

PowerSchool SIS Portal for Students/Parents

The following directions are intended for parents to create a new PowerSchool Parent Portal account. Once this account is created, you will have access to grades, attendance, and other information for all your student(s) currently at Pierce City RVI Schools. Please note, that you will need a PowerSchool Parent account to complete many of our forms in the near future.

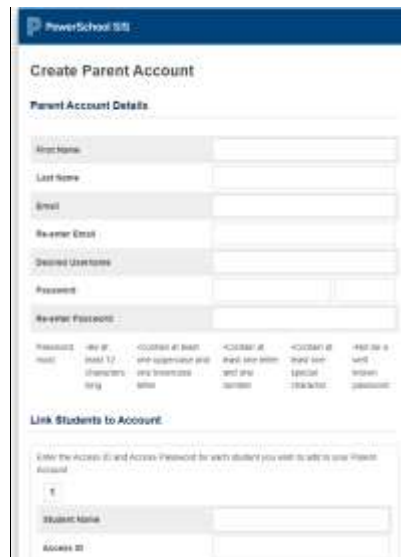
Current families - You will need the access code information before continuing:

1. Open your web browser of choice (Firefox, Chrome, Safari, etc).
2. Go to the PowerSchool Parent/Student Portal page. <https://pcschools.powerschool.com/public/home.html>
3. For 2023-2024 All Users will need to create an account Click the **Create Account** button.

The screenshot shows the 'Student and Parent Sign In' page of the PowerSchool SIS portal. At the top is a blue header with the 'PowerSchool SIS' logo. Below the header, there are two tabs: 'Sign In' (selected) and 'Create Account'. The main section contains two input fields: 'Username' and 'Password'. Below the password field is a link that says 'Forgot Username or Password?'. At the bottom right of the form is a blue 'Sign In' button.

*Existing PowerSchool users: If you have a PowerSchool login and password, use the Sign in tab. If you have forgotten your password, click on the Forgot Username or Password? Click the link under the password text box. If you are looking to add a new student to an existing account, please see the Adding a Student to Your Existing Parent Account document.

4. Fill out all the fields on the create account page, including a username and password of your choosing. Please write your username and password down and keep it in a safe and secure place.

The screenshot shows the 'Create Parent Account' page. It has a blue header with the 'PowerSchool SIS' logo. The main heading is 'Create Parent Account'. Below this is a section titled 'Parent Account Details' with several input fields: 'First Name', 'Last Name', 'Email', 'Re-enter Email', 'Desired Username', 'Password', and 'Re-enter Password'. Below these fields is a table with columns for 'First Name', 'Last Name', 'Email', 'Username', 'Password', and 'Re-enter Password'. The table contains several rows of data. Below the table is a section titled 'Link Students to Account' with a heading 'Enter the Access ID and Access Password for each student you wish to add to your Parent Account'. There are input fields for 'Student Name' and 'Access ID'.

5. Scroll down to the **Link Students to Account** section. Enter your student's first and last name in the Student Name field.
6. Enter the **Access ID** that appears on the letter you were given from your school. **Each student will have a different Access ID **
7. Enter the **Access Password** that appears on the letter you were given from your school. **Each student will have a different Access Password **

Link Students to Account

Enter the Access ID and Access Password for each student you wish to add to your Parent Account

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Student Name

Access ID

Access Password

8. Choose your relationship to the student from the drop down list provided.
9. If you have another student at any other school in our district, you may enter them in the next student section. Repeat steps 6 through 9 for each additional student. ** Each student you enter will have a different Access ID and Access Password. **
10. Scroll down to the bottom of the page, and click the **Enter** button once you are finished. You will be taken back to the Sign in page, where you will log in with the username and password that you just created. Student(s) names will appear as tabs across the top in the header. Click on the name of the student in order to access their information.