



## Center Valley Elementary PTO Meeting Minutes September 7, 2018

Meeting was called to order at 12:01 by Treasurer, Melanie McCrotty.

**President** - Melanie McCrotty nominated Amberlee Wesselhoft and Kayleigh Whisler for the vacant President position. They would serve as Co-Presidents. Jewell Jones seconded, and the nomination passed.

Amberlee Wesselhoft introduced herself and welcomed the group. She declared the first order of business is to vote on other board members.

Amberlee Wesselhoft nominated Lindsey Seelye as the Fundraising Coordinator. Melanie McCrotty seconded, and nomination passed.

Melanie McCrotty nominated Cathryn Bass and Tyler Bass as Building and Grounds coordinator(s). Sha Dickerson seconded, and nomination passed.

Amberlee stated there have been numerous issues in the car rider line, especially in the afternoon as it pertains to bus traffic flow. She and Mrs. Chandler have discussed ideas and suggested we have a traffic coordinator in place for the beginning of the next school year. Amberlee Wesselhoft has volunteered to fill the Traffic Coordinator position for the current school year. Melanie McCrotty nominated Amberlee. Jewel Jones seconded, and nomination passed. The Traffic Coordinator position will be a part of Building and Grounds so there is no change required to the PTO by-laws.

Amberlee Wesselhoft nominated Kala Lee to be Co-Fundraising coordinator. Melanie McCrotty seconded, and nomination passed.

**Principal** – Mrs. Chandler stated we have had a very good start to the school year. Traffic flow has been the largest hurdle this year. She asked that parents be patient and courteous as we navigate safe and efficient drop-off and pick-up for the students.

Grandparent's day is scheduled for the week of September 17<sup>th</sup>. All students will bring a note and sign-up form listing grade specific date, time and details. The lunch times for all students will be adjusted for 3 days to accommodate the large turn-out expected for Grandparent's Day. The classes have activities scheduled followed by lunch and play-ground time. After they students return to the classroom, the Grandparents will be dismissed. She asked that we don't have the parents or grandparents check the child out after their Grandparent's Day activities. We still have a lot of learning left for the day. The lunch price for guests will be \$3.60 and we are asking they pre-purchase tickets. We are expecting a very large volume of visitors these 3

days, so this should help streamline the lunchroom process. She asked for patience navigating the lunch lines. We are expecting a great day!

**Board Reports** – Amberlee asked for the board reports according to the agenda.

**Secretary** – Vicki Pool was in attendance, but no updates were provided.

**Treasurer** – Melanie McCrotty presented the budget report. The PTO began the current school year with \$12,235 in the account. To date we have raised \$247 from PTO memberships, \$1,193 for T-Shirts and \$338 in various donations. The balance in the account is \$14,012. The 2018-2019 budgeted items were distributed for review.

Amberlee Wesselhoft made a motion to accept the treasurer report and 2018-2019 budget. Ashley Jones seconded, and motion passed.

**Fundraising** – Amberlee Wesselhoft stated that Cougar Carnival is scheduled for October 12<sup>th</sup>. She opened the floor to discussion on the carnival details. Kayleigh Whisler provided a planning update. Kayleigh and Lindsey Seelye suggested we need to update/change some of the games (specifically nose picking, twister and bean bag toss). Kala Lee volunteered to provide an updated bean-bag toss game. Another suggestion was to play “Pin the tail on the Cougar”. Kayleigh also suggested we might need some games for smaller kids who attend the carnival. Ashley Jones said the cake walk was a huge success last year and suggested we have a second round or modify to accommodate more players. Melanie McCrotty stated there is a CVE family that has just started a bump-and-jump company and they will provide pricing discounts for the carnival. Amberlee and Kayleigh also suggested we encourage donations of candy as well as little trinkets (stampers, erasers, pencils, etc.) to award for game prizes. We definitely need volunteers to help set-up, take-down games, ticket sales, etc. We discussed doing a raffle similar to last year which had 3 gift baskets. Melanie stated that if we are going to do a raffle, we will need a permit. The group voted to do a raffle and concession stand at the carnival. Melanie suggested we have a dedicated Carnival meeting to help coordinate the event.

Kala Lee shared another fundraising idea. She suggested a Fun Pencil Box. It would be set up in a common area and contain a variety of fun and unique pencils. The students could purchase pencils for \$.25 each and put funds into a simple deposit box on the honor systems. The group liked this idea and agreed we would discuss in more detail at future meetings.

**Yearbook** – Jennifer Van Wie was in attendance, but no updates were provided

**Parliamentarian** – Ashley Jones was in attendance, but no updates were provided.

**Room Parent Coordinator** – Kayleigh Whisler reported that several classes need Room Parent volunteers. Parents have volunteered to be helpers, but we have a lack of classroom leaders. They are working through the volunteer sheets and will address any specific needs in the upcoming weeks.

**CVE T-Shirts** – No reports/updates were provided.

**Hospitality** – No reports/updates were provided.

**Old Business** – No old business was presented for discussion.

**New Business** – The PTO has a Facebook page along with a new E-mail address. For correspondence, please use the new E-Mail address. It is centervalleypto@gmail.com

### **Important Dates:**

Important dates were included in the meeting package. Below are the dates discussed at the meeting.

September 20<sup>th</sup> – Watch Dog Dad kick-off meeting

September 21<sup>st</sup> – Fall Picture Day (still need volunteers) MOVED TO OCTOBER 15

October 1<sup>st</sup> – PTO Meeting

October 12<sup>th</sup> – Cougar Carnival

Amberlee Wesselhoft motioned to adjourn the meeting at 12:35 pm and Kayleigh Whisler seconded.



