



Rome City Schools Initial Employment Application (Non-Certified Positions)

Applicant Information

Full Name: _____ Date: _____
Last First M.I.

Address: _____
Street Address

City State ZIP Code

Phone # _____ Email _____

Date Available: _____ Social Security #: _____

Position(s) you are applying for:

- Clerical Paraprofessional Food Service Bus Driver
- Maintenance Custodian Other _____

Are you legally eligible for employment in the U.S.? YES NO

Have you ever worked for Rome City Schools? YES NO If yes, list year _____

Do you have relatives who are currently employed with Rome City Schools? YES NO If yes, list name _____

Have you ever been dismissed from employment with any employer? YES NO

Have you ever resigned from a position to avoid disciplinary action, termination, or an unsatisfactory performance evaluation? YES NO

Have you ever received an unsatisfactory annual performance evaluation from any employer? (This includes an Ineffective [level 1] or Needs Improvement [level 2] Annual Evaluation utilizing the Teacher/Leader Keys Effectiveness System in the state of Georgia) YES NO

Have you ever been placed on disciplinary probation or been suspended from any position? YES NO

Have you ever been investigated for criminal, unethical, unprofessional, inappropriate or any other conduct by any employer, government agency or police department? YES NO

Have you ever been the subject of an abuse, neglect or sexual misconduct investigation by any employer, state agency or police department? (unless the investigation resulted in a finding that the allegations were unsubstantiated)? YES NO

Have you ever had any adverse action (warning, reprimand, probation, suspension, revocation, voluntary surrender, etc.) taken against any professional certificate of occupational license by any agency? YES NO

If you answered 'YES' to any of the above questions, please explain:

Additional Notes Attached

Education and Professional Training

High School: _____ City & State: _____

From: _____ To: _____ Did you graduate? YES NO Diploma: _____

College: _____ City & State: _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____

Other: _____ City & State: _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____

Professional References

Please list three professional references.

Name	Phone #	Email Address	Occupation

Previous Employment

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Military Service

Branch: _____ From: _____ To: _____

Rank at Discharge: _____ Type of Discharge: _____

If other than honorable, explain: _____

Disclaimer and Signature

I certify that my answers are true and complete to the best of my knowledge. If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

Signature: _____ Date: _____

The Rome City School System does not discriminate on the basis of color, race, sex, religion, national origin, age or disability in any educational programs or activities or in its employment practices. Any inquiries into the application of the nondiscrimination policy may be addressed to:

Superintendent
Rome City School System
508 East Second Street
Rome, GA 30161

OFFICE USE ONLY: