

**West Shore Educational Service District
Board of Education
Minutes of Special Meeting
April 11, 2023
West Shore ESD**

Also presented virtually at <http://bit.ly/wsboard41123>

I. Call to Order

The meeting was called to order by Vice President Kerans at 4:30 p.m.

Members Present: Ellen Kerans, James Dittmer, Shirley Chancellor, Mark Forner,
Irma Hinojosa, Jim Riffle

Members Absent: Vincent Greiner

II. Pledge of Allegiance

III. Welcome and Introductions

Vice President Kerans conducted the introduction of Board Members, Administrators, and Guests.

Administrators: Jason Jeffrey, Kerri Harrie, Amy Taranko, Jamie Bandstra,
Tammy Savage, Kim Maue, Tracy Lilje

Guests: Jim Schulte and Jeff Mount/MCC, Stephanie Reed, Scott Foster
and Kyle Corlett/LASD, Ed Miller and Paul Shoup/MCE, Kesley
Prescott/Pentwater, and Kayla Dennert and Mark Platt/Hart

IV. Approval of Agenda

Motion by Riffle, support by Chancellor, that the April 11, 2023 Special Meeting Agenda be approved as printed. Motion carried 6-0, 1 absent.

V. Communication to the Board

A. Comments and Concerns of Citizens Present
None

VI. Board of Education Reports and/or Action

- A. Introduction – Dr. Jason Jeffrey welcomed the board members and superintendents. He reviewed the statutes and purpose for the meeting.
- B. General Operating Fund Overview – Amy Taranko, Assistant Superintendent of Instructional Services, provided an overview of WSESD programs and services supported by the General Fund.
- C. Presentation of West Shore ESD Proposed General Fund Budget – Kerri Harrie, Assistant Superintendent of Business Services, reviewed the 2023-2024 preliminary General Fund Budget of West Shore ESD.

VI. Adjournment

Motion by Forner, support by Hinojosa that the April 11, 2023 Special Meeting of the Board of Education be adjourned at 5:07 p.m.

Respectfully submitted,

Shirley Chancellor, Secretary
West Shore ESD Board of Education

Tracy Lilje
Recording Secretary

**West Shore Educational Service District
Board of Education
Minutes of Regular Meeting
April 11, 2023
West Shore ESD**

Also presented virtually at <http://bit.ly/wsboard41123>

I. Call to Order

The meeting was called to order by Vice President Ellen Kerans at 5:13.

Members Present: Ellen Kerans, James Dittmer, Shirley Chancellor, Mark Forner, Irma Hinojosa, Jim Riffle

Members Absent: Vincent Greiner

II. Welcome and Introductions of Guests – Vice President Kerans conducted the introduction of administrators and guests.

Administrators: Jason Jeffrey, Kerri Harrie, Kim Maue, Jamie Bandstra, Amy Taranko, Tammy Savage, Tracy Lilje

Guests: Sara Walunas, Rebecca Skiba

III. Approval of Agenda

Motion by Chancellor, support by Forner, that the April 11, 2023 Board of Education Agenda be approved as printed. Motion carried 6-0, 1 absent.

IV. Consent Agenda

Motion by Dittmer, support by Forner, that the Consent Agenda be approved as presented. Motion carried 6-0, 1 absent.

- A. Payment of Bills for April 11, 2023 - \$809,639.28
- B. Minutes of the regular meeting on March 14, 2023
- C. Resignation of Shirley Hunter, Jeff Russell, Julie Samuels, and Sandi White
- D. Out-of-State Travel Request/Pre-Conference Approval
 - 1. Betsy Dotson, HIVE Conference airfare not to exceed \$500, Atlanta, GA, July 10-12, 2023
 - 2. Katrina Morris, School Transportation News Expo, Indianapolis, IN, June 4-6, 2023
 - 3. Mike Harrie, School Transportation News Expo, Indianapolis, IN, June 2-6, 2023
 - 4. Katrina Morris, STN Green Summit Conference in Reno, NV, then to Iowa Pupil Transportation Association Annual Conference, Des Moines, Iowa, July 13-19, 2023
- E. Acknowledgement of the following grants:
 - Section 31n6 – Behavior Health Providers, \$1,003,512
 - Great Lakes Stewardship Initiative Minigrant, \$1,500

V. Superintendent's Informational Report

- A. WSESD 6-Point Plan Update – Dr. Jeffrey updated the board on the six strategies that support the vision of West Shore ESD success for all students.

VI. Communication to Board

- A. Written Communication – None
- B. Comments and Concerns of Citizens Present – None

VII. Board of Education Reports and/or Action

- A. Educational Services Update –
Instructional Services – Amy Taranko highlighted professional learning, an instructional services retreat, and a literacy award.

Special Education Update – Kim Maue highlighted community events and recommended out of state travel and a SEPAC appointment for Hart Public Schools.

Motion by Forner, support by Riffle, that the WSESD Board approve the 2022-2023 Parent Advisory Committee (PAC) appointment of Laurie Hertzler as presented.

Motion carried 6-0.

Career & Technical Education Update – Jamie Bandstra highlighted the CTE Carnival and the ProStart Competition. A student spotlight was also included.

- B. Business Office Update – Kerri Harrie provided updates on State revenues and building projects. She recommended 2022-2023 budget amendments for approval. A technology report was also included.

Motion by Chancellor, support by Hinojosa that the West Shore ESD Board of Education approve Fiscal Year 2022-2023 Budget Amendments to the Special Education Fund, Career Technical Education Fund, and General Fund as presented.

Motion carried 6-0.

- C. Human Resources Update – Tammy Savage's report included job postings, new hires, and retirements.

- D. Staff Appreciation Week Recognition

Motion by Chancellor, support by Riffle that the Board recognizes the week of May 8-12, 2023, as Staff Appreciation Week at West Shore Educational Service District.

Motion carried 6-0.

VIII. Recommendations of the Superintendent

- A. Release of FY 2024 General Fund Budget to Locals

Motion by Forner, support by Chancellor, for Board approval to release the Fiscal Year 2024 General Fund Budget to local school districts for their approval or disapproval.

Motion carried 6-0.

- B. Personnel

New Hires

Included in the Human Resources report is the recommendation to employ the following:

Motion by Riffle, support by Forner, for the WSESD Board to approve the employment of Emily Boldt as Speech Language Pathologist as presented.

Motion carried 6-0.

Motion by Chancellor, support by Riffle that the WSESD Board approves the employment of Tori Cameron as Special Education Paraprofessional as presented.

Motion carried 6-0.

Motion by Chancellor, support by Forner that the WSESD Board approves the employment of Jennifer Lascari as Great Start Readiness Program Lead Teacher as presented.

Motion carried 6-0.

Motion by Riffle, support by Dittmer that the WSESD Board approves the employment of Devon Owen as Custodian/Maintenance as presented.

Motion carried 6-0.

IX. Other Matters for Possible Action

A. Adjournment

With no further business before the board the April 11, 2023 Regular Board of Education meeting adjourned at 5:39 p.m.

Respectfully submitted,

Shirley Chancellor, Secretary
West Shore ESD Board of Education

Tracy Lilje
Recording Secretary