

**MAYNARD PUBLIC SCHOOLS
MINUTES OF SCHOOL COMMITTEE MEETING
FOWLER SCHOOL LIBRARY
AUGUST 30, 2018**

Present: Justin Hemm, Mary Brannelly, Dawn Capello, Bethlyn Houlihan, Maro Hogan
Administrators: Jennifer Gaudet, Assistant Superintendent; Michelle Resendes, Business Manager

Meeting called to order at 7:00 p.m.

Minutes

A motion was made by Ms. Brannelly to accept the minutes of June 14, 2018 and July 26 as written. 2nd by Ms. Houlihan. The motion passed 5-0.

Chairperson's Report

Mr. Hemm thanked the teachers for beautiful classrooms and engaged students and persevering through the week, the support staff, the secretaries, the paraprofessionals. The secretaries did a great job this summer. Thank you to the Central Office and Administrators. I am greatly encouraged. Good luck to all the student athletes for a good season and good health. Also, a reminder that we have another meeting next week.

Superintendent's Report

Teachers and staff returned Monday and Tuesday for our opening day events. Thank you to Ms. Hogan for coming to our breakfast on Monday and Ms. Brannelly for coming on Tuesday along with Whitney Retuck from the Maynard Anti-Racism Alliance. Dr. Gerardi is excited for this school year. We have been reading the energy bus and we started some new traditions and recognized 60 teachers for professional development this summer. We had small toy buses where staff left positive note cards for others and these notes were put in their mailboxes. Dr. Gerardi wanted to do something special and wrote letters of commendation for some staff members. The staff recognized: Jen Adams, Colleen Andrade, Susan Arcelay, Janet Cohen, Trish Friedman, Lauren Giunta, Denise Hatch, Walter Ignachuck, Lisa James, Katie Krasinski, Jean LaBelle, Nanda Landers, Michael Mehigan, John Mollica, Paul Orzech, Sean Perham, Rhonda Rocheleau, Mark Sinopoli, Meg Sullivan. Please let Colleen know if you are planning to attend the MASC/MASS conference.

District and School Improvement Plans

Ms. Gaudet presented the Update of Goals for 17-18 and the Goals and Benchmarks for 18-19. (School Improvement Plan Attached)

The Maynard Leadership Team reviewed the action plans and goals for the District Improvement Plan. These are two-year goals. We are pleased with the progress.

We are also focusing on PBIS goals at two levels. MHS focusing on identifying social emotional competencies. The Coordinated Program Review Report is completed.

Ms. Brannelly asked about the Coordinated Program Review where there was one item that was not completed. Ms. Gaudet believes it was a procedural component that is handbook related.

Vertical teams: Ms. Gaudet said we are doing K-5 and 6-12 this year. Once we get momentum then we can look at the transitions.

PBIS: Can we have a presentation from teachers to talk about how it is working?

Ms. Gaudet has presented dates to the PBIS teams for School Committee presentations during this school year.

Ms. Hogan asked why we are doing PBIS at Green Meadow and Fowler only.

Ms. Gaudet said it is usually done at the lower levels. There is research on doing PBIS at the high school level and it would definitely look different. They are looking at what they want for programs. PBIS may be one. Social justice will also be looked at. They are seeing what fits and makes most sense for them.

PBIS has clear and consistent expectations across classrooms and buildings. When they get to high school, they have built the culture of what it looks like when working together.

The change in leadership alignment now has a team of people dedicated to their work sharing strategies.

Ms. Houlihan: There are other programs that are in place. Zones, Responsive Classroom, etc. As PBIS rolls out, will teachers see how it will fit together?

Ms. Gaudet said there are a variety of strategies toward the same goal. Phase I is expectations, what is it, and teaching it. Phase II is rolling out and dealing with problematic behaviors and setting up protocols and practices. Phase III is focused on heavy hitters. What is not working; and working on that with more intensity.

Transferring Funds

Ms. Resendes said at Town Meeting we created a special education reserve fund. This is a fund that we can move from our previous year's budget into an account of unanticipated, unbudgeted special education costs. The fund has \$29,902.36.

We established the funds and are under the agreement that the funds were automatically moved at year end. When we choose to use the funds, it needs to be a vote of the School Committee and the Board of Selectmen. This can only be used for special education unbudgeted and unfunded costs. This year we already have had move in students that were not anticipated. It cannot exceed 2% of net school spending.

Mr. Hemm asked if this communicated to the Board of Selectmen. Michelle has had some conversation with Chair DiSilva.

Michelle feels it was great for the State to come out with this. This is a way for us to be fiscally responsible and have reserve money when we need it. If we need the money, the school committee votes. It then goes on the BOS agenda for their vote.

Citizen's Comments

Gwen Tomyl was asking about a texting policy. When was the policy changed that when a student leaves the campus the parent is sent an email and not a phone call. Also, the other parent was not sent any communication.

Mr. Hemm said we just seated our policy committee and they will meet soon.

Dr. Gerardi said the texting is part of the social media policy and the new sub-committee will be working on that. You can make an appointment with him about the protocols.

Student Representative Report

Students just jumped right in to the new school year. Gearing up for the year.

They met with Dr. Gerardi and Steve Woicik about the new CH74 equipment coming into WAVM. They have 10 new Mac computers, and a new Pegboard.

Lunch has changed a little. We see the implementation of co-principals. The students are a little confused about the change. There will be an email describing the changes.

Ms. Brannelly asked about the CH74 program.

Ms. Gaudet said there will be presentations to students now in communications classes and WAVM about what the program is, what is the benefit, and what it is not. They will do a follow-up meeting and then an application process. When we see how many apply, we will enter students by end of September.

We need to see if a junior would be able to complete the 900 credit hours for CH74.

We will then do another presentation for 8,9,10 graders with the same information.

The formal name for the program is WAVM TV-Radio (television and radio production program)

Members Comments/Questions

Ms. Brannelly said the budget sub-committee meeting should be meeting with the FinCom and Selectmen soon. The FinCom members are Ken Estabrook and Bob McCarthy. Mary will reach out for a meeting.

Ms. Brannelly said all the school communication has been really good.

Ms. Capello asked when we are announcing the new website.

Dr. Gerardi will start tomorrow with the communication and app information.

The new Tyler SIS is rolled out to parents. That Tyler system also has an app.

Ms. Brannelly asked about retaining our students. She would like to see a schedule of what we are doing early on. What are we doing at each level to keep students in Maynard?

Ms. Brannelly said that Raytheon has Girls in STEM Program. She will follow up. Also, Lincoln Sudbury has solar panels. They had their parking lot done with panels. She has the name of the company and will give the name to Aaron Miklosko, DPW Director.

Ms. Brannelly asked if all of our students participated in MCAS this past spring.

Ms. Brannelly likes that Officer Manchuso has a consistent presence in the schools. Can she come to a meeting? Can she discuss vaping and what her plans are in the schools this year?

Ms. Capello said there is a parent outreach meeting October 3 at 6:30 in the Fowler library.

Ms. Hogan said just a reminder that we could have a presentation on how the Principal's new roles are working.

Mr. Hemm said Jamie Eldridge and Kate Hogan will be coming to a meeting on education funding.

Ms. Houlihan said she had heard of districts having a 4 day school week, especially for funding purposes. The teachers are at school all week and have PD on day 5.

Hopkinton has iPads in 6th grade and they have to pay for them.

Safe Routes to School has met. Representative from DOT came and there was a bike ride around Maynard. They will come in October/November with others to see arrivals at the schools.

Do we have parent handbooks?

Ms. Gaudet said we have a community resource page done. Org chart is not done. The communication chart is done. We will be uploaded it to the website when finished.

Ms. Houlihan said we talked about district goals last time, what is the next step?

Mr. Hemm said we need to review the goals and target for the 9/20 meeting.

Mr. Hemm talked with Jamie Eldridge about District initiatives. He thanked him for small increase in CH70 funding.

- What he sees as far as the legislatures desire to fully implement the recommendations on the foundation budget review committee
- Circuit breaker funding

We are underfunded in all.

He gets the sense we need to push elected officials. With the failure of the Millionaires Tax, now there are hard decisions to make. We can let them know what we intend to discuss. They do a lot of good things for us.

Policy Committee: We need a policy on social media. Also, Jim Hines from Friends of Maynard Soccer is looking to sell advertising signage for the Fowler soccer field. We will need a policy on this.

A motion was made by Mr. Hemm to adjourn the meeting at 8:07 p.m. 2nd by Ms. Brannelly. The motion passed 5-0.

Respectfully submitted,

Colleen Moore

Administrative Assistant to the Superintendent of Schools