

The regular meeting of the Board of Education of Community Unit School District No. 100 was held Thursday, August 16, 2018 in the office of the Board of Education. The regular meeting was called to order at 6:30 P.M. by Greg Brown, President. Other board members present were Julie Pohlman, Vice President; Stan Kary, Secretary; David Bryden, Josh Evans, David Isringhausen, and Peggy Perdun. Also in attendance were Brad Tuttle, Superintendent; Alan Churchman, District Administrator; Keri Lakin, Special Education and Early Childhood Coordinator; Lisa Schuenke, Director of Finance and Human Resources; Keith Norman, Director of Technology; Cory Breden, Principal, Jersey Community High School; Jason Brunaugh, Principal, Jersey Community Middle School; Michelle Brown, Principal, Grafton Elementary School; Kim Anderson, Principal, Jerseyville East Elementary School; Kristie Hurley, Principal, Jerseyville West Elementary School; Debbie Trochuck, District Secretary; District employees Chris Skinner, Joe Kallal, and Stephanie Abbott; Ted Kuebrich, Judy Kuebrich, Paul Riechman, Stacey Wock and Cassie Denning, OPAA Food Management; Roy Gettings, Sydney Critchfield, Taylor Critchfield, Emma Gettings .

CLOSED SESSION

A motion was made by Bryden, seconded by Evans to move to closed session for the purpose of discussion regarding the appointment, employment, compensation, discipline, performance, or dismissal of specific employee(s); legal counsel, collective negotiating matters or deliberations; board vacancies; evidence or testimony presented in a hearing where authorized by law; purchase or lease of real property; sale or purchase of securities, investments or investment contracts; security procedures; student disciplinary cases or any matter involving an individual student; litigation; self-evaluation, practices and procedures, or professional ethics; minutes of meetings lawfully closed; internal control weaknesses, potential fraud risk areas; establishment of reserves, settlement or discussion of claims, loss or risk management information, records, data, advice or communications from or with respect to any insurer of the District.

On roll call, Brown, yes; Bryden, yes; Evans, yes; Isringhausen, yes; Kary, yes; Perdun, yes; Pohlman, yes. Motion carried.

The board moved to closed session at 6:32 P.M.

The board returned from closed session at 7:06 P.M.

A motion was made by Kary, seconded by Pohlman to resume open session. On roll call, Bryden, yes; Evans, yes; Isringhausen, yes; Kary, yes; Perdun, yes; Pohlman, yes; Brown, yes. Motion carried.

The meeting resumed with the Pledge of Allegiance and reciting of the Mission Statement.

RECOGNITION OF GUESTS/WELCOME VISITORS/PUBLIC COMMENT

JCHS Student Report

None

Mr. Roy Gettings, daughters Emma Gettings and Sydney Critchfield, Sydney's husband Taylor Critchfield, and family friend Stephanie Frazier presented a check from the memorial for Roy's wife, Rachel Gettings, a Jersey CUSD No. 100 prekindergarten teacher who passed away in April.

DISCUSSION ITEMS

A. OPAA! Food Management

Stacey Wock of OPAA! Presented information about the school lunch menus.

CONSENT AGENDA

A motion was made by Kary, seconded by Perdun to approve the following consent agenda as presented:

I. Minutes & Finance

A. Approve Board Minutes

1. Open Session(s)
 - a. Regular Meeting – July 19, 2018
 - b. Special Meeting – None
2. Closed Sessions(s)
 - a. Regular Meeting – July 19, 2018 (held)
 - b. Special Meeting – None

B. Bookkeeper's Financial Position/Treasurer's Reports

C. Budget Report

D. Approve Expenditures – August 2018

II. Personnel Items

A. Approve Resignation(s)

1. Sue Crone, Educator, Grafton Elementary, effective the end of the 2019-20 school year for the purpose of retirement
2. Margaret Welbourne, Title I Paraprofessional, East Elementary, effective immediately
3. Nina Schleeper, Paraprofessional, West Elementary, effective immediately
4. Deanna Bridgewater, Secretary, JCHS, effective June 30, 2019
5. Brian Meredith, Custodian, JCHS, effective August 16, 2018
6. Stacey Wock, Cook, JCHS, effective July 23, 2018

- B. Approve Extra-Curricular Assignment(s)
 - 1. Dick Bidlack, 7th Grade Football Coach, effective for the 2018-19 school year
 - 2. Courtney Schroeder, Assistant Cross Country Coach, JCMS, Program Paid, for the 2018-19 school year
 - 3. Madalynne Hansen, Volunteer Assistant Cheerleading Coach, effective for the 2018-19 school year
 - 4. Amanda Madson, Volunteer Assistant Cheerleading Coach, effective for the 2018-19 school year

- C. Approve Leave of Absence
 - 1. LuAnne Taul, Medical Leave

- D. Approve Non-Certified Personnel - None

- E. Approve Temporary Disability Leave – None

- F. Employ Certificated Personnel - None

- G. Employ Educational Support Personnel
 - 1. Patty Bailey, Title I Paraprofessional, effective for the 2018-19 school year
 - 2. Tiffany Phillips, Special Education Paraprofessional, effective for the 2018-19 school year
 - 3. Torrie Gilmore, Birth-to-Three Parent Educator, effective for the 2018-19 school year

On roll call, Evans, yes; Isringhausen, yes; Kary, yes; Perdun, yes; Pohlman, yes; Brown, yes; Bryden, yes. Motion carried.

ACTION ITEMS

- 1. Board Policies (Second Reading and Adoption)
A motion was made by Evans, seconded by Isringhausen to approve the second reading and adoption of the following board policies to be placed in the board policy manual as presented:
 - 2:105 Ethics and Gift Ban
 - 2:170 Procurement of Architectural, Engineering, and Land Surveying Services
 - 4:20 Fund Balances
 - 4:80 Accounting and Audits

- 4:140 Waiver of Student Fees
- 6:10 Educational Philosophy and Objectives
- 6:30 Organization of Instruction
- 6:60 Curriculum Content
- 6:120 Education of Children with Disabilities
- 6:190 Extracurricular and Co-Curricular Activities
- 6:230 Library Media Program
- 6:240 Field Trips
- 6:250 Community Resource Persons and Volunteers
- 7:50 School Admissions and Student Transfers To and From Non-District Schools
- 7:330 Student Use of Buildings – Equal Access
- 7:340 Student Records
- 8:25 Advertising and Distributing Materials in Schools Provided by Non-School Related Entities
- 3:40-E Exhibit – Checklist for the Superintendent Employment Contract Negotiation Process
- 6:135 Accelerated Placement Program

On roll call, Isringhausen, yes; Kary, yes; Perdun, yes; Pohlman, yes; Brown, yes; Bryden, yes; Evans, yes. Motion carried.

2. Administrative Contracts

A motion was made by Pohlman, seconded by Kary to extend administrative contracts by one year and approve a 2% salary increase for all employees not a part of a collective bargaining unit. On roll call, Kary, yes; Perdun, yes; Pohlman, yes; Brown, yes; Bryden, yes; Evans, yes; Isringhausen, yes. Motion carried.

OTHER BUSINESS

None

BOARD COMMITTEE REPORTS

Mr. Brown spoke about the progress made by the Facility Committee and Public Relations Committee. Mr. Tuttle announced that there would be a Public Relations Committee meeting in the next few weeks.

ADMINISTRATIVE REPORTS

Enrollment and Suspension and Expulsion Reports

None

Principals' Reports

Mr. Cory Breden, Principal, Jersey Community High School gave a shout out to the JCHS crew, custodians from other buildings, and the maintenance crew for their work in constructing and movement of the entrance and guidance office. He also spoke about 8th and 9th grade

orientation.

Dr. Jason Brunaugh, Principal, Jersey Community Middle School also complemented the crews involved in the construction and clean-up of new entrance and various projects at the middle school this summer.

Mr. Brown added that Dr. Brunaugh had obtained a Lowe's grant which allowed them to update the IMC.

Mrs. Michelle Brown, Principal, Grafton Elementary School complimented the Grafton and West custodians who quickly prepared her building for the new year, allowing the Grafton custodian to help with work at the other buildings. She added that there is excitement over the new music program. Mrs. Brown invited Board members to attend their open house on Monday, August 27th from 5:30 – 6:30 p.m. She informed the Board that Title I is well ahead of last year with the plan approved and they are now working on the grant.

Mrs. Kristie Hurley, Principal, West Elementary School thanked the maintenance and technology staff for their work on the building renovation. She also thanked the staff at the unit office, East Elementary and Grafton Elementary for allowing West Elementary staff to work in their buildings.

Mrs. Kim Anderson, Principal, East Elementary School shared that she is impressed with the new staff who are bringing good experiences. She also reported on the excitement on the posting of class lists.

Directors' Reports

District Administrator

Mr. Alan Churchman explained that the safe school will be able to offer credit recovery to students, allowing them to graduate on time. He reported that next week he should be receiving bids to replace the roof on the unit office. Mr. Churchman praised the maintenance and custodial staff for their part in the renovations this summer and noted that CTS complemented them as well. He also complimented Jun Construction and CTS Group, who have been amazing. He reported on the progress in the transportation department with the new bus software and expressed his appreciation to the technology department for their help to implement the software. He announced that an open house is being planned on September 13th for the public to view Jersey Community Middle School and West Elementary School.

Special Education Coordinator and Early Childhood Director

Mrs. Keri Lakin reported that she has been working with building principals to place students. She also reported on prekindergarten screenings. Mrs. Lakin reported that she is working with Mr. Churchman and transportation secretary Tammy Egelhoff on special education transportation, allowing students to remain in class longer.

Director of Finance and Human Resources

Mrs. Lisa Schuenke reported that she has been working on the budget. She also reported that, while this district is starting the year fully staffed, there are area schools starting without

positions filled due to the teacher shortage.

Director of Technology

Mr. Norman reported that the last e-rate payment has been finalized amounting to \$7,400.00 for the district.

Superintendent Report

Mr. Tuttle expressed his appreciation to district staff for their work over the summer. He noted that a lot had been accomplished.

Mr. Tuttle also reported on the following:

- Building tours for board members on August 20th
- Possible goal setting meeting with Larry Dirks for September
- Administrator Academy held in the district last week focusing on working as a team
- OPAA! Food Management Service
- Accomplishments

Mr. Tuttle expressed his thanks to the board, administration and staff.

Mr. Brown made the following announcements:

August 24, 27	District Institute
August 28	First Day of School for Students
September 3	Labor Day – No School
September 20	Budget Hearing – 6:00 P.M.
September 20	Regular Board of Education Meeting – 6:30 P.M.

ADJOURNMENT

A motion was made by Kary, seconded by Evans to adjourn. On roll call, Perdun, yes; Pohlman, yes; Brown, yes; Bryden, yes; Evans, yes; Isringhausen, yes; Kary, yes. Motion carried.

The regular meeting of August 16, 2018 adjourned at 7:54 P.M.