

**West Shore Educational Service District  
Board of Education  
Minutes of Regular Meeting  
December 13, 2022  
WSCC/MBT Room**

I. Call to Order

The meeting was called to order by President Greiner at 6:00 p.m.

Members Present: Vince Greiner, Shirley Chancellor, James Dittmer, Irma Hinojosa,  
Jim Riffle

Members Absent: Ellen Kerans, Mark Forner

II. Pledge of Allegiance

III. Welcome and Introductions

Board President Greiner conducted the introduction of Board Members and Administrators

Administrators: Jason Jeffrey, Kerri Harrie, Kim Maue, Amy Taranko, Tammy  
Savage, Jamie Bandstra, Tracy Lilje

IV. Approval of Agenda

Motion by Dittmer, support by Riffle, that the December 13, 2022 Agenda be approved as printed.  
Motion carried 5-0, 2 absent.

V. Consent Agenda

Motion by Chancellor, support by Dittmer, that the Consent Agenda be approved as presented.  
Motion carried 5-0, 2 absent.

- A. Payment of Bills for December 13, 2022 - \$390,734.33
- B. Minutes of the Regular meeting on November 8, 2022
- C. Resignation of Kaira Tillotson
- D. Accept and acknowledge the following grants:
  - MDE Section 35a(4)-ISD Early Literacy Coaches, \$225,000
  - MDE Early On SSA Sec. 54d, \$167,468
  - MDE Section 61i-CTE Teacher Recruitment and Retention, \$100,000

VI. Superintendent's Informational Report

- A. Academic Spotlight – Shannon Miller, CTE Culinary Arts Instructor and Culinary students highlighted the culinary program and internships. Culinary Arts curriculum is using project-based learning and would like to possibly expand the learning via a food truck.
- B. West Shore Community College Update – Mr. Scott Ward was unable to attend the meeting. WSESD and WSCC each value the continued partnership and the opportunities it provides for students.
- C. WSESD Learning Plan Update – Dr. Jeffrey provided the WSESD Learning Plan goal reporting with updated GSRP fall scores.

VII. Communication to the Board

- A. Written Communication  
None
- B. Comments and Concerns of Citizens Present  
Dr. Kyle Corlett, LASD Superintendent, thanked Dr. Jeffrey for the partnership and collaboration West Shore ESD provides.

VIII. Board of Education Reports and/or Action

A. Educational Services Report

*Instructional Services Update* – Amy Taranko updated the board on professional learning opportunities. A MiSTEM report was also included.

*Special Education Update* – Kim Maue provided a Special Education report including student count data, and student and community activities. Minutes from the Special Education PAC and Coordinators' meetings were included.

*Career and Technical Education Update* – Jamie Bandstra highlighted program activities and 10<sup>th</sup> grade visitation. An ASM Tech update was also included.

B. Business Office Update – Kerri Harrie provided information on new Special Education funding formula, and the Special Education passthrough to local districts. Health insurance and technology updates were also included.

Motion by Riffle, support by Chancellor, that the West Shore ESD Board of Education approve the Act 18 passthrough of Special Education funds for reimbursement to our local districts, not to exceed \$1,844,331. Motion carried 5-0, 2 absent.

Roll Call Vote: Forner A Hinojosa Y Dittmer Y Chancellor Y Kerans A  
Riffle Y Greiner Y

C. Human Resources Update – Tammy Savage provided personnel updates to include job postings, new hires, extra-duty contracts, and staffing recommendations. Policy 2305: Board Member Reimbursement and Travel Expenses was included for first reading.

X. Recommendations of the Superintendent

A. Personnel

*New Hires*

Motion by Dittmer, support by Hinojosa, that the WSESD Board approve the employment of Marry Ann Matteson and Jim Schnarre as Special Education Paraprofessionals as presented.

Motion carried 5-0.

Motion by Riffle, support by Dittmer, that the WSESD Board approve the employment of Lisa Anderson as Early Interventionist as presented.

Motion carried 5-0.

B. Employment Contracts

Motion by Chancellor, support by Riffle, for the WSESD Board to approve the employment contract for Shannon Miller, Robin Walicki, Jon Hughes, and Mark Willis as presented.

Motion carried 5-0.

C. Staffing Recommendations

The ABF Committee met on November 22, 2022 and recommend the following:

Motion by Chancellor, support by Riffle, for the WSESD Board to approve the creation of a 1.0 FTE Behavior Management/School Health & Safety Coordinator position as presented.

Motion carried 5-0.

Motion by Chancellor, support by Hinojosa, for the WSESD Board to approve the creation of 2.0 FTE Special Education Coordinator positions as presented.

Motion carried 5-0.

Motion by Riffle, support by Dittmer, to approve the title change and pay adjustment for the Special Education Supervisor/Planner-Monitor position to Assistant Director of Special Education as presented.

Motion carried 5-0.

XI. Other Matters for Possible Action

A. Suggested Meeting Guide

B. Adjournment

With no further business before the Board, the December 13, 2022 Regular Board of Education meeting adjourned at 7:05 p.m.

Respectfully submitted,

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Shirley Chancellor, Secretary  
West Shore ESD Board of Education

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Tracy Lilje  
Recording Secretary