

SCHOOL LANE CHARTER SCHOOL  
3340 Tillman Drive  
Bensalem, PA 19020  
Phone: 215-245-6055 Fax: 215-245-6058  
[www.schoollane.org](http://www.schoollane.org)

**Board of Trustees Work Session/Action Meeting**  
**MINUTES**  
**June 8, 2023**

**Executive Session:** Held to discuss student issues, personnel and legal concerns.

**Public Meeting:** 7:00 pm 3340 Tillman Drive | Live Streamed via Zoom <https://bit.ly/SLCSBoard>

**Call to order:** The meeting was called to order at 7:05 pm

**In Attendance:** Joe Cummons, Ed Guster, Peter Hyams, Kelly Magee, Bharvin Patel, Rosie Shaw, Joy Snyder, Surya Vedula, Kevin McKenna Esq. and Karen Schade, CEO

**Pledge of Allegiance**

**Adjourn the meeting of May 25, 2023**

**MM:** Joe Cummons **SM:** Brian Marks **Action:** Approved 8 - 0 - 0 .

NAME	YES	NO	ABSTAIN	ABSENT
Peter Hyams	x			
Joseph Cummons	x			
Ed Guster				x
Kelly Magee	x			
Surya Vedula	x			
Brian Marks	x			
Bharvin Patel	x			
Rosita Shaw	x			
Joy Snyder	x			

The process for SLCS Elections is first opening one of the campus boxes and counting of ballots to ensure the number of ballots match the sign in sheet of voters. Once ballots are counted, votes will be tallied and the procedure will be followed for the other campus. Results will be reported as an agenda item.

Nominees:

- Allyson Felder
- Heather O'Donnell
- Keisha McMillan
- Omayra Torres
- Vivek Patel

### Adopt the Agenda

MM: Joe Cummons

SM: Brian Marks

Action: Approved 8 - 0 - 0 .

NAME	YES	NO	ABSTAIN	ABSENT
Peter Hyams	x			
Joseph Cummons	x			
Ed Guster				x
Kelly Magee	x			
Surya Vedula	x			
Brian Marks	x			
Bharvin Patel	x			
Rosita Shaw	x			
Joy Snyder	x			

### REPORTS:

Financial – Nothing to add

### Personnel –

- New hires: 1
- Resignation, reduction in force, termination, leave of absence, retirement: 1
- Change in pay rate: 0
- Other: 0

PUBLIC COMMENT: none

### MOTION ITEMS:

#### 1. Accept Board Meeting Minutes from May 25, 2023

MM: Joe Cummons

SM: Brian Marks

Action: Approved 8 - 0 - 0 .

NAME	YES	NO	ABSTAIN	ABSENT
Peter Hyams	x			
Joseph Cummons	x			
Ed Guster				x
Kelly Magee	x			
Surya Vedula	x			
Brian Marks	x			
Bharvin Patel	x			
Rosita Shaw	x			
Joy Snyder	x			

**2. - 3. Accept Academic, Financial Personnel Reports**

**MM:** Joe Cummons

**SM:** Brian Marks

**Action:** Approved 8 - 0 - 0 .

NAME	YES	NO	ABSTAIN	ABSENT
Peter Hyams	x			
Joseph Cummons	x			
Ed Guster				x
Kelly Magee	x			
Surya Vedula	x			
Brian Marks	x			
Bharvin Patel	x			
Rosita Shaw	x			
Joy Snyder	x			

**4. Approve June & July 2023 payments to vendors**

**MM:** Joe Cummons

**SM:** Brian Marks

**Action:** Approved 8 - 0 - 0 .

NAME	YES	NO	ABSTAIN	ABSENT
Peter Hyams	x			
Joseph Cummons	x			
Ed Guster				x
Kelly Magee	x			
Surya Vedula	x			
Brian Marks	x			
Bharvin Patel	x			
Rosita Shaw	x			
Joy Snyder	x			

**5. Approve June 2023 updates & July 2023 payments of hourly, per diem, and salaried employees**

**MM:** Joe Cummons

**SM:** Brian Marks

**Action:** Approved 8 - 0 - 0 .

NAME	YES	NO	ABSTAIN	ABSENT
Peter Hyams	x			
Joseph Cummons	x			
Ed Guster				x
Kelly Magee	x			
Surya Vedula	x			
Brian Marks	x			
Bharvin Patel	x			
Rosita Shaw	x			
Joy Snyder	x			

**6. Approve Salaries for CEO, Business Manager and Director of Human Resources**

Needed for audit

**MM:** Joe Cummons

**SM:** Brian Marks

**Action:** Approved 8 - 0 - 0.

NAME	YES	NO	ABSTAIN	ABSENT
Peter Hyams	x			
Joseph Cummons	x			
Ed Guster				x
Kelly Magee	x			
Surya Vedula	x			
Brian Marks	x			
Bharvin Patel	x			
Rosita Shaw	x			
Joy Snyder	x			

**7. Approve Commitment of funds to Capital Improvements Fund**

At the end of each year there is a potential for fund balance. This year we have over 1.4 million dollars because of Covid. We'd like to commit 1 million to the connector project. Our goal is to have 10 million dollars prior to starting the project. We are trying to bring down the amount we need to borrow for this project to avoid having to increase enrollment.

**MM:** Joe Cummons

**SM:** Brian Marks

**Action:** Approved 8 - 0 - 0.

NAME	YES	NO	ABSTAIN	ABSENT
Peter Hyams	x			
Joseph Cummons	x			
Ed Guster				x
Kelly Magee	x			
Surya Vedula	x			
Brian Marks	x			
Bharvin Patel	x			
Rosita Shaw	x			
Joy Snyder	x			

**8. Certify 2023 Board of Trustee election results**

Congratulations to new board members Vivek Patel and Heather O'Donnell

Allyson Felder	52
Heather O'Donnell	73

06/08/23

Keisha McMillan	18
Omayra Torres	2
Vivek Patel	92

**MM:** Joe Cummons **SM:** Brian Marks **Action:** Approved 8 - 0 - 0.

NAME	YES	NO	ABSTAIN	ABSENT
Peter Hyams	x			
Joseph Cummons	x			
Ed Guster				x
Kelly Magee	x			
Surya Vedula	x			
Brian Marks	x			
Bharvin Patel	x			
Rosita Shaw	x			
Joy Snyder	x			

#### 9. Approve 8. Schlupp Cleaning Contract for 2023-2024

We did reduce one day porter at IB to save costs as there was a change in materials costs

**MM:** Joe Cummons **SM:** Brian Marks **Action:** Approved 8 - 0 - 0.

NAME	YES	NO	ABSTAIN	ABSENT
Peter Hyams	x			
Joseph Cummons	x			
Ed Guster				x
Kelly Magee	x			
Surya Vedula	x			
Brian Marks	x			
Bharvin Patel	x			
Rosita Shaw	x			
Joy Snyder	x			

#### 10. Table the Election of Board Officers for 2023-2024

Our charter states we have an annual meeting with Recommended to table until July so new board members have a chance to vote on officers

**MM:** Joe Cummons **SM:** Brian Marks **Action:** Approved 8 - 0 - 0.

NAME	YES	NO	ABSTAIN	ABSENT
Peter Hyams	x			
Joseph Cummons	x			

June 8, 2023

Ed Guster				X
Kelly Magee	X			
Surya Vedula	X			
Brian Marks	X			
Bharvin Patel	X			
Rosita Shaw	X			
Joy Snyder	X			

### NEW BUSINESS:

1. **Recognition of Exiting Board Members:** Thank Rosie and Brian for their service over the past few years.
2. **Charter Renewal:** We did hear from Bensalem today. We did miss the food service audit, but there are no other questions. It is believed that there should not be any issues with the renewal. Vote will be at their June meeting on June 27th at 7 PM. The longevity of Dr Lee has been a contributing factor.

### PUBLIC COMMENT:

NONE

**Adjournment:** Recess the Board Meeting of June 8, 2023

**MM:** Joe Cummons

**SM:** Brian Marks

**Action:** Approved 8 - 0 - 0 .

NAME	YES	NO	ABSTAIN	ABSENT
Peter Hyams	X			
Joseph Cummons	X			
Ed Guster				X
Kelly Magee	X			
Surya Vedula	X			
Brian Marks	X			
Bharvin Patel	X			
Rosita Shaw	X			
Joy Snyder	X			

### Board Meeting:

The next Board of Trustees Work Session/Action Meeting will be Thursday, July 27, 2023, at 7:00pm. This meeting will be open to the public and held at the IB Campus, 3340 Tillman Drive.



Minutes recorded by:

Attested by:

Kelly McShee

Date:

7-29-2023