

**West Shore Educational Service District  
Board of Education  
Minutes of Regular Meeting  
August 9, 2022  
West Shore ESD**

Also presented virtually @ <https://bit.ly/wsboard080922>

I. Call to Order

The meeting was called to order by President Greiner at 5:02 p.m.

Members Present: Vincent Greiner, Ellen Kerans, Shirley Chancellor, James Dittmer,  
Mark Forner, Irma Hinojosa, Catherine Becker (virtual)

Members Absent: None

II. Pledge of Allegiance

III. Welcome and Introductions

President Greiner conducted the introductions of board members, administrators, and guests.

Administrators: Jason Jeffrey, Kerri Harrie, Amy Taranko, Tammy Savage, Jamie  
Bandstra, Tracy Lilje

IV. Approval of Agenda

Motion by Dittmer, support by Forner, that the August 9, 2022 Board of Education agenda be approved as printed. Motion carried 6-0, Becker abstained.

V. Communication to Board

A. Written Communication

A letter from Michigan School Business Officials recognizing Pam Moul for meeting the requirements for renewing the Pupil Accounting Specialist certification was circulated.

B. Comments and Concerns of Citizens Present

Board Member Forner expressed gratitude for the tremendous public servant leadership that Cathy Becker has provided in her tenure on the school board as she approaches stepping down from the board.

VI. Consent Agenda

Motion by Forner, support by Dittmer, that the Consent Agenda be approved as presented.

Motion carried 6-0, Becker abstained.

A. Payment of Bills for August 9, 2022 - \$937,568.25

B. Minutes of the Organizational/Regular meeting on July 12, 2022

C. Resignation of Alexzandra Loosa

D. Acknowledgement of the following grants:

- Rural Education Achievement Program, \$30,867
- Section 31n(6)-Mental Health and Support Services, \$34,581

VII. Superintendent's Informational Report

A. Academic Spotlight – Katrina Morris provided an overview of transportation legislation and trainings.

B. WSESD School Year Kickoff – Dr. Jeffrey provided updates on the coming school year. He shared highlights from the Superintendents Leadership Days and the school year kick-off on August 29<sup>th</sup>.

VIII. Board of Education Reports and/or Action

A. Educational Services Update

*Instructional Services*

Amy Taranko, Assistant Superintendent of Instructional Services, provided updates on Professional Learning, GSC activities and the recommendation of the GSRP Staff Agreement

and Family handbook for second reading and approval. She also recommended contract approval for Early Childhood Specialist services for the 2022-23 school year.

Motion by Chancellor, support by Kerans, for second reading and approval of the 2022-23 West Shore ESD GSRP Staff Agreement and GSRP Family Handbook as presented.

Motion carried 6-0, Becker abstained.

Motion by Dittmer, support by Hinojosa, that the West Shore ESD Board of Education approve the contract with Jeni Gebhart for Early Childhood Specialist services for the 2022-23 school year not to exceed \$50,000.

Motion carried 6-0, Becker abstained.

#### *Special Education*

Kim Maue, Assistant Superintendent of Special Education, was not present. Her report provided summer program highlights and an update to the ISD Plan for the Delivery of Programs and Services. She also recommended second reading and approval of the WSESD Special Education handbooks and the cash match agreement with Michigan Rehabilitation Services (MRS).

Motion by Chancellor, support by Kerans, for second reading and approval of the 2022-23 West Shore ESD Special Education Student/Parent Handbook, Special Education Staff Handbook, and Transportation Employee Procedures and Requirements Handbook as presented.

Motion carried 6-0, Becker abstained.

Motion by Dittmer, support by Forner, for the West Shore ESD Board to approve the contract with Michigan Rehabilitation Services for \$22,000 as presented.

Motion carried 6-0, Becker abstained.

#### *Career & Technical Education*

Jamie Bandstra, CTE/ASM Tech Principal/Director, provided information on professional and curriculum development. He also recommended second reading and approval of the WSESD Career and Technical Education student handbook and the purchase of 25 Dell laptop computers for the Internet Technologies program through the REMC bid.

Motion by Dittmer, support by Chancellor, for second reading and approval of the 2022-23 West Shore ESD Career and Technical Education Student Handbook as presented.

Motion carried 6-0, Becker abstained.

Motion by Chancellor, support by Kerans, that the West Shore ESD Board of Education approved the purchase of 25 Dell Mobile Precision laptop computers from Presidio for the Internet Technologies Program as presented.

Motion carried 6-0, Becker abstained.

- B. Business Office Update – Kerri Harrie, Assistant Superintendent of Business Services, updated the board on collaborative services and building and grounds projects. Josh Hayes' technology report included technology project updates and the recommendation to continue with Illuminate DnA for data warehouse services.

Motion by Dittmer, support by Chancellor, to approve the low bid of \$34,000.00 with Wolfgang Paving LLC for the WSESD paved Nature Trail RFP.

Motion carried 6-0, Becker abstained.

Motion by Chancellor, support by Forner, that the Board approve the expenditure with Illuminate DnA for data warehouse services not to exceed \$35,045.50 as presented.

Motion carried 6-0, Becker abstained.

- C. Human Resources Update – Tammy Savage, Assistant Superintendent of Human Services, reported on job postings, a resignation, and a reassignment. The recommendation for two newly created positions and a Labor Market Study were also included.

Motion by Forner, support by Dittmer, that the Board approve a letter of agreement with Hiring Solutions LLC to conduct a Labor Market Analysis not to exceed \$27,500 as presented.

Motion carried 6-0, Becker abstained.

IX. Recommendations of the Superintendent

A. Personnel

*Reassignment*

Motion by Chancellor, support by Dittmer, for the WSESD Board to approve the reassignment of Amy Mesyar as Special Education Supervisor effective July 18, 2022, as presented.

Motion carried 6-0, Becker abstained.

*Newly Created Positions*

Included in the Human Resources report was the recommendation for the creation of the following positions:

- 1.0 FTE Office Professional position to support ASM Tech and CTE
- 1.0 FTE General Education Social Worker/Mental Health Provider

Motion by Dittmer, support by Forner, that the West Shore ESD Board of Education approve the creation of a 1.0 FTE ASM/CTE Office Professional as presented.

Motion carried 6-0, Becker abstained.

Motion by Kerans, support by Forner, that the West Shore ESD Board of Education approve the creation of a 1.0 FTE General Education Social Worker/Mental Health Provider as presented.

Motion carried 6-0, Becker abstained.

X. Other Matters for Possible Action

A. Suggested Meeting Guide

B. Adjournment

With no further business before the board, the August 9, 2022 Regular Board of Education Meeting be adjourned at 6:02 p.m.

Respectfully submitted,

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Shirley Chancellor, Secretary  
West Shore ESD Board of Education

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Tracy Lilje  
Recording Secretary