

BLYTHEVILLE PRIMARY SCHOOL

Grades K-2

Principal
TAKELIA CARTER

Assistant Principal
EILEEN GARRIS

Handbook Committee

Takelia Carter..... Principal
Eileen Garris..... Assistant Principal
Diane Jenkins..... Instructional Facilitator
Ashley Whitley..... Instructional Facilitator
Alicsaya Cade..... Secretary
Tabitha Sawyer..... Teacher
Deanna Echols..... Teacher
Latoria Aldridge..... Counselor
Angela Reuther..... Paraprofessional
Jessica Maupin..... Parent

Attendance - Absences

A student is absent if the student is not:

- present for onsite instruction provided by the district,
- participating in a planned district-approved activity, or
- engaged in scheduled instruction at an off-site location, including remote learning.

(Definition set by DESE in Commissioner's Memo COM-20-128)

Students arriving after 11:30 a.m. or checking out prior to 11:30 a.m. will be considered absent for a half-day.

Students who are absent can turn in up to six parent notes a semester to count the absence as excused. After six parent notes, absences will be counted as unexcused unless a doctor's note is turned in for that absence.

In addition to Blytheville School District Board Policy, the following steps will be taken for students with excessive absenteeism:

- For each day a student is absent, the parent/guardian will be notified by an automated phone call.
- Day 3 will result in an official letter sent home to the parent/guardian from the school.
- Day 6 will result in an official letter sent home to the parent/guardian from the school and a conference will be held with the principal/designee. At this time, you must report to the school and view the truancy video.
- Day 7 will result in your child being turned over to the Blytheville School District Truancy Officer and a Family In Need of Service (FINS) petition may be filed with the Juvenile Court System. The Arkansas Child Abuse Hotline may also be contacted at this time.

Attendance - Tardies

The school day will begin at 7:45 a.m. Students arriving at school on or after 7:55 a.m. will be tardy and must report to the office for an admission slip to class. Dismissal begins at 3:10 p.m. Students checking out before 3:00 will receive a tardy.

- When a student has received 6 tardies within a 9 weeks period, an official letter from the school will be sent home to the parent/ guardian.

- When a student has received 12 tardies within a 9 weeks period, the principal/designee will make contact with the parent/guardian to discuss their child's early arrivals and early dismissals (tardies). At this time, you must report to the school and view the truancy video.
- When a student has received 15 tardies within a 9 weeks period, your child will be turned over to the district Truancy Officer and a Family In Need of Service (FINS) petition may be filed with the Juvenile Court System. The Arkansas Child Abuse Hotline may also be contacted at this time.

Attendance - Checking in/Checking out

Students who arrive at school on or after 7:55 a.m. must be escorted to the office for an admission slip to class. Students who are leaving school must be checked out through the office by a parent, guardian, or person designated by a parent or guardian on the registration form. When checking a student out, parents/guardians must wait at the office for the student to arrive. We do not accept check outs over the phone. Parents cannot call ahead to check a student out. The student will be called to the office once the parent has signed the checkout sheet at the office.

Students cannot be checked out after 2:50 pm in kindergarten and 3:00 pm in primary. After those times, you must go through the car rider line to pick up your child.

Awards

Awards will be given quarterly for various achievements. Good citizenship awards will be given to students who follow the school behavior expectations matrix and classroom rules consistently.

Cafeteria Policy on Outside Food

Parents/guardians are not allowed to bring snacks for birthdays or other occasions other than the school wide events set by the school. Parents/guardians are allowed to bring meals into the cafeteria for their child only. Other students may not sit with the student or consume food brought in by any other person other than their parents/guardians.

Students who are not following this rule will be asked to go back to their table to sit with their class. Parents/guardians may sit at the table with their child's class if they wish; however, those students may not consume food brought in by any other person other than their parents/guardians.

Additional information for parents on wellness issues is available from the school office.

Cell Phone and Electronic Devices

4.47— POSSESSION AND USE OF CELL PHONES AND OTHER ELECTRONIC DEVICES

The Blytheville School District expects the appropriate use of cell phones. Cell phones may be used when specifically directed by the teacher for instructional purposes.

Students are responsible for conducting themselves in a manner that respects the rights of others. Possession and use of any electronic device, whether district or student owned, that interferes with a positive, orderly classroom environment does not respect the rights of others and is expressly forbidden.

To protect the security of statewide assessments, no electronic device, as defined in this policy, shall be accessible by a student at any time during assessment administration unless specifically

permitted by a student's individualized education program (IEP) or individual health plan; this means that when a student is taking an AESAA assessment, the student shall not have his/her electronic device in his/her possession. Any student violating this provision shall be subject to this policy's disciplinary provisions. The prohibition in this policy does not extend to the electronic device the District provides the student for the student's use during assessment administration to the extent the student is using the District provided device to complete the assessment.

As used in this policy, "electronic devices" means anything that can be used to transmit or capture images, sound, or data.

Misuse of electronic devices includes, but is not limited to:

1. Using electronic devices during class time in any manner other than specifically permitted by the classroom instructor;
2. Permitting any audible sound to come from the device when not being used for reason #1 above;
3. Engaging in academic dishonesty, including cheating, intentionally plagiarizing, wrongfully giving or receiving help during an academic examination, or wrongfully obtaining test copies or scores;
4. Using the device to record audio or video or to take photographs in areas where a general expectation of personal privacy exists, including but not limited to locker rooms and bathrooms;
5. Creating, sending, sharing, viewing, receiving, or possessing an indecent visual depiction of oneself or another person.

Use of an electronic device is permitted to the extent it is approved in a student's IEP or it is needed in an emergency that threatens the safety of students, staff, or other individuals.

Before and after normal school hours, possession of electronic devices is permitted on the school campus. The use of such devices at school sponsored functions outside the regular school day is permitted to the extent and within the limitations allowed by the event or activity the student is attending.

A parent shall obtain approval from the student's building principal before operating a student-tracking safety device at school or at a school-sponsored event if the device has recording or listen-in capability. The District requires the device's recording and listen-in technology to be disabled while the device is on the campus or at the school-sponsored event because of student privacy concerns. The District prohibits unauthorized audio or visual recordings or transmission of audio or images of other students. The student's parent shall agree in writing to the requirement for the device's recording and listening-in technology to be disabled and that the District may prohibit future use of the device on campus or at a school-sponsored activity if it is determined that the device's recording or listening-in capabilities were used in

violation of this policy before the student safety tracking device may be on campus or at a school-sponsored event.

The student and/or the student's parents or guardians expressly assume any risk associated with students owning or possessing electronic devices. Students misusing electronic devices shall have them confiscated. Confiscated devices may be picked up at the school's administration office by the student's parents or guardians. Students have no right of privacy as to the content contained on any electronic devices that have been confiscated. A search of a confiscated device shall meet the reasonable individualized suspicion requirements of Policy 4.32—SEARCH, SEIZURE, AND INTERROGATIONS.

Students who use school issued cell phones and/or computers for non-school purposes, except as permitted by the district's Internet/computer use policy, shall be subject to discipline, up to and including suspension or expulsion. Students are forbidden from using school issued cell phones while driving any vehicle at any time. Violation may result in disciplinary action up to and including expulsion.

No student shall use any wireless communication device for the purposes of browsing the internet; composing or reading emails and text messages; or making or answering phone calls while driving a motor vehicle that is in motion and on school property. Violation may result in disciplinary action up to and including suspension.

Legal References: A.C.A. § 6-15-2907
 A.C.A. § 6-18-515
 A.C.A. § 27-51-1602
 A.C.A. § 27-51-1603
 A.C.A. § 27-51-1609
 DESE Test Administration Manual

Date Adopted: 07/18/2005

Last Revised: 06/27/2022

We recognize that cell phones and Apple/smart watches have become a common tool for communication. However, they are also a major distraction to the learning environment and are vulnerable to theft. We ask that you allow your child to carry a cell phone and Apple/smart watches only if absolutely necessary. Students are allowed to carry cell phones and Apple/smart watches to school; however, phones and Apple/smart watches must be turned off and stored out of sight during school hours. Phones and Apple/smart watches may not be used to talk, take pictures, play games, record, use social media apps or text during school hours, including recess. Parent permission to carry a phone and Apple/smart watches must be on file in the school office. The office will provide a copy of the permission statement to the teacher. If a student violates the cell phone policy, they will have the following consequences:

DISCIPLINARY ACTIONS

The District will implement progressive discipline to include:

Offense 1 Confiscation of cell phone for one (1) day. Phone will be placed in a locked box designated by the principal or designee.

Offense 2 Confiscation of cell phone for three (3) days. Phone will be placed in a locked box designated by the principal or designee. Parent or guardian must retrieve the phone.

Offense 3 Cell phone banned for the duration of the semester. Conference required for parent and/or guardian. Phone retrieved by parent or guardian. The student will complete a restorative assignment on the appropriate use of technology.

Students will not be permitted to make phone calls. In emergency situations, a member of the faculty or staff will make any necessary phone calls to the parents. If a child calls parents without the permission of the nurse to say they are sick, and the student is checked out, the absence is recorded as unexcused.

Blytheville Primary and Blytheville School District are not responsible for any lost, damaged, or stolen phones/electronic devices.

Communication

Teachers will make regular contact with parents/guardians concerning student grades, conduct, and/or excessive absences/tardies. Parents/guardians may be notified by phone, note, or email.

Parents/guardians or teachers may also request a conference when a need arises. Parents/guardians wishing to set up a conference **MUST** call the school office to make an appointment. **Please inform us of new or updated phone numbers and addresses regularly.**

Discipline

The main purpose of discipline is to create a positive school environment that is conducive to the educational process of all students. Students should be aware of the standards of proper behavior as well as the consequences of not abiding by those standards. The goal is to provide fair and consistent treatment for all students. No policy can be expected to list every offense, which may result in the use of disciplinary action. However, it is the purpose of this policy to list certain offenses that if committed by a student, will result in consequences. The administration always reserves the right to administer consequences for actions not specifically covered by this policy. All school rules apply to school sporting events, field trips, and other school sponsored events. All special needs students will be disciplined according to the discipline policies unless otherwise specified by their IEP or 504.

Teachers will use the teacher managed/office managed behavior t-chart when handling student misbehavior. The classroom teacher will always handle misbehaviors that fall under teacher-managed. Misbehaviors that fall under the teacher managed 4th offense can become an office referral when the classroom teacher documents the behavior in its entirety. The principal or assistant principal will handle behaviors that fall under office-managed.

<p>Teacher Managed Behaviors:</p> <ul style="list-style-type: none"> ● Cheating ● Dress code violation ● Fidgeting ● Gum/Food ● No homework ● No supplies ● Not working ● Personal space ● Sleeping ● Talking ● Tattling <p>Teacher Managed (office on 4th write-up within a 30 day window):</p> <ul style="list-style-type: none"> ● Bullying (ex. excessive name calling, excessive hitting, intentionally being mean) ● Disorderly conduct (ex. hitting, kicking, pushing, wrestling, etc.) ● Disruption ● Insubordination (disrespect, defiance, noncompliance) ● Lying ● Profanity ● Theft (minor: pencil, paper, stickers, crayons, markers) ● Throwing objects ● Vandalism (minor: writing on walls/desk/table) 	<p>Office Managed Behavior:</p> <ul style="list-style-type: none"> ● Alcohol ● bullying/harassment (racial, ability, sexual) ● Inappropriate sexual conduct (notes passed, touching, verbal threats, outburst, gestures, exposing) ● Disruption (major) ● Pulling the fire alarm ● Drugs ● Fighting (when you have to break it up) ● Gang related activities ● Abusive Language (includes profanity directed at teacher or student) ● Terroristic threatening ● Theft (major: money, cell phone, ipad, etc.) ● Throwing objects at someone ● Tobacco ● Vandalism (major: breaking window, glass, furniture) ● Wanderer/runner (puts themselves or class in danger) ● Weapons (toy or real) <p><i>Any type of behavior putting themselves, a teacher, or another student in danger</i></p>
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Consequences may include (but are not limited to):

- Cool down time - The Jumpstart room may be used as a cool down area for students who need time to calm down and get reset before returning to class.
- Corporal punishment (Board Policy #4.39 Revised 07/27/20)The Blytheville School Board authorizes the use of corporal punishment to be administered in accordance with this policy by the Superintendent or the superintendent’s designated staff members who are required to have a state-issued license as a condition of their employment.

Prior to the administration of corporal punishment, the student receiving the corporal punishment shall be given an explanation of the reasons for the punishment and be given an opportunity to refute the charges. A parent or guardian may request in writing that corporal punishment not be administered. Alternative consequences shall be determined by the administration, which may include a suspension.

All corporal punishment shall be administered privately, i.e. out of the sight and hearing of other students, shall not be excessive, or administered with malice, and shall be administered in the presence of another school administrator or designee who shall be a licensed staff member employed by the District.

Corporal punishment shall not be used as a form of discipline for a student who is intellectually disabled, non-ambulatory, non-verbal, or autistic.

Legal References: A.C.A. § 6-18-503(b)

DESE Rules Governing Student Discipline and School Safety
 DESE Rules Governing Special Education and Related Services Section
 11.00 - Discipline

Date Adopted: 02/22/99

Last Revised: 07/27/20

- Jumpstart (ISS)
 - The principal or assistant principal may assign students to Jumpstart.
 - A full day of Jumpstart will begin at 7:45 am until the end of the school day. Half days are from 11:30 am until the end of the school day.
 - Students will complete class work and must bring all class materials to Jumpstart.
 - Students must follow all Jumpstart rules, or they will be subject to further disciplinary action.
 - Students may not attend any school functions or other events while in Jumpstart.
 - If a student is absent on a day they are assigned to Jumpstart, the day will be made up upon returning to school.
 - Students assigned to Jumpstart will also receive behavior interventions targeting their social/emotional needs.
- Out of School Suspension
 - The principal or assistant principal may suspend students from school for disciplinary reasons.
 - Students that are suspended from school may not attend any school or school organization sponsored activities and are prohibited from being on campus.
- Alternative methods such as restorative justice may be used.

Discipline of Students with Disabilities

Act 557 of the 2019 legislative sessions amended Arkansas Code §6-18-503(b), concerning a written student discipline policy of a public school district that authorizes use of corporal punishment. It amended to add an additional subdivision to read as follows:

- (3) A school district that authorizes use of corporal punishment under subdivision (b)(1) of this section shall not:
 - (A) Use corporal punishment on a child who is intellectually disabled, non-ambulatory, non-verbal, or autistic; or
 - (B) Include in its written student discipline policy a provision to allow the use of corporal punishment on a child who is intellectually disabled, non-ambulatory, non-verbal, or autistic.

Per Act 557, the Primary school will not discipline a child who is intellectually disabled, non-ambulatory, non-verbal, or autistic using corporal punishment.

The primary school recognizes that there are some students attending our school that have observable disabilities or are diagnosed with disabilities that require special considerations that are not necessary for students without disabilities.

The primary school accepts the definition of “students with disabilities” as any student who possesses a disability which causes an adverse effect on educational assessment, programming, and placement procedures; more specifically, hearing impairment, speech/language impairments, specific learning disability, deaf-blindness, multiple disabilities, autism, and traumatic brain injury.

The primary school also recognizes that there are times that a child with a disability will need to be disciplined as a result of undesirable and/or unpredicted behavior which hinders his/her person or educational welfare or the welfare of other persons.

A child with a disability who engages in misbehavior and disciplinary infractions is subject to normal school disciplinary rules and procedures so long as such treatment does not abridge the right to free appropriate education. The Individual Education Plan team for the child with a disability will consider the educational setting of the child, if a behavior support plan is needed, and if behavior is a manifestation of his/her disability.

Children with disabilities may be placed in an interim alternative educational setting in the case of a dangerous weapon or drugs violation. During the interim alternative placement, the student's IEP team will determine if the current IEP and placement were appropriate, supplementary aids and services were provided if needed, if behavioral interventions were provided, and if the child understood his/her behavior and could control the behavior.

Parents/guardians of students with a disability are to be informed of the district's policy and procedures regarding the discipline of students with a disability through the student handbook. Appropriate staff members of each building should be made aware of students with a disability.

In disciplining a child with a disability, it is necessary that due process procedures mandated by P.L. 94 - 142 and IDEA 97 as amended, Section 504 of the Rehabilitation Act, and Arkansas laws be followed.

Behavior Interventions

Students who are in need of more intense behavior support will receive behavior interventions targeting the specific behaviors each student is struggling to maintain. These interventions will be conducted at least once a week for 20 minutes with a small group of students no larger than 5. Students will discuss with the interventionist their problem behaviors and ways to address these behaviors. The purpose of these interventions is to teach our students proper behavior and self-control strategies to keep them on the right track. Students assigned to Jumpstart will also receive behavior interventions targeting their social/emotional needs.

School Based Mental Health is available for students who may benefit from counseling services. Mid South Health Systems is on campus Monday through Friday from 8-3. Families, Inc. is on campus two days a week from 8-3. Life Strategies is on campus two days a week from 8-3. Counselors are able to check in to meet with their clients any time it is necessary to do so.

Emergency Procedure Drills

Fire, tornado, earthquake, and lockdown drills are held on a regular basis. Students are trained as to what to do in the event of a disaster and evacuation routes are posted in the hallways and classrooms. In the event of a lockdown or lockdown drill, all doors will be locked and remain locked through the duration of the drill for student safety.

When the city tornado warning signal sounds, the outside doors to the building will be locked. Parents/guardians may come inside and wait, but students will not be allowed to leave the building until the all-clear signal is given. For more information see District Policy 4.37.

Parties

Parties and other occasions that involve serving food are limited to nine total events each year by state law. Foods brought for the following events cannot be homemade but must be commercially produced under strict health precautions. Any food brought to a classroom party must be in individual packages (like individually packaged cookies or goldfish crackers).

These occasions are:

1. Halloween
2. Christmas
3. Valentine's Day
4. 4 Celebrations (2 PBIS and 2 Istation)
5. 100th Day
6. Fun Day

PBIS (Positive Behavior Intervention and Support)

PBIS is an approach to supporting students to be successful in schools. PBIS was developed from research in the fields of behavior theory and effective instruction. An effective behavior support system is a proactive, positive, skill-building approach for the teaching and learning of successful student behavior. Positive behavior support systems ensure effective strategies that promote positive social behavior and respectful learning environments for all students, regardless of age.

As staff and parents/guardians of Blytheville Primary students, our primary goal must be to provide a safe and happy school environment where students feel secure and comfortable, so they can do their best learning. In order to achieve this goal, we must provide the guidance and support necessary for students to make respectful, responsible, positive, and safe choices that motivate them to learn.

This begins with an understanding of school and district expectations regarding safe and positive behavior at schools. When students understand the expectations and possible results of poor decision-making, they are capable of taking ownership over their daily decisions and contributing to a safe and happy school environment. Our behavior matrix (included in our handbook), created by the staff, informs students of the expectations for all areas of the school. The matrix is posted in the halls as well as individual posters in each area of the school. We also believe that teaching about and rewarding good behavior is an important component to student success. Each week a cool tool is taught to all students. Teachers and staff give chick tickets to students for following the cool tool. Students only earn chick tickets for following the current or past cool tools.

Acknowledgement System for Students

We want to celebrate students who are demonstrating positive behavior expectations. All staff members will have white chick tickets to give to students who follow the expectations. Blue chick tickets (worth five white tickets) are given to students when their parent/legal guardian attends a family night event. Every three to four weeks, students have the opportunity to spend their white and blue chick tickets at our PBIS store. Pink chick tickets will be given to classes when they show positive behavior during their specials class or in another common area of the school. Once a class reaches 25 tickets, the class earns an extra recess or movie day. Students who follow the behavior expectations will participate in various celebrations throughout the year.

WOW awards are given to students who exhibit excellent manners, self control, and stick-to-itiveness. Any staff member may nominate any student for a WOW award. WOW awards are given each Monday morning for the previous week. Golden awards are given by special area teachers (PE, library, music, art, computer) to classes that exhibit behavior expectations for the entire month.

Promotion/Retention

In addition to the Blytheville School District Policy, the following criteria will be used to determine whether a student will be retained: A student will be promoted to the next grade level when, developmentally, he/she is functioning at such a level to show mastery of the grade level essential standards. This will be determined by an accumulation of student work and performance, as well as daily observations from the classroom teacher. Students will be promoted if satisfactory academic achievement and social behavior has been made. A student will be retained if, in the best judgment of the site intervention team, the interest of the student is served. The parent/guardian has the right to conference with the site intervention team. The final decision shall rest with the principal.

Timeline

- Collaborative teacher teams meet every four to six weeks to discuss student progress based on grade level common assessments. Students are provided with interventions based on the essential skills they have not yet mastered.
- If students are continually not making progress or are more than one grade level behind, they will be referred to the site intervention team.

- The site intervention team will create an individualized support plan for each student referred to their team to provide support in academic, social, and emotional essential skills.
- The site intervention will continuously monitor student progress in identified areas. The team meets every three weeks to monitor progress.
- If a parent/guardian is needing extra assistance in the areas of academics, behavior, health, attendance, communication, self care, etc., please contact your child’s teacher to complete the Parent/Guardian Request for Assistance form and a staff member will reach out to you.

Parent/Guardian Request for Assistance

Student Name: _____ Date: _____

Grade: _____ Teacher’s Name: _____

Parent/Guardian Name and Phone Number: _____

What are the areas of your concern? (check all that apply)

	Academics
	Behavior
	Health
	Attendance
	Communication
	Self Care
	Other

Please briefly describe your reasons for requesting assistance:

Please tell us about any behaviors that especially concern you:

Are there any issues that would be helpful for the school to know (family situations, health issues, etc.)?

What concerns have you already discussed with the teacher?

Registration and Withdrawal

Registration and Admission of New Students to Kindergarten

Students are required to get a physical within 90 days of school enrollment. Students 5 years old on or before August 1 who reside in the Blytheville School District for an average of no fewer than four (4) calendar days and nights per week with their parents, legal guardians, persons having legal, lawful control of the student under a court order, or persons standing in loco parentis for a primary purpose other than school attendance may enroll in Kindergarten. Parents must provide the student’s shot

records, physical records, birth record (birth certificate, hospital certificate, a statement from the local registrar or county recorder certifying the child's date of birth, attested baptismal certificate, passport, affidavit of the date and place of birth by the child's parent or guardian, military ID, or previous school records), and two proofs of address, social security card, or if the parent or guardian requests the district will assign the child a nine digit number designated by the department of education. Proof of address is a rent or utility receipt showing the street address of the student's residence.

Registration and Admission of New Students to 1st grade

Students are required to have a previous physical or get a physical within 90 days of school enrollment. Students 6 years old on or before August 1 who reside in the Blytheville School District for an average of no fewer than four (4) calendar days and nights per week with their parents, legal guardians, persons having legal, lawful control of the student under a court order, or persons standing in loco parentis for a primary purpose other than school attendance may enroll in 1st grade. Parents must provide the student's shot records, physical records, birth record (birth certificate, hospital certificate, a statement from the local registrar or county recorder certifying the child's date of birth, attested baptismal certificate, passport, affidavit of the date and place of birth by the child's parent or guardian, military ID, or previous school records), and two proofs of address, social security card, or if the parent or guardian requests the district will assign the child a nine digit number designated by the department of education. Proof of address is a rent or utility receipt showing the street address of the student's residence.

Withdrawal From School

Parents, legal guardians, persons having legal, lawful control of the student under a court order, or persons standing in loco parentis should notify the school office before the student's last day. In order to withdraw your student from school, you will need to complete a withdrawal form. The school office will arrange transfer of student records. *Attendance and grade records will not be given directly to parents but mailed/faxed/emailed directly to the receiving school. The ages for attending public school are between 5 and 21.*

Sick Students

If a student is sick, the school nurse/designee will screen the child and check his/her temperature. If the temperature is above the Arkansas Department of Health (ADH) guidance, the student will be sent home and will need to be fever free 48 hours without medication before returning to school. Currently, the ADH guidance is a fever is considered at 100.4 and above. When the child returns to school, he/she will check in with the school nurse who has the discretion to return the student to the classroom. ADH guidance will be followed for any individual who tests positive for COVID-19.

Student Transportation

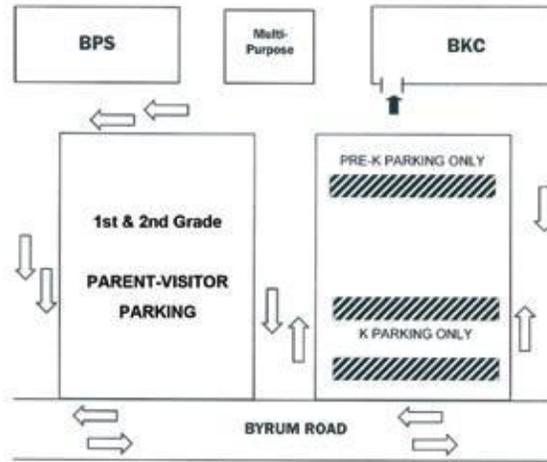
The building will not be open before 7:00 a.m. Please plan to have your child at school by 7:40 a.m. When students arrive after 7:55 a.m., parents/guardians are required to come into the office with their child to check in. School dismisses at 3:10 p.m. Students are not to be picked up before this time unless an emergency occurs. Parents are required to sign students out if picked up before dismissal. All efforts should be made NOT to pick up students before 3:00 p.m. as teachers are in summation of the school day and your child may miss valuable information.

Any change in means of transportation is to be made in the office by a parent, legal guardian or designee before 1:15 p.m. **No changes in transportation will be accepted by phone or by note. They must be made in person in the office.** When parents/guardians and emergency contacts cannot be located, authorities may be called and the student will be reported as abandoned.

In order to keep the car rider lane clear, cars must not be parked curbside between the hours of 7:00-8:00 a.m. and 2:15-3:25 p.m. Please do not park in the handicap parking area unless you have a handicap decal displayed in your window or on your license plate.

Car Rider Procedures

There will be a crossing guard at the front of each building. Please get in the right lane when you turn off Byrum road. All car riders must be picked up from the curb. Students are not able to cross traffic to load cars. Please do not walk from the parking lot to get your child. Staying in your car will keep traffic flowing.



1st and 2nd grade Car Riders

A.M. drop offs must be at the north end of the 1st and 2nd grade building from 7:00-7:45. Students will go directly to their classrooms and sit in the hallway until their teacher arrives.

P.M. pickup students will be loaded into cars from the front of the 1st and 2nd grade building. Students may not be taken from class without first checking them out from the office.

Kindergarten Car Riders

A.M. drop offs must be at the north end of the Kindergarten building from 7:00-7:45. The door will be locked at 7:45 a.m. If a student arrives after that time, he or she must go through the office. Students will go directly to their classrooms and sit in the hallway until their teacher arrives.

P.M. pickup students will be loaded into cars from the front of the Kindergarten building. Students may not be taken from class without first checking them out from the office.

Bus Riders

For information on the bus that serves your neighborhood, contact the Director of Transportation at 763-0551. Students are to sit quietly and obey the teacher until their bus number is called in the afternoon. They are to enter and exit the building in a quiet and orderly fashion.

Visitors

Parents/guardians will only be allowed access to the classrooms when they have made a prior appointment with the classroom teacher and only during the teacher's prep period (not when other students are in the classroom).

Blytheville Primary Behavior Matrix

First 9 weeks schedule Voice level	Assembly Lesson Plan Voice 0/1	Bathroom Lesson Plan Voice 0/1	Cafeteria Lesson Plan Voice 1/2	Classroom Lesson Plan Voice 2/3	Hallway Lesson Plan Voice 0/1	Playground Lesson Plan.1 Lesson Plan.2 Voice 4	Bus Lesson Plan Voice 1/2	Arrival Lesson Plan Voice 0/1/2	Dismissal Lesson Plan Voice 0/1
We are respectful.	Listen to the speaker Sit quietly with eyes on speaker	Give privacy Use soft voices Zip and button pants before leaving	Eat your food only Use soft voices Use good manners	Listen to others Raise your hand Respect personal space	Quiet zone	Share Wait your turn Include others - play with a new friend	Follow the directions the first time given by the monitor or bus driver Keep area clean	Greet teachers and classmates	Use soft voices Keep hands and feet to self
We are responsible.	Follow your teacher to your seat	Flush toilet Use 2 paper towels (Think 2) Throw trash away	Make sure you have fork or spoon, napkin, and milk before sitting down Clean up after yourself	Follow directions Keep your area clean Value your materials and the classroom	Pay attention Stand and wait patiently Eyes only on displays	Put equipment away after use	Keep hands, feet, and objects to yourself and inside the bus at all times	Be at school on time everyday 7:45 Have supplies needed for the day in your backpack.	Listen for your name (car riders) or your bus (bus riders) Stay at school learning until dismissal (2:50)
We are positive.	Participate when asked	Leave it better than you found it	Say "please" and "thank you" to janitors and cooks	Use kind words	Say "excuse me" and "sorry"	Play nicely with others Use good manners Forgive each other	Use kind language Set a good example for others	Use kind words when greeting teachers and classmates	Be kind to one another Help others by being quiet when buses or names are being called.
We are safe.	Sit criss-cross applesauce Stay seated	Keep hands and feet to yourself Walk in the bathroom Wash and dry hands	Walk carefully with trays using both hands Stay seated	Keep hands, feet and other objects to yourself Walk	Walk forward slowly on the right side Keep hands, feet and other objects to yourself	Take turns Be cautious Use equipment appropriately	Use an inside voice so driver can keep focused on the road Face forward and stay seated on your bottom Get on and off the bus carefully with all of your belongings	Go to breakfast first, then make your way to class/gym Walk on the right side of the hallway when going to class. Use crosswalks when appropriate	Put coats and backpacks on before leaving the room Stay seated criss-cross applesauce with backpacks closed Walk down the hall and to your car
We are motivated.	Use quiet signal - pointer finger over mouth	Be trusted to follow expectations on my own	Be the best class in the cafeteria	Show your best effort Take pride in your work	Be a good role model for others	Play and have fun Make good choices Try new things Be active and participate	Report any problems to the bus driver	Be ready to learn	Be a good example to your classmates