

InformationNOW – Parent Portal

Website: <https://516399.stiinformationnow.com/InformationNOW/>

If you need any assistance please contact Cheryl Disney at cdisney@galatiak12.org or by phone at the high school, 297- 4207. If you forget your password, just contact Cheryl. Also the progress reports and any type of reports may be blocked as a pop up on your computer. It is safe to allow all pop ups on this website.

Home Page-The *home page* will initially display, listing announcements for the school and/or district.

The screenshot shows the InformationNOW Parent Portal interface. At the top right, there is a 'Welcome eadamst' message with links for 'Help' and 'Logout'. Below this, there are two dropdown menus: 'Student' (currently showing 'Adams, Amy Louise') and 'School/Academic Session' (currently showing 'Hometown High School | 2010-2011 DOV'). A blue arrow labeled 'Verify Login' points to the 'Student' dropdown. Another blue arrow labeled 'Click To Logout' points to the 'Logout' link. On the left side, there is a navigation menu with categories: Home, Student Information, Reports, and System Preferences. The main content area displays announcements for 'Adams, Amy Louise > Home > Home Page'. The first announcement is for '7/12/2010 - 7/16/2010 Boys Football Tryouts', with a blue arrow labeled 'View Announcements' pointing to the date range and another blue arrow labeled 'Click the link for more details' pointing to the 'Click here to download the parent permission slip' link. The second announcement is for '8/2/2010 - 8/3/2010 Girls Volleyball Tryouts', with a similar blue arrow pointing to the date range and another pointing to the permission slip link. The third announcement is for '8/18/2010 Boys JV Football @ Home - Prairie Panthers', and the fourth is for '8/23/2010 Girls Volleyball @ Anytown USA'.

The user may use the **Logout** option in the upper right hand corner to exit *InformationNOW*. It is recommended that users exit *InformationNOW* when finished to protect confidential information.

Selecting a Different Child - If the user has more than one child enrolled in a school in the district, click the drop-down list in the upper right hand corner to select a different student. If you do not see all your children grades 1 through 12 please contact Cheryl Disney.

This screenshot shows the 'Student' dropdown menu expanded. A blue arrow labeled 'Click to select a different child' points to the dropdown list. The list contains the following options: 'Adams, Amy Louise' (selected), 'Adams, Amy Louise', 'Adams, Michael James', and 'Affleck, Brent'.

Selecting a Different Academic Session

Each year a student is enrolled in a school in the district, he or she is enrolled in a different academic session (school year). Click the drop-list to select a different year and view grades, discipline, etc. for that year.

This screenshot shows the 'School/Academic Session' dropdown menu expanded. A blue arrow labeled 'Click to choose a different year' points to the dropdown list. The list contains the following options: 'Hometown High School | 2010-2011 DOV' (selected), 'Hometown High School | 0708 Regular', 'Hometown High School | 2009-2010', and 'Hometown High School | 2010-2011 DOW'.

Student Information

Attendance - Click the **Attendance** link on the left to view attendance details, including *Date, Term, Periods, Level, Reason, Category (Excused, Unexcused) and Notes.*

Adams, Amy Louise > Student Information > Attendance

View Period Absences View Check In/Check Out

Term: ALL

Date	Term	Period(s)	Level	Reason	Cat	Note
Wed 03/16/2011	Term 2	1,2	Half Day	Doctor/Dentist	E	Lost tooth during pe (volleyball).
Tue 01/11/2011	Term 2	1,2,3,4,5,6,7	All Day	Funeral	E	Uncle's funeral
Mon 01/10/2011	Term 2	1,2,3,4,5,6,7	All Day	Funeral	E	Uncle's funeral
Mon 11/01/2010			Tardy	Tardy - Unexcused	U	
Mon 10/25/2010			Tardy	Tardy - Unexcused	U	
Mon 10/18/2010	Term 1		Tardy	Tardy - Unexcused	U	
Mon 10/11/2010	Term 1		Tardy	Tardy - Unexcused	U	
Thu 09/30/2010	Term 1		Tardy	Tardy - Unexcused	U	
Mon 09/20/2010	Term 1		Tardy	Tardy - Unexcused	U	
Fri 08/27/2010	Term 1	1,2,3	Half Day	Ill	E	Brought doctor's note.
Thu 08/26/2010	Term 1	1,2,3,4,5,6,7	All Day	Ill	E	
Wed 08/25/2010	Term 1	6,7	Half Day	Ill	E	

To view details, click the date of the absence.

All absences for the year will display by default. To view only one term, select the term from the list.

Demographic Information

Click the **Demographic** link on the left to view the student's demographic data, including *Personal, Origin/Residency, Address(s), Identification and Services.*

Discipline

Click the **Discipline** link on the left to view the student's discipline records, including *Date, Infraction, and Infraction Occurrence.* Click the date to view the details of the discipline record.

Grades

Click the **Grades** link on the left to view the student's grade information, including the *Course, Teacher, Period(s), Average, Activities or grading period (i.e., 1st 9 weeks) grade Details.*

Adams, Amy Louise > Student Information > Grades

Grading Period: Grading Period 1

Course	Teacher	Period(s)	Average	Activities	Details
Forensics	Benton, Laura	1	100.00 A+	A	D
College Prep English	Howard, Katie	2		A	D
Linear Algebra	Pitt, Brad	3	93.00 A-	A	D
Business Principals & Applic	Picasso, Pablo	4	96.67 A	A	D
World History	Sanders, Jarod	5	90.00 B+	A	D
JAVA Programming 2	Gordon, Jeff	6	100.00 A+		D
PE	Cash, Tabby	7	94.00 A-	A	D

Grading Period: Click the drop-down arrow to select a different grading period.

- Click to view the individual activities and details for this class, such as homework assignments, quiz or test grades. Click the + sign next to an activity to view the details. Click the **Progress Report** button to print a report for this class. Remember you may need to allow pop ups for this to appear!

Date	Category	Activity	Graded	Drp	Inc	Late	Score
Thu 09/09/10	Homework	Read Chp 2, Answer Odd 1-9	Y	N	N	N	
Thu 09/09/10	Homework	Read Chp 2, Answer Even 2-10	Y	N	N	N	22.00/25.00 B+
Thu 09/09/10	Quiz	Quiz - Infinite Vs. Finite	Y	N	N	N	48.00/50.00 A
Thu 09/25/2010	Homework	Linear and Multilinear Algebra	N	N	N	N	N/A
Attribute		Text					
Comments	Read Linear and Multilinear Algebra; Matrix Theory (Finite and Infinite) - Dave Rusin; The Mathematical Atlas article and be prepared to discuss the difference between Finite and Infinite Matrix Theory.						
Materials	Linear and Multilinear Algebra; Matrix Theory (Finite and Infinite) - Dave Rusin; The Mathematical Atlas						
Mon 06/14/2010	Homework	Math Forum	Y	N	N	N	5.00/5.00 A+

Note: *InformationNOW* utilizes Adobe Acrobat Reader to display reports. In order to view or print these reports, the user may need to install the free version of Adobe Acrobat Reader, available at <http://www.adobe.com>.

- Click to view report card grades for the selected grading period and class.

Reports

Note: *InformationNOW* utilizes Adobe Acrobat Reader to display reports. In order to view or print these reports, the user may need to install the free version of Adobe Acrobat Reader, available at <http://www.adobe.com>.

To generate a report, select it from the list on the left, then select the grading period (if available) and click **View Report**.

- **Comprehensive Progress:** A list of activity grades such as homework, quizzes or tests.
- **Report Card:** A report of the student's report card grades, such as quarter grades and comments.
- **Standards Report Card:** A standards-based report card including marks for certain standards such as *Able to tie shoes* or *Able to evaluate mathematic strategies of others*.
- **Unofficial Transcript:** A student's **unofficial** transcript.

Change Password

To change the password used to log in to *InformationNOW*, enter the new password and then retype the password in the field provided. Passwords must meet the following criteria:

- Must be a minimum of eight alpha-numeric characters in length.
- Must contain at least one number and one letter.
- Cannot be *password*, *pass*, *administrator* or *admin*.
- Cannot be same as username.