

SCHOOL LANE CHARTER SCHOOL
3340 Tillman Drive
Bensalem, PA 19020
Phone: 215-245-6055 Fax: 215-245-6058
www.schoollane.org

Board of Trustees Work Session/Action Meeting MINUTES
January 26, 2023

Executive Session: Held to discuss student issues, personnel and legal concerns.

Public Meeting: 7:00 pm 3340 Tillman Drive | Live Streamed via Zoom <https://bit.ly/SLCSBoard>

Call to order: The meeting was called to order at 7:02 pm

In Attendance: Peter Hyams, Joe Cummons, Ed Guster, Kelly Magee, Surya Vedula, Brian Marks, Bharvin Patel, Rosita Shaw, Ashley Scrivner, Esq. and Karen Schade, CEO

Pledge of Allegiance

Adjourn the meeting of December 15, 2022

MM: Joe Cummons

SM: Rosie Shaw

Action: Approved 8- 0

NAME	YES	NO	ABSTAIN	ABSENT
Peter Hyams	X			
Joseph Cummons	X			
Ed Guster	X			
Kelly Magee	X			
Surya Vedula	X			
Brian Marks	X			
Bharvin Patel			X	
Rosita Shaw	X			
Joy Snyder				X

Adopt the Agenda

MM: Joe Cummons

SM: Rosie Shaw

Action: Approved 8- 0

NAME	YES	NO	ABSTAIN	ABSENT
Peter Hyams	X			
Joseph Cummons	X			
Ed Guster	X			
Kelly Magee	X			
Surya Vedula	X			
Brian Marks	X			
Bharvin Patel	X			
Rosita Shaw	X			
Joy Snyder				X

01/26/23

REPORTS:**Academic Report –** Nothing to add**Financial –** Nothing to add**Personnel Report –**

- New hires: 4
- Resignation, reduction in force, termination, leave of absence, retirement: 3
- Change in pay rate: 4
- Other: 0

PUBLIC COMMENT: None**MOTION ITEMS:****1. Accept Board Meeting Minutes from December 15, 2022****MM:** Joe Cummons**SM:** Rosie Shaw**Action:** Approved 7 - 0 - 1

NAME	YES	NO	ABSTAIN	ABSENT
Peter Hyams	X			
Joseph Cummons	X			
Ed Guster	X			
Kelly Magee	X			
Surya Vedula	X			
Brian Marks	X			
Bharvin Patel	X			
Rosita Shaw	X			
Joy Snyder				X

2. - 4. Accept Academic, Financial Personnel Reports**MM:** Joe Cummons**SM:** Rosie Shaw**Action:** Approved 8- 0

NAME	YES	NO	ABSTAIN	ABSENT
Peter Hyams	X			
Joseph Cummons	X			
Ed Guster	X			
Kelly Magee	X			
Surya Vedula	X			
Brian Marks	X			
Bharvin Patel	X			
Rosita Shaw	X			
Joy Snyder				X

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5. Approve January & February 2023 payments to vendors

Nothing to add

MM: Joe Cummons

SM: Rosie Shaw

Action: Approved 8- 0

NAME	YES	NO	ABSTAIN	ABSENT
Peter Hyams	X			
Joseph Cummons	X			
Ed Guster	X			
Kelly Magee	X			
Surya Vedula	X			
Brian Marks	X			
Bharvin Patel	X			
Rosita Shaw	X			
Joy Snyder				X

6. January & February 2023 payments of hourly, per diem, and salaried employees

Nothing to add

MM: Joe Cummons

SM: Rosie Shaw

Action: Approved 8- 0

NAME	YES	NO	ABSTAIN	ABSENT
Peter Hyams	X			
Joseph Cummons	X			
Ed Guster	X			
Kelly Magee	X			
Surya Vedula	X			
Brian Marks	X			
Bharvin Patel	X			
Rosita Shaw	X			
Joy Snyder				X

7. Selling the second 12 passenger van

The catalytic converter was stolen again from our second van. The only way we won't have a problem is if we lock it up in a separate location. We could pull it into the gym every day which seems to be problematic. We use the van to transport food between the buildings at the IB Campus. We could give food service a stipend to transport the food back and forth. We did get \$8,000 for the first van so the recommendation is to do the same for the second van. Question if the van could be left at elementary school? The answer is it is never used over there, it was used for food transportation at IB Campus where we don't have a locked and gated area. Right now we are working with a system of field trips around Bensalem's bus rules or renting a small van when needed. This should also save us insurance over the year.

MM: Joe Cummons

SM: Rosie Shaw

Action: Approved 8- 0

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NAME	YES	NO	ABSTAIN	ABSENT
Peter Hyams	X			
Joseph Cummons	X			
Ed Guster	X			
Kelly Magee	X			
Surya Vedula	X			
Brian Marks	X			
Bharvin Patel	X			
Rosita Shaw	X			
Joy Snyder				X

8. Walkway Maintenance Proposal

This was sent off, the proposal is for leveling and creating a safe walk space around the buildings.

MM: Joe Cummons

SM: Rosie Shaw

Action: Approved 8- 0

NAME	YES	NO	ABSTAIN	ABSENT
Peter Hyams	X			
Joseph Cummons	X			
Ed Guster	X			
Kelly Magee	X			
Surya Vedula	X			
Brian Marks	X			
Bharvin Patel	X			
Rosita Shaw	X			
Joy Snyder				X

9. Update to the Attendance policy

This was sent out. We are updating the current policy as Jim Munizza found a small issue with excused absences being counted towards 10 parents notes. After 10 days in total with a parent note, a doctor's note is required. This is important because we are sitting very close to the 90% attendance rate which is a qualifier under the Future Ready index.

MM: Joe Cummons

SM: Rosie Shaw

Action: Approved 8- 0

NAME	YES	NO	ABSTAIN	ABSENT
Peter Hyams	X			
Joseph Cummons	X			
Ed Guster	X			
Kelly Magee	X			
Surya Vedula	X			
Brian Marks	X			
Bharvin Patel				X
Rosita Shaw	X			
Joy Snyder	X			

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10. Liability & Workman's Comp Insurance renewal

This was sent to the board however, after this was sent we got an updated dollar amount. It is a percent increase but we did save over \$2,000 since the sale of the van has occurred. We were sent back \$15,000 from workman's compensation which will offset the costs.

MM: Joe Cummons**SM:** Rosie Shaw**Action:** Approved 8- 0

NAME	YES	NO	ABSTAIN	ABSENT
Peter Hyams	x			
Joseph Cummons	x			
Ed Guster	x			
Kelly Magee	x			
Surya Vedula	x			
Brian Marks	x			
Bharvin Patel	x			
Rosita Shaw	x			
Joy Snyder				x

11. BCIU Contract for Special Education Services

This is a contract we usually do earlier in the year. It was missed so we called the IU to secure the contract. It is mainly for vision and hearing impaired students. Any transportation or additional testing and services will be billed separately.

MM: Joe Cummons**SM:** Surya Vedula**Action:** Approved 7 -1 - 0

NAME	YES	NO	ABSTAIN	ABSENT
Peter Hyams	x			
Joseph Cummons	x			
Ed Guster	x			
Kelly Magee	x			
Surya Vedula	x			
Brian Marks	x			
Bharvin Patel	x			
Rosita Shaw			x	
Joy Snyder				x

NEW BUSINESS:

- Medical Benefits change update** just to inform the board we sent out a survey to staff to find possible doctors with Aetna. Almost 50% responded 45 said doctors were covered 4 weren't and 4 didn't have 32 don't have or don't use 4 not in net 29 specialty care is in network 6 said no 16 didn't have. We did ask for names to ito send to broker to investigate
- New Banking Account** Mrs Bauer shared information about banks she is investigating the question the the board would be about how much they would be willing to transfer. The question is what would be the minimum amount to avoid fees. There is no minimum as we are considered a government agency.

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We currently have 6 months of operating costs. This would provide us money in a local account. The question is what is the comfort level of the amount to bring? Thought was to keep a minimal amount in the checking account and the rest in the money market. We'd also like to work out ACH program for direct deposit for items like chromebooks, sweatshirt. Today was about discussion. Next month there will be a more formal motion.

PUBLIC COMMENT: None

Adjournment: Recess the Board Meeting of January 26, 202

Board Meeting: The next Board of Trustees Work Session/Action Meeting will be February 23, 2023, at 7:00pm. This meeting will be open to the public and held at the IB Campus, 3340 Tillman Drive.

Minutes recorded by:

Kristin Hokanson

Attested by: _____

Date: _____

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