

**West Shore Educational Service District
Board of Education
Minutes of Regular Meeting
November 8, 2022
West Shore ESD**

I. Call to Order

The meeting was called to order by President Greiner at 5:00 p.m.

Members Present: Vince Greiner, Ellen Kerans, Mark Forner, James Dittmer, Irma Hinojosa, Jim Riffle

Members Absent: Shirley Chancellor

Ellen Kerans is Acting Secretary per Policy 2406.

II. Pledge of Allegiance

III. Welcome and Introductions of Guests

Board President Greiner conducted the introductions of board members, administrators, and guests.

Administrators: Jason Jeffrey, Kim Maue, Amy Taranko, Kerri Harrie, Jamie Bandstra, Tammy Savage, Tracy Lilje

IV. Approval of Agenda

Motion by Forner, support by Riffle, that the November 8, 2022 Agenda be approved as presented.
Motion carried 6-0, 1 absent.

V. Consent Agenda

Motion by Dittmer, support by Forner, that the Consent Agenda be approved as presented.
Motion carried 6-0, 1 absent.

- A. Payment of Bills for November 8, 2022 - \$358,914.19
- B. Minutes of the Regular meeting on October 11, 2022
- C. Resignation of Rebekka Hall and Taylor Horton
- D. Overnight & Out-of-State Travel Requests/Pre-Conference Approval
 - 1. Jason Jeffrey, MAISA General Membership Meeting, Lansing, MI, November 10-11, 2022
 - 2. Jason Jeffrey, MASA Midwinter Conference, Kalamazoo, MI, January 17-20, 2023
 - 3. Brenda Vronko and Kayla Young, National Center for Pyramid Model Innovations Annual Conference, Tampa, FL, April 10-14, 2023
- E. Accept and acknowledge the following grant:
 - MDE/Special Education Flowthrough, \$2,370,085
 - MDE/General Supervision System Grant, \$145,200
 - MDE/Special Education Preschool, \$62,214

VI. Superintendent's Informational Report

- A. Academic Spotlight – Chad Skiba and Amanda Unger provided an overview of work being done for Behavioral Threat Assessment planning. The Instructional Services team provided highlights in Early Childhood, Literacy, Mathematics, MiSTEM, and Social-Emotional Learning, and new teacher training.
- B. 6 Point Plan Update – Dr. Jeffrey provided an update on the work being done with the strategic plan and the focus areas for this school year. He also acknowledged veterans and thanked them for their service as Veterans Day approaches.

VII. Communication to Board

- A. Written Communication
None
- B. Comments and Concerns of Citizens Present
None

VIII. Board of Education Reports and/or Action

- A. Gateway to Success Academy Update – Melissa Zumbach updated the board on academy happenings.
 - B. Educational Services Update
 - Instructional Services* – Amy Taranko highlighted professional learning opportunities and community events. She also requested approval for out of state travel for two GSRP staff.
 - Special Education* – Kim Maue highlighted student activities and the Transition Program. Minutes from the October Transition Council meeting were also included.
 - Career and Technical Education* – Jamie Bandstra highlighted student and program opportunities.
 - C. Business Office Update – Kerri Harrie provided an overview of the FY23 budget amendments and recommended them for approval. She provided updates on the nature trail and recommended the purchase of a worksite utility vehicle. A technology update was also included.
- Motion by Forner, support by Dittmer, that the WSESD Board approve the 2022-2023 West Shore ESD amended budgets for the Special Education Fund, General Fund, and Career and Technical Education Fund as presented.
Motion carried 6-0.
- Motion by Dittmer, support by Riffle, that the WSESD Board approve the low bid with Freeman Creek for the purchase of a Kubota Worksite Utility Vehicle not to exceed \$39,395.81 as presented.
Motion carried 6-0.
- D. Human Resources Update – Tammy Savage provided a Human Resources report which includes job postings, new hires, resignations, and a health insurance update.

IX. Recommendations of the Superintendent

- A. Personnel
 - New Hires*

Motion by Hinojosa, support by Dittmer, that the West Shore ESD Board of Education approve the employment of Scott Bitely as Special Education Paraprofessional as presented.
Motion carried 6-0.

Motion by Kerans, support by Forner, that the West Shore ESD Board of Education approve the employment of Rebecca Clouse as Great Start Readiness Program Associate Teacher as presented.
Motion carried 6-0.
 - B. WSESD Common Calendar – Dr. Jeffrey recommended the addition of the 2027-2028 school year to the WSESD common calendar.
- Motion by Dittmer, support by Forner, that the Board approve the Common Calendar for the 2023/2024 thru 2027/2028 school years as presented.
Motion carried 6-0.

X. Other Matters for Possible Action

- A. Suggested Meeting Guide – December 13, 2022 Board Meeting at WSCC, 6:00 p.m.
- B. Adjournment
 - With no further business before the board, the November 8, 2022 Regular Board of Education Meeting adjourned at 6:35 p.m.

Respectfully submitted,

Ellen Kerans, Acting Secretary
West Shore ESD Board of Education

Tracy Lilje
Recording Secretary