

# 2022/2023 School Year School Emergency Drills Documentation Form

**Name of Reporting School:** West Shore Educational Service District - CTE

**Drill # for The School Year:** 1/5 Fire Drill

<b><u>Type of Drill</u></b>	<input type="checkbox"/> Fire Drill (5 required; 3 drills in the fall, 2 in the remaining school year) <input checked="" type="checkbox"/> <del>Tornado Safety Drill (2 required in the school year; 1 in March)</del> <input type="checkbox"/> Lock Down/Shelter-In-Place (3 required; 1 before December & 1 after January) <input type="checkbox"/> School Bus Emergency Evacuation Drill (3 required; Forward, Rear, and Both)
<b><u>Time of Drill</u></b>	<input checked="" type="checkbox"/> <del>During Class time</del> <input type="checkbox"/> In between classes/ during class changes* <input type="checkbox"/> Recess or lunch time* <input type="checkbox"/> Other time when a significant number of the students are gathered but not in the classroom*  <p style="text-align: center;">*At least one drill is required to not be during class time.</p>

**Date of Drill:** 9.27.22

**Time of Drill:** 1:30pm

**Exact time to Evacuate/Secure/Shelter:** 1 minute and 43 seconds (evacuate)

(i.e. Last person to check or leave building)

**Total Participants:** 230

**Enhancements Made to Drill:** Given tornado scenario.

Fire exit blocked, scenario given, Missing Students, etc.

**Drill Remarks or Observations:** First tornado drill of the year, so students and staff were verifying shelter locations.

**Name of School Principal:** Jamie Bandstra

**Name of Person Conducting Drill:** Jamie Bandstra

**Title of Person Conducting the Drill:** Director/Principal CTE and ASM Tech

**Signature of School Principal:**

**Additional Artifacts:**