

GALATIA COMMUNITY UNIT SCHOOL DISTRICT NO. 1
REGULAR BOARD MINUTES
JUNE 28, 2018

The regular meeting of the Galatia Community Unit School District No. 1 Board was held in the boardroom at the junior/senior high school. Roll call was taken, and those present were Tim Pribble, Joy Richey, Justin Travelstead, Aaron Allen, and BJ Pigg. Elaine Jackson and Bryan McCabe were absent. Five (5) members present and two (2) members absent. Board President, Tim Pribble, called the meeting to order at 7:03 p.m.

AUDIENCE TO VISITORS:

Mark Leinhart from Apptegy joined the board meeting via teleconference. Apptegy is a company that assists schools with technology, specifically website design and maintenance, mobile apps, and operation of a platform that controls all media communications. Mr. Leinhart demonstrated his company's mobile app and showed the board members websites of other small schools that subscribe to Apptegy.

Elaine Jackson entered the meeting at 7:36p.m.

Mr Crank reported he had spoken to three superintendents that are currently using Apptegy. They were all very happy with their new, much improved media communication. Apptegy would allow teachers and staff (or anyone with access) to post pictures, or even videos, of events at school, in real time as they are happening. It would take the place of our current "all call" system and be used as a single platform to post all information to the website, facebook page and twitter account at the same time.

Tim Pribble exited the meeting at 8:04.

ADDITIONS/DELETIONS TO AGENDA:

There were no additions/deletions to the agenda.

The board discussed motion #9 of the May 29, 2018 board meeting minutes. It was decided the transportation account will not borrow from the working cash account. The new activity bus will be paid directly from the transportation account.

- 1) A motion was made by Allen and seconded by Jackson to amend motion #9 of the May 29, 2018 board meeting minutes, to state that transportation account will not borrow funds from working cash. Allen-aye, Pigg-aye, Jackson-aye, Richey-aye, and Travelstead-aye. Five (5) ayes, motion carried.

CONSENT AGENDA:

- 2) A motion was made by Allen and seconded by Richey to approve the regular meeting minutes of May 29, 2018, as presented. Allen-aye, Jackson-aye, Richey-aye, Travelstead-aye, and Pigg-aye. Five (5) ayes, motion carried.
- 3) A motion was made by Travelstead and seconded by Allen to approve payroll and bills for payment. Allen-aye, Jackson-aye, Richey-aye, Travelstead-aye, and Pigg-aye, Five (5) ayes, motion carried.
- 4) A motion was made by Allen and seconded by Travelstead to approve the Treasurer's Report and co-mingled funds as presented. Jackson-aye, Richey-aye, Travelstead-aye, Allen-aye, and Pigg-aye. Five (5) ayes, motion carried.

NEW BUSINESS:

The board discussed Apptegy earlier in the meeting.

TIM PRIBBLE, PRESIDENT

ELAINE JACKSON, SECRETARY

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- 5) A motion was made by Pigg and seconded by Allen to purchase the Apptegy platform, for a five year term, at a price not to exceed \$25,000.00. Travelstead-aye, Allen-aye, Pigg-aye, Jackson-aye, and Richey-aye. Five (5) ayes, motion carried.

Bids for commodities, custodial products, and dairy were presented to the board.

- 6) A motion was made by Pigg and seconded by Jackson to accept the custodial supplies bid from Supplyworks as presented. Travelstead-aye, Richey-aye, Allen-aye, Pigg-aye, and Jackson-aye. Five (5) ayes, motion carried.
- 7) A motion was made by Pigg and seconded by Allen to accept the dairy bid from Prairie Farms as presented. Allen-aye, Richey-aye, Travelstead-aye, Pigg-aye, and Jackson-aye. Five (5) ayes, motion carried.
- 8) A motion was made by Travelstead and seconded by Pigg to accept the food commodities bid from Kohl's for items noted as presented. Richey-aye, Travelstead-aye, Allen-aye, Pigg-aye, and Jackson-aye. Five (5) ayes, motion carried.

Mr Crank, district superintendent presented a bid from Lary's Electric, to replace the range hood motor and fan, which is located in the elementary school kitchen. It is not currently working, and cannot be repaired.

- 9) A motion was made by Pigg and seconded by Allen to accept the bid from Lary's Electric, to replace the elementary kitchens' range hood, for an amount not to exceed \$2,295.00. Allen-aye, Travelstead-aye, Jackson-aye, Pigg-aye, and Richey-aye. Five (5) ayes, motion carried.

The board discussed the FY 2017/2018 final, amended budget in the budget hearing, which took place before the regular meeting on June 28, 2018.

- 10) A motion was made by Allen and seconded by Jackson to adopt the FY 2017/2018 final amended budget. Allen-aye, Jackson-aye, Travelstead-aye, Richey-aye, and Pigg-aye. Five (5) ayes, motion carried.

Mr. Crank presented the current prevailing wage schedule for Saline County, Illinois.

- 11) A motion was made by Allen and seconded by Pigg to accept the FY 2018/2019 current prevailing wage. Pigg-aye, Allen-aye, Richey-aye, Jackson-aye and Travelstead-aye. Five (5) ayes, motion carried.

The board discussed adding the newly hired secretary, Tawmi Miller, to the high school activity fund bank account.

- 12) A motion was made by Pigg and seconded by Jackson to add Tawmi Miller as an authorized signer to the high school activity account, effective immediately. Jackson-aye, Allen-aye, Travelstead-aye, Pigg-aye and Richey-aye. Five (5) ayes, motion carried.

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OLD BUSINESS:

John Cummins, high school principal, reported to the board that the handbook committee will meet during the first week of July, and will have the handbook ready for board approval during the July, 2018 board meeting.

He reported 25 students signed up for the cross country track team. They do not have enough uniforms for 25 students, and the current uniforms are in bad shape. Paula Allen, athletic director, has found good, durable uniforms for \$45/set (unisex). Mr. Cummins presented the renewal agreement of our CO-OP's, with Thompsonville school district, in softball and girls basketball.

Mr. Cummins informed the board his office's AC unit was working well now, after it had been down earlier in the month of June. He would like to eventually have a "split" unit in the high school office, so he could close and lock his door. There is no air/heating unit in the high school secretary's office at this time.

- 13) A motion was made by Pigg and seconded by Travelstead purchase 25 cross country track uniforms, not to exceed an amount of \$700.00. Travelstead-aye, Allen-aye, Pigg-aye, Jackson-aye and Richey-aye. Five (5) ayes, motion carried.
- 14) A motion was made by Jackson and seconded by Pigg to approve a two year renewal (2018/2019 - 2019/2020) co-op agreement, with Thompsonville school district, for girls softball and girls volleyball. Jackson-aye, Allen-aye, Travelstead-aye, Pigg-aye and Richey-aye. Five (5) ayes, motion carried.

TRANSPORTATION REPORT:

Mr. John Cummins informed the board of the delivery date of July 2, 2018 for the new Activity bus (bus 4). He presented quotes from Central States for a new IC 71 passenger bus, and a quote from Midwest Transit for a full size Bluebird passenger bus. The board discussed the advantages of purchasing a new, full size bus.

Mr. Cummins presented bids for the sale of bus #5.

- 15) A motion was made by Allen and seconded by Pigg to accept the bid from Thorton's Auto Crushing, in an amount of \$200.00/ton, to purchase bus # 5, as presented. Richey-aye, Allen-aye, Travelstead-aye, Jackson-aye and Pigg-aye. Five (5) ayes, motion carried.

SUPERINTENDENT REPORT:

Mr. Shain Crank, district superintendent, reported the ROE has committed to pay \$3,400.00 towards an education coach consultant, for the district (will cover 4 days of coaching). Mr. Crank has allocated \$3,500.00 of Title funds for the consultant in 2018/2019, which will pay for four more days. Mr. Crank would like four additional days (for a total of 12 days) of having the consultant in-house, and will be looking for funding for this quality, professional development.

He reported that district teachers, Jan Foster, Cindy Fry, Mona Rae Palmer, Chris Nass, and Kathy Bush have given their retirement notices to the district.

Mr Crank informed the board of the recently passed legislation that changed the retirement incentive from 6% a year (pay raise) to 3% per year (pay raise). He also provided the classroom and individual aide assignments to the board, for review.

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He reported the Annex remodel is progressing at a nice pace.

Mr. Crank reported the 6th grade Science textbooks are outdated, and in very poor shape. Mrs. Girtten, 6th grade Science Teacher, has found a bundle of textbooks and resources that meet the science standards of Illinois. She is asking the board to purchase this bundle.

- 16) A motion was made by Pigg and seconded by Allen to purchase 6th grade Science textbook bundle for an amount not to exceed \$3,501.79. Allen-aye, Richey-aye, Travelstead-aye, Pigg-aye and Jackson-aye. Five (5) ayes, motion carried.

Mr. Crank did a first reading of policy #'s 4:80,6:60, 6:220, 6:240, 6:250,7:50.

- 17) A motion was made by Pigg and seconded by Allen to approve first reading of policy #'s 4:80,6:60, 6:220, 6:240, 6:250,7:50. Richey-aye, Allen-aye, Travelstead-aye, Pigg-aye and Jackson-aye. Five (5) ayes, motion carried.

Mr. Crank presented a plumbing bid from Griffin Plumbing, on behalf of Tim Arnold, high school Ag teacher. The plumbing bid is for installation and purchase of fixtures, for a bathroom in the new Ag shop building.

- 18) A motion was made by Allen and seconded by Pigg to accept the bid from Griffin Plumbing, for Ag shop bathroom install and fixtures, for an amount not to exceed \$11,500.00, as presented. Allen-aye, Richey-aye, Travelstead-aye, Pigg-aye and Jackson-aye. Five (5) ayes, motion carried.

EXECUTIVE SESSION:

- 19) A motion was made by Allen and seconded by Richey to enter into executive session at 9:01 p.m. to discuss compensation, employment, hiring, firing, of prospective or current employees (personnel), review executive session minutes, professional negotiations, and matters of student discipline. Allen-aye, Jackson-aye, Pigg-aye, Travelstead-aye, and Richey-aye. Five (5) ayes, motion carried.
- 20) A motion was made by Pigg and seconded by Richey to end executive session at 10:15 p.m. Richey-aye, Allen-aye, Travelstead-aye, Pigg-aye, and Jackson-aye. Five (5) ayes, motion carried.
- 21) A motion was made by Allen and seconded by Travelstead to approve executive session minutes as read. Richey-aye, Jackson-aye, Allen-aye, Travelstead-aye, and Pigg-aye. Five (5) ayes, motion carried.
- 22) A motion was made by Pigg and seconded by Allen to raise the hourly rate of pay, for Evelyn Potts, as presented. Travelstead-aye, Allen-aye, Pigg-aye, Jackson-aye, and Richey-aye. Five (5) ayes, motion carried.
- 23) A motion was made by Richey and seconded by Jackson to re-new the contract with Priority Staffing for 1000 hours for FY 2018/2019. Allen-aye, Travelstead-aye, Pigg-aye, Jackson-aye, and Richey-aye. Five (5) ayes, motion carried.

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- 24) A motion was made by Pigg and seconded by Allen to raise the hourly rate of pay for Melody Bond, as presented. Travelstead-aye, Richey-aye, Pigg-aye, Jackson-aye, and Allen-aye. Five (5) ayes, motion carried.
- 25) A motion was made by Pigg and seconded by Allen to post three aide positions for the 2018/2019 school year, as needed. Jackson-aye, Richey-aye, Pigg-aye, Travelstead-aye, and Allen-aye. Five (5) ayes, motion carried.
- 26) A motion was made by Jackson and seconded by Allen to re-employ Margie Dunning as a paraprofessional for the 2018/2019 school year. Allen-aye, Pigg-aye, Jackson-aye, Travelstead-aye, and Richey-aye. Five (5) ayes, motion carried.
- 27) A motion was made by Pigg and seconded by Richey to re-employ Jackie Schwartz as a paraprofessional for the 2018/2019 school year. Richey-aye, Pigg-aye, Allen-aye, Travelstead-aye, and Jackson-aye. Five (5) ayes, motion carried.
- 28) A motion was made by Pigg and seconded by Jackson to re-employ Diane Toler as a paraprofessional for the 2018/2019 school year. Travelstead-aye, Pigg-aye, Jackson-aye, Allen-aye, and Richey-aye. Five (5) ayes, motion carried.
- 29) A motion was made by Allen and seconded by Pigg to re-employ Jennifer Tate as a paraprofessional for the 2018/2019 school year. Allen-aye, Pigg-aye, Jackson-aye, Travelstead-aye, and Richey-aye. Five (5) ayes, motion carried.
- 30) A motion was made by Jackson and seconded by Allen to re-employ Glenda Wilson as a paraprofessional for the 2018/2019 school year. Richey-aye, Pigg-aye, Jackson-aye, Travelstead-aye, and Allen-aye. Five (5) ayes, motion carried.
- 31) A motion was made by Allen and seconded by Pigg to re-employ Kim Hankins as a paraprofessional for the 2018/2019 school year. Allen-aye, Pigg-aye, Richey-aye, Travelstead-aye, and Jackson-aye. Five (5) ayes, motion carried.
- 32) A motion was made by Pigg and seconded by Richey to re-employ Angela Warmouth as an individual aide as needed for the 2018/2019 school year. Jackson-aye, Pigg-aye, Allen-aye, Travelstead-aye, and Richey-aye. Five (5) ayes, motion carried.
- 33) A motion was made by Jackson and seconded by Allen to re-employ Kendra Reed as an individual aide as needed for the 2018/2019 school year. Richey-aye, Jackson-aye, Pigg-aye, Travelstead-aye, and Allen-aye. Five (5) ayes, motion carried.
- 34) A motion was made by Jackson and seconded by Allen to re-employ Heather Anderson as an individual aide as needed for the 2018/2019 school year. Richey-aye, Jackson-aye, Pigg-aye, Travelstead-aye, and Allen-aye. Five (5) ayes, motion carried.

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- 35) A motion was made by Pigg and seconded by Allen to re-employ Marsha Hoskins as an individual aide as needed for the 2018/2019 school year. Richey-aye, Jackson-aye, Pigg-aye, Travelstead-aye, and Allen-aye. Five (5) ayes, motion carried.
- 36) A motion was made by Pigg and seconded by Jackson to accept Logan Spain's resignation. Pigg-aye, Jackson-aye, Richey-aye, Travelstead-aye, and Allen-aye. Five (5) ayes, motion carried.
- 37) A motion was made by Pigg and seconded by Allen to post a PE position for the 2018/2019 school year. Richey-aye, Jackson-aye, Pigg-aye, Travelstead-aye, and Allen-aye. Five (5) ayes, motion carried.
- 38) A motion was made by Richey and seconded by Jackson to accept Cindy Fry's intent to retire letter, subject to TRS approval, and confirmation that the district will not receive a penalty from TRS. Richey-aye, Pigg-aye, Jackson-aye, Travelstead-aye, and Allen-aye. Five (5) ayes, motion carried.
- 39) A motion was made by Allen and seconded by Pigg to accept Christina Naas's intent to retire letter, subject to TRS approval, and confirmation that the district will not receive a penalty from TRS. Richey-aye, Pigg-aye, Jackson-aye, Travelstead-aye, and Allen-aye. Five (5) ayes, motion carried.
- 40) A motion was made by Pigg and seconded by Allen to accept Mona Rae Palmer's intent to retire letter, subject to TRS approval, and confirmation that the district will not receive a penalty from TRS. Travelstead-aye, Pigg-aye, Richey-aye, Jackson-aye, and Allen-aye. Five (5) ayes, motion carried.
- 41) A motion was made by Allen and seconded by Pigg to accept Kathy Bush's intent to retire letter, subject to TRS approval, and confirmation that the district will not receive a penalty from TRS. Travelstead-aye, Pigg-aye, Richey-aye, Jackson-aye, and Allen-aye. Five (5) ayes, motion carried.
- 42) A motion was made by Jackson and seconded by Allen to accept Jan Foster's intent to retire letter, subject to TRS approval, and confirmation that the district will not receive a penalty from TRS. Jackson-aye, Pigg-aye, Richey-aye, Travelstead-aye, and Allen-aye. Five (5) ayes, motion carried.

ADJOURNMENT:

- 43) A motion was made by Allen and seconded by Travelstead to adjourn at 10:35 p.m. Richey-aye, Jackson-aye, Allen-aye, Travelstead-aye, and Pigg-aye. Five (5) ayes, motion carried.