

**West Shore Educational Service District
Board of Education
Minutes of Regular Meeting
January 10, 2023**

I. Call to Order

The meeting was called to order by President Greiner at 5:00 p.m.

Members Present: Vincent Greiner, Ellen Kerans, James Dittmer, Shirley Chancellor,
Irma Hinojosa, Jim Riffle

Members Absent: Mark Forner

II. Pledge of Allegiance

III. Welcome and Introductions of Guests

Board President Greiner conducted the introduction of board members.

Administrators: Jason Jeffrey, Kerri Harrie, Kim Maue, Amy Taranko, Jamie
Bandstra, Tammy Savage, Tracy Lilje

IV. Approval of Agenda

Motion by Dittmer, support by Chancellor, that the January 10, 2023 Board of Education Agenda be approved as printed. Motion carried 6-0, 1 absent.

V. Consent Agenda

Motion by Riffle, support by Kerans, that the Consent Agenda be approved as presented. Motion carried 6-0, 1 absent.

A. Payment of Bills for January 10, 2023 - \$1,166,566.43

B. Minutes of the Regular meeting on December 13, 2022

VI. Superintendent's Informational Report

A. Academic Spotlight – The special education department provided this month's academic spotlight. WSESD in partnership with District Health Department #10 and United Way of Mason County received a grant to implement the Interconnected Systems Framework (ISF) to create a multi-tiered system of support to address youth mental health in our local school districts. Jen Rollenhagen, WSESD MTSS (Multi-Tier System of Support) Manager, and Erin Oleniczak, DHD #10 Public Health Educator, provided an overview of the work being done to support local districts.

B. Board of Education Recognition Month – January is identified as Board of Education Recognition Month in Michigan. The Administration and staff are truly appreciative of the ongoing service and support of our Board of Education members. This seven member group is to be commended for the hours of donated time and effort given to West Shore ESD.

VII. Communication to the Board

A. Written Communication
None

B. Comments and Concerns of Citizens Present
None

VIII. Board of Education Reports and/or Action

A. Educational Services Update

Instructional Services Update – Amy Taranko provided updates on professional learning opportunities. Her report also highlighted Early Childhood and upcoming book walks.

Special Education Update – Kim Maue provided updates on audiology services and community involvement. School board recognition was also included.

Career and Technical Education Update – Jamie Bandstra reported on CTE program strategic planning and the 61i grant implementation. An ASM Tech update was also included.

- B. Business Office Update – Kerri Harrie provided a 6 point plan update. A technology report was also included.
- C. Human Resources Update – Tammy Savage provided a Human Resources report which included job postings, a reassignment, and a new hire.

IX. Recommendations of the Superintendent

A. Personnel

New Hires

Motion by Riffle, support by Kerans, that the West Shore ESD Board of Education approve the employment of Lois Bongard Newkirk as Interim Special Education Supervisor as presented.

Motion carried 6-0.

Reassignment

Motion by Chancellor, support by Hinojosa, that the West Shore ESD Board of Education approve the reassignment of Andrew Higley as Behavior Management/School Health and Safety Coordinator presented.

Motion carried 6-0.

- B. Call for a Special Board Meeting – Presentation of Proposed 2023-2024 General Fund Budget
Motion by Chancellor, support by Kerans, that a Special Board Meeting be conducted on April 11, 2023 in the West Shore ESD's Training Room at 4:30 p.m. for the purpose of presenting the proposed 2023-2024 General Fund Budget of the West Shore ESD.

Motion carried 6-0.

- C. Second Reading and Adoption of Board Policy – Thrun policy 2305: Board Member Reimbursement and Travel Expenses as presented at the December board meeting for first reading. The policy was recommended for second reading and adoption.

Motion by Kerans, support by Riffle, that the West Shore ESD Board of Education adopt the updated Thrun policy 2305: Board Member Reimbursement and Travel Expenses as presented.

Motion carried 6-0.

X. Other Matters for Possible Discussion/Action

- A. Closed Session – "Public Act 267 of 1976 – Open Meeting Act", Section 8 (a) – Periodic Personnel Evaluations. At the request of Dr. Jeffrey, the Board went into closed session to discuss the rubric for his evaluation.

Motion by Chancellor, support by Kerans that the Board move into closed session at 5:50 p.m. under "Public Act 267 of 1976 – Open Meetings Act", Section 8 (a) – Periodic Personnel Evaluations.

Motion carried 6-0.

Motion by Dittmer, support by Kerans that the Board move out of closed session at 6:57 p.m. under "Public Act 267 of 1976 – Open Meetings Act", Section 8 (a) – Periodic Personnel Evaluations.

Motion carried 6-0.

- B. Adjournment

Motion by Chancellor, support by Hinojosa that the January 10, 2023 Regular Board of Education meeting be adjourned at 6:57 p.m.

Respectfully submitted,

Shirley Chancellor, Secretary
West Shore ESD Board of Education

Tracy Lilje
Recording Secretary