

Reading Interventionist, part-time

Job Title:	Reading Interventionist, part-time
Department:	Instruction
Reports to:	Principal
Classification:	Exempt
Category:	Professional Staff

Summary

The Reading Interventionist is responsible for supporting student achievement in the area of English Language Arts, with special attention to reading. The Interventionist provides individual or small group instruction to students who are struggling academically. This position is also responsible for monitoring, reporting, and communicating student progress and performance.

Essential Duties and Responsibilities

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skills and abilities required. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

- Provides high quality instruction to individual students and small groups.
- Uses data to provide instruction to students and to bring their skills to grade-level.
- Collaborates with teachers, administration, and families to help identify best practices for individual and small groups of students.
- Uses identified research-based interventions, focuses specifically on individual student needs.
- Maintains data-based documentation of continuous monitoring of student performance and progress.
- Provides data to school teams and participates in decisions about student progress.
- Communicates with teachers, administration, and families regarding student progress.
- Assists with identifying students for placement in intervention groups.
- Participates in meetings with teachers, administration, and families to discuss student placement and progress.
- Provides diagnostic assessments for students as needed.
- Provides input for program development.
- Supports implementation of assessment tools and data management systems.
- Develop and maintain a school environment conducive to learning.
- Maintain up-to-date knowledge of content.
- Demonstrate appropriate preparation for instruction.
- Utilize available technology to support and enhance learning.
- Effectively manage student behaviors.
- Communicate and interact in a professional manner with students, colleagues, parents, and the community.
- Demonstrate strong interpersonal skills that contribute to successful collaboration.
- Act as a responsible professional in addressing the overall mission of the school district.
- Adhere to all policies, procedures and regulations of the building and district.
- Collaborate in the development and/or implementation of the district's vision, mission, and goals.
- Complete other duties as assigned and/or prescribed by Maryville R-II School District policies and procedures.

Supervisory Duties

Supervise students at all times.

Qualifications

Education - Bachelors Degree.

Certificates, Licenses, Registrations - Valid Missouri Teaching Certificate for subject and grade level.

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Skills and Abilities

Language

An individual who holds this position must have the ability to:
Read, analyze and interpret professional journals, Board policy, administrative procedures and forms and governmental regulations and guidance.
Complete forms, write reports and engage in written correspondence with parents.
Present information effectively and respond to questions.
Write clear and complete lesson plans.

Computation

An individual who holds this position must have the ability to:
Work with mathematical concepts such as probability and statistical inference.
Apply concepts such as fractions, percentages, ratios and proportions to practical situations.

Reasoning

An individual who holds this position must have the ability to:
Solve a variety of problems in many different situations.
Interpret instructions presented in written, oral, diagram or schedule form.
Apply knowledge of current educational theory and instructional techniques while presenting subject matter to students.

Other Skills and Abilities

An individual who holds this position must have the ability to:
Identify needs and abilities of individual students and to adapt instructional methods accordingly.
Establish and maintain effective relationships with students, peers and parents.
Perform multiple tasks simultaneously.

Technology

An individual who holds this position must have the ability to:
Perform basic computer functions such as word processing and internet use.
Use district software for recording grades and finding student information.
Utilize smart boards, projectors and other instructional technology provided by the district.

Physical Demands

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

An individual who holds this position must have the ability to:
Speak and hear in an environment where numerous conversations and activities may be taking place simultaneously.
Move around the classroom.
Read handwritten or printed material.

Hearing

The employee must be able to hear a conversation in a noisy environment.

Attendance

Consistent and regular attendance is an essential function of this position.

Conditions and Environment

The work conditions and environment described here are representative of those that an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

The individual who holds this position will regularly work in a school environment that is noisy and active. Occasionally the individual will be required to work outdoors for short periods of time to perform such tasks as loading and unloading students from district transportation and supervising recess.