

**West Shore Educational Service District  
Board of Education  
Minutes of Regular Meeting  
May 9, 2023  
West Shore ESD**

I. Call to Order

The meeting was called to order by President Greiner at 5:00 p.m.

Members Present: Vincent Greiner, James Dittmer, Shirley Chancellor, Mark Forner, Ellen Kerans, Jim Riffle

Members Absent: Irma Hinojosa

II. Pledge of Allegiance

III. Welcome and Introductions of Guests

President Greiner conducted the introduction of board members and administrators.

Administrators Present: Jason Jeffrey, Amy Taranko, Kim Maue, Jamie Bandstra, Kristen Biggs, Tracy Lilje

IV. Approval of Agenda

Motion by Chancellor, support by Riffle, that the May 9, 2023 Board of Education Agenda be approved as printed. Motion carried 6-0, 1 absent.

V. Consent Agenda

Motion by Forner, support by Dittmer, that the Consent Agenda be approved as presented. Motion carried 6-0, 1 absent.

- A. Payment of Bills for May 9, 2023 - \$429,334.08
- B. Minutes of the Special and Regular meetings on April 11, 2023
- C. Acknowledge the layoff of Patricia Kapala
- D. Resignation of Susan Hansen and Roberta Boyd
- E. Acceptance of the following grant:
  - 1. Community Foundation for Mason County, InspiREading, \$10,000

VI. Superintendent's Informational Report

- A. Academic Spotlight – Dr. Amanda Unger and Chad Skiba updated the board on Threat Assessment work taking place.
- B. General Fund Operating Budget & Other Updates – Dr. Jeffrey provided information on the proposed budget and biennial election. At this time, 6 of 8 local districts have submitted their resolution in support of the WSESD General Fund Operating Budget.

VII. Communication to Board

- A. Written Communication
  - None
- B. Comments and Concerns of Citizens Present
  - Jason Wolven addressed the Board of Education suggesting changes to WSESD Policy 2401: Board Member Elections.

VIII. Board of Education Reports and/or Action

- A. Educational Services Update
  - Instructional Services - Amy Taranko reported on professional learning opportunities and Great Start Collaborative initiatives.

Special Education Update – Kim Maue reported on adaptive driver's education, the recent special education coordinators meeting, and community events.

Career & Technical Education & ASM Tech Update – Jamie Bandstra highlighted student competitions and activities, and the CTE Facebook page.

- B. Business Office Update – Kerri Harrie was not present. Kristen Biggs, Business Manager, provided updates on the State budget proposals and recommended the renewal of 4 collaborative business services contracts. A Technology update was also included.

Motion by Chancellor, support by Kerans, that the West Shore ESD Board of Education approve the business services contract with Hart Public Schools in the amount of \$81,988 as presented.

Motion carried 6-0.

Motion by Riffle, support by Dittmer, that the West Shore ESD Board of Education approve the business services contract with Mason County Eastern School District in the amount of \$52,221 as presented.

Motion carried 6-0.

Motion by Forner, support by Riffle, that the West Shore ESD Board of Education approve the business services contract with Pentwater Public School District in the amount of \$38,965 as presented.

Motion carried 6-0.

Motion by Forner, support by Kerans, that the West Shore ESD Board of Education approve the business services contract with Walkerville Public School District in the amount of \$43,294 as presented.

Motion carried 6-0.

- C. Human Resources Update – Tammy Savage was absent. The Human Resources report included job postings, resignations, a new hire, and employment contracts. Updates to WSESD policies 2401 and 3116 were provided for first reading.

IX. Recommendations of the Superintendent

- A. Personnel  
*New Hires*

Motion by Chancellor, support by Forner, for the WSESD Board to approve the employment of Kensley Schenkel as School Psychologist Apprentice as presented.

Motion carried 6-0.

*Employment Contracts*

Motion by Forner, support by Chancellor, for the WSESD Board to approve the employment contracts for Mike Jeruzal, Christy Forrester, Kate Chaney, and Lisa Kimes as presented.

Motion carried 6-0.

X. Other Matters for Possible Action

- A. Suggested Meeting Guide – WSESD Regular Meeting/Biennial Election, Monday, June 5, 2023, 5:00 p.m.
- B. Adjournment  
With no further business before the board, the May 9, 2023 Regular Board of Education Meeting adjourned at 5:52 p.m.

Respectfully submitted,

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Shirley Chancellor, Secretary  
West Shore ESD Board of Education

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Tracy Lilje  
Recording Secretary