

**LAYTONVILLE UNIFIED SCHOOL DISTRICT
MINUTES OF THE REGULAR MEETING OF MAY 19, 2022**

A. CALL TO ORDER/ROLL CALL:

The Governing Board of the Laytonville Unified School District held a regular meeting in the District Board Room on May 19, 2022. Board President Calvin Harwood called the meeting to order at 5:03 p.m.

ROLL CALL:

Trustees Present: Calvin Harwood, Meagen Hedley, & Elina Agnoli
Administrators Present: Joan Potter, Lorre Stange, and Tim Henry
Student Representative: Mahaila Reighter (Absent)

B. PUBLIC INPUT re CLOSED SESSION ITEMS: None

C. CLOSED SESSION AGENDA:

CS-1	CONFERENCE WITH LABOR NEGOTIATOR: Name of Agency Negotiator: Superintendent Name of Organization Representing Employees: CSEA	CS-1
CS-2	CONFERENCE WITH LABOR NEGOTIATOR: Name of Agency Negotiator: Superintendent Name of Organization Representing Employees: LVTA	CS-2
CS-3	CONFERENCE WITH LABOR NEGOTIATOR: Name of Agency Negotiator: Superintendent Representing Employees: Confidential	CS-3
CS-4	CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION Case Name Unspecified: Disclosure would jeopardize: Existing settlement negotiations	CS-4
CS-5	CONSIDERATION OF INTER-DISTRICT TRANSFER REQUEST, NUMBER IDT-L	CS-5
CS-6	PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE (No additional information required)	CS-6

D. ANNOUNCEMENTS FROM CLOSED SESSION: Board President Calvin Harwood announced that on Closed Session item CS-3, Conference with Labor Negotiator, the Board unanimously voted to increase the Substitute Coordinator Annual Stipend from \$2,600.00 to \$3,200.00. On Closed Session item CS-5, Consideration of Inter-District Transfer Request, the Board voted unanimously to approve inter-district transfer request number IDT-L. On Closed Session item CS-6, Employee Discipline/Dismissal/Release, the Board unanimously voted to approve Sara Gamble's leave of absence for the 2022/2023 school year. On CS-6, the Board voted unanimously to approve Elizabeth Roripaugh's leave of absence for the 2022/2023 school year pending that we find a replacement for her. On CS-6, the Board voted unanimously to approve Emily Baize's request to transfer 0.5 FTE of her current 1.0 FTE Counseling position to be 0.5 FTE High School Resource Teacher for the 2022/2023 school year. On CS-6, the Board voted unanimously to approve the retirements for KT Cabezut, Marsha Sanderson, Kathy Workman, and Janice Downes at the end of this school year. No other action was taken in Closed Session.

E. PATRIOTIC OBSERVANCE: Calvin Harwood led the Pledge of Allegiance to the flag.

F. ACCEPTANCE OF AGENDA:

- **Motion** to approve the Agenda by Meagen Hedley, Seconded by Elina Agnoli, unanimously approved with a 3-0 vote.

G. CORRESPONDENCE: Letter from Michelle Hutchins regarding Williams Settlement Findings for 2021-22 Site Visits

H. PUBLIC INPUT: None

I. REPORTS AND COMMENTS:

Superintendent's Report:

Mrs. Potter said it has been great to see families on campus at the events we have had. It warms her heart seeing families and the kids here. This is really what we are all about and she has really missed seeing them. Good job to the principals and staff for bringing these events back to life. Our graduations are coming up and both will be on the football field. Two Board members will attend the Middle School Graduation and all of the Board will attend the High School Graduation. The Middle School Graduation will be on June 9th and the High School Graduation will be on June 10th. Both graduations start at 6:00 p.m. Graduation will be conducted similar to last year and graduates will reserve a block of ten seats for their family and overflow will be in the stands. The District is self-insured for worker's compensation insurance and our premiums are going down as a result of having fewer claims. Our employees are using great safety practices and the District is continuing efforts to make the school a safe place to work.

The following reports were given:

Elementary Principal	High School Principal	Healthy Start
LES/LMS Site Council	LHS Site Council	DAC
Student Representative - None	LVTA	CSEA

J. ACTION: CONSENT AGENDA

- **Motion** to accept the Consent Agenda by Elina Agnoli, seconded by Meagen Hedley, unanimously approved with a 3-0 vote.

K. ACTION ITEMS:

K.1. Students of the Month

- Mr. Henry and Ms. Stange presented the April Students of the Month for Laytonville High School and Laytonville Middle School.
- **Motion** to recognize Karan Patel and Ivan Perez-Robles as the Students of the Month by Meagen Hedley, seconded by Elina Agnoli, unanimously approved with a 3-0 vote.

K.2. Resolution No. 630 for Employee Recognition Award

- Once a year the Board of Trustees receives recommendations for the Board's Employee Recognition Awards. Staff, students and community members can recommend employees for the award. The award recipients are recognized with a Board Resolution in their honor, a gift and their name is placed on a perpetual plaque which hangs in the District Office.
- **Motion** to adopt Resolution No. 630 and recognize Stacey Patton as the recipient by Meagen Hedley, seconded by Elina Agnoli, unanimously approved with a 3-0 vote.

L. DISCUSSION / ACTION ITEMS:

L.1. Resolution No. 631 for Elimination of 2 Classified Positions

- Due to an upcoming retirement of the Library Tech 2 position at Laytonville High School and a resignation of a 0.5 custodial position at the elementary school Mrs. Potter recommended that we do not fill the positions for the 2022- 2023 school year as a cost saving measure. The high school is experiencing marked declines in enrollment and thus less revenue is coming to the district. We have been looking at potential cost saving measures that would least impact student course offerings and feel that not refilling this position fits that need.
- We had hired additional custodial time to cover the increased sanitation needs as a result of COVID protocols. As strategies have been revised we are able to fully take care of our custodial needs without refilling the 0.5 position.
- **Motion** to approve Resolution No. 631 for Elimination of 2 Classified Positions by Meagen Hedley, seconded by Elina Agnoli, unanimously approved with a 3-0 vote.

L.2. Administrative Regulation 6145 for Extra & Cocurricular Activities, Second Reading/Approval

- At our meeting on April 7, 2022, the Board reviewed AR 6145 for Extra & Cocurricular Activities. The revised Administrative Regulation is attached for a second reading and adoption.
- **Motion** to adopt the revised AR 6145 for Extra & Cocurricular Activities as presented by Mat Paradis, seconded by Elina Agnoli, unanimously approved with a 3-0 vote.

L.3. Annual Review: Board Policy & Exhibit 5132 – Dress Codes

- Education Code Section 35183 provides for school dress codes that address gang related attire and school safety. BP 5132 and Exhibit 5132 outline the dress code for the district. They require an annual review by the Board. Mr. Henry and Ms. Stange will share the school community's thoughts related to the current policy.
- We will bring Board Policy 5132 & Exhibit 5132 back to the June board meeting for further discussion.

L.4. Approval of Attendance Liaison – Job Description

- When reviewing our data for the Local Control and Accountability Plan, poor attendance and Chronic Absenteeism continue to be a problem. Site principals, administrative assistants and counselors have been contacting parents and working with families to help

address the underlying issues for absenteeism. This task has become more time consuming in recent years and has placed an overwhelming burden on staff time. Many school districts hire personnel whose specific job is that of an Attendance Liaison. We currently do not have a job description for that position.

- **Motion** to approve the Attendance Liaison Job Description minus the proposed salary range by Elina Agnoli, seconded by Meagen Hedley, unanimously approved with a 3-0 vote.

L.5. Approval of Native American Family Liaison – Job Description

- Another area that the review of data for our Local Control Accountability Plan found is the needs of our Native American students. Data shows that our Native American students have higher absenteeism rates and lower academic performance and grades when compared to other student groups. In order to address this area the District Advisory Committee and other school community groups including Cahto Tribal Council recommend the addition of a new position whose tasks are outlined in the proposed job description.
- **Motion** to approve the Native American Family Liaison Job Description minus the proposed salary range by Meagen Hedley, seconded by Elina Agnoli, unanimously approved with a 3-0 vote.

L.6. Approval of Extended Learning Opportunity Grant Program

- The Expanded Learning Opportunities Program (ELO-P) provides funding for afterschool and summer school enrichment programs for transitional kindergarten through sixth grade.
- The plan will be integrated into our existing ASES program but involves some requirements in addition to the ASES program requirements. Examples include offering the program on 30 non-school days and the 10:1 ratio for TK and K students enrolled in the program.
- For the 2021-2022 school year our district has received \$78,670 to support this program. We are scheduled to receive at least that same apportionment annually and are currently developing our plan.
- We reviewed this plan during our April board meeting. No additions or changes have been made since that time.
- **Motion** to approve the Extended Learning Opportunity Grant Program by Elina Agnoli, seconded by Meagen Hedley, unanimously approved with a 3-0 vote.

L.7. Approval of A-G Completion Grant

- Our A-G Completion grant was developed over the past couple of months. The grant was shared during the April board meeting and has been reviewed by all school community groups. Funds will be focused on strategies for improving student math skills, as completing higher math appears to be an obstacle for our students to completing their A-G requirements.
- **Motion** to approve the A-G Completion Grant by Meagen Hedley, seconded by Elina Agnoli, unanimously approved with a 3-0 vote.

L.8 Title VI Indian Ed. Formula Grant Application

- Mr. Henry presented information regarding the Title VI Indian Education Formula Grant Application.
- **Motion** to approve the Title VI Indian Ed. Formula Grant Application by Elina Agnoli, seconded by Meagen Hedley, unanimously approved with a 3-0 vote.

L.9. Approval of 2022/23 Instructional Minutes for Laytonville Schools

- The State requires minimum instructional minutes for each grade level. The instructional minutes schedule for 2022/23 is attached for approval.
- **Motion** to approve the instructional minutes for 2022/23 for Laytonville Elementary, Spyrock, and the High School by Elina Agnoli, Seconded by Meagen Hedley, unanimously approved with a 3-0 vote.

L.10. Single School Plan for Student Achievement (SPSA) Review and Revision

- Each site has a Single School Plan for Student Achievement which is revised annually by the Site Council and approved by the Board. The SPSA's for next year have been revised by staff and the Site Councils. Ms. Stange reviewed the Single School Plan for Student Achievement for the Board. Mr. Henry will present his SPSA for LHS at the June Board Meeting.
- **Motion** to approve the LEMS Single School Plan for Student Achievement by Meagen Hedley, seconded by Elina Agnoli, unanimously approved with a 3-0 vote.

L.11. Approval of Summer School Plans

- Mr. Henry and Ms. Stange discussed their plans for Summer School 2022.
- Laytonville Elementary School
 - June 21-July 29, 2022
 - 8:00-8:30- Breakfast
 - 8:30-11:30- Thematic Academic Courses
 - 11:30-12:00-Lunch
 - 12:00-5:00- A variety of enrichment activities including field trips!
- Laytonville High School
 - June 21-July 22, 2022
 - 8:30-12:30- Algebra 1
 - Independent Study credit recovery- weekly meetings, schedule TBD
 - Freshman Academy- August 1-5, 2022
- **Motion** to approve the Summer School Plans for 2022 by Elina Agnoli, seconded by Meagen Hedley, unanimously approved with a 3-0 vote.

L.12. Textbook Adoption for Grades 9-12 Geometry

- The Laytonville High school staff have reviewed the Core Connections Geometry textbook. The staff have decided to use the Core Connections Geometry textbook for the 2022/23 school year. The textbook has been approved by the LHS Site Council and has been on display in the District Office since April 8, 2022.
- **Motion** to adopt the Core Connections Geometry textbook for Grades 9-12 by Elina Agnoli, seconded by Meagen Hedley, unanimously approved with a 3-0 vote.

L.13. Approval of Revised 2021-22 Instructional Minutes for Laytonville High School and School Calendar

- The State requires minimum instructional minutes for each grade level. We adopted the minutes for the 2021-2022 school year during our June 17, 2021 meeting. In reviewing the minutes it was discovered that there was an inadvertent error and we are actually under the required minutes for Laytonville High School. As a result we have revised the instructional minutes in order to insure that we meet that requirement this year.
- **Motion** to approve the revised instructional minutes for 2021/22 for Laytonville High School and the revised school calendar for 2021/22 with the change that the High School 3:35 p.m. days will be 5/31/2022 and 6/7/2022 by Meagen Hedley, Seconded by Elina Agnoli, unanimously approved with a 3-0 vote.

M. INFORMATION ITEMS:

M.1. Facilities Update

- Mrs. Potter gave an update on the status of current and upcoming facilities projects.

N. ITEMS BOARD MEMBERS WISH ON FUTURE AGENDAS: Elina would like to talk about the Middle School Grading system.

O. COMMENTS FROM THE BOARD: Elina said to hang in there and we are almost to the end of the school year. Meagen said the Honor's Banquet was lovely and thanked everyone for their work on it.

P. ADJOURNMENT:

Motion to adjourn the meeting by Elina Agnoli, seconded by Meagen Hedley, unanimously approved with a 3-0 vote. The meeting was adjourned at 7:25 p.m. The next regular meeting will be held on June 16, 2022.

Respectfully submitted,

Adopted as Final
June 16, 2022

Joan Viada Potter
Secretary to the Board

Calvin Harwood
President of the Board

LAYTONVILLE UNIFIED SCHOOL DISTRICT
PERSONNEL ASSIGNMENT ORDER #11 2021/22

June 16, 2022

	<u>Employment Position</u>	<u>Status</u>	<u>Salary</u>	<u>Effective</u>
<u>Certificated Appointment</u>				
Granger, Tracy	1 FTE K/1st Teacher	Prob.	\$58,998.00	8/15/2022

Certificated Resignation

Certificated Layoff

Certificated Leave of Absence

Gamble, Sara	On unpaid leave for the 2022-2023 school year
Joens-Poulton, Mary	On unpaid leave for the 2022-2023 school year

Certificated Transfer

Baize, Emily	0.5 FTE HS Resource	Prob.	\$27,408.59	8/15/2022
Waluk, Nicole	1 FTE 1 st Teacher	Temp.	\$50,030.09	8/15/2022
Wood, Chris	1 FTE Math Intervention/ISOP	Prob.	\$53,819.04	8/15/2022

Classified Appointment

Classified/Confidential Appointment

Classified/Confidential Resignation

Classified/Confidential Reduction

Classified Transfer

Classified Resignation

Auman, Mikyla	Preschool Assistant	Prob.	\$6,160.79	6/9/2022
Soto, Kaniesha	IA/Yard Supervisor	Perm.	\$16,885.44	6/9/2022

Classified Termination

Classified Layoff

Coaching Positions

Craver, Alyssa	LMS Volleyball Coach	\$1400 Stipend
Jackson, Dingane	LHS Football Coach	\$1800 Stipend

LAYTONVILLE UNIFIED SCHOOL DISTRICT
REVOLVING CASH FUND #11 2021/2022
June 16, 2022

<u>DATE</u>	<u>CHECK #</u>	<u>PAYEE</u>	<u>REFERENCE</u>	<u>AMOUNT</u>
6/8/2022	2222	Busters	Gift Certificate	\$50.00
6/9/2022	2223	Alycia Ford	Bead Necklaces for Graduates	\$360.00

LAYTONVILLE UNIFIED SCHOOL DISTRICT
WARRANT LIST
June 16, 2022

Checks Dated 05/12/2022 through 06/09/2022					
Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
734820	05/12/2022	HANSEN, LINDSAY A	01-4300		96.51
734821	05/12/2022	AYALA, ALMA	01-4300		728.51
734822	05/12/2022	CAUGHRON III, IRA	01-5800		292.50
734823	05/12/2022	CLOVER STORNETTA FARMS INC.	13-4700		286.50
734824	05/12/2022	FERRELLGAS	01-5520		876.54
734825	05/12/2022	FRONTIER	01-5903		336.84
734826	05/12/2022	JOSTENS	01-4300		185.17
734827	05/12/2022	LAYTONVILLE UNIFIED REVOLVING	01-5800	50.00	
			01-5904	124.80	174.80
734828	05/12/2022	LIVING FOR LEARNING INC	01-5800		99.00
734829	05/12/2022	LONG VALLEY MARKET	01-4300		317.53
734830	05/12/2022	NOREDINK CORP	01-5200	500.00	
			01-5800	1,575.00	2,075.00
734831	05/12/2022	PACIFIC GAS & ELECTRIC	01-5510		9,326.44
734832	05/12/2022	SOLID WASTE OF WILLITS	01-5540		1,042.20
734833	05/12/2022	SPORT & CYCLE	01-4300		836.50
734834	05/12/2022	SYSCO FD SCVS OF SAN FRANCISCO	13-4700		1,808.43
734835	05/12/2022	TIM HURT	13-4700		250.00
734836	05/12/2022	U.S. POSTAL SERVICE	01-5904		374.00
734837	05/12/2022	WEATHERTOP NURSERY	01-4300		216.42
735299	05/19/2022	FROST, MISTY V	12-4300		416.82
735300	05/19/2022	ADVANCED SECURITY SYSTEMS	01-5800		95.00
735301	05/19/2022	BUSINESS CARD, BANK OF AMERICA	01-4300	1,880.93	
			01-5200	1,310.44	
			01-5800	449.85	
			14-4300	234.63	3,875.85
735302	05/19/2022	CAUGHRON III, IRA	01-5800		292.50
735303	05/19/2022	CLOVER STORNETTA FARMS INC.	13-4700		209.00
735304	05/19/2022	DEPARTMENT OF JUSTICE ACCOUNTING OFFICE	01-5814		32.00
735305	05/19/2022	FERRELLGAS	01-5520		6.00
735306	05/19/2022	FORT BRAGG ELECTRIC INC.	01-6200		8,400.00
735307	05/19/2022	FRONTIER	01-5903	2,817.56	
			13-5903	53.79	2,871.35
735308	05/19/2022	GCR TIRES & SERVICE	01-4363		809.93
735309	05/19/2022	LAYTONVILLE UNIFIED REVOLVING	01-5800	2,575.00	
			01-5904	8.16	2,583.16
735310	05/19/2022	LAYTONVILLE WATER DISTRICT	01-5530		542.99
735311	05/19/2022	MENDES SUPPLY COMPANY	01-4300		584.24
735312	05/19/2022	REDWOOD EMPIRE OFFICIALS	01-5800		234.00
735313	05/19/2022	SYSCO FD SCVS OF SAN FRANCISCO	13-4700		1,454.24
735314	05/19/2022	VERIZON WIRELESS	01-5901		304.08
735315	05/19/2022	XEROX CORPORATION	01-5600		657.83
735954	05/26/2022	HANSEN, JUDY E	01-4300		96.62

Checks Dated 05/12/2022 through 06/09/2022

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
735955	05/26/2022	HANSEN, LINDSAY A	01-4300	214.05	
			01-5800	195.52	409.57
735956	05/26/2022	HANSEN, TORREY A	01-4300		169.13
735957	05/26/2022	RORIPAUGH, ELIZABETH A	01-4300		28.87
735958	05/26/2022	AMAZON	01-4300	2,392.94	
			01-4400	765.16	3,158.10
735959	05/26/2022	ARROW BENEFITS GROUP	68-5600	166.00	
			69-5600	83.50	249.50
735960	05/26/2022	CAUGHRON III, IRA	01-5800		292.50
735961	05/26/2022	CDE	13-4700		57.00
735962	05/26/2022	CLOVER STORNETTA FARMS INC.	13-4700		235.50
735963	05/26/2022	DIVISION OF STATE ARCHITECT ATTN CASHIER	01-6200		900.00
735964	05/26/2022	FRONTIER	01-5903		113.27
735965	05/26/2022	LONG VALLEY AUTO SUPPLY	01-4362		61.46
735966	05/26/2022	LONG VALLEY MARKET	01-4300		461.98
735967	05/26/2022	REDWOOD COAST FUELS	01-4361		17,907.35
735968	05/26/2022	SCHOOL SERVICES OF CA INC.	01-5200		275.00
735969	05/26/2022	SYSCO FD SCVS OF SAN FRANCISCO	13-4700		784.35
735970	05/26/2022	XEROX CORPORATION	01-5600		42.10
736440	06/02/2022	ADVANCED SECURITY SYSTEMS	01-5600		361.50
736441	06/02/2022	CAUGHRON III, IRA	01-5800		292.50
736442	06/02/2022	CLOVER STORNETTA FARMS INC.	13-4700		261.00
736443	06/02/2022	LONG VALLEY MARKET	01-4300		348.80
736444	06/02/2022	MENDOCINO COLLEGE	01-5800		301.00
736445	06/02/2022	REDWOOD COAST FUELS	01-4361		6,926.02
736446	06/02/2022	STAPLES CREDIT PLAN	01-4300		296.60
736447	06/02/2022	SYSCO FD SCVS OF SAN FRANCISCO	13-4700		1,888.49
736448	06/02/2022	WEX BANK	01-4361		1,765.16
736752	06/09/2022	EVONNE ELLIOTT OR LUSD Payroll-General	Cancelled		598.51 *
	Cancelled on 06/07/2022, Cancel Register # 739231				
736981	06/09/2022	HENRY, TIMOTHY J	01-4300		34.30
736982	06/09/2022	RORIPAUGH, ELIZABETH A	01-4300		8.19
736983	06/09/2022	VANDERMARK, WILLIAM G	01-4300		28.15
736984	06/09/2022	A-Z BUS SALES INC	01-4364		388.19
736985	06/09/2022	ARKIN, IZMAEL	01-5800		3,152.50
736986	06/09/2022	CAUGHRON III, IRA	01-5800		234.00
736987	06/09/2022	CLOVER STORNETTA FARMS INC.	13-4700		396.00
736988	06/09/2022	COMFORTAIR HEATING/COOLING	01-5600		590.62
736989	06/09/2022	CSBA-CSB (6744) C/O WEST AMERICA BANK	01-5800		3,693.00
736990	06/09/2022	DAN MILLER	01-5800		200.00
736991	06/09/2022	EASTSHORE CONSULTING	35-5800		2,275.00
736992	06/09/2022	FEIGON, JOSEPH	01-5600		550.00

Checks Dated 05/12/2022 through 06/09/2022

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
736993	06/09/2022	FRONTIER	01-5903		339.56
736994	06/09/2022	KELLEY AUTOMOTIVE	01-5600		600.00
736995	06/09/2022	LONG VALLEY AUTO SUPPLY	01-4364	306.54	
			01-4365	78.68	385.22
736996	06/09/2022	LONG VALLEY MARKET	01-4300	258.41	
			13-4300	12.17	270.58
736997	06/09/2022	MENDES SUPPLY COMPANY	01-4300		301.14
736998	06/09/2022	MENDOCINO CTY YOUTH PROJECT	01-5800		3,039.00
736999	06/09/2022	PACIFIC GAS & ELECTRIC	01-5510		9,838.80
737000	06/09/2022	SOLID WASTE OF WILLITS	01-5540		1,027.45
737001	06/09/2022	SYSCO FD SCVS OF SAN FRANCISCO	13-4700		2,055.15
737002	06/09/2022	UKIAH ROUND TREE GLASS	01-5600		493.99
737003	06/09/2022	ZONAR SYSTEMS INC	01-5800		792.00
737004	06/09/2022	FRANCHISE TAX BOARD	76-9534		598.51
VCH-00000014	05/26/2022	FORD, SHANNON	01-5200		57.33
Total Number of Checks			87		112,322.44

	Count	Amount
Cancel	1	598.51
Net Issue		111,723.93

Fund Recap

Fund	Description	Check Count	Expensed Amount
01	GENERAL FUND	70	98,197.85
12	CHILD DEVELOPMENT	1	416.82
13	CAFETERIA SPECIAL REVENUE FU	14	9,751.62
14	DEFERRED MAINTENANCE	1	234.63
35	COUNTY SCHOOL FACILITIES	1	2,275.00
68	SELF-INSURANCE (dental)	1	166.00
69	SELF-INSURANCE (vision)	1	83.50
76	WARRANT/PASS-THROUGH	1	598.51
Total Number of Checks		86	111,723.93
Less Unpaid Tax Liability			.00
Net (Check Amount)			111,723.93

LAYTONVILLE UNIFIED SCHOOL DISTRICT
MONTHLY BUDGET REPORT

June 16, 2022

Balances through June						Fiscal Year 2021/22
Object	Description	Adopted Budget	Revised Budget	Debit	Credit	Account Balance
Fund 01 - GENERAL						
9000		2,610,497.55	3,171,558.60	42,928.70	3,214,487.30	3,171,558.60
	Total for Starting Balance accounts	2,610,497.55	3,171,558.60	42,928.70	3,214,487.30	3,171,558.60
Object	Description	Adopted Budget	Revised Budget	Revenue		Account Balance
8000	Revenue Limit (Summary)	6,224,969.25	6,910,943.73	5,487,507.35		1,423,436.38
	Total for Revenue accounts	6,224,969.25	6,910,943.73	5,487,507.35		1,423,436.38
Object	Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance
1000	Certificated Salaries	2,245,291.74	2,164,679.64	37,845.43	2,062,511.05	64,323.16
2000	Classified Salaries	1,203,722.58	1,290,059.18	28,253.55	1,163,043.84	98,761.79
3000	Employee Benefits	1,707,556.33	1,627,289.96	30,893.11	1,388,551.53	207,845.32
4000	Books and Supplies	404,443.98	583,347.61	13,201.67	428,729.17	141,416.77
5000	Services	705,009.78	778,395.38	46,046.01	558,769.93	173,579.44
6000	Capital Outlay	11,200.00	222,892.00		24,792.00	198,100.00
7000	Other Outgo	61,357.28	61,357.28		6,232.00	55,125.28
	Total for Expense accounts	6,338,581.69	6,728,021.05	156,239.77	5,632,629.52	939,151.76
Object	Description	Adopted Budget	Revised Budget	Debit	Credit	Account Balance
9000		2,496,885.11	3,354,481.28	916,063.24	1,072,303.01	156,239.77
	Total for Ending Balance accounts	2,496,885.11	3,354,481.28	916,063.24	1,072,303.01	156,239.77
Total for Fund 01						
	Starting Balance		+ Revenues	- Encumbrances	- Expenditures	= Calculated Ending Balance
Budgeted	3,171,558.60		6,910,943.73		6,728,021.05	3,354,481.28
Actual	3,171,558.60		5,487,507.35	156,239.77	5,632,629.52	2,870,196.66
Fund 08 - ASB FUNDS						
9000				5,848.25	46,225.15	40,376.90
	Total for Fund 08 and Starting Balance accounts	.00	.00	5,848.25	46,225.15	40,376.90
Fund 12 - CHILDDEV						
9000		22,994.73	25,766.32	8,578.41	34,344.73	25,766.32
	Total for Starting Balance accounts	22,994.73	25,766.32	8,578.41	34,344.73	25,766.32
Object	Description	Adopted Budget	Revised Budget	Revenue		Account Balance
8000	Revenue Limit (Summary)	163,366.00	163,366.00	151,963.61		11,402.39

Balances through June						Fiscal Year 2021/22	
Object		Description	Adopted Budget	Revised Budget	Revenue	Account Balance	
Fund 12 - CHILDDEV (continued)							
Total for Revenue accounts			163,366.00	163,366.00	151,963.61	11,402.39	
Object		Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance
2000	Classified Salaries		80,469.51	85,921.66		82,712.91	3,208.75
3000	Employee Benefits		41,711.20	41,259.52		39,497.86	1,761.66
4000	Books and Supplies		20,901.29	15,900.82	50.00	931.63	14,919.19
5000	Services		12,484.00	12,484.00		484.00	12,000.00
7000	Other Outgo		7,800.00	7,800.00			7,800.00
Total for Expense accounts			163,366.00	163,366.00	50.00	123,626.40	39,689.60
Object		Description	Adopted Budget	Revised Budget	Debit	Credit	Account Balance
9000			22,994.73	25,766.32	1,035.00	1,085.00	50.00
Total for Ending Balance accounts			22,994.73	25,766.32	1,035.00	1,085.00	50.00
Total for Fund 12							
		Starting Balance	+ Revenues	- Encumbrances	- Expenditures	= Calculated Ending Balance	
Budgeted		25,766.32	163,366.00		163,366.00	25,766.32	
Actual		25,766.32	151,963.61	50.00	123,626.40	54,053.53	
Fund 13 - CAFETRIA							
9000			250.00	250.00		250.00	250.00
Total for Starting Balance accounts			250.00	250.00	.00	250.00	250.00
Object		Description	Adopted Budget	Revised Budget		Revenue	Account Balance
8000	Revenue Limit (Summary)		195,750.00	194,533.80		122,159.18	72,374.62
Total for Revenue accounts			195,750.00	194,533.80		122,159.18	72,374.62
Object		Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance
2000	Classified Salaries		66,991.18	61,384.87		58,984.33	2,400.54
3000	Employee Benefits		38,544.07	37,608.70		36,787.29	821.41
4000	Books and Supplies		85,114.75	90,440.23	3,342.02	59,397.14	27,701.07
5000	Services		5,350.00	5,350.00	138.50	3,619.00	1,592.50
Total for Expense accounts			196,000.00	194,783.80	3,480.52	158,787.76	32,515.52
Object		Description	Adopted Budget	Revised Budget	Debit	Credit	Account Balance
9000					65,303.48	68,784.00	3,480.52

Balances through June						Fiscal Year 2021/22
Object	Description	Adopted Budget	Revised Budget	Debit	Credit	Account Balance
Fund 13 - CAFETRIA (continued)						
Total for Ending Balance accounts		.00	.00	65,303.48	68,784.00	3,480.52
Total for Fund 13						
	Starting Balance	+ Revenues	- Encumbrances	- Expenditures	= Calculated Ending Balance	
Budgeted	250.00	194,533.80		194,783.80	.00	
Actual	250.00	122,159.18	3,480.52	158,787.76	39,859.10-	
Fund 14 - DEF MANT						
9000				65.34	65.34	.00
Total for Starting Balance accounts		.00	.00	65.34	65.34	.00
Object	Description	Adopted Budget	Revised Budget		Revenue	Account Balance
8000	Revenue Limit (Summary)	59,010.28	59,010.28		53.81-	59,064.09
Total for Revenue accounts		59,010.28	59,010.28		53.81-	59,064.09
Object	Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance
4000	Books and Supplies		6,074.24		5,596.76	477.48
5000	Services	19,603.00	43,603.00		41,369.73	2,233.27
6000	Capital Outlay	39,333.04	9,333.04		11,830.00-	21,163.04
Total for Expense accounts		58,936.04	59,010.28	.00	35,136.49	23,873.79
Object	Description	Adopted Budget	Revised Budget	Debit	Credit	Account Balance
9000		74.24		45,455.00	45,455.00	.00
Total for Ending Balance accounts		74.24	.00	45,455.00	45,455.00	.00
Total for Fund 14						
	Starting Balance	+ Revenues	- Encumbrances	- Expenditures	= Calculated Ending Balance	
Budgeted	.00	59,010.28		59,010.28	.00	
Actual	.00	53.81-	.00	35,136.49	35,190.30-	
Fund 15 - P/TRN EQ						
9000			45,412.45		45,412.45	45,412.45
Total for Starting Balance accounts		.00	45,412.45	.00	45,412.45	45,412.45
9000			45,412.45			.00
Total for Ending Balance accounts		.00	45,412.45	.00	.00	.00

Balances through June						Fiscal Year 2021/22
Object	Description	Adopted Budget	Revised Budget	Debit	Credit	Account Balance
Total for Fund 15						
	Starting Balance	+ Revenues	- Encumbrances	- Expenditures	= Calculated Ending Balance	
Budgeted	45,412.45					45,412.45
Actual	45,412.45					45,412.45
Fund 21 - BLDG BND						
9000				1,061,334.44	1,061,334.44	.00
Total for Starting Balance accounts		.00	.00	1,061,334.44	1,061,334.44	.00
Object	Description	Adopted Budget	Revised Budget	Revenue		Account Balance
8000	Revenue Limit (Summary)				1.63	1.63-
Total for Revenue accounts		.00	.00		1.63	1.63-
Total for Fund 21						
	Starting Balance	+ Revenues	- Encumbrances	- Expenditures	= Calculated Ending Balance	
Budgeted	.00	.00				.00
Actual	.00	1.63				1.63
Fund 35 - CNTY FAC						
Object	Description	Adopted Budget	Revised Budget	Debit	Credit	Account Balance
9000			1,528,681.89		1,528,681.89	1,528,681.89
Total for Starting Balance accounts		.00	1,528,681.89	.00	1,528,681.89	1,528,681.89
Object	Description	Adopted Budget	Revised Budget	Revenue		Account Balance
8000	Revenue Limit (Summary)		7,000.00		6,261.77	738.23
Total for Revenue accounts		.00	7,000.00		6,261.77	738.23
Object	Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance
5000	Services				5,275.00	5,275.00-
6000	Capital Outlay		610,000.00		536,839.26	73,160.74
Total for Expense accounts		.00	610,000.00	.00	542,114.26	67,885.74
Object	Description	Adopted Budget	Revised Budget	Debit	Credit	Account Balance
9000			925,681.89	547,050.00	547,050.00	.00
Total for Ending Balance accounts		.00	925,681.89	547,050.00	547,050.00	.00

Balances through June						Fiscal Year 2021/22
Object	Description	Adopted Budget	Revised Budget	Debit	Credit	Account Balance
Total for Fund 35						
	Starting Balance	+ Revenues	- Encumbrances	- Expenditures	= Calculated Ending Balance	
Budgeted	1,528,681.89	7,000.00		610,000.00		925,681.89
Actual	1,528,681.89	6,261.77	.00	542,114.26		992,829.40
Fund 40 - SPRES CP						
9000		106,284.47	100,990.08	39,165.73	140,155.81	100,990.08
Total for Starting Balance accounts		106,284.47	100,990.08	39,165.73	140,155.81	100,990.08
Object	Description	Adopted Budget	Revised Budget	Revenue		Account Balance
8000	Revenue Limit (Summary)	17,500.00	13,500.00		10,669.44	2,830.56
Total for Revenue accounts		17,500.00	13,500.00		10,669.44	2,830.56
Object	Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance
4000	Books and Supplies	234.09	234.09		13.00	221.09
5000	Services	5,884.24	5,884.24		635.51	5,248.73
6000	Capital Outlay	11,381.67	1,050.00		1,050.00	.00
Total for Expense accounts		17,500.00	7,168.33	.00	1,698.51	5,469.82
Object	Description	Adopted Budget	Revised Budget	Debit	Credit	Account Balance
9000		106,284.47	107,321.75	1,715.00	1,715.00	.00
Total for Ending Balance accounts		106,284.47	107,321.75	1,715.00	1,715.00	.00
Total for Fund 40						
	Starting Balance	+ Revenues	- Encumbrances	- Expenditures	= Calculated Ending Balance	
Budgeted	100,990.08	13,500.00		7,168.33		107,321.75
Actual	100,990.08	10,669.44	.00	1,698.51		109,961.01
Fund 67 - SELF INS						
9000		44,513.24	44,940.53		44,940.53	44,940.53
Total for Starting Balance accounts		44,513.24	44,940.53	.00	44,940.53	44,940.53
Object	Description	Adopted Budget	Revised Budget	Revenue		Account Balance
8000	Revenue Limit (Summary)				580.82	580.82-
Total for Revenue accounts		.00	.00		580.82	580.82-
Object	Description	Adopted Budget	Revised Budget	Debit	Credit	Account Balance

Balances through June						Fiscal Year 2021/22
Object	Description	Adopted Budget	Revised Budget	Debit	Credit	Account Balance
Fund 67 - SELF INS (continued)						
9000		44,513.24	44,940.53			.00
Total for Ending Balance accounts		44,513.24	44,940.53	.00	.00	.00
Total for Fund 67						
	Starting Balance	+ Revenues	- Encumbrances	- Expenditures	= Calculated Ending Balance	
Budgeted	44,940.53	.00			44,940.53	
Actual	44,940.53	580.82			45,521.35	
Fund 68 - SFINS 81						
9000		95,311.66	104,970.83		104,970.83	104,970.83
Total for Starting Balance accounts		95,311.66	104,970.83	.00	104,970.83	104,970.83
Object	Description	Adopted Budget	Revised Budget		Revenue	Account Balance
8000	Revenue Limit (Summary)	27,940.00	27,940.00		1,255.26	26,684.74
Total for Revenue accounts		27,940.00	27,940.00		1,255.26	26,684.74
Object	Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance
5000	Services	32,240.00	32,240.00	470.77	34,554.20	2,784.97-
Total for Expense accounts		32,240.00	32,240.00	470.77	34,554.20	2,784.97-
Object	Description	Adopted Budget	Revised Budget	Debit	Credit	Account Balance
9000		91,011.66	100,670.83	4,029.23	4,500.00	470.77
Total for Ending Balance accounts		91,011.66	100,670.83	4,029.23	4,500.00	470.77
Total for Fund 68						
	Starting Balance	+ Revenues	- Encumbrances	- Expenditures	= Calculated Ending Balance	
Budgeted	104,970.83	27,940.00		32,240.00	100,670.83	
Actual	104,970.83	1,255.26	470.77	34,554.20	71,201.12	
Fund 69 - SFINS 82						
9000		130,877.44	139,497.75		139,497.75	139,497.75
Total for Starting Balance accounts		130,877.44	139,497.75	.00	139,497.75	139,497.75
Object	Description	Adopted Budget	Revised Budget		Revenue	Account Balance
8000	Revenue Limit (Summary)	7,300.00	7,300.00		956.31	6,343.69
Total for Revenue accounts		7,300.00	7,300.00		956.31	6,343.69

Balances through June						Fiscal Year 2021/22
Object	Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance
Fund 69 - SFINS 82 (continued)						
5000	Services	10,800.00	10,800.00	92.00	3,133.98	7,574.02
Total for Expense accounts		10,800.00	10,800.00	92.00	3,133.98	7,574.02
Object	Description	Adopted Budget	Revised Budget	Debit	Credit	Account Balance
9000		127,377.44	135,997.75	908.00	1,000.00	92.00
Total for Ending Balance accounts		127,377.44	135,997.75	908.00	1,000.00	92.00
Total for Fund 69						
	Starting Balance	+ Revenues	- Encumbrances	- Expenditures	= Calculated Ending Balance	
Budgeted	139,497.75	7,300.00		10,800.00	135,997.75	
Actual	139,497.75	956.31	92.00	3,133.98	137,228.08	
Fund 76 - WARR PAS						
9000				406.78	406.78	.00
Total for Starting Balance accounts		.00	.00	406.78	406.78	.00
Object	Description	Adopted Budget	Revised Budget	Revenue		Account Balance
8000	Revenue Limit (Summary)			188.53		188.53-
Total for Revenue accounts		.00	.00	188.53		188.53-
Total for Fund 76						
	Starting Balance	+ Revenues	- Encumbrances	- Expenditures	= Calculated Ending Balance	
Budgeted	.00	.00			.00	
Actual	.00	188.53			188.53	
Total for Org 048 - Laytonville Unified School District						
	Starting Balance	+ Revenues	- Encumbrances	- Expenditures	= Calculated Ending Balance	
Budgeted	5,162,068.45	7,383,593.81		7,805,389.46	4,740,272.80	
Actual	5,202,445.35	5,781,490.09	160,333.06	6,531,681.12	4,291,921.26	

LAYTONVILLE UNIFIED SCHOOL DISTRICT
BUDGET TRANSFERS

June 16, 2022



Journal Entry #	Status Not Found	Type	Fiscal Year	Transaction Date
Created Requisition #		Posted Purchase Order #		Department Batch #
Comment				
Account #	Comments	Line Seq	Debits	Credits
		JE # Totals		

2022-2023 Designation of CIF Representatives to League

Please complete the form below for each school under your jurisdiction and **RETURN TO THE CIF SECTION OFFICE (ADDRESSES ON REVERSE SIDE)** no later than June 28, 2022.

Laytonville Unified School District/Governing Board at its June 16, 2022 meeting,
(Name of school district/governing board) (Date)
appointed the following individual(s) to serve for the 2022-2023 school year as the school's league representative:

PHOTOCOPY THIS FORM TO LIST ADDITIONAL SCHOOL REPRESENTATIVES

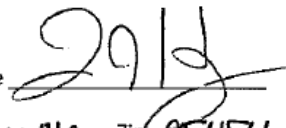
NAME OF SCHOOL <u>Laytonville High School</u>		
NAME OF REPRESENTATIVE <u>Josh Firks</u>	POSITION <u>Athletic Director</u>	
ADDRESS <u>250 Branscomb Rd.</u>	CITY <u>Laytonville</u>	ZIP <u>95454</u>
PHONE <u>707-984-6108</u>	FAX <u>707-984-8066</u>	E-MAIL <u>jfirks@lhms.us</u>

NAME OF SCHOOL <u>Laytonville High School</u>		
NAME OF REPRESENTATIVE <u>Tim Henry</u>	POSITION <u>Principal</u>	
ADDRESS <u>250 Branscomb Rd.</u>	CITY <u>Laytonville</u>	ZIP <u>95454</u>
PHONE <u>707-984-6108</u>	FAX <u>707-984-8066</u>	E-MAIL <u>mr.tim.henry@gmail.com</u>

NAME OF SCHOOL <u>Laytonville High School</u>		
NAME OF REPRESENTATIVE <u>Bruce Peters</u>	POSITION <u>Superintendent</u>	
ADDRESS <u>P.O. Box 808</u>	CITY <u>Laytonville</u>	ZIP <u>95454</u>
PHONE <u>707-984-6414</u>	FAX	E-MAIL <u>bpeters@mcn.org</u>

NAME OF SCHOOL _____		
NAME OF REPRESENTATIVE _____	POSITION _____	
ADDRESS _____	CITY _____	ZIP _____
PHONE _____	FAX _____	E-MAIL _____

If the designated representative is not available for a given league meeting, an alternate designee of the district governing board may be sent in his/her place. **NOTE:** League representatives from public schools and private schools must be designated representatives of the school's governing boards in order to be eligible to serve on the section and state governance bodies.

Superintendent's or Principal's Name Tim Henry Signature 
Address 250 Branscomb Rd. City Laytonville Zip 95454
Phone 707-984-6108 FAX 707-984-8066

**PLEASE RETURN THIS FORM DIRECTLY TO THE CIF SECTION OFFICE.
SEE FOLLOWING PAGE FOR CIF SECTION OFFICE CONTACT INFORMATION.**

BOARD ACTION ITEM K1

Board Meeting Date: June 16, 2022
Subject: Student of the Month
From: Joan Potter, Superintendent

Explanation:

Mr. Henry will present the May Student of the Month for Laytonville High School.

Recommendation:

Recognize the Student of the Month and their family

BOARD ACTION ITEM K2

Board Meeting Date: June 16, 2022

Subject: Approval of the Board Action Calendar for 2022/2023

From: Joan Potter, Superintendent

Explanation:

The 2022/2023 Board Action Calendar is attached for your review and approval. This calendar evolves throughout the year. Its purpose is to keep us on track with Board business and to provide an overview of future meetings.

Recommendation:

Approve the 2022/2023 Board Action Calendar

Attachments:

2022/2023 Board Action Calendar

LAYTONVILLE UNIFIED SCHOOL DISTRICT
Board Action Calendar for 2022/2023

August 2022	Summer School Report (information)
August 2022	Summer Maintenance Projects Report (information)
August 2022	Approve the Filing of a Declaration of Need for Fully Qualified Educators (if needed)
August 2022	Local Biennial Review of Conflict of Interest Code, BP 2300 (Last reviewed August 2020)
August 2022	4 th Qtr. Williams Uniform Complaint Report (consent)
August 2022	Report on Staff Dev. Program for 2022/23
Aug/Sept. 2022	Upcoming Williams Site Visit in September (information)
September 2022	Opening Enrollments (information)
September 2022	PUBLIC HEARING: Notification of Compliance with EC 60119 (Instructional Materials) for 2022/23
September 2022	RESOLUTION: Compliance with EC 60119 following Public Hearing
September 2022	Sports Program Update (information)
September 2022	RESOLUTION: GANN Limit
September 2022	Approval of Unaudited Actuals for 2021/22
October 2022	1 st Qtr. Williams Uniform Complaint Report (consent)
November 2022	Approve Date for Annual Organizational Meeting
November 2022	PUBLIC HEARING: Impact Aid-Tribal Notice, Budget, BP 1261
November 2022	Biennial Nutritional & Physical Activity Quality Indicators Review (BP 5030) (last reviewed November 2019)
December 2022	Trustee terms expire: Calvin Harwood & Elina Agnoli - Nov. 2022
December 2022	Annual Organizational Meeting: Election of Officers

December 2022	Data Dashboard
December 2022	Adopt Board Annual Calendar of Meeting Dates
December 2022	RESOLUTION: Designation of Signatures of BOE
December 2022	Adopt First Interim Budget Report
December 2022	Annual Williams Site Visit Report by Co. Supt. (correspondence)
December 2022	Approve & Certify Annual Audit Report for 2021/22
December 2022	Review/Revise ESSER III Safe Return to In-Person Instruction and Continuity of Services Plan (Post to website)
January 2023	2 nd Qtr. Williams Uniform Complaint Report (consent)
January 2023	County Superintendent's Williams 2 nd Quarterly Report (consent)
January 2023	PUBLIC HEARING: Comprehensive School Safety Plans
January 2023	RESOLUTION: Participation in Staywell Health Plan JPA
February 2023	P-1 (first apportionment period) ADA Report (information)
February 2023	Review & Authorize SARC Distribution
February 2023	Title 1 Parent Involvement Policies
March 2023	Adopt Second Interim Budget Report
March 2023	Employee Appreciation Award – Notification & Forms (information)
March 2023	Consolidated Application Approval, Part 2 (consent)
April 2023	School Level Parent Involvement Plan, Student/Parent Compact
April 2023	Approve 2023 Summer School Program
April 2023	Annual Review: BP 6145 – Extra & Cocurric. Activities
April 2023	Annual Review: BP & E 5132 – Dress Codes
April 2023	3 rd Qtr. Williams Uniform Complaint Report (consent)

April 2023	RESOLUTION: Education Protection Account
April 2023	Select Employee Appreciation Award Recipient (closed session)
April 2023	RESOLUTIONS: Day of the Teacher & Classified Employees Week
May 2023	Title VI Indian Ed. Formula Grant Application
May 2023	Approve Next Year Instructional Minutes
May 2023	Single School Plan for Student Achievement (SPSA) Review and Revision
May 2023	Present Employee Appreciation Award
June 2023	Designation of CIF Representative to the League (consent)
June 2023	PUBLIC HEARING: LCAP (Has to be before Budget hearing)
June 2023	PUBLIC HEARING: Proposed Budget for 2023/24
June 2023	Adopt LCAP
June 2023	Adopt Proposed 2023/24 Budget
June 2023	Present Local Indicators
June 2023	RESOLUTION: Appropriate the Ending Balance to a Reserve Account
June 2023	RESOLUTION: Authorize County Superintendent to Transfer Expenditures Between Funds
June 2023	Approve Submission of Consolidated Application for Funding Categorical Aid Programs Part 1 (consent)
June 2023	Annual Superintendent's Evaluation (closed session)
June 2023	Admin Contract Extensions (closed session, open session for Superintendent Contract Ratification)
June 2023	Report on Peer Assistance & Review Program (PAR) and CA Teacher Induction Program (CTIP) (information)
June 2023	Approve Board Action Calendar for 2023/24

Future Agenda Items

April 2023	Review Auditor's Contract (3 year contract expires June 2023)
October 2023	Transportation Safety Plan (every three years--last revised 2020)
December 2023	Report to CDE on A-G Completion rate and outcome based on those measurements for A-G Grant (Due by 12/31/2023)
March 2024	School Year Calendar(s) Adoption (every 2 years, due March)
May 2024	Triennial Plan for Expelled Youth (Last adopted May 2021)
December 2024	Trustee terms expire: Meagen, Mat & Erin – Nov. 2024
May 2025	Deferred Maintenance Schedule – Revision to OPSC every five yrs. Or as needed
June 2025	Triennial Review Wellness
August 2026	Final outcomes of A-G Funds in A-G Completion rate (Due 8/31/2026)

BOARD DISCUSSION/ACTION ITEM L1

Board Meeting Date: June 16, 2022

Subject: PUBLIC HEARING: Draft 2022-2023 Local Control Accountability Plan (LCAP)

From: Joan Potter, Superintendent

Explanation:

One of the requirements of the Local Control Accountability Plan is for the governing board to conduct a public hearing prior to the adoption of the plan. The purpose of the meeting is to provide time for the district to share information regarding the spending plan for the upcoming year and to give the public an opportunity to give the district recommendations and comments regarding the draft plan. The public will also have the opportunity to submit written comments regarding the LCAP. A letter may be submitted to the District and the Superintendent will respond in writing to all written comments received by June 22, 2022. To date, the district has not received any written comments though a lot of verbal recommendations have been made to the district and have been incorporated in to the draft plan.

Recommendation:

Conduct the Public Hearing for the Draft 2022-2023 Local Control Accountability Plan

Attachments:

Draft 2022-2023 Local Control Accountability Plan

BOARD DISCUSSION/ACTION ITEM L2

Board Meeting Date: June 16, 2022

Subject: PUBLIC HEARING: Proposed Budget 2022-2023

From: Joan Potter, Superintendent

Explanation:

Implementation of the Local Control Funding Formula (LCFF) and the Local Control Accountability Plan (LCAP) regulations require separate public hearings for the LCAP and budget. The regulations require that the public hearing for the budget be held at the same meeting as the public hearing for the LCAP. This requires a change to the process of holding the budget public hearing and adoption at the same meeting as we have done in the past. The new regulations require an earlier preparation of the budget. The 2022/2023 proposed budget may be modified at the Board's discretion and/or to include changes made to the draft LCAP. Such modification and other corrections to the budget would be reflected in the June 23, 2022 budget review and adoption. I will refer to specific budget information during the public hearing.

Recommendation:

Conduct a Public Hearing

Attachments:

Proposed Budget 2022-2023

BOARD DISCUSSION/ACTION ITEM L3

Board Meeting Date: June 16, 2022

Subject: Approval of Contract with Alameida Architecture

From: Joan Potter, Superintendent

Explanation:

The district put out a request for qualifications (RFQ) for the upcoming new hood in the kitchen project and for other future projects. We received two applications one from Alameida Architects and the other from AXIA Architects. In reviewing both sets of qualifications and costs, I recommend that we contract with Alameida Architecture.

Recommendation:

Approve the Contract with Alameida Architecture

Attachments:

Contract with Alameida Architecture

BOARD DISCUSSION/ACTION ITEM L4

Board Meeting Date: June 16, 2022

Subject: Single School Plan for Student Achievement (SPSA) Review
and Revision

From: Joan Potter, Superintendent

Explanation:

Each site has a Single School Plan for Student Achievement which is revised annually by the Site Council and approved by the Board. The SPSA's for next year have been revised by staff and the Site Councils. We reviewed Ms. Stange's SPSA during our last board meeting. Mr. Henry will review the high school's Single School Plan for Student Achievement for the Board.

Recommendation:

Approve the LHS Single School Plan for Student Achievement

Attachments:

The LHS Single School Plan for Student Achievement

BOARD DISCUSSION/ACTION ITEM L5

Board Meeting Date: June 16, 2022

Subject: Textbook Adoption for Grades 9-12 World History, U.S. History, Economics, & American Democracy

From: Joan Potter, Superintendent

Explanation:

The Laytonville High school staff have reviewed the Impact California Social Studies textbooks for World History, U.S. History, Economics, & American Democracy. The staff have recommending adopting the Impact California Social Studies textbooks for the 2022-2023 school year. The textbooks have been approved by the LHS Site Council, meet the required state standards and have been on display in the District Office for more than 30 days.

Recommendation:

Adopt the Impact California Social Studies textbooks for World History, U.S. History, Economics, & American Democracy for Grades 9-12

Attachment:

None

BOARD DISCUSSION/ACTION ITEM L6

Board Meeting Date: June 16, 2022

Subject: Book Adoption for 5th Grade Reading List

From: Joan Potter, Superintendent

Explanation:

Ms. Jacobson would like to add *Wonder* and *Fish in a Tree* to the 5th grade literature book curriculum. Below is a summary of each of the recommended books.

Wonder

The first book is Wonder. It is a fictional story about a boy named Auggie who was born with birth defects that have caused severe facial deformities. He was homeschooled by his mother but is beginning his middle school years in the public school system. The story shares the experience of Auggie and his family members. The novel promotes empathy for children with physical differences and encourages students not to bully.

Fish in a Tree

The second book I would like to recommend is Fish in a Tree. It is another fictional story of a girl named Ally. Her father is in the military which has caused her to move and change schools frequently. She suffers from dyslexia and is unable to read. She has been able to play it off as a behavior problem and fool her teachers until a new teacher comes and discovers her secret. This book is relatable to students who have learning disabilities, I.E.P.s, or who struggle in school.

Recommendation:

Adopt *Wonder* and *Fish in a Tree* for the 5th Grade reading list

Attachments:

None

BOARD DISCUSSION/ACTION ITEM L7

Board Meeting Date: June 16, 2022

Subject: Resolution No. 632 for Northern California Schools
Insurance Group (NCSIG)

From: Joan Potter, Superintendent

Explanation:

Attached you will find the proposed changes that were passed by the NCSIG board at their May 26th, 2022 board meeting. Any changes to the Bylaws require approval by two-thirds of our NCSIG's membership. The change is revising the program withdrawal date to December 31, which is standard among other California JPA's.

Recommendation:

Adopt Resolution No. 632 to approve the changes to the NCSIG Bylaws

Attachments:

Resolution No. 632 for Amending NCSIG Bylaws
NCSIG Bylaws

BOARD RESOLUTION NO. 632

**AMEND BYLAWS
OF
NORTHERN CALIFORNIA SCHOOLS INSURANCE GROUP (NCSIG)**

WHEREAS, Laytonville Unified School District is a Member of Northern California Schools Insurance Group and the NCSIG Board of Directors reviewed and approved the proposed amendment to the Bylaws of NCSIG on May 26, 2022

NOW THEREFORE BE IT RESOLVED THAT:

The Board of Trustees of Laytonville Unified School District hereby approves the Amendments to the NCSIG Bylaws Amended and Restated dated May 26, 2022.

PASSED AND ADOPTED by the Board of Directors of the

Laytonville Unified School District this 16th day of June 2022, by the following vote:

AYES:

NOES:

ABSENT:

STATE OF CALIFORNIA
COUNTY OF MENDOCINO

I, Joan Potter, Secretary of the Laytonville Unified Board of Trustees, do hereby certify that the foregoing is a full, true, and correct copy of the resolution adopted by the Board of Trustees at a regularly called and conducted meeting held on said date.

Secretary of Board of Trustees

BOARD INFORMATION ITEM M1

Board Meeting Date: June 16, 2022

Subject: Facilities Update

From: Joan Potter, Superintendent

Explanation:

Mrs. Potter will give an update on the status of current and upcoming facilities projects.

BOARD INFORMATION ITEM M2

Board Meeting Date: June 16, 2022

Subject: Middle School Grading System

From: Joan Potter, Superintendent

Explanation:

Ms. Stange will discuss the middle school grading system.

