



Free and Reduced-Price Policy Statement - Addendum: Non-Pricing Programs

Introduction

This addendum is in addition to/in lieu of where applicable to the Free and Reduced-Price Policy Statement as some or all sites operating the NSLP, SBP and/or SMP have opted to not charge students for meals.

Policy Statement

SFA Name:

This statement applies to the following sites and the meal services indicated:

Site(s):

Check all that Apply: NSLP

SBP

SMP

wishes to state the following:

A. All children in attendance or residence are being served the same choice of meals and/or milk at no separate charge.

B. _____ has eligibility documentation on all children claimed for free or reduced-price benefits and assures ADE that each child receiving such benefits meets the prescribed eligibility criteria.

C. A daily count is kept by meal type (breakfast or lunch) and eligibility (free, reduced-price, and paid) for all meals and/or milk claimed.

D. _____ will pay with funds from non-Federal sources the cost of serving meals to all children at no charge for all sites listed above.

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity.

Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotape, American Sign Language), should contact the responsible state or local agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at: <https://www.usda.gov/sites/default/files/documents/USDA-OASCR%20P-Complaint-Form-0508-0002-508-11-28-17Fax2Mail.pdf>, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

- 1. mail: U.S. Department of Agriculture Office of the Assistant Secretary for Civil Rights*
- 2. 1400 Independence Avenue, SW*
- 3. Washington, D.C. 20250-9410;*
- 4. fax: (202) 690-7442; or*
- 5. email: program.intake@usda.gov.*

This institution is an equal opportunity provider.