

**West Shore Educational Service District  
Board of Education  
Minutes of Regular Meeting  
March 14, 2023  
West Shore ESD**

I. Call to Order

The meeting was called to order by President Greiner at 5:00 p.m.

Members Present: Vince Greiner, Ellen Kerans, James Dittmer, Shirley  
Chancellor, Irma Hinojosa, Mark Forner, Jim Riffle

Members Absent: None

II. Pledge of Allegiance

III. Welcome & Introductions

President Greiner conducted the introduction of Board Members and Administrators

Administrators: Jason Jeffrey, Amy Taranko, Kim Maue, Jamie Bandstra,  
Tammy Savage, Tracy Lilje, Kerri Harrie (virtual)

IV. Approval of Agenda

Motion by Kerans, support by Dittmer, that the March 14, 2023 Board of Education Agenda be approved as printed. Motion carried 7-0, 0 absent.

V. Consent Agenda

Motion by Chancellor, support by Hinojosa, that the Consent Agenda be approved as presented. Motion carried 7-0, 0 absent.

- A. Payment of Bills for March 14, 2023 - \$623,776.60
- B. Minutes of the Regular & Closed Meetings on February 14, 2023
- C. Resignations of Jessica Jolly, Jennifer Vaillancourt, Lee Pumford, Pam Moul, and Lonny Coleman
- D. Pre-Conference/Out of State Travel Request
  - 1. Robin Walicki, Innovative Schools Summit, Las Vegas, NV, July 5-9, 2023
  - 2. Steve Bieniek & Matt Scott, FabTech, Chicago, IL, Sept 11-14, 2023
  - 3. Chad Riffle, Chrysten Gregory, Robin Walicki, Shannon Miller, Megan Maltbie, Jon Hughes, InstructureCon, Denver, CO, July 25-28, 2023
  - 4. Meg Brown, US Math Recovery Council Conference, Spokane, WA, April 24-27, 2023
  - 5. Betsy Dotson, HIVE Conference, Atlanta, GA, July 10-12, 2023
  - 6. Up to 6 Local Districts Literacy Coaches, HIVE Conference, Atlanta, GA, July 10-12, 2023, not to exceed \$20,000
- E. Acknowledge the following grants:
  - MiSTEM Network Region Grant – \$214,551
  - Section 32p Grants / State Aid – \$157,189

VI. Superintendent's Informational Report

- A. Academic Spotlight – Brenda Vronko provided the Great Start Readiness Program annual update focusing on student performance data, enrollment numbers, and program highlights. For the 2022-23 school year there are 16 classrooms with 241 GSRP students. She also shared new marketing materials for the 2023-24 recruitment season.
- B. West Shore Area School Board Association Spring Banquet – This year's event will take place at WSCC on April 13<sup>th</sup>, with Lauren Kazee providing a Social Emotional Learning (SEL) update.
- C. School Board Professional Learning – CBA 102: Governing through Policy is scheduled to take place at West Shore ESD on April 25, 2023.

VII. Communication to the Board

- A. Written Communication  
None
- B. Comments and Concerns of Citizens Present  
Jason Wolven addressed the board asking what district representation is available and about the nomination process.

VIII. Board of Education Reports and/or Action

- A. Educational Services Update  
Instructional Services – Amy Taranko highlighted professional learning, a collaborative GSC book walk and GSRP assessment data. The recommendation for out-of-state travel was also included.

Special Education Update – Kim Maue reported on special education student benchmark data, peer to peer programs, and the election of Dr. Amanda Unger to the MI council for Exceptional Children.

Career & Technical Education Update – Jamie Bandstra highlighted CTE student activities and field trips. He also recommended student and staff travel opportunities and CTE apparel RFP's.

Motion by Chancellor, support by Forner, to approve the low bids of \$189.00 for 7 Educator Academy hooded sweatshirts and 7 t-shirts, \$180.00 for 40 Allied Health two-sided badges, and \$494.50 for 43 ASM Tech water bottles with Bella's Graphics for the Career & Technical Education RFP's.

Motion carried 7-0.

- B. Business Office Update – Kerri Harrie provided updates on the state budget, capital projects, and the G2SA contract. A recommendation to approve the low bid for the WSESD Center Siding Replacement Project and a technology report were also included.

Motion by Dittmer, support by Forner, that the West Shore ESD Board of Education approve the low bid of \$225,900 with Versatile Roofing Systems Inc. for the West Shore ESD Center Building Siding Replacement project.

Motion carried 7-0.

- C. Human Resources Update – Tammy Savage provided a Human Resources report which included job postings, resignations, and new hires. The recommendation to create two new positions was also included.

- D. Superintendent Evaluation

Motion by Forner, support by Chancellor, that the West Shore ESD Board of Education adopt Superintendent Jeffrey's 2022-2023 Highly Effective evaluation rating and approve his contract amendment for the period of July 1, 2023 to June 30, 2026 as presented.

Motion carried 7-0.

IX. Recommendations of the Superintendent

- A. Personnel  
*New Hires*

Motion by Kerans, support by Riffle, for the WSESD Board to approve the employment of Ana Kolaski and Kimberly Shirey as Special Education Paraprofessionals as presented.

Motion carried 7-0.

Motion by Riffle, support by Kerans, for the WSESD Board to approve the employment of Amy Anderson as Staff Accountant/ Business Services Specialist as presented.

Motion carried 7-0.

Motion by Chancellor, support by Kerans, for the WSESD Board to approve the employment of Natalie Stojanovich and Ciera Almanza as School Psychologist Interns as presented.

Motion carried 7-0.

Motion by Forner, support by Riffle, for the WSESD Board to approve the employment of Lisa Wagner as Special Education Coordinator as presented.

Motion carried 7-0.

*Newly Created Positions*

Included in the Human Resources report was the recommendation for the following positions:

1.0 FTE New Teacher Coach – Compensation for this non-affiliated position not to exceed \$105,000 per year.

Motion by Chancellor, support by Kerans, that the WSESD Board approve the creation of a 1.0 FTE New Teacher Coach as presented.

Motion carried 7-0.

1.0 FTE Math Specialist – Compensation for this non-affiliated position will be shared with MISD, MOISD, and WMISD not to exceed \$180,000. West Shore ESD would be responsible for 25% of the total compensation.

Motion by Kerans, support by Dittmer, that the WSESD Board approve the creation of a 1.0 FTE Math Specialist as presented.

Motion carried 7-0.

X. Other Matters for Possible Discussion/Action

A. Suggested Meeting Guide

- April 11, 2023, WSESD Special Meeting – Presentation of Proposed 2023-2024 General Fund Budget, 4:30 p.m. followed by regular WSESD Board of Education Meeting

B. Adjournment

Motion by Dittmer, support by Forner, that the March 14, 2023 Regular Board of Education Meeting be adjourned at 6:02 p.m. Motion carried 7-0.

Respectfully submitted,

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Shirley Chancellor, Secretary  
West Shore ESD Board of Education

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Tracy Lilje  
Recording Secretary