



Laytonville Elementary School

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Laytonville Elementary School Title I School-Level Parental Involvement Policy

Laytonville Elementary School had developed a written Title I parental involvement policy with input from Title I parents. A collaborative process between the parents who serve on the Site Council and the faculty was used to create the policy. The policy is distributed at the beginning of the year as part of the “first day” packet. New families receive the policy at the time of new student registration. The policy is also available on the District’s website. Laytonville Elementary School’s policy describes the means for carrying out the following school wide Title I parental involvement requirements.

Involvement of Parents in the Title I Program

Laytonville Elementary School conducts an annual meeting to inform parents of school wide Title I requirements and their rights to be involved in the Title I program.

Informing Parents and Timely Notification

- A Title I program description is provided to parents at the annual back-to-school event, held in August or September.
- Title I program services and requirements are discussed in the fall and spring at Site Council meetings.
- Additional opportunities for parents to become familiar with the Title I program are available at semi-annual parent conferences.
- Parents may also meet with principal to discuss the school wide Title I program.

Involving Parents

- Each spring the staff and parents conduct an end of year review for all programs including Title I. Following the review, student needs are assessed and planning for the next year’s program is begun.
- At the beginning of each year student achievement data is analyzed and programmatic changes are made to improve student learning.
- The Title I school board policy is reviewed annually as part of the review of the School Plan for Student Achievement.

Informing Parents about the Curriculum and Student Achievement

- Grade level standards are provided to parents during Parent-Teacher Conferences. Those parents who are unable to attend are mailed a copy of the document.
- Grade level standards, curriculum and local benchmark assessment data is discussed at least three times per year at the Site Council meeting.
- Parent conferences provided two times a year to individually inform parents about the curriculum, assessments and expected proficiency levels.

- Parents are provided a copy of their children's performance on the State Assessments when they are released from the State each summer or early fall.

Opportunities for Parent Input

- Opportunities for parent input include monthly Site Council and District Advisory Council meetings.
- Parents may also provide input directly to the site principal.

School-Parent Compact

Laytonville Elementary School has jointly developed with and distributed to parents the school-parent compact that outlines how parents and the entire school staff will share the responsibility for improved student academic achievement. It also describes how the school and parents will develop a partnership to help children reach proficiency on the California content standards. The school-parent compact describes the following items in addition to items added by parent of Title I students:

- The school's responsibility to provide high-quality curriculum and instruction
- The parents' responsibility to support their children's learning
- The importance of ongoing communication between parents and teachers through, at least, annual conferences, reports on student progress, access to staff and opportunities to volunteer and participate in and observe the educational program.

The school-parent compact was created by using the State's recommended sample and modifying specific areas to reflect the needs of Laytonville Elementary. This was accomplished through the Site Council as a collaborative effort between parents and staff. Please see refer to the attached School-parent Compact.

Building Capacity for Involvement

Laytonville Elementary School engages parents in meaningful interactions with the school. It supports a partnership among staff, parents, and the community to improve student academic achievement. To help reach these goals the school does the following:

- Provides opportunities for parents to understand academic content standards assessments and how to monitor and improve the achievement of their children through various activities that include Back-to-School night, parent conferences and other various communications.
- Provides materials and training to help parents work with their children to improve their children's achievement by providing content based materials designed to help parents provide instruction at home, school wide family events.
- Educates staff, with the assistance of parents, in the value of parent contributions and how to work with parents as equal partners through monthly Site Council meetings.
- Coordinates and integrates the Title I parental involvement program with other programs and conducts other activities through the Family Resource Center that encourages and supports parents in more fully participating in the education of their children. These activities include parent/student summer activities, after-school tutoring, parenting classes and family counseling services.
- Distributes to parents information related to school and parent programs, meetings and other activities in a form and language that the parents understand. Distribution methods may include newsletters, personal contacts, text and email messages, and flyers regarding upcoming events and the posting of information on the District website.

- Provides support for parental involvement activities requested by parents through monthly Site Council meetings, the annual parent satisfaction survey, and surveys given during parent conferences.

Accessibility

Laytonville Elementary School provides opportunities for all parents to participate, including parents with limited English proficiency, parents with disabilities, and parents of migratory students. This includes providing information and school reports in a form and language parents understand.