIGNED IN BY AN ADULT**. Students who arrive between 8:00 and 9:00 will be counted tardy. Students arriving after 9:00 a.m., but before noon, will be counted absent one-half day. (A student must be in attendance for a minimum of three (3) hours to be counted present for one half day and six (6) hours to be counted present for one full day). Students are not to be dropped off in front of the school building unless they are tardy. This driveway is reserved for the buses, teachers and handicapped parking.

CHECKOUT PROCEDURE

Any parent//guardian who wishes to pick up his/her child from school before 3:00 pm must report to the office to sign the child out. When a child

checks out early the homeroom teacher will be notified. If a student is checked out before 11:30 and does not return, he/she will be counted absent for one (1) full day. A student who is checked out between 11:30 and 2:00 will be counted absent one half day. If a student is checked out between 2:00 and 2:55, it will be an early checkout. A student who receives 4 early checkouts, 4 tardies, or 4 of a combination of the two in a semester will not be recognized for perfect attendance.

SCHOOL DISMISSAL

- Car riders2:55 pm
- Bus riders3:05 pm
- Walkers.....3:15 pm

Car riders are to be picked up at the drive-through on the south side of the building. Please do not arrive and/or park in the car pick up line before 2:30.

ATTENDANCE POLICY

Arkansas Statute 80-1502, Section 1, states: Students between the ages of 5 and 21, both inclusive, (until the 21st birthday is reached), who have not been officially excluded from school and must be in attendance as mandated by law.

1. When a student has six (6) absences in any semester from school, the principal will notify the parent/guardian to remind them of the school attendance policy and state laws.
2. When a student has eight (8) absences in any semester, the proper authorities will be notified. The parent/guardian shall be subject to a civil penalty as prescribed by the courts. At this time a FINS (Family in Need of Services) petition may be filed with the Clay County Juvenile Office and a report may be made to the Arkansas Child Abuse Hotline for educational neglect.
3. A student must attend school 90% of the year to receive credit. Eight (8) or more days absent in a semester will contribute to the decision to retain a student.
4. After fifteen (15) days of absence a student will be retained. Any exceptions will be made at the discretion of the administration.

5. After ten (10) tardies, early checkout, or combination there of in a semester, a FINS (Family in Need of Services) petition may be filed with the Clay County Juvenile Office and a report may be made to the Arkansas Child Abuse Hotline for educational neglect.

When a student is out sick for more than three (3) consecutive days a note from a doctor is requested. The note must specify if/when the student may return to school.

EXCUSED ABSENCES

1. Illness with a doctor's note.
2. Serious illness or death of an immediate family member (parent, grandparent, sibling).
3. Court summons/subpoena.
4. Medical appointments and reasonable travel time. Please make appointments after school whenever possible.
5. Student time out-of-school not covered above must be evaluated by the principal for an excused or possible unexcused absence before the absence.

MAKE-UP WORK

Because of the way absentee assignments are handled by the teachers and the number of teachers and/or assignments involved, **Homework for an absent student will not be available until 2:30 p.m.**, if requested on the morning of the absence. Please contact the elementary secretary (598-2546) if you plan to pick up the student's assignments, and the books (etc.) will be in the office for your convenience.

When returning after an absence it is the student's responsibility to check with teacher(s) concerning any missed assignments.

Students will be allowed 1 day for each day of absence not to exceed 5 days to complete missed work. After 5 days no credit (0%) will be given for any assignments not turned in to the teacher.

DISCIPLINARY ABSENCES

These result when a student has been removed from a class or classes by an administrator as an Out-of-School Suspension: An absence from school imposed upon a student by an administrator as a result of the student's inappropriate behavior that cannot be handled by other means. No make-up

work will be given and grades taken during absence will result in a 0%. The principal will suspend students from school for immorality, insubordination, and/or other offenses deemed inappropriate or when counseling and/or other forms of discipline have failed. (Infectious diseases or habitual uncleanliness will result in the student being sent home, but disciplinary suspension is not appropriate in these cases.) All suspensions will be in accordance with procedural due process guidelines.

In-School Suspension: The student will not be counted absent from school. The daily assignment(s) will be counted as usual but will be performed at a designated location within the school. Students will receive full credit for any assignment given and completed.

PARTIES

All classrooms will be permitted to have two (2) scheduled parties during the school year. These will be for Christmas and Valentine's Day. Classroom teachers will send home notes regarding the parties.

NO GUM WILL BE ALLOWED AT SCHOOL except as a reward given by the teacher in his or her classroom.

GRADING SCALE

Kindergarten through 6th grade

Grades assigned to students reflect educational objectives only.

100-90 A

89-80 B

79-70 C

69-60 D

59% or below if an F

PASS – FAIL

Students in grades K-2 will be assessed with a standards based report card. Essential standards will be determined by each grade level. These are the standards that will be necessary to be promoted to the next grade level. Retention will be a committee decision.

Students in grades 3-6 making an average F (59% or below) in math and language for the year will be retained.

Piggott Elementary School Handbook

Any exceptions made will be at the discretion of the teacher(s)/ principal.

Absences during a semester (10% of the semester days or more) will contribute to the decision to retain a student regardless of his/her grades.

VISITORS

All visitors to the building and/or persons wishing to talk with a student, regardless of the reason, are to go directly to the Principal's office to sign in and receive a visitor's badge.

Parental involvement is encouraged and may be arranged through the Parent Center.

When an adult, other than the parent/guardian, requests a conference with a student, the principal or a member of the teaching staff designated by the principal should be present to protect the rights of the minor.

Parents are not allowed to be on the playground unless the teacher has requested their help/assistance.

Parents eating lunch with their child will wait in the designated area until their child's class is dismissed for lunch. You may check your child out for lunch, or eat outside on the picnic tables on the front lawn.

Please refer to the PES website for elementary lunch schedules.

PARENT- TEACHER CONFERENCES

Report cards will be given at the end of the week following completion of each nine-week period. At the end of the first grading period, parent-teacher conferences will be held and the report cards will be given to the parents at the conferences. Report cards will not be given to students at these times. The classroom teacher will keep them until a parent/guardian and arrange a conference. It is imperative that parents/guardians attend these conferences. After the second grading period the report cards will be given to the students to take home. They are to be signed by the parent/guardian and returned to the teacher. Any questions about the report card should be directed to the teacher.

Piggott Elementary School Handbook

TEXTBOOKS

Textbooks and other tools or materials are issued to our students free of charge. However, it is the responsibility of the student to care for those books, etc. Items lost or damaged must be paid for in accordance with the nature of the damage, the age of the book, and the cost of replacement.

LOST AND FOUND

All articles found on school grounds and buses must be turned in to the office. Library books should be returned to the library. Clothing items will be kept for a nine-week period. Students should check lost and found as soon as they lose an item. At the end of nine weeks, clothing will be donated. Label clothing such as coats and jackets with the complete name of student.

CAFETERIA

Piggott School District Policy for Meal Charges

It is the policy of the Piggott School District to allow students to charge only on occasion when money is unavailable and the student would have to miss meal service. This is a courtesy extended to the student and should not occur on a regular basis. More than five (5) days in charges will be considered excessive. Parents will be encouraged to apply for free or reduced priced meals when a student has excessive charges. If parents need longer to pay they must contact the school cafeteria and put in writing the dates they will pay the lunch charges.

Procedure for collecting Charges

1. A reminder will be sent home when there is a low or negative balance.
2. If no money has been sent a second reminder will be sent home.

Students may not share lunches brought from home.

EXTRACURRICULAR ACTIVITIES

All school rules are in effect for an extracurricular function of the school. This includes student spectators and participants. Any teachers attending any

Piggott Elementary School Handbook

extracurricular activity, such as plays or sporting events, has the authority to discipline or correct a student. All students will be under the authority of the teacher and the administrator on duty and will obey their directions even though their parent(s) are at the event.

Extra – Curricular Activities Behavior

All elementary students and their parents are invited to attend activities at the school. To ensure each spectator is able to enjoy the activities, a few behavior rules must be followed. These rules are to be followed at all football, volleyball, and basketball games. They also apply to all Pee Wee sports.

1. All elementary students must be accompanied by an adult. They will not be allowed inside the gate without adult supervision.
2. No games (chase, tag, football, or running of any kind) are allowed. This includes the end zone. Students are to be seated watching the game.
3. For safety reasons, do not go under the bleachers at any time.
4. Students are not allowed to leave the premises without an adult once they have entered.

Should your child not follow these rules, he/she will be called to the office the following school day for discussion and parent notification. Should this behavior not improve, your child will not be allowed to attend future activities the remainder of the year.

Piggott Elementary School Handbook

FIELD TRIPS

Classes may be permitted to take field trips based upon approval by administration. Field trips are planned and scheduled based upon teacher/principal discretion.

Students are required to ride the bus to field trip destinations except for medical reasons.

Students who represent the school as participants or spectators or who accompany school groups or school sponsored trips are expected to abide by the policies of Piggott Public School at all times. All rules of the school and of safety and good conduct to be observed.

Students riding in school vehicles are expected to return to those vehicles unless otherwise given permission by the principal or his/her designee, providing the teacher receives a written note from the parent or legal guardian releasing the Piggott School District from any liability. Students not returning to school vehicles will follow the attendance policy on page 30 as far as half day/early checkouts.

Students may lose their field trip privileges due to excessive absences, behavioral problems or lack of homework and/or classroom assignments.

No parents will be allowed on the bus unless requested by a teacher.

IN TOWN FIELD TRIPS

Throughout the school year the elementary students are given the opportunity to go on educational field trips or reward trips in town. These trips may include, but are not limited to, places such as the public library, local banks, the post office, the museum/mineral house, the Clay County Fair and local restaurants.

You will be notified when your student(s) will be participating in one of these field trips. If you would like for your child(ren) to be included in these field trips please complete and return the form at the end of the Piggott Elementary School handbook section.

Out of town field trips will require a separate permission form from the student's teacher.

Piggott Elementary School Handbook

Students who do not attend school or a planned field trip on the designated day will be counted absent.

ELECTRONIC DEVICES & TOYS

Students are not to bring electronic devices to school.

Act 447 (3) Students discipline policies shall include, but not be limited to, the following:

(D) Possession by a student of any electronic communication device on the school campus; however:

(i) The policy may provide an exemption for possession of such a device by a student who is required to use such a device for health or other compelling reasons; and

(ii) The policy may exempt possession of such a device after normal school hours for extracurricular activities.

Students are also not allowed to bring collectibles such as trading cards (any kind) to school. Toys such as footballs, yo-yos, jump ropes, and basketballs will be left to the teacher's discretion.

Arkansas Act 1408: It is unlawful for persons under 18 years of age to possess a hand-held laser pointer without the supervision of a parent, guardian, or teacher. It is to be seized by school personnel.

The use of any electronic communication device (cell phone, etc.) on the school bus or during school hours on the campus is prohibited. Cell phones are to be turned off and remain in the student's backpack during school hours.

Consequences for inappropriate use of phones and smart watches.

1st Offense- Verbal Warning

2nd Offense- Take up the phone...give back to student at end of day

3rd Offense- Phone taken up and given to Principal and parents must pick up the phone.

THE SCHOOL IS NOT RESPONSIBLE FOR LOST OR STOLEN ITEMS.

STUDENT DRESS AND GROOMING

Students are expected to dress in a neat, clean, appropriate manner while at school and/or school – sponsored activities. When a dress or grooming disrupts the learning process it becomes an issue for disciplinary action. Examples of inappropriate dress:

1. Clothing which calls undue attention to the individual.
2. Clothing/products, which advertises, displays or implies any type of alcoholic beverage, tobacco product, drugs, nudity, improper language, profanity, or gang affiliation.
3. No hats, caps, or bandanas shall be worn or be in student's possession during the school day. This includes on a bus.
4. No skirts or shorts above finger-tip length-even with leggings. Shirts worn with leggings must be finger-tip length.
5. Clothing that is mesh, see-through, or shows a bare midriff. (Shirts and blouses shall be at least one (1) inch below the belt line).
6. Bicycle shorts or spandex leggings, unless covered by a long top or loose shorts, etc.
7. Muscle shirts, tank tops, halter-tops and shirts/blouses with excessive side openings or low v- necklines. (All students must have two (2) straps, which must be one (1) inch or wider with undergarments covered at all times). All shirts must completely cover the student's back.
8. Sagging pants or shorts shall not be worn below the waistline.
9. Jeans with holes above fingertip length shall not be worn.
10. Any attire or visible tattoos containing distasteful, vulgar, abusive, offensive, and/or suggestive language and/or graphics is not acceptable.
11. Visible body piercing is prohibited, except for traditional items such as pierced ears.
12. Hair styles cannot call undue attention to the individual or disrupt the learning process. Mohawk haircuts may not exceed 1 and 1/2 inch in height.
13. School may have special dress days for students at the discretion of the administration.

Disciplinary Actions:

1st Offense-Conference, change, and/or confiscation.

Piggott Elementary School Handbook

2nd Offense-Additional penalty to be determined by the principal.

Parents/Guardians may be called to pick up the student or bring appropriate clothing for the student.

ACCESSIBILITY OF CHILDREN

It is the policy of the Piggott Elementary School to have legal documentation of restricted parental rights. If a parent is not to have access to a child, it is vital that the classroom teachers have knowledge of the situation as well as legal documentation. This is for the teacher and the child's protection.

Please be advised that Child Protection Services, Department of Child and Family Services Investigations, and law enforcement may interview your child for investigative purposes and/or for determining compliance with legal requirements. Simply stated, this means that your child may be asked a variety of questions by child care professionals to ensure his/her health and well-being.

PLAYGROUND RULES

General safety rules apply. Care is taken to instruct students concerning the need for caution and care for others when on the playground. Students are to play in the designated play areas. A designated staff member is on duty each recess.

Unacceptable playground behavior includes, but is not limited to:

1. Fighting or inciting a fight-including play fighting, wrestling, or karate kicking.
2. Picking up or piggyback riding or carrying another student.
3. Playing contact games, which require excessive roughness-touch football is the only football allowed.
4. Bringing to the playground or possessing baseball bats, baseballs, knives, or sharp objects.
5. Abusive or obscene language or gestures (teacher decides).
6. Throwing or kicking rocks or other objects.
7. No jumping out of swings.

Piggott Elementary School Handbook

PERSONAL SEARCH

School authorities may make a personal search and seize any illegal contraband, dangerous weapon, or stolen property.

DISCIPLINE

This statement of disciplinary policy is not intended to encompass the full range of district policy. Policies are provided to parents and students to advise them of the rules and procedures, by which district policy on student discipline is administered.

Each teacher is responsible for his/her classroom discipline. Classroom rules should be posted on the wall along with the disciplinary action(s) that will be administered for the rule violation. Should a teacher find it necessary to send a student to the office, the principal will then decide the course of action to take. This could range from a warning to a suspension. Since the teacher has gone through his/her procedures, the principal has the authority to use any disciplinary measure available.

MAJOR CONDUCT NOT PERMITTED

1. Non-compliance (Insubordination)

A student shall not refuse to comply with reasonable directions/ commands (including those outlined in this handbook) of teachers, student teachers, substitute teachers, teacher's aides, principals, administrative personnel, school bus drivers, or other authorized personnel. Minimum penalty is a warning. Maximum penalty is expulsion.

2. Disruption and/or interference with school

No student shall block a corridor or doorway; prevent students from attending a class or activity; block normal pedestrian or vehicular traffic; use violence; fear, force, coercion, threat, intimidation, harassment, passive resistance, or any other conduct intentionally to cause a disruption; refuse to identify him/herself on request; or encourage other students to violate any rule or school board policy.

Minimum penalty is a warning. Maximum penalty is expulsion.

Piggott Elementary School Handbook

3. **Immorality and/or obscenity**

A student shall abstain from indecent and/or immoral acts. Shall not possess or use obscenity (including obscene language, either written or verbal, pictures, or gestures).

4. **Fireworks**

A student shall not possess, handle, or store fireworks that reasonably could be a danger to a student (or others), cause damage to the school property, and/or be disruptive to the learning climate of the school. Setting off fireworks will result in a stiff penalty to be determined by the administration.

5. **Gambling**

A student shall not participate in any activity which may be termed gambling or wagering where the stakes are money or any other object(s) of value. Minimum penalty is a warning. Maximum penalty is expulsion.

6. **Physical abuse or assault of school staff**

A student shall not threaten, cause or attempt to cause physical injury to a school employee, fellow student, or any other individual.

7. **Student fighting**

An attempt will be made to determine guilt. If both parties are found guilty, both will receive corporal punishment. If one party is found guilty, corporal punishment will be administered to that party. After investigation of the event, suitable punishment will be assigned.

IF CORPORAL PUNISHMENT IS REFUSED, THE STUDENT WILL BE SUSPENDED.

8. **Bomb threat**

A bomb threat is considered a felony by the police and will not be tolerated by the school. Anyone guilty of making a bomb threat will be immediately suspended from school, turned over to the police, and taken before the school board for further disciplinary action, which could include expulsion.

9. **Possession of any firearm or other weapon on school property IS PROHIBITED.**

ACT 1282 prohibits firearms on school property, school buses, or school bus stops (anyone). Student possession of any firearms, weapons, or other object which might be considered a weapon and danger to the public welfare is prohibited. Pocket Knives are prohibited. Possession of a blade of three and one-half inches long, or longer, may result in a one-year expulsion. State law: ACT 968

Piggott Elementary School Handbook

requires a student who possesses a firearm on school property to be expelled for a period of not less than one year. Penalty: Immediate police notification and automatic expulsion from school for not less than one year. Non-student (in this category) found on campus or at school events will be reported to the appropriate authorities.

10. **Using or offering (for sale or for free) beer, alcoholic beverages, or drugs on school property is prohibited.**

A student shall not possess, sell, use, transmit, or be under the influence of any narcotic drug, hallucinogenic drug, amphetamine, barbiturate, marijuana, or other controlled substance as defined in Arkansas Act 590 of 1977, as amended, or a beverage containing alcohol or intoxicant of any kind. Exception: controlled substance(s) may be used by a student who has a prescription for the substance, providing the substance remains in the container in which it was obtained from the doctor or pharmacist and is kept and dispensed in the office, or there is a documented exception from the school nurse.

11. **Tobacco**

The Piggott Elementary School is a tobacco free campus. No student will be allowed to smoke or use other tobacco products while on campus or participating in any school sponsored activity. Students will not have tobacco products on their person or in their lockers, backpacks, etc. Minimum penalty is a warning. Maximum penalty is expulsion.

12. **No student shall use or possess E-cigs/vapes/Juuls or any type of tobacco dispensing product.** Minimum penalty for possession of will be a warning. Maximum penalty for possession will be a suspension. The product will be confiscated and reported to the Piggott School Police Department. Minimum penalty for use will be a suspension. Maximum penalty for use will be an expulsion. The product will be confiscated and reported to the Piggott Police Department.

- All vape and pod contents will be tested for drugs.
- If drugs are detected in a vape, the district drug policy will be followed in addition to the vape policy.
- All confiscated vapes, vape products, pods, and charges will be confiscated and turned over to law enforcement.
- Students may complete work virtually during OSS

Piggott Elementary School Handbook

- Fees will be assessed to offset the cost of drug testing kits
- Restitution for damage to school property(ceiling tiles, sinks, damage to detectors, etc.)
- Other fees and consequences as determined by the Clay County Juvenile Office.
- This policy will apply to any school sponsored event or activity.

14. **Damage or Destruction of Property**

A student shall not cause damage to property belonging to the school or public or private property while the student and/or the property is under the jurisdiction of the school. Note: The student and/or parents are responsible for restitution of damages and shall be subject to other disciplinary measures. Should the damage constitute a felony, the student shall be turned over to the police. Minimum penalty is a warning. Maximum is penalty is expulsion.

15. **Theft**

A student shall not steal or attempt to steal property belonging to the school, staff, or other students, or public or private property while under the supervision of the school. Note: The student and/or parents shall make restitution of any property stolen and shall be subject to other disciplinary measures. Minimum penalty is a warning. Maximum penalty is expulsion.

16. **Additional provisions/penalty**

Parents/guardians of any minor student under the age of 18 and living with the parent/guardians may be liable for damages by said minor in the amount not in excess of \$2000 dollars.

17. **Public display of affection (PDA)**

PDA is not appropriate for students at school. Indecent or immoral acts may result in a server penalty. Minimum penalty is a warning. Maximum penalty is expulsion.

18. **Possession by a student of any cell phone, CD player, or similar device is prohibited.** Minimum penalty is a warning. Maximum penalty is expulsion.

19. **Chronic Misbehavior**

Repeated violation of rules or constant disruption or trouble making will result in suspension or a recommendation for expulsion. The district reserves the right to punish behavior, which is not conducive to good order and discipline, even though such behavior is not specified in the preceding rules.

Piggott Elementary School Handbook

DISCIPLINARY MEASURES

Disciplinary usually follows a sequential order of penalty, but may vary due to the principal's direction. The following examples could vary depending on the particular violation(s) and the teacher's classroom rules and consequences. Usually the order of penalty will follow this "minimum to maximum" consequences outline:

1. Warning
2. Extra work/work detail
3. Detention
4. In-school suspension
5. Corporal punishment (as defined in the Piggott School District section of this handbook)
6. Out-of-school suspension: the principal may, on a teacher recommendation, suspend a student from school a maximum of ten (10) days for each offense.

PARENT INVOLVEMENT POLICY

1. This policy is between the Piggott Elementary School and parents of all the elementary students. This plan is based on the Improving American School Act of 1994, the section of law that lays out requirements for the Title I parent involvement and Act 603 of 2003, which lists requirements for public schools' parental involvement plans. It is our policy that if any parents are not satisfied without Title I School wide Plan that their comments will be attached to the plan and made available to the State Educational Agency. A number of flexible meetings were planned where parents and the school came together to develop this policy. After the policy was approved by both the school and parents, representatives signed off and received copies of the policy statement.

2. We have one compact that has four sections. Part 1 is the Parent/Guardian Agreement, which is signed by the parent or guardian. Part 2 is the Student Agreement where the student signs his/her name. Part 3 is signed by the child's teacher and Part 4 is signed by the principal. The parent and the teacher will keep copies.

3. The school held meetings that were open to all interested individuals for input in developing this plan. Our school will provide to parents:

- A. Timely information about our Title I program, including the

Piggott Elementary School Handbook

Requirements of the program and the rights of parents to be involved.

- B. School performance profiles and their children's individual assessment results, including interpretations of these results through parent-teacher conferences.
 - C. A description and explanation of tests used to measure student progress and proficiency levels that our students are expected to meet. Benchmark, PARCC, and Sat-10 tests are given to students annually. The scores are used to determine each child's proficiency and progress. Report cards are issued every nine weeks regarding day-to-day progress in the classroom.
 - D. Opportunities to formulate suggestions, share experiences with other parents, and participate in decisions related to the education of children.
 - E. Timely response to suggestions made by parents.
 - F. Assistance in overcoming common barriers to parents/guardians with limited English proficiency and/or limited literacy skills and to parents who are disabled or economically disadvantaged.
3. To promote and support responsible parenting, the school shall continue the operation of the Parent Center to welcome parents to our school; offer parenting information and learning materials for check-out; recognize parents who have attended all parent-center conferences; schedule evening activities to encourage parental involvement; provide volunteer opportunities and publish a volunteer resource book for staff members; and require teachers and administrators to complete professional development hours designed to enhance understanding of effective parental involvement strategies.
4. An invitation is extended to all parents to become active members in our Parent/Volunteer Program to partner with teachers. Parents are requested to fill out survey forms and return them to their children's teachers. These individuals assisted in classrooms in numerous ways. Surveys and results are on file with the federal clerk. Hours are logged and monitored by the parent coordinator.

PIGGOTT ELEMENTARY SCHOOL

Handbook Signature Page

The Piggott School District handbook is posted on the Piggott School District website under the district information section: <http://www.piggottschoools.net>. If you require a printed handbook, please call the superintendent's office. Handbooks may be picked up or mailed home.

The parent/guardian and student have read the **extra-curricular activities policy**. As a parent/guardian, I will discuss these rules with my child. As a student I promise to exhibit good behavior and will follow all rules at the extra-curricular activities.

The parent gives permission for the student to participate in any of the **in-town field trips** throughout the school year unless otherwise stated at the time of the field trip.

The parent/guardian and student have read the **transportation policy** of the district.

The parent/guardian and student agree to the **Internet/Network, Gmail and Google Apps for Education Use Authorization**.

The parent/guardian and student understand that we are responsible for this handbook as long as he/she remains a student at Piggott School. We have examined the handbook and, although we may not agree with the regulations, we understand they must be adhered to while the student is enrolled in Piggott Schools. Please call the office for clarification if you have any questions.

The parent/guardian and student must sign and return the handbook form during the first week of school for each child attending school.

Grade _____ Date _____

Student Name Printed: _____

Student Signature: _____

Parent/Guardian Name Printed: _____

Parent/Guardian Signature: _____

Please indicate your agreement to one of the following by checking the statement that applies to you and your child regarding the **Media Release Agreement** found in the District section of this handbook.

Accept Media Form

Decline Media Form