

Aberdeen High School



Student/Parent Handbook

School Mission

Aberdeen High School seeks to provide a quality education for every child every day in a safe, supportive environment where there is respect for individual differences and community values.

Student Handbook

This Student Handbook is provided as a convenience to the students of Aberdeen High School. While it contains policies and procedures current at the time of printing, we are continually reviewing and changing policies and procedures. Therefore, the Handbook may not always reflect the most current policy. All policies and procedures summarized in the Student Handbook are subject to unilateral change at the sole option and discretion of the Aberdeen School District.

District Mission

The Aberdeen Public Schools will provide a quality education for every child every day in an environment full of experience, hope, equality, and expectations where students perform, produce, and achieve.

District Goals

Goal I: Provide consistent, quality instruction.

Goal II: Expand and strengthen community engagement.

Goal III: Provide a quality education for every child every day in a safe, supportive environment.

Non-Discrimination Policies of Aberdeen School District

The Aberdeen School District will not discriminate on the basis of disability, gender, religion, or nationality in the admission or access, or treatment or employment in its program and activities to the extent provided by law.

The Special Education Director has been designated as the Section 504/Americans with Disabilities Act Coordinator and as the Title IX Coordinator. This person will handle inquiries regarding the Aberdeen School District's nondiscrimination policies, the filing of grievances, and requests for copies of grievance procedures covering discrimination on the basis of race, age, sex, religion, nationality, and/or disability.

2018-2019 Aberdeen School District Calendar

4 District Holiday	<div>Jul-18</div> <table><tr><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td></tr><tr><td>8</td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td><td>14</td></tr><tr><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td></tr><tr><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td></tr><tr><td>29</td><td>30</td><td>31</td><td></td><td></td><td></td><td></td></tr><tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr></table>	1	2	3	4	5	6	7	8	10	11	12	13	14	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31												<div>Aug-18</div> <table><tr><td></td><td></td><td></td><td>1</td><td>2</td><td>3</td><td>4</td></tr><tr><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td></tr><tr><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td></tr><tr><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td></tr><tr><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td><td>31</td><td></td></tr><tr><td></td><td></td><td>S20</td><td>T23</td><td></td><td></td><td></td></tr></table>				1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31				S20	T23				1 Professional Development 2 Professional Development 3 Professional Development 6 School Begins
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2018-2019

Administrative Directory

Name	Position
Mr. Jeff Clay	Superintendent
Mrs. Sharon D. Gladney	Executive Secretary
Mr. Willie Brandon Jr.	Deputy Superintendent/Director of Operations
Ms. Kimberly Lenoir	Director of Operations Secretary
Mrs. Temeka Shannon	Executive Director of Curriculum & Planning
Mrs. Latasha Straughter Campbell	Chief Financial Officer
Mrs. Elise Beard	Human Resources
Mrs. Latosha Hubbard	Payroll/SBAC Coordinator
Mrs. Michelle Lowe	Accounts Payable
Mrs. Chasity Middlebrook	Accounts Receivable
Ms. Jennifer Dobbs	Federal Programs Secretary
Mr. Jeremy O'Neal	Special Education Director
Mrs. Angelique Brewer	Special Education Secretary
Mrs. Racheal Pritts	District Psychologist
Mrs. Dorothy Frembgen	Technology Director
Ms. Barbara Vasser	Food Service Director
Mrs. Amy Tate	Food Service Secretary
Ms. Amanda Thompson	District Nurse

Discrimination

The Aberdeen School District does not discriminate on the basis of sex, race, religion, age, handicap, national origin or veteran status. The Aberdeen School District's Title IX and Section 504 Coordinator may be reached by telephone at 662-369-6427. Correspondence may be mailed to Title IX Coordinator, Aberdeen School District, PO Drawer 607, Aberdeen, MS 39730.

2018 – 19 Aberdeen High School Bell Schedule

(All Teachers Report at 7:00 a.m.)

ASSEMBLY SCHEDULE	REGULAR SCHEDULE	ACTIVITY/ASSEMBLY SCHEDULE	60% SCHEDULE
N/A	Breakfast 7:00-7:35 a.m.	Breakfast 7:00-7:35 a.m.	Breakfast 7:00-7:35 a.m.
N/A	1 st Period 7:40-8:34 a.m.	1 st Period 7:40-8:24 a.m.	1 st Period 7:40-8:16 a.m.
N/A	2 nd Period 8:36-9:38 a.m.	2 nd Period 8:28-9:14 a.m.	2 nd Period 8:20-8:56 a.m.
N/A	Break 9:30-9:40 a.m.	3 rd Period 9:18-10:04 a.m.	3 rd Period 9:00-9:36 a.m.
N/A	3 rd Period 9:44-10:38 a.m.	4 th Period 10:08-10:54 a.m.	4 th Period 9:40-10:16 a.m.
N/A	4 th Period 10:42-11:36 a.m.	5 th Period 10:58-11:44 a.m.	5 th Period 10:20-10:56 a.m.
N/A	5 th Period 11:40-12:34 p.m.	6 th Period 11:48-12:32 p.m.	6 th Period 11:00-11:36 a.m.
N/A	6 th Period 12:38-1:32 p.m.	7 th Period 12:36-1:26 p.m.	7 th Period 11:40-12:16 a.m.
N/A	7 th Period 1:36-2:28 p.m.	8 th Period 1:30-2:16 p.m.	8 th Period 12:20-12:45 p.m.
	8 th Period 2:32-3:20 p.m.	Activity Assembly 2:20-3:20p.m.	

LUNCH TIME SCHEDULE

Regular Schedule

(1st Lunch) 11:40-12:07
 (2nd Lunch) 12:07-12:34
 (3rd Lunch) 12:38-1:05
 (4th Lunch) 1:05-1:32

Activity/Assembly Schedule

(1st Lunch) 11:48-12:08
 (2nd Lunch) 12:08-12:32
 (3rd Lunch) 12:33-1:00
 (4th Lunch) 1:00-1:26

60% Schedule

(1st Lunch) 11:00-11:18
 (2nd Lunch) 11:18-11:36
 (3rd Lunch) 11:37-11:47
 (4th Lunch) 11:47-12:16

Delayed Start School Hours

*9:00 a.m. - 3:20 p.m. Monday-Friday – (9-12)

Buses will run 2 hours later than normal run time.

**Delayed start times are subject to Emergency Management clearance*

60% Schedule

7:40 a.m. – 12:45 p.m.

Students are expected to report to each class on time daily. A student is considered tardy if they report to class after the tardy bell rings. A student will be allowed a total of five (5) tardies per semester. All offenses beyond the fifth tardy will result in disciplinary actions.

If a student has not reported to class within five (5) minutes of the tardy bell, the student will be recorded as absent.

Acceptable Computer, Network Resources and Internet Appropriate Use

STUDENT, FACULTY, STAFF & COMMUNITY MEMBER USE

The ASD Superintendent supports the rights of students, employees and community members to have reasonable access to information formats and believes it is incumbent upon users to utilize this privilege in an appropriate and responsible manner.

SAFETY PROCEDURES & GUIDELINES

The superintendent shall oversee the development and implementation of appropriate procedures to provide guidance for access to electronic media. Guidelines shall address teacher supervision of student computer use, ethical use of electronic media (including, but not limited to, the Internet, e-mail and other District technological resources), and issues of privacy versus administrative review of electronic files and communications. In addition, guidelines shall prohibit utilization of networks for prohibited or illegal activities, the intentional spreading of embedded messages, or the use of other programs with the potential of damaging or destroying programs or data.

Internet safety measures shall be implemented to effectively address the following:

- Controlling access by minors to inappropriate material on the Internet and World Wide Web;

- Safety and security of minors when they are using electronic mail, chat rooms, and other forms of direct electronic communications;
- Preventing unauthorized access, including “hacking” and other unlawful activities by minors online;
- Unauthorized disclosure, use and dissemination of personal information regarding minors; and
- Restricting minor’s access to materials harmful to them;
- The education of minors about appropriate online behavior, including interacting with other individuals on social networking sites and in chat rooms; Cyber bullying awareness and response.

The District shall provide reasonable public notice of and at least one (1) public hearing or meeting to address and communicate its Internet safety measures.

PERMISSION/AGREEMENT FORM

All users, including students, faculty and staff and community members, must sign an agreement form. The required permission/agreement form, which shall specify acceptable uses, rules of on-line behavior, access privileges and penalties for policy/procedural violations, must be signed by the parent or legal guardian of minor students (those under 18 years of age) and also by the student, the staff and/or community members. This document shall be kept on file as a legal, binding document. In order to modify or rescind the agreement, the student’s parent/guardian (or the student who is at least 18 years old), faculty/staff member or community member must provide the superintendent with a written request.

RESPONDING TO CONCERNS

School officials shall apply the same criterion of educational suitability used to review other educational resources when questions arise concerning access to specific databases or other electronic media. School officials shall also apply the same criterion of appropriate conduct as addressed in the student handbook or staff handbook.

AUDIT OF USE

Users with network access shall not utilize District resources to establish electronic mail accounts through third party providers or any other nonstandard electronic mail system.

The Superintendent and/or the Director of Technology shall establish a process to determine whether the District’s education technology is being used for purposes prohibited by law or for accessing sexually explicit materials. The process shall include, but not be limited to:

- Utilization of blocking/filtering software
- Turning off the “auto load images” feature of the Internet browser
- Using a proxy server to control accessible websites

ACCESS PRIVILEGES TO ELECTRONIC MATERIALS

In the district’s schools, access to electronic information resources can range from read-only access to instructional software to full search capability of the Internet. For these reasons, the District maintains the right to limit access to software and/or documents found either on the ASD Network or the Internet, via technical or human barriers.

GENERAL STANDARDS - USERS

The following standards are used as a general structure for student, staff and community member access to electronic resources.

High School Students

High school students are allowed to use network resources using their assigned unique login and password.

High school students are allowed to have independent access to the Internet only if they have a release signed AUP by the parent or guardian.

Certified and Classified Staff

For every instructional staff person whose position requires network access, an account(s) with appropriate rights will be established. This account includes access to electronic mail and a personal directory for files.

Community Members/Parents

The standards listed for middle and high school students apply to parents and community members over the age of eighteen (18).

RIGHT TO PRIVACY

The Director of Technology has the right to access information stored in any user directory, on the current user screen, or in electronic mail. Users are advised not to place confidential documents in their user directory. Network management and monitoring software packages such

as *Activity Monitor*, *Internet Security and Acceleration Server (ISA Server)*, *UltraVNC* and *Cisco ACNS* will be used for random access to student and staff monitors to review progress and for security purposes.

ELECTRONIC DISCOVERY (E-DISCOVERY)

In December 2006, the United States Supreme Court approved amendments to the Federal Rules of Civil Procedure concerning electronic discovery (rules that govern civil lawsuits filed in federal court) that significantly impact how organizations, such as school districts, handle electronically stored information. These are not only rules, but it is a statute of Federal law. Electronic discovery or "e-discovery" concerns the disclosure and handling of electronic data in a lawsuit, including email and other computer-generated documents, that is transmitted, stored, and/or backed-up electronically. This can include data from a Microsoft Word Document, voicemail message, text message, to an e-mail message that was created ten months ago. Any electronic document, e-mail message, etc... (Which enters our network or computer systems) is the automatic property of the Aberdeen School District. All files are subject to the rules of Electronic Discovery and the Aberdeen School District Technology Department will comply to electronic discovery orders, as instructed by the school district attorney.

AUDIT OF USE

Users with network access shall not utilize District resources to establish electronic mail accounts through third party providers or any other nonstandard electronic mail system.

The Superintendent and/or the Director of Technology shall establish a process to determine whether the District's education technology is being used for purposes prohibited by law or for accessing sexually explicit materials. The process shall include, but not be limited to:

- Users shall not destroy another person's data.
- Users shall not monopolize the resources of the network by doing such things as running large programs and applications over the network during the day, sending massive amounts of mail to other users, or using system resources for games.
- Users shall not use MUD (multi-user games) network via the network.
- Users shall not retrieve or download onto the network any copyrighted material (including software) or threatening or obscene material.
- Users shall not purposefully annoy other Internet users, on or off the district network system. This includes such things as continuous talk/chat requests.

- Users shall notify a network administrator of any violations of this contract taking place by other users or outside parties. Notification may be done anonymously.
- Users shall not conduct illegal activities via the network. (This also includes advertising for private financial gain or personal items via the district's Internet or e-mail services.)
- Users shall not attempt to bypass web-filtering systems.
- Users shall not use web-based and/or personal e-mail accounts, outside of the school district's e-mail system; to conduct or discuss school related matters or issues.
- Users shall not use forums or bulletin boards that do not have an educational purpose, as in relation to the district's education goals.
- Users shall not install any non-authorized software or hardware.
- Students shall never use a teacher computer, while the teacher is logged in, regardless of having permission or not. This will result in loss of privileges for both users, pending investigation.

Electronic Mail Regulations

- Users shall be polite to others and shall not send or write abusive messages to others.
- Users shall use appropriate language. Swearing or using vulgarities or other inappropriate language is prohibited. Users shall not reveal the personal addresses or phone numbers of students or colleagues.
- Users must always recognize the potential of harmful content and take personal responsibility to avoid potential harmful situations and communications.

The use of electronic mail is not guaranteed to be private. The Director of Technology has access to all mail. Messages relating to or in support of illegal activities may be reported to the authorities.

Personal Equipment/Non-district Owned Software and Hardware

Aberdeen School District are committed to the use of personal technology devices (laptops, tablet devices, and cameras only) by Administrators and Faculty at Schools as long as these devices are verified by the Technology Department and a BOYD policy is signed and on file.

LOSS/RESTRICTION OF NETWORK SERVICES

Individuals who refuse to sign required acceptable use documents or who violate district rules governing the use of district technology shall be subject to restriction of privileges for using equipment, software, or information access systems or other computing and telecommunications technologies.

The administration may request the Director of Technology to deny, revoke, or suspend specific user accounts. Revocation of unsupervised network and Internet access will be for a period of not less than one (1) calendar year.

Users (students, staff or community members) whose accounts are denied, suspended, or revoked do have the following rights:

- To submit a written appeal to the Superintendent.
- To make a final appeal to the Superintendent.. The decision of the Superintendent shall be final.

OTHER

Disclaimer. The District makes no warranties, whether explicit or implied, for the services provided. The District shall not be responsible for any damages not limited to loss of data resulting from delays, non-deliveries, mis-deliveries, or service interruptions caused by its own negligence or user errors or omissions.

Security. Security on any computer system is a high priority, especially when the system involves many users. If any user can identify a security problem on the ASD network, he/she must notify the Director of Technology/Administrator with subject line noted in all capitals as SECURITY. The user shall not demonstrate the problem to other users.

Vandalism. Vandalism shall result in cancellation of privileges. Vandalism is defined as any attempt to harm or destroy data, operating system, physical hardware or applications of another user. This includes, but is not limited to, the uploading or creation of computer viruses.

Local, State and Federal Authority. Laws that govern the local community, the State of Mississippi and/or the United States of America will be also applied to violations that have those implications. Users should be aware that with proper documentation, Aberdeen School District will work with local, state, and federal law enforcement agencies in investigations to which they have jurisdiction.

Children Internet Safety Policy

Introduction:

It is the policy of Aberdeen School District to: (a) prevent user access over its computer network to, or transmission of, inappropriate material via Internet, electronic mail, or other forms of direct electronic communications; (b) prevent unauthorized access and other unlawful online activity; (c) prevent unauthorized online disclosure, use, or dissemination of personal identification information of minors; and (d) comply with the Children's Internet Protection Act [Pub. L. No. 106-554 and 47 USC 254(h)].

Definitions

Key terms are as defined in the Children's Internet Protection Act.

Access to Inappropriate Material

To the extent practical, technology protection measures (or "Internet filters") shall be used to block or filter Internet, or other forms of electronic communications, access to inappropriate information.

Specifically, as required by the Children's Internet Protection Act, blocking shall be applied to visual depictions of material deemed obscene or child pornography, or to any material deemed harmful to minors.

Subject to staff supervision, technology protection measures may be disabled for adults or, in the case of minors, minimized only for bona fide research or other lawful purposes.

Inappropriate Network Usage

To the extent practical, steps shall be taken to promote the safety and security of users of the **Aberdeen School District** online computer network when using electronic mail, chat rooms, instant messaging, and other forms of direct electronic communications.

Specifically, as required by the Children's Internet Protection Act, prevention of inappropriate network usage includes: (a) unauthorized access, including so-called 'hacking,' and other unlawful activities; and (b) unauthorized disclosure, use, and dissemination of personal identification information regarding minors.

Education, Supervision and Monitoring

It shall be the responsibility of all members of the Aberdeen School District's staff to educate, supervise and monitor appropriate usage of the online computer network and access to the Internet in accordance with this policy, the Children's Internet Protection Act, the Neighborhood Children's Internet Protection Act, and the Protecting Children in the 21st Century Act.

Procedures for the disabling or otherwise modifying any technology protection measures shall be the responsibility of The Technology Director or designated representatives.

The Aberdeen School District or designated representatives will provide age-appropriate training for students who use the Aberdeen School District Internet facilities. The training provided will be designed to promote the Aberdeen School District's commitment to:

The standards and acceptable use of Internet services as set forth in the Aberdeen School District's Internet Acceptable Use Policy;

Student safety with regard to: safety on the Internet; appropriate behavior while on online, on social networking Web sites, and in chat rooms; and cyberbullying awareness and response. Compliance with the E-rate requirements of the Children's Internet Protection Act ("CIPA").

Following receipt of this training, the student will acknowledge that he/she received the training, understood it, and will follow the provisions of the District's acceptable use policies.

Access to Records

The school office will maintain records on all students. Information included in these records may not be released without written parental consent except when the records are forwarded to another school when the student transfers. The parent/guardian will be required to sign a release form at the school where the child is entering and a copy will be sent to the school the child is leaving.

Admission Requirements

General Information and Regulations

Residence Verification

Parents or legal guardians must provide documentation which will verify that each student resides in the school district. Parents must notify the school with proofs when address changes within two days. Two of the following items are needed for proof of residency:

- Filed homestead exemption application form
- Mortgage documents
- Apartment or home lease
- Recent utility bill
- Affidavit and/or personal visit by a designated school district official
- Certified copy of filed petition for guardianship if pending and final decree when granted

Student is living with legal guardian and a certified copy of the Court Decree, or petition if pending, declaring the district resident to be the legal guardian of the student and further declaring that the guardianship was formed for a purpose other than establishing residency for school district attendance purpose.

C. STUDENTS LIVING WITH ADULTS OTHER THAN PARENTS OR LEGAL GUARDIANS:

1. The non-parent(s) claiming district residency must meet the criteria of subparagraph (a) (1) through (10) above, required of a parent or legal guardian.
2. The district resident must provide the school with an affidavit (*see last page of this policy*) stating his or her relationship to the student, and that the student will be living at his/her abode full time, and provide documentation fully explaining the reason(s) (other than school attendance zone or district preference) for this arrangement. The superintendent or his/her designee will make the necessary factual determinations as required under this policy. Examples of situations where "in loco parentis" authority of an adult will be recognized to establish residency of the minor include but are not limited to the following:
 - a. Death or serious illness of the child's parent(s) or guardian(s);
 - b. Abandonment of the child;
 - c. Child abuse or neglect;
 - d. Unstable family relationships or undesirable conditions in the home of the child's parents or guardians having a detrimental effect on the child;
 - e. Students enrolled in recognized exchange programs residing with host families.

Immunization

Every student in kindergarten through twelfth grade must present a Certificate of Immunization Compliance upon entering Aberdeen School District

Birth Certificate

Any students enrolling for the first time in Aberdeen School District must present a certified birth certificate. Additional evidence may be used to verify date of birth

Enrollment Procedures

1. To register a child, the parent or legal guardian must:
 - A. Complete a registration packet.
 - B. Meet all admission requirements

The building administrator will notify parents of acceptance status.
Building administrators will make classroom assignments.

Home Schooled Children

The School District encourages the admission of all eligible students to the Aberdeen School District. All students seeking to enter the Aberdeen School District from a home school environment shall be placed in grades and classes in accordance with the following criteria:

All students must take an achievement test to determine the appropriate grade. This test is administered by the test coordinator. High school students must also provide documentation of Carnegie units earned.

Student Transfers

Any child transferring to any school in the Aberdeen School District must have a valid immunization certificate, birth certificate, two proofs of residency of the legal parent/guardian, and name and address of the former school attended.

Students suspended or expelled from another school or school district may not be allowed to enroll.

Any transfer student from a school or program (correspondence, tutorial, or home study) not accredited regionally or by a state board of education [or its designee(s)] is given either a standardized achievement test(s) or teacher-made special subject test(s) to determine the appropriate classification of the student within 30 days after filing for transfer. Notice of the administering of such test(s) shall be given to the applicant not less than five days prior to the date of the administration of such test. {MS Code 37-15-33} (SB Policy 3800)

Advanced Placement Criteria

The criteria for Advanced Placement courses will be the same as the criteria for the honors classes. However, the students who choose to enroll in the advanced placement courses will be **required** to take the advanced placement exam for college credit.

Alternative Education

Student Placement

Student placement in alternative education is a result of their home school referrals. Placement has a minimum of 20 days. Students assigned to alternative education are removed from the regular school environment and activity and placed in a more controlled setting. Students undergo a highly structured day from 7:15 a.m. to 3:15 p.m. Students must report immediately to the alternative Education Classroom when arriving on campus. Students are not allowed to attend any school function or ball games.

Students assigned to alternative education are barred from participating in and/or attending any school's function or activity while assigned to alternative education. Students are not allowed to go on the property of other schools within Aberdeen Public Schools. Failure to comply with this restriction will result in the student being turned over to law enforcement for trespassing.

Parent Authorization and Indemnity Agreement

Parents must sign an agreement form at Aberdeen Learning Center before any medication can be distributed to any student.

Check In/Check Out

It is recommended that students not be checked out of school except in an emergency. Students will be released only to parent or guardian. All students must be signed out in the office before leaving the school campus early by a parent or guardian. After 2:30 p.m., students will not be allowed to be checked out early.

Alternative Education Search and Seizure Policies

All students are required to abide by all school rules, regulations, and policies pertaining to student conduct. The scope of authority of school officials relating to disciplinary matters includes classrooms, school buses, all school property, and all school-related activities that take place during or after regular school hours. In order to assure the safety and well being of all students, every child will be asked to empty his/her pockets and or pull off his/her shoes for an unannounced search.

Extortion/Coercion/Blackmail

Committing extortion, blackmail, obtaining money or other objects of value from an unwilling person, or forcing or threatening an individual will be subject to arrest and charges may be filed. The individual will be subject to expulsion from this school. Students are not allowed to exchange or bring money to the Alternative Education classroom. Failure to comply with this rule will result in further disciplinary action for the student(s).

Hearing (Alternative School)

Note: Incidents will be reviewed on a case-by-case basis and determined at the discretion of the building level principal.

Exit Criteria

An exit committee consisting of administrators, support personnel, and the school counselor at the end of each 30-day period will review each student's behavior, attendance, and academic performance. This evaluation will determine if the student is to remain in Alternative Education or be returned to their home school. Students who exhibit continual disruptive behavior while assigned to Alternative Education may be expelled and/or subsequently referred to the Youth Court. Parents, home school principal, the student, and counselor are required to attend the conference.

Assembly

At every assembly students are expected to conduct themselves as young ladies and gentlemen. Rude manners are inexcusable. Disruptive conduct during an assembly may result in disciplinary action.

Attendance

Regular and punctual attendance of all students is encouraged throughout the school year. Parents should have their children in school every day and should take them out only in unavoidable cases. Each student must be present for 63% of his or her individual instructional day to be considered in full day attendance. (HB 1530). Students in grades 9 through 12 are required to be present 290 minutes (6 complete periods) of the instructional day.

Absences Aberdeen School District

Excused Absence

1. An excused absence will only be given for a lawful absence as defined by the Mississippi Code, Section 37-13-91, Paragraph 4. A lawful absence is defined as:
2. An absence is excused when the absence results from the compulsory-school-age child's attendance at an authorized school activity with the prior approval of the Superintendent of the school district, or his designee. These activities may include field trips, athletic contests, student conventions, musical festivals and any similar activity.
3. An absence is excused when the absence results from illness or injury which prevents the compulsory-school-age child from being physically able to attend school.
4. An absence is excused when isolation of a compulsory-school-age child is ordered by the county health officer, by the State Board of Health or appropriate school official.
5. An absence is excused when it results from the death or serious illness of a member of the immediate family of a compulsory-school-age child. The immediate family members

of a compulsory-school-age child shall include children, spouse, grandparents, parents, brothers and sisters, including stepbrothers and stepsisters.

6. An absence is excused when it results from a medical or dental appointment of a compulsory-school-age child where an approval of the principal of the school or his/her designee, is gained before the absence, except in case of emergency
7. An absence is excused when it results from the attendance of a compulsory-school-age child at the proceedings of a court or an administrative tribunal if the child is a party to the action or under subpoena as a witness.
8. An absence may be excused if the religion, to which the compulsory-school-age child or the child's parent adheres, requires or suggests the observance of a religious event. The approval of the absence is within the discretion of the Superintendent of the school district, or his designee, but approval should be granted unless the religion's observance is of such duration as to interfere with the education of the child.
9. An absence may be excused when it is demonstrated to the satisfaction of the Superintendent of the school district, or his designee, that the purpose of the absence is to take advantage of a valid educational opportunity such as travel, including vacations or other family travel. Approval of the absence must be gained from the Superintendent of the school district, or his designee, before the absence, but the approval shall not be unreasonably withheld.
10. An absence may be excused when it is demonstrated to the satisfaction of the Superintendent of the school district, or his designee, that conditions are sufficient to warrant the compulsory-school-age child's nonattendance. However, the school district Superintendent, or his designee shall excuse no absences, when any student suspensions or expulsions circumvent the intent and spirit of the compulsory attendance law.

An excused absence will be given for illness or for any other valid reason. An excused absence entitles a student to make up work missed due to being absent. When a student returns to school after an absence, he/she has one day for every day absent to complete and turn in all make-up work or tests. Any work not made up will count as a zero. Only five (5) days, of the student's total absences during the school year, can be excused with a note from a parent. If a student misses four (4) consecutive days from school, he/she is required to bring a doctor's excuse. If a doctor's excuse is not given, he/she shall receive an unexcused absence.

Teachers, counselors, and school principals will monitor irregular attendance. Irregular attendance of students will be referred to the District Attendance Officer for action by the Youth Court.

The student must submit proper written excuse (notes from a parent or excuses from a doctor) when the student returns to school. The excuse must include: the student's name, date of absence, reason for absence, parent/guardian's name, and parent/guardian's signature.

Unexcused Absence

An unexcused absence will be defined as an absence that does not meet the requirements listed in this policy.

Awards and Academic Calculation (Aberdeen High School)

Academic Banquet, Graduation Honors, and Hall of Fame

A GPA for the Academic Banquet Awards, Hall of Fame Awards will be determined by counting only core Academic Courses. Core Academic Courses are defined as math, science, social studies, and English. Each course grade will be rated according to the value assigned to the grade received in that course. You will then divide by the total number of courses taken that school year.

Example:

English I	A = 4.0
History	B = 3.0
Math	C = 2.0
Science	<u>D = 1.0</u>
10.0 divided by 4 = 2.5	

*The overall GPA for the example is 2.5 **this is for EXAMPLE purposes only.***

A GPA for the *Academic Banquet and Graduation Honors* grades 9th – 12th will be set based upon grades for the 1st, 2nd, and 3rd nine weeks. **The semester grades will not be used. A GPA of 3.0 or higher is required for the Academic Banquet as well as Graduation Honors. Please note, only the TOP FOUR students with a list of extra curricula activities will be considered for the Hall of Fame.**

3.0 – 3.49 Honors

3.5 - 4.00 Highest Honors

Final honors will be determined at the end of the 4th nine weeks for Graduation.

Change in Schedule (9-12)

Any change in schedule must be arranged by the counselor, and no schedule changes will be made after the first week of each semester. Before changing your schedule, discuss it with your parents so they will be informed. All schedule changes must be approved by principal.

Communicable Diseases

Mississippi law provides that “it shall be unlawful for any child to attend any school, kindergarten or similar type facility intended for the instruction of children, either public or private, unless they shall first have been vaccinated against those diseases specified by the State Health Officer.” In order to comply with this law, all students must present to the school a **Certificate of Compliance** regarding vaccinations. Enforcement of this law will require removal of children from classes if they are not adequately immunized.

A student with a communicable disease (chicken pox, measles, etc.) shall remain at home until the disease is no longer a threat to that student or others. Principals should report to the health department any cases of communicable diseases which might pose a threat to the health of the school or community.

A student who is absent from school because of illness due to a communicable disease must present, upon return to school, a statement from a physician or the health officer certifying the student is no longer contagious. No student is allowed to return to the classroom unless he/she have presented this statement.

Credit Recovery

Credit Recovery is defined as a course-specific, skill-based learning opportunity for students who have previously been unsuccessful in mastering content/based to receive high school credit.

1. Counselors, teachers and administrators shall identify students appropriate for participation in the credit recovery program offered at the local school, with the recommendation based on aptitude motivation and need. All students' requests will be considered. Consider students that failed a course with a grade from 55 to 64. Prerequisites to Subject Area Test course nor Subject area Test shall not be recovered.
2. A high school student, with principal approval and parent consent, can earn credit in courses previously failed. More than one (1) course may be taken during the school but only one (1) course should be taken at a time. Courses taken for credit recovery must be completed successfully within the designated timeframe. No more than three (3) courses may be recovered, and then, for only high school courses credited for grades 8 - 12.
3. Course content shall be based on the Mississippi Curriculum Frameworks competencies and objectives.
4. All testing associated with on-line instruction will be conducted in the presence of school personnel designated by the school principal.
5. Credit Recovery courses will be offered during the summer. Courses begun in must completed in the summer session. Principal approval needed for exceptions. There will be a cost of \$100.00.
6. The need to cover extenuating circumstances shall be approved based on individual need by the Superintendent. Cost to the participant will be equivalent to the fee charged for a summer school course.
7. When a course is retaken in full, the credit recovery grade will be recorded on the credit history, replacing the previous grade for the course, thereby becoming part of the grade point average. The student must satisfy minimum standards for passing course to receive credit for the recovered course. The student will receive a grade of 65 for the co

CYBER CONDUCT

Descriptor Term: General and Cyber Conduct Page 1 of 4	Descriptor Code:	Issued Date: 11/09/09
	Rescinds:	Issued:
<p>The Board approves of the following disciplinary measures for use in the District for those students violating the District's student code of conduct: corporal punishment; denial of participation in special or extracurricular school activities (this does not include "recess"); before or after school detention; alternative school placement; disciplinary contractual arrangements; out-of-school suspension; in-school suspension; expulsion; and / or disciplinary probation.</p> <p>The District's administrators may also take disciplinary action against a student for off-campus conduct occurring at any time that would have a detrimental impact on school discipline, the educational environment, or the welfare of the students and / or staff such as cyber-bullying, slander or other threatening behavior.</p> <p>Note: "Cyber-bullying" includes, but is not limited to the following misuses of technology: harassing, teasing, intimidating, threatening, or terrorizing another person by sending or posting inappropriate and hurtful e-mail messages, instant messages, text messages, digital pictures or images, or Web site postings, including blogs through the District's computer network and the Internet, whether accessed on campus or off campus, during or after schools hours. In the situation that cyber bullying originated from a non-school computer, but brought to the attention of school officials, any disciplinary actions shall be based on whether the conduct is determined to be severely disruptive of the educational process. In addition, such conduct must also be in violation of a school policy or state law. Administration shall in their discretion contact local law enforcement.</p> <p>A student who has committed a criminal act while off campus and whose presence on campus could cause a substantial disruption to school or endanger the welfare of other students or staff is subject to disciplinary action up to and including expulsion.</p> <p>Such acts could include, but are not limited to a felony or an act that would be considered a felony if committed by an adult, an assault or battery, drug law violations, or sexual misconduct of a serious nature. Any disciplinary action pursued by the District shall be in accordance with the student's appropriate due process rights.</p> <p>The Superintendent and District's administrators shall develop the appropriate procedures dealing with student conduct and shall communicate this plan to students and parents / guardians. The plan may include the use of the District's administrators, teachers, counselors, social workers, psychologists and/or arrangement of such services with other units of state government.</p> <p>All employees are responsible for the regulation of student conduct.</p>		

Descriptor Term:	Descriptor Code:	Issued Date:
General and Cyber Conduct Page 2 of 4	Rescinds:	11/09/09 Issued:
Personnel – Certified / Non-Certified Staff / Student Non-Fraternization		
Adults who have contact with children and adolescents through school activities have the responsibility not to betray or misuse their privileged position and shall never take advantage of students' vulnerability or of their confidence.		
It is the policy of the Board of Education to prohibit any sexual relationship, contact or sexually nuanced behavior or communication between a staff member and a student, while the student is enrolled in the school system. The prohibition extends to students of the opposite sex or the same sex as the staff member, and applies regardless of whether the student or the staff member is the initiator of the behavior and whether or not the student welcomes or reciprocates the attention.		
Staff Guidelines For Non-Fraternization		
Staff members are expected to use good judgment in their relationships with students both inside and outside of the school context including, but not limited to, the following guidelines:		
<ol style="list-style-type: none"> Staff members shall not make derogatory comments to students regarding the school and / or staff. Staff members shall not exchange gifts with students. Staff-sponsored parties, at which students are in attendance, unless they are a part of the school's extracurricular program and are properly supervised, are prohibited. Staff members shall not fraternize, written or verbally, with students except on matters that pertain to school-related issues. Staff members shall not text students nor participate in any student blogs. Staff members shall not associate with students at any time in any situation or activity which could be considered sexually suggestive or involve the presence or use of tobacco, alcohol or drugs. Staff members shall not date students. Sexual relations with students, regardless of age and / or consent, are prohibited and will result in dismissal and criminal prosecution. Staff members shall not use insults or sarcasm against students as a method of forcing compliance with requirements or expectations. Staff members shall maintain a reasonable standard of care for the supervision, control, and protection of students commensurate with their assigned duties and responsibilities. 		

Descriptor Term: General and Cyber Conduct Page 3 of 4	Descriptor Code:	Issued Date: 11/09/09
	Rescinds:	Issued:
<p>10. Staff members shall not send students on personal errands.</p> <p>11. Staff members shall, pursuant to law and Board policy, immediately report any suspected signs of child abuse or neglect.</p> <p>12. Staff members shall not attempt to counsel, assess, diagnose or treat a student's personal problem relating to sexual behavior, substance abuse, mental or physical health and / or family relationships but instead, should refer the student to appropriate school personnel or agency for assistance, pursuant to law and Board policy.</p> <p>13. Staff members shall not disclose information concerning a student, other than directory information, to any person not authorized to receive such information. This includes, but is not limited to, information concerning assessments, ability scores, grades, behavior, mental or physical health and / or family background.</p> <p>Social Networking</p> <p>All employees, faculty and staff of the Aberdeen School District who participate in social networking websites such as, but not limited to, MySpace and / or FaceBook, shall not post any data, documents, photos or inappropriate information on any website that might result in a disruption of classroom activity. The determination of appropriateness will be made by the Superintendent.</p> <p>Employees, faculty and staff shall not give social networking website passwords to students. Fraternization via the internet between employees, faculty or staff and students is prohibited and violation of any of these policies may result in disciplinary action, up to and including termination.</p> <p>Access of social networking websites for individual use during school hours is prohibited. Nothing in this policy prohibits employees, faculty, staff or students from the use of educational websites.</p> <p>Annual Reminder To Staff</p> <p>The Superintendent and the school principals will annually remind staff members and orient new staff members concerning the importance of maintaining proper decorum in the on-line, digital world as well as in person. Employees must conduct themselves in ways that do not distract from or disrupt the educational process. The orientation and reminders will give special emphasis to:</p>		

Descriptor Term: <p style="text-align: center;">General and Cyber Conduct Page 4 of 4</p>	Descriptor Code:	Issued Date: 11/09/09
<ol style="list-style-type: none"> 1. Improper fraternization with students using Facebook and similar internet sites or social networks 2. Inappropriateness of posting items with sexual content 3. Inappropriateness of posting items exhibiting or advocating use of drugs and alcohol 4. Examples of inappropriate behavior from other districts, as behavior to avoid 5. Monitoring and penalties for improper use of district computers and technology 6. The possibility of penalties, including dismissal from employment, for failure to exercise good judgment in on-line conduct <p>Periodical Searches</p> <p>The Superintendent or designees will periodically conduct internet searches to see if teachers have posted inappropriate materials on-line. When inappropriate use of computers and / or websites is discovered, the school principals and / or Superintendent will download the offensive material and promptly take proper administrative action.</p>	Rescinds:	Issued:

Suspensions (Aberdeen High School)

When a student is suspended, he/she will receive a zero on all course work if not made up in a specific time (students will have one day for each day suspended to make up work). The highest grade a student can receive on make-up work due to out of school suspension(s) will be 65.

Infraction/Consequence Ladder for Students with Disabilities:

Consequence ladder applies to student(s) with a disability on all infraction levels. The lone exception to the consequence ladder is that a student(s) with a disability cannot serve more than 9 days out-of-school on a suspension in one school year without receiving supplemental services for the special educational services department. On the 8th day of suspension for a student who possesses a disability according to I.D.E.A. regulations, the Aberdeen School District Special Education Director will be notified in proceeding to prepare for the rendering of supplemental services for the student(s). Supplemental services will be provided at the location that is feasible for the student, parent, and the service provider.

If a student with disabilities is referred to alternative placement, a manifestation meeting will be held with the special education director, the principal, a special education teacher, a general education teacher, and the student's guardian(s) to discuss alternative placement. All laws under I.D.E.A. will be followed in relation to each alternative placement.

PARENT CARE

In order to establish effective school discipline, principals shall have the authority to place students in the care of their parents for the remainder of the school day. Such placement shall not be construed as suspension (zero day suspension).

Parental Assistance Program

Parents of students who are having serious disciplinary problems may be asked to come to the school and to attend classes with their child/children during an entire day in order to monitor, conduct, and establish new behavioral patterns.

Drills

Fire and tornado drills are conducted according to state law. Detailed escape plans are posted in every classroom. During fire drills, each class has an escape route to an outside area, a safe distance from the building.

If there is a power failure, the signal will be given verbally. Upon hearing this warning, students and teachers will leave the building as quickly as possible. Each teacher in charge of a group will be responsible for directing that particular group to the designated area on the outside of the building. Each teacher will stand at the exit until everyone has evacuated the room. The teacher should bring along the Class Record Book. This will help account for the students in each room. If a student is found to be missing, the teacher should notify the principal or the person in charge. Each teacher has the responsibility of getting this information to the students attending their class. This information must be written and posted in each room.

During tornado drills, each classroom goes to a designated area within the building. All students must sit with their head covered and face toward the wall. Students are to move to these designated areas in a safe, quiet, and orderly manner.

Nine Weeks Tests

Teachers may not administer a test before the designated time according to the nine weeks testing schedule without principal's approval; many students take tests early and do not come to school, such actions have the potential to dramatically affect the ADA (Average Daily Attendance).

Exemptions

The exemption policy refers only to the students who attend Aberdeen High School. Students in grade 12 may qualify to be exempt from a fourth quarter grading period exam in a course provided the following requirements have been met:

- The exemption policy refers to excused and unexcused absences.
- The student has not received a referral for excessive tardies in that class.
- The student has not received ISS or OSS during the semester.
- The student has achieved a semester or yearly average of 95-100 and has no more than five (5) absences in that class per semester, or a semester or yearly average of 90-94 and has no more than four (4) absences in that class per semester, or a semester or yearly average of 80-89 and has no more than three (3) absences in that class per semester.

A student who is assigned to the alternative school during the school year forfeits the exemptions privilege.

If a student elects to take an exam in which exemption requirements have been met, the student will not be penalized by an exam grade that will lower the nine-week average.

A teacher may require that all of his/her classes take the final exam at their discretion; however, if they are going to exempt any student the exemption policy must be followed.

Clubs and Organizations

- A. Beta Club
- B. National Honor Society
- C. Student Council
- D. Students Against Destructive Decisions (S.A.D.D.)
- E. FCA (Fellowship of Christian Athletes)

Student Council Qualifications

1. Grade Point Average of 3.2 previous year.
2. Not out-of-school suspensions previous year and no more than three (3) in-school suspensions previous year.
3. Completed petition with 20 signatures from fellow classmates and three (3) teacher signatures.

Requirements for Electing Class and Club Officers, Homecoming Queens, Maids, Who's Who and Mr. and Miss AHS

Aberdeen School District does not discriminate on the basis of age, gender, race, national origin or disability. Accordingly, no student shall be segregated or discriminated against on account of race in any extracurricular activity that may be conducted or sponsored by the school in which

the students is enrolled. There will be three (3) female senior maids chosen to represent the senior class regardless of race. One of the three (3) female senior maids will be chosen to represent the student body as Homecoming Queen, regardless of race. There will be two (2) female maids chosen from each of the freshman, sophomore and junior classes, regardless of race. Likewise, only one (1) student from each class, regardless of race, will now be chosen to represent the student body as class beauty, Mr. AHS, Miss AHS, or any other elected or selected position. This policy applies to the entire school district – kindergarten through twelfth grade. The Aberdeen School District has amended its policy in order to comply with the legal guidelines governing primary education in the United States.

- The student must have been enrolled in either Aberdeen High School or Shivers Middle School during the previous year.
- The student must have a 3.0 GPA (grade point average). Special education students will be academically eligible if they are making satisfactory progress according to the committees reviewing their Individual Education Plans (IEP).
- Passed all subjects scheduled with at least a “C” average during the previous year.
- The student’s conduct and discipline record for the two preceding years shall have been satisfactory to school authorities.
- The student shall have evidenced traits of character, personality and leadership that reflect credit and honor upon himself, the class or club and the community.
- Disciplinary reasons can result in removal from office.
- Student must not have been suspended the previous year.
- The student should not have served no more than three (3) times in ISS.

Mr. and Miss. AHS

Mr. and Miss A.H.S. must have been enrolled in A.H.S. their 10th and 11th grade years and have at least a “B” average. He or she must be a senior. Student body will nominate and vote.

Field Trips

Field trips within town and to nearby points of interest are scheduled by various classroom teachers throughout the school year. These trips are designed to supplement different aspects of the classroom curriculum and to introduce students to the resources of the community. Parents will receive a notice of field trips well in advance of the scheduled trip date and will be asked to sign field trip permission forms. Sometimes fees may be requested from each student to help

defray miscellaneous costs. Parents may be asked to volunteer as chaperones on field trips with the students. All students must ride the same transportation (i.e. bus) to and from activity.

NO FIELD TRIPS WILL BE APPROVED DURING THE MONTHS OF MARCH, APRIL, AND MAY (UNTIL AFTER STATEWIDE TESTING).

Emergencies and Illnesses

If a student is injured or becomes ill during the school day, he/she should come to the principal's office and his/her parent(s) will be notified.

The school must be able to contact parents, guardians or an adult designee. Parents must provide current telephone numbers.

Food Services

If your child has been approved for free or reduced-cash lunch benefits and leaves the school district or is dropped from the school roster, a new lunch application must be filled out when the student returns. Benefits will only be reinstated after a new application has been filled out and approved. A transferring student receiving benefits in another school district must fill out a new application in order to receive benefits in this school system.

Lunch envelopes are available for students sending lunch money to the cafeterias. Lunch money will be collected on Mondays and Tuesdays. **NO ONE IS ALLOWED TO CHARGE MEALS.** A packet containing a cafeteria price list (including extra food sales and ice cream prices), a lunch application, envelopes and menu is provided to each student at the beginning of the school year or is available upon request at the Food Service Office. A menu is printed each month and provided to each student or posted at the school. Extra food must be purchased as the student comes through the line with his/her tray. Juice and bottled water may be purchased after the purchase of a lunch tray. Ice cream may be purchased without the prior purchase of a tray. Milk may be purchased at any time.

Aberdeen School Food Services Check Policy

The Aberdeen School Food Service Department will accept personal checks (one party only) for the payment of meals. Information Requirements on all checks: Full Name, Address (No P.O. Boxes), Home Phone Number, Work Phone Number, Driver's License Number and State. If a check is returned by the bank for any reason, it will be submitted to the NEXCHECK Service for collection. (Bad checks are bad debts and under the Federal Management Circular 796-01 rev. 2 are not an allowable expenditure of Child Nutrition Funds). Any student destroying cafeteria property will be held accountable for the cost of replacement of the item.

Graduation Requirements

Student Graduation Requirements – Policy IHF

GRADUATION REQUIREMENTS

STANDARD 20

SENIORS OF SCHOOL YEAR 2011-2012

(Entering ninth graders in 2008-2009, and thereafter)

Each student graduating from a secondary school in an accredited school district will have earned the required Carnegie units as specified in the following table. Contents of each required and elective course must include the core objectives identified in the *Mississippi Curriculum Frameworks*. Course titles and identification numbers must appear in the current edition of *Approved Courses for Secondary Schools of Mississippi*. (See SB Policies 2902 and 2903) Enrollment in on-line and correspondence courses listed in this book must have prior approval granted by the principal. No more than one (1) of the minimum required number of units may be earned through completion of an approved correspondence course.

Any student who completes the minimum graduation requirements as specified below and has achieved a passing score on each of the required high school exit examinations is eligible to receive a high school diploma. The local school district may establish additional local requirements approved by the local school Superintendent as authorized under MS Code 37-16-7.

Beginning school year 2008-2009 and thereafter, all entering ninth graders (seniors of school year 2011-2012 and later) will be required to have a minimum of 24 Carnegie units as specified below, unless their parent/guardian requests to opt the student out of Appendix A-2 requirements in accordance with local school district policy. Any student who is taken out of these requirements of Appendix A-2 will be required to complete the graduation requirements as specified in Appendix A-1. The local school district may establish additional local requirements approved by the local school Superintendent as authorized under MS Code 37-16-7.

CURRICULUM AREA	CARNEGIE UNITS	REQUIRED SUBJECTS
ENGLISH	4 ¹	English I English II
MATHEMATICS	4 ²	Algebra I
SCIENCE	4 ³	Biology I
SOCIAL STUDIES	4	1 World History ⁴ 1 U.S. History ⁴ 1/2 Geography ⁴ 1/2 U.S. Government ⁵ 1/2 Economics ⁵ 1/2 Mississippi Studies ⁶
HEALTH and PHYSICAL EDUCATION	1 ^{7&8}	1/2 Comprehensive Health or 1/2 Family & Individual Health and 1/2 Physical Education ^{9,10}
BUSINESS & TECHNOLOGY	1 ¹⁰	1 Computer Discovery or 1/2 Keyboarding and 1/2 Computer Applications

THE ARTS	1	Any approved 500.000 course or completion of the 2-course sequence for Computer Graphics Technology I and II
ELECTIVES	5¹¹	
TOTAL UNITS REQUIRED	24	

¹Compensatory Reading and Compensatory Writing may not be included in the four English courses required for graduation; however, these courses may be included in the 5 general electives required for graduation. Accelerated English 9 can be accepted in lieu of English I. Accelerated English 10 and AP English Language Composition can be accepted in lieu of English II. Beginning school year 2010-2011 for all entering ninth graders, English I is a required prerequisite course for English II. English I may not be taken after a student completes English II.

² Compensatory Mathematics, Introduction to Engineering, and any developmental mathematics course may not be included in the four mathematics courses required for graduation; however, these courses may be included in the 5 general electives required for graduation. Effective with the eighth graders of 2008-2009, Pre-Algebra and Transition to Algebra may not be taken after a student completes Algebra I. Beginning school year 2007-2008 for all entering eighth graders, at least two of the four required mathematics courses must be higher than Algebra I. Effective with ninth graders of 2010-2011, Survey of Mathematical Topics may not be included in the two math courses higher than Algebra I. The allowable mathematics courses that can be taken which are higher than Algebra I are: Geometry, Algebra II, Advanced Algebra, Trigonometry, Pre-Calculus, Calculus, AP Calculus AB, AP Calculus BC, Discrete Mathematics, Statistics, and AP Statistics. MYP Geometry, MYP Algebra II, IB-DP Mathematics I, IB-DP Mathematics II, IB-DP Mathematical Studies I, IB-DP Mathematical Studies II are allowable mathematics courses higher than Algebra I for IB students. One of the four required mathematics units may be in Drafting if the student completes the 2-course sequence for Drafting I & II. One of the four required mathematics units may be in Survey of Mathematical Topics; however this course does not meet the mathematics requirement for admission to institutions of higher learning. Effective with the eighth graders of 2004-2005, Pre-Algebra, Transition to Algebra, and Algebra I, may be taken in the eighth grade for Carnegie unit credit. Effective with the eighth graders of 2008-2009, Geometry may be taken in the eighth grade for Carnegie unit credit. Effective with the seventh graders of 2012-13, Pre-Algebra, Algebra I, Biology I, ICT II (Information & Communication Technology), and First Year Foreign Language may be taken in the seventh grade for Carnegie unit credit provided the course content is the same as the high school course. Effective with the eighth graders of 2012-13, second year Foreign Language and STEM (Science, Technology, Engineering & Mathematics) may be taken in the eighth grade for Carnegie unit credit provided the course content is the same as the high school course

³ One unit may be in Concepts of Agriscience, and a second unit may be in completing 2 of the following 3 courses: Science of Agriculture Plants, Science of Agriculture Animals, and Science of Agricultural Environment. Two units may be in the following courses if the student completes the required course sequence ending with Agriscience II, Allied Health II, Aquaculture II, Forestry II, Plastics and Polymer Science II, Technology Applications II, Polymer Science II or Careers in Polymer Science, Horticulture II or Horticulture Landscape and Turfgrass, Engineering II or Applied Engineering Concepts, Health Sciences II or Workplace and Employment Skills in Health Sciences.

Effective with 7th graders of 2012-13, Pre-Algebra, Algebra I, Biology I, ICT II (Information & Communication Technology) and first year Foreign Language may be taken in the 7th grade for Carnegie unit credit provided the course content is the same as the high school course. Effective with 8th graders of 2012-2013, STEM

(Science, Technology, Engineering & Mathematics) and second year Foreign Language may be taken in the 8th grade for Carnegie unit credit provided the course content is the same as the high school course. Beginning school year 2008-2009 for all entering eight graders, one unit must be a lab-based physical science. The allowable lab-based physical science courses are Physical Science, Chemistry, AP Chemistry, Physics, AP Physics B, AP Physics C – Electricity and Magnetism, and AP Physics C – Mechanics. IB-DP Physics I, IB-DP Physics II, MYP Chemistry, and IB-DP Chemistry may be accepted as allowable lab-based physical science courses for students enrolled in the IB program. MYP Biology and IB-DP Biology I may be accepted in lieu of the Biology I requirement for students enrolled in an IB program.

⁴ Based on the 2004 Mississippi Social Studies framework, Advanced Placement Human Geography is accepted in lieu of the required Geography course. A.P. United States History can be accepted in lieu of the required U.S. History from 1877 to Present course. A.P. World History can be accepted in lieu of the required World History from 1795 to Present course. A.P. Government and Politics: United States can be accepted in lieu of the required United States Government course. A.P. Macroeconomics or A.P. Microeconomics can be taken in lieu of the required Economics course. MYP World Geography is accepted in lieu of the required Geography course for students enrolled in the IB program. Advanced placement U.S. History is accepted in lieu of the required U.S. History from 1877 to Present. IB-DP History of the Americas I is accepted in lieu of the required U.S. History Course for students enrolled in the IB program. IB-DP History of the Americas II is accepted in lieu of the required Mississippi Studies, Economics, and/or U.S. Government courses for students enrolled in the IB program. MYP U. S. Government is accepted in lieu of the required Government course for students enrolled in the IB program. AP European History or AP World History can be accepted in lieu of World History. Based on the 2011 Mississippi Social Studies framework, A.P. World History can be accepted in lieu of the required World History from the Age of Enlightenment to Present course. A.P. United States History can be accepted in lieu of the required U.S. History from Post-reconstruction to Present course. A.P. Government and Politics: United States can be accepted in lieu of the required United States Government course. A.P. Macroeconomics or A.P. Microeconomics can be taken in lieu of the required Economics course. A.P. Human Geography can be accepted in lieu of the required Geography course. MYP World Geography is accepted in lieu of the required Geography course for students enrolled in the IB program. IB-DP History of the Americas I is accepted in lieu of the required U.S. History course for students enrolled in the IB program. IB-DP History of the Americas II is accepted in lieu of the required Mississippi Studies, Economics, and/or U.S. Government courses for students enrolled in the IB program. MYP U.S. Government is accepted in lieu of the required Government course for students enrolled in the IB program.

⁵ Credit earned for Business Fundamentals or Business Fundamentals II may be accepted in lieu of 1/2 unit in Economics.

⁶ The credit earned for a State/Local Government course in any other state by an out-of-state transfer student who enters after the sophomore year can stand in lieu of Mississippi Studies or Mississippi State and Local Government. If the transfer student took a State/Local Government course in a grade level that did not award Carnegie unit credit, then any other 1/2 unit social studies course may be accepted. An out-of-state student who transfers after the junior year may substitute any other 1/2 unit social studies course.

⁷ Credit earned in Allied Health I, Health Sciences I, or Theory and Application of Health Sciences I, may be accepted in lieu of Comprehensive Health or Family and Individual Health to meet the graduation requirement for 1/2 Carnegie unit in Health.

⁸ Successful completion of JROTC I and JROTC II may be accepted in lieu of Comprehensive Health or Family and Individual Health to meet the graduation requirement for 1/2 Carnegie unit in Health beginning in the 2010-2011 school year and thereafter.

The graduation requirement for 1/2 unit in physical education may include participation in interscholastic athletic

activities, band, dance and JROTC that meet the instructional requirements specified in the *Fitness through Physical Education Framework* and that are sanctioned by the Mississippi High School Activities Association

10 Evidence of proficiency in technology is accepted in lieu of the required courses if the student earns one unit in a technology-rich academic or career technical course related to their program of study. Effective with school year 2012-2013, a Carnegie unit credit for ICT II (Information & Communication Technology) may be awarded to 7th grade students. Effective with school year 2012-2013, a Carnegie unit credit for STEM (Science, Technology, Engineering & Mathematics) may be awarded to 8th grade students. ICT II may be accepted in lieu of Computer Discovery. A Carnegie unit earned for STEM in the 8th or 9th grade meets this graduation requirement. Technology Foundations replaces Computer Discovery, Keyboarding and Computer Applications and meets this graduation requirement when taken in grades 8-12. MYP Computer Discovery may be accepted in lieu of Computer Discovery for students enrolled in an IB program.

11 Only one elective unit in physical education including participation in interscholastic athletic activities, band, performance choral, dance or JROTC that meet the instructional requirements specified in the *Fitness through Physical Education Framework* and that are sanctioned by the Mississippi High School Activities Association may be applied each year to the minimum 24 required state units. If a local district has graduation requirements above the state requirements they may award additional credits as outlined in the local Board policy.

End-of-Course Tests

Any student who completes the minimum graduation requirements as specified below and has achieved a passing score on each of the required high school exit examinations is eligible to receive a high school diploma

Policies for Subject Area Testing

State Board Policy

DESCRIPTOR TERM: Assessments Required for Graduation

CODE: 3803

ADOPTION DATE: July 15, 1988

REVISION: September 15, 2000; July 18, 2003; February 20, 2004; May 18, 2012; April 17, 2015

1. All students enrolled in one of the four end-of-course Subject Area Test courses **must** pass the course and participate in the applicable end-of-course Subject Area Test in order to earn the Carnegie Unit.
2. Beginning with school year 2014-2015, students shall graduate by passing the course and meeting **one** of the following options:
 - Passing the applicable end-of-course Subject Area Test, or
 - Using options outlined in State Board Policy 3804, or

- Using the end-of-course Subject Area Test score with the overall course grade based on the Concordance Table for each of the four end-of-course Subject Area Tests as provided to school districts by the Mississippi Department of Education. (Students must be enrolled in order to utilize this option.)
3. Beginning with school year 2015-2016, in addition to number two (2) above, all students enrolled may achieve a combined minimum score from the end-of-course Subject Area Tests to meet the requirement for graduation in lieu of passing the applicable end-of-course Subject Area Test.
 4. Beginning with school year 2016-2017, all students who are enrolled in an end-of-course Subject Area Test course for the first time must participate in the assessment in order to earn the Carnegie Unit. The assessment score will constitute 25% of the student's final grade in the course.
 5. Any Mississippi public school student who fails to pass a required end-of-course Subject Area Test, prior to school year 2016-2017, will be offered opportunities to retake the test.

Archived Information Regarding State Board Policy 3803 for Students Graduation Prior to School Year 2014-2015:

Academic end-of-course tests were phased in during the 2001-2002 school year to replace the (FLE) as a requirement for graduation.

1. Students who began 9th grade PRIOR to 1999-2000 must pass the Functional Literacy Examination (FLE).
2. Students who began 9th grade in school year 1999-2000 must pass the Functional Literacy Examination (FLE) plus the Subject Area Test in U.S. History.
3. Students who began 9th grade in school year 2000-2001 must pass the mathematics section of the FLE plus the Subject Area Tests in U.S. History and English II.
4. Students who began 9th grade in 2001-2002 must pass the mathematics section of the FLE plus the Subject Area Tests in U.S. History, English II, and Biology I.
5. Students who began 9th grade in 2002-2003 must pass the end-of-course Subject Area Tests in U. S. History, English II, Biology I and Algebra I. Students who began 9th grade in 2003-2004 and each year thereafter must pass all required end-of-course Subject Area Tests in U.S. History, English II, Biology I, and Algebra I.

Source Code: MS Code 37-17-6, 37-16-7 (Revised 4/2015)

**REQUIREMENTS FOR ADMISSION TO
INSTITUTIONS OF HIGHER LEARNING (IHL) PUBLIC UNIVERSITIES IN MISSISSIPPI
STANDARD 32**

APPENDIX C-1

(For graduates entering a public institution of higher learning prior to the summer of 2012)

CURRICULUM AREA	COURSES	UNITS
ENGLISH		4¹
MATHEMATICS	Algebra I ² Geometry Algebra II	3
SCIENCE	SELECT 3 UNITS FROM THE FOLLOWING LIST: Physical Science ⁴ Biology Advanced Biology Chemistry Advanced Chemistry Physics Advanced Physics Or any other science course with comparable content and rigor	3 (2 lab-based)
SOCIAL STUDIES	U.S. History World History U.S. Government (½) Economics (½) or Geography (½)	3
COMPUTER EDUCATION	Computer Applications ⁵	½
ADVANCED ELECTIVES	SELECT 2 UNITS⁶ FROM THE FOLLOWING LIST: Foreign Language ³ World Geography 4 th year lab-based Science 4 th year Mathematics	2
TOTAL UNITS REQUIRED		15½⁷

¹ Courses must require substantial communication skills.

² A fourth class in higher-level mathematics is highly recommended.

³ Pre-high school units: Algebra I or first-year Foreign Language taken prior to high school will be accepted for admission, provided course content is the same as the high school course.

⁴ One Carnegie unit from a Physical Science course with content at a level that may serve as an introduction to Physics and Chemistry may be used.

⁵ This course should include use of application packages such as word processing and spread sheets. The course should also include basic computer terminology and hardware operation.

⁶ One of the two units must be in Foreign Language or World Geography.

⁷ Limited exceptions to high school unit requirements may be available. For more information contact the Office of Admissions. Admission requirements are subject to change without notice at the direction of the Board of Trustees of the Mississippi Institutions of Higher Learning.

MDE APPENDIX C-2

COLLEGE PREPARATORY CURRICULUM FOR ADMISSION BEGINNING IN THE SUMMER OF 2012 TO INSTITUTIONS OF HIGHER LEARNING (IHL) PUBLIC UNIVERSITIES IN MISSISSIPPI STANDARD 32

CURRICULUM AREA	COURSES	UNITS
ENGLISH		4 ¹
MATHEMATICS	Algebra I ² , Geometry, Algebra II, and any one Carnegie Unit of comparable rigor and content (e.g., Advanced Algebra, Trigonometry, Pre-Calculus, Calculus, AP Calculus AB, AP Calculus BC, Discrete Mathematics, Probability and Statistics, or AP Statistics)	4
SCIENCE	Biology I, Chemistry I, and any two Carnegie Units of comparable rigor and content (e.g., Physics, Physical Science, Biology II, Chemistry II, AP Chemistry, Physics II, AP Physics B, AP Physics C . Electricity and Magnetism, AP Physics C . Mechanics, Botany, Microbiology, or Human Anatomy and Physiology)	4
SOCIAL STUDIES	World History, U.S. History, Introduction to World Geography, U.S. Government, Economics, and/or Mississippi Studies ² (Credit earned for a state/local government course in any other state may stand in lieu of Mississippi Studies.)	4
ARTS	Any visual and/or performing arts course(s), meeting the requirements for high school graduation.	1
ADVANCED ELECTIVES	Foreign Language I ² and II, Advanced World Geography and a Foreign Language I or any combination of English, mathematics, or lab-based science courses of comparable rigor and content to those required above.	2
COMPUTER APPLICATIONS	Computer Applications ³	1/2
TOTAL UNITS REQUIRED		19 1/2 ⁴

¹ Courses must require substantial communication skills. Compensatory Reading and Compensatory Writing may not be included.

² Algebra I, first year Foreign Language or Mississippi Studies taken prior to high school will be accepted for admission provided the course content is the same as the high school course.

³ Course should emphasize the computer as a productivity tool. Instruction should include the use of application packages, such as word processing and spreadsheets. The course should also include basic computer terminology and hardware operation.

⁴ Limited exceptions to high school unit requirements may be available. For more information contact the Office of Admissions. Admission requirements are subject to change without notice at the direction of the Board of Trustees of the Mississippi Institutions of Higher Learning.

MDE APPENDIX G (MOD)

MISSISSIPPI OCCUPATIONAL DIPLOMA

STANDARD 20.5

SENIORS OF SCHOOL YEAR 2008-2009 AND LATER

(Entering ninth graders in 2005-2006 and thereafter)

In accordance with MS Code 37-16-11(2), the State Board of Education has approved criteria for an occupational diploma for students with disabilities. The Mississippi Occupational Diploma provides an option for students with disabilities that emphasizes high expectations in both academics and work experiences that will assist students in acquiring and maintaining the necessary competencies and skills needed to secure and retain competitive employment. The primary postgraduate goal for these students is competitive employment.

The decision regarding participation in the Mississippi Occupational Diploma program will be made by the student's Individualized Education Program (IEP) committee, which must include a school counselor. Instructional program and diploma options are to be reviewed annually by the IEP committee and revisions made as necessary.

The Mississippi Occupational Diploma program may be implemented in any Least Restrictive Environment deemed appropriate by the IEP committee. Students in the occupational diploma program may earn credits by successfully completing course work selected from the general education curriculum and/or special education courses as agreed upon by the student's IEP committee.

Students with disabilities choosing to participate in the Mississippi Occupational Diploma program must earn a minimum of 21 course credits and complete an occupational diploma portfolio containing a collection of evidence of the student's knowledge, skills and abilities.

Students with disabilities choosing to participate in the Mississippi Occupational Diploma program must successfully complete a two year Career/Technical (Vocational) Program. In lieu of completing a two year Career/Technical (Vocational) Program, students with disabilities may document a minimum of five hundred forty (540) hours of successful, paid employment.

Prior to graduation, an exit IEP committee meeting must be held to evaluate accomplishment of the goals and objectives on the IEP and the completion of all requirements for the Mississippi Occupational Diploma. At this meeting, the student will present the completed Mississippi Occupational Diploma Portfolio for review by the IEP committee.

The final Mississippi Occupational Diploma Portfolio will be reviewed and approved prior to graduation by the principal or a designee.

For additional details, see the State Board of Education approved guidelines for the Mississippi Occupational Diploma at http://www.mde.k12.ms.us/special_education/pdfs/occupat_diploma.pdf.

Beginning school year 2008-2009 and thereafter, all entering ninth graders (seniors of school year 2011-2012 and later) will be enrolled in a college preparatory curriculum and required to have a minimum of 24 Carnegie units, unless their parent/guardian request to opt the student out of the college preparatory curriculum.

Graduation Pathways

Beginning school year 2008-2009 and thereafter, all entering ninth graders will be required to have a minimum of 24 Carnegie units, unless their parent/guardian requests to opt the student out of the required 24 Carnegie units. Any student who is taken out of the 24 Carnegie unit requirements of Appendix A-3 *of the Mississippi Public School Accountability Standard, 2008*, will be required to complete the graduation requirements as specified in Appendix A-2 *of the Mississippi Public School Accountability Standard, 2008*

GRADUATION PATHWAYS



Career Pathway Option 21 Credits		Traditional Pathway Option 24 Credits minimum		District Pathway Option 21 Credits minimum	
Graduation Requirements	Required Subjects	Graduation Requirements	Required Subjects	Graduation Requirements	Required Subjects
4 Credits of English	English I, English II	4 Credits of English	English I, English II	4 Credits of English	English I, English II
3 Credits of Math	Algebra I	4 Credits of Math	Algebra I	4 Credits of Math	Algebra I
3 Credits of Science	Biology I	4 Credits of Science	Biology I	3 Credits of Science	Biology I
3 Credits of Social Studies	1 U. S. History ½ U. S. Government ½ Mississippi Studies	4 Credits of Social Studies	1 World History 1 U. S. History ½ Geography ½ U. S. Government ½ Economics ½ Mississippi Studies	3 Credits of Social Studies	1 World History 1 U. S. History ½ U. S. Government ½ Mississippi Studies
½ Credit of Health/Physical Education	½ Comprehensive Health, ½ Family and Individual Health, or ½ Physical Education	½ Credit of Health	½ Comprehensive Health or ½ Family and Individual Health	½ Credit of Health	½ Comprehensive Health or ½ Family and Individual Health
1 Credit of Integrated Technology	Computer Discovery, ICT II, 9th STEM, or Computer Applications and Keyboarding	½ Credit of Physical Education		½ Credit of Physical Education	
1 Credit of Business & Technology	Computer Discovery, ICT II, 9th STEM, or Computer Applications and Keyboarding	1 Credit of Business & Technology	Computer Discovery, ICT II, 9th STEM, or Computer Applications and Keyboarding	1 Credit of Business & Technology	Computer Discovery, ICT II, 9th STEM, or Computer Applications and Keyboarding
1 Credit of Art		1 Credit of Art		1 Credit of Art	
4 Credits of Career & Technical Education Electives and 2 ½ Credits of Electives	From Student's Program of Study	5 Credits of Electives		4 Credits of Electives	
Individual Career and Academic Plan (iCAP)					
Each student in Mississippi schools should have an Individual Career and Academic Plan that is personalized to meet each learner's educational and career goals. Students who choose the Career Pathway Option must complete four career and technical education credits and two and one half elective credits specified in the student's iCAP.					
Subject Area Tests					
The Subject Area Testing Program (SATP) consists of four academic, end-of-course tests (Algebra I, Biology I, English II, and U.S. History from 1877). A passing score in each of the four subject-area tests is required.					

See Handout on Graduation Pathways

Graduation Procedures

Aberdeen High School graduation is a dignified occasion, being so there is an apparent need for established guidelines governing student dress, student conduct, and adult conduct governing the commencement exercises. Failure to adhere to established guidelines set forth by the principal and Superintendent will result in a revocation of the right to participate in commencement

exercises. In addition, any parent or student that dishonors the ceremony with inappropriate conduct shall be removed immediately and shall be required to leave the premises upon doing so.

Grievances

Either a student or his/her parent or guardian may register a grievance in the following way:

Make an appointment in order to meet with teacher during the teacher’s planning time. If grievance is not resolved after meeting with teacher, schedule meeting with the principal.

If grievance is not resolved after meeting with principal, request an appointment to meet with the Superintendent.

High School Criteria

Pupil progression through high school is based on each pupil’s accumulation of credits.

Awarding of credit in individual courses will be based on the following: data on Mississippi Curriculum Framework objectives, classroom assignments, class participation, completion of projects, and other approved criteria established by the teacher

Requirements for Grade Level Classification

A high school student is classified according to credits earned in grades 9-12 as follows:

Grade 9	Freshman	Credits less than five (6)	
Grade 10	Sophomore	Credits 6	Including English I
Grade 11	Junior	Credits 12	Including English II
Grade 12	Senior	Credits 17	Including English III
Graduation		Credits 24	Including English IV

Dropping a Course

Any change to a student's schedule after the first week of the semester will be made in accordance to the following:

1. An error occurred during the scheduling process
2. Completion of a Course during a summer term, or by correspondence
3. Teacher recommendation – As an example, a teacher may initiate a schedule change if the level of the course is inappropriate for the student
4. Counselor review – As an example, upon review of a student's academic record, a counselor may initiate a schedule change in order to satisfy graduation requirements
5. Advancement – As an example, a student may advance to an accelerated or AP course with approval from a counselor and principal.

The counselor must arrange any change in schedule and no schedule changes will be made after the first week of each semester.

Homebound Program

The Homebound Program is designed for special education students with chronic illnesses and other students with chronic illnesses that cause them to miss school for an extended-period of time, as approved by the homebound coordinator, or for other reasons as approved by the principal or homebound coordinator.

Honor Roll

At the end of each grading period students are recognized for outstanding student achievement. The Superintendent's List is composed of students making all A's. The Principal's List is composed of students making A's and B's or all B's.

Honor Roll/Grading Policy

The Honor Roll System is composed of the Superintendent's List and Principal's List. Those students with an "A" in every subject will be on the Superintendent's List; those with A's and B's during the reporting period will be on the Principal's List.

In figuring the semester grade, the first nine weeks grade and the second nine weeks grade will be averaged together. The third and fourth nine weeks grades will be averaged together to calculate the second semester grade. The first semester grade and the second semester grade will be averaged to determine the yearly grade.

Homework

Homework is **important**. It is an extension of the learning that takes place in the classroom. Homework can provide opportunities for independent study and creative thinking. Parents can help their children by arranging a quiet, comfortable place for the students to work and seeing that assignments are completed.

Leaving School/ Checkout Procedures

Students are not allowed to leave the school campus during school hours for any reason without the knowledge and consent of the administration. Permission to leave the school grounds will only be granted upon sign-out by parent or guardian.

Permission to leave school grounds will be granted to those who are on the student's permission form. Parents may not call the school to have their child checked out over the phone.

Students may not be checked out after 2:30 p.m. unless the principal or the Superintendent deems that the dismissal is an emergency.

Medication

School personnel will not administer prescription medicine to a student unless the student's physician authorizes school personnel to administer the medicine and the parents/guardians have

signed the Indemnity Agreement associated with this policy. The parents/guardians are responsible for obtaining a statement from the physician authorizing school personnel to administer the medicine. The statement should include:

Student's name

- Diagnosis
- Name of medicine
- Method of administration
- Time/s to administer the medicine
- Amount of medicine
- Date to discontinue or review administration of medicine
- Physician's signature
- Date
- The parent/guardians are responsible for getting the medicine to the school.
- All medicine must be in a proper container with a label from the pharmacy which states the following:
 - Student's name
 - Name of medicine
 - Method of administration
 - Time(s) to administer the medicine
 - Prescription number
 - Name of pharmacy
 - Date filled

Asthma Medication Policy

A student with asthma may possess and use asthma medications when at school, at a school-sponsored activity, under the supervision of school personnel or before and after normal school activities while on school properties including school-sponsored child-care or after-school programs. The school and its employees and agents shall incur no liability as a result of any injury sustained by the student from the self-administration of asthma medications.

Non-Discrimination Policies of Aberdeen School District

The Aberdeen School District will not discriminate on the basis of disability, gender, religion, or nationality in the admission or access, or treatment or employment in its program and activities to the extent provided by law.

The Special Education Director has been designated as the Section 504/Americans with Disabilities Act Coordinator and as the Title IX Coordinator. This person will handle inquiries regarding the Aberdeen School District's nondiscrimination policies, the filing of grievances, and requests for copies of grievance procedures covering discrimination on the basis of race, age, sex, religion, nationality, and/or disability.

Office Telephone

The office telephone is for business and emergency use only. Office personnel will not get a student out of class to receive phone calls unless it is a severe emergency, nor is the office personnel responsible for delivering messages.

Parent/Teacher Conferences

Conferences between parents and teachers are strongly encouraged and may be scheduled through the school office by either party. The administrators are available to sit in on conferences when needed. If a parent has a special concern, it is not necessary to wait for the regular conference time, please schedule conferences during the teacher's planning time.

Progress Reports

The Progress Report will indicate areas of needed improvements and/or areas of strengths. Progress Reports will be sent home four times per year. It will be the student's responsibility to discuss the report with the parent. Teachers may require the return of the report with the signature of the parent affixed.

Promotion Retention Policy

PROMOTION AND RETENTION

In compliance with state accreditation requirements, the Aberdeen School District has adopted the following policy on promotion and retention of students. The design of this policy is based on each pupil's achievement in terms of the established grade level. Students are expected to achieve mastery of each grade in the sequence in which it is offered. The basis for making promotion or retention decisions shall be based upon the student's ability to demonstrate and perform what they know.

Written documentation of all actions must be included in the student's cumulative folder and available for review by the Mississippi Department of Education. Any changes or corrections must be made on the cumulative folder and permanent record as required by the *Mississippi Cumulative Folders and Permanent Records Manual of Directions*. No student shall be retained at any grade level for extracurricular activities. Rules set forth by the Mississippi High School Activities Association (MHSAA) shall govern eligibility requirements of participants in activities and events regulated by MHSAA.

GENERAL CRITERIA FOR PROMOTION

Promotion for high school students shall be based upon satisfactory completion of the required high school credits and successful performance on the Mississippi Assessment Program (MAP). High school students shall successfully complete the course requirements for both the state and district in order to receive a diploma. If a student successfully achieves the state scale score on the MAP but does not achieve the district's 65% mastery level for coursework, the student may be considered for credit recovery. If a student achieves the district's 65% mastery level, fails to achieve the state's MAP scale score, and exhausts all MDE graduation options, the student shall retake and pass the subject-area test. Students are encouraged to attend school on a daily basis, participate in class, and master the necessary skills to be successful in their participation in the Mississippi Assessment Program (MAP).

1. NUMERICAL GRADING SYSTEM

- A 90 - 100
- B 80 - 89
- C 70 - 79
- D 65 - 69
- F 64 and Below
- I Incomplete

An eighth grade student taking a course for high school credit will be graded on the high school grading scale. An incomplete is awarded only in cases when an illness or emergency prevent the student from being able to complete his/her assignment(s). An incomplete grade shall have the permission of the building-level administrator. An incomplete on the report card becomes an "F" two weeks from the date it is issued unless the building-level administrator extends the allowable time.

2. SEMESTER GRADES

In computing the semester grade, each nine week grade will stand alone. The first nine week average and the second nine-week average will be averaged to arrive at the semester grade. Third and fourth nine-week averages will be averaged together to arrive at the second semester average.

3. YEAR-LONG GRADES/YEARLY AVERAGES

The first semester average grade and the second semester average grade will be averaged to arrive at the yearly grade in courses that are two semesters in length. If the two grades when averaged equal 65, or above, a full year's credit will be awarded.

4. MONITORING STUDENT PROGRESS

It will be the responsibility of each teacher and building-level administrator to identify students not making satisfactory progress in achieving the instructional goals established for the course. The building-level-administrator will monitor the identification, retesting, and re-teaching of the students through documentation provided by the teacher using the Three

Tier Instructional Model

5. STUDENTS NOT MEETING MINIMUM REQUIREMENTS

Students who do not earn the minimum cumulative units will be retained in the appropriate grade level.

6. WEIGHTED GRADES - ADVANCED PLACEMENT AND ACCELERATED COURSES

The following

- A $4 + 1 = 5$
- B $3 + 1 = 4$
- C $2 + 1 = 3$
- D $1 + 1 = 2$

A final grade in an accelerated, honors, or dual credit course will be multiplied by a factor of 1.025 and 1.045 in an Advanced Placement course.

Descriptor Term:	Descriptor Code:	Issued Date:
Class Rankings/Grade Point Averages Page 1 of 2	IKC	7/19/10
	Rescinds:	Issued:
<p>Recognizing that clear and timely communication to parents and students about the calculation of grade point averages is important, the following process will be implemented as the means for calculating the grade point averages for students in grades 9-12 and to determine the valedictorian and salutatorian of each graduating class.</p> <p><u>Timeline for Calculations</u></p> <p>The first official class rank and grade point average of a Aberdeen High School student will be calculated upon conclusion of the sixth semester for a student who has successfully completed eleventh grade classification requirements or early graduation requirements. An additional class rank and grade point average will be calculated upon conclusion of the seventh semester for a student who has successfully completed twelfth grade classification requirements. In order to qualify for academic honors, a student must be enrolled as a full-time student at Aberdeen High School for four (4) consecutive semesters immediately prior to graduation.</p> <p>The final class rank and grade point calculation for a student will be computed upon conclusion of the eighth semester for a student who has successfully completed all requirements for graduation. This final grade point average calculation will determine the valedictorian and salutatorian of Aberdeen High School.</p> <p>A student who successfully completes approved courses prior to entering the ninth grade may receive Carnegie unit credit as allowed by the Mississippi Department of Education. However, the numerical average will not be included in determining rank in class. Rank in class will be determined by credits earned in grades 9-12 and the resulting grade point average. Beginning with the entering ninth grade class of 1997-98, a student's GPA will be calculated by using the final average in each course for all courses taken in grades 9-12.</p> <p><u>Calculation of Yearly Averages</u></p> <p>The final average of each course for all courses taken in grades 9-12 will be used to calculate the grade point average. For courses in which one Carnegie unit is awarded for successful completion, the final average will be used to calculate the grade point average. For courses in which one-half Carnegie unit is awarded for successful completion, the final semester average will be used to calculate the grade point average. For courses in which two or more Carnegie units are awarded for successful completion, the final average will be used once to calculate the grade point average. The final average of each course for all courses taken in grades 9-12 will be averaged and carried to four decimal points. There will be no rounding of the final grade point average. No final average in excess of 100 will be recorded on a student's transcript or cumulative record. Upon application of the weighted grading policy, averages that exceed 100 will be used to calculate the official class rank.</p>		

Descriptor Term:	Descriptor Code:	Issued Date:														
Class Rankings/Grade Point Averages Page 2 of 2	IKC Rescinds:	7/19/10 Issued:														
<p>Students with a final grade point average between 95 and 100 will graduate from Aberdeen High School with special distinction. Students with a final grade point average between 89 and 94 will graduate from Aberdeen High School with distinction.</p> <p><u>Failed or Repeated Courses and Calculation of Grade Point Averages</u></p> <p>If a student fails a course and the identical course is repeated during a second enrollment, the final average of the second enrollment will be included to calculate the grade point average if the student successfully completes the course after the second enrollment. However, the final average of the failed course as earned during the initial enrollment will also be included to calculate the student's grade point average.</p> <p>If a student fails a course and the course is not retaken by the student, the final average of the course will be used to calculate the grade point average.</p> <p>When a student repeats a course in which a Carnegie unit has been previously awarded for successful completion, the final average earned during the second enrollment in that course will also be included to calculate the grade point average of the student. The final average of the initial and second enrollments will be used to calculate the grade point average. A second enrollment will require prior approval.</p> <p><u>Selection of Valedictorian and Salutatorian</u></p> <p>The valedictorian and salutatorian of Aberdeen High School will complete the graduation requirements of the Mississippi Department of Education, the Aberdeen Public School District, and the required courses for admission to the public universities in Mississippi.</p> <p>In the case of a tie for either valedictorian or salutatorian, the highest numerical average for all courses taken during the current school year will determine the valedictorian. The student with the second highest numerical average for all courses taken during the current school year will be the salutatorian. The numerical averages will be carried to four decimal points as previously described in this policy. In the event a tie still exists, the student who has taken the most courses from the following list will be valedictorian:</p> <table><tr><td>AP Art, General Portfolio</td><td>AP European History</td></tr><tr><td>AP Art, History of</td><td>AP Psychology</td></tr><tr><td>AP Biology</td><td>AP Physics</td></tr><tr><td>AP Calculus</td><td>AP Statistics</td></tr><tr><td>AP Chemistry</td><td>AP US Government</td></tr><tr><td>AP English Language and Composition</td><td>AP US History</td></tr><tr><td>AP French</td><td>AP World History</td></tr></table> <p>The final method for breaking a tie for either valedictorian or salutatorian will be the total number of Carnegie units earned for all courses taken during grades 9-12.</p>			AP Art, General Portfolio	AP European History	AP Art, History of	AP Psychology	AP Biology	AP Physics	AP Calculus	AP Statistics	AP Chemistry	AP US Government	AP English Language and Composition	AP US History	AP French	AP World History
AP Art, General Portfolio	AP European History															
AP Art, History of	AP Psychology															
AP Biology	AP Physics															
AP Calculus	AP Statistics															
AP Chemistry	AP US Government															
AP English Language and Composition	AP US History															
AP French	AP World History															

Property

Care of School Property

Every student should refrain from defacing or destroying school property. Every student should take pride in keeping the buildings and the furniture in good repair and clean.

If any pupil shall willfully destroy, cut, deface, or damage, any school building, equipment or other school property, the pupil shall be subject to suspension or expulsion and their parents or guardian shall be liable for all damages. The school will seek restitution in the form of money and/or labor through the judicial system and/or parents.

Care of Personal Property

Visiting lockers between classes will not provide legitimate excuses to be tardy getting to the next class. Students are expected to move promptly from class to class.

No decorations or stickers of any kind will be allowed on the inside or the outside of the lockers unless approved by the principal.

School Activities and Sporting Events

Anyone who exhibits disorderly conduct will and shall be removed from the occurring event immediately! There will be zero tolerance for inappropriate behaviors displayed at school functions. Conduct such as fighting, loitering, blocking aisles, interfering with concession purchases, etc. are considered as violations of this policy. These actions may result in legal consequences.

School Closings

When inclement weather conditions warrant, the Superintendent of Schools will issue a school closure notice. Every effort will be made to make the announcement by 6:00 a.m. In the event it snows during the school day, the Superintendent may close the schools and release students. Parents should listen to **WCBI, WLOV** and **WTVA** television stations for news of the Aberdeen School District closing. Every practical mean is used to notify parents of a cancellation. The Superintendent will also utilize the District's communication service to inform parents of closings. Please remember we are the Aberdeen School District not Monroe County School District.

SCHOOL SAFETY ACT OF 2001

The School Safety Act of 2001 is cumulative and in addition to the school district's existing authority regarding discipline of students. Pursuant to the Act, the school district has adopted policies that recognize the teacher as the authority in classroom matters regarding the school district's written discipline code of conduct, and the right of the teacher to remove from the classroom any student who, in the professional judgment of the teacher, is disrupting the learning environment, subject to the immediate review of the principal or assistant principal.

In the event the removal is approved by the principal or assistant principal, the student may not be returned to the classroom until a conference has been held with the student's parent/guardian or custodian during which the disruptive behavior is discussed and agreements are reached that no further disruption will be tolerated. The conference may be in person, by telephone, by email, or by other written communication.

If a student commits "disruptive behavior" as defined in the School Safety Act, and as determined by the principal or assistant principal, for a second time during the school year, the principal, reporting teacher and the student's parent/guardian will develop a behavior modification plan for the student. A student, thirteen (13) years or older, who does not comply with the behavior modification plan may be deemed to be "habitually disruptive" and subject to expulsion if the student commits a third act of "disruptive behavior" during the school year.

MS STATE LAWS: PREVENTION OF SCHOOL VIOLENCE ACT SENATEBILL 3349 PROHIBITION OF WEAPONS ON SCHOOL PROPERTY

Educational Property. Any public or private school building or bus, public or private school campus recreational area, athletic field, or other property owned or actually used or operated for school purposes.

Student. A person enrolled in a public or private school or a person who has been suspended or expelled within the last five (5) years from a public or private school, college, or university, whether the person is an adult or a minor.

Switchblade Knife. A knife containing a blade or blades which opens automatically by the release of a spring or a similar contrivance.

Weapon shall mean any of the following: gun, rifle, pistol or other firearm of any kind, or any dynamite cartridge, bomb, grenade, mine or powerful explosive, BB gun, air rifle, air pistol, bowie knife, dirk, dagger, slingshots, leaded cane, switchblade knife, blackjack, metallic knuckles, razors and razor blades, and sharp pointed or edged instrument except instructional

supplies, unaltered nail files and clips and tools used solely for preparation for food, instruction and maintenance of educational property.

It shall be a felony for any person to possess or carry whether openly or concealed, any gun, rifle, pistol or other firearm of any kind, or any dynamite cartridge, bomb, grenade, mine or powerful explosive on educational property (this does not apply to a BB gun, air rifle, or air pistol). Any person violating this section shall be guilty of a felony and, upon conviction thereof, shall be fined not more than \$5,000.00 or imprisoned for not more than three (3) years or both.

It shall be a misdemeanor for any person to possess or carry whether openly or concealed, any BB gun, air rifle, air pistol, bowie knife, dirk, dagger, slingshot, leaded cane, switchblade knife, blackjack, metallic knuckles, razors, and razor blades, and any sharp pointed or edged instrument except instructional supplies, unaltered nail files and clips and tools used solely for preparation for food, instruction and maintenance of educational property. Any person violating this section shall be guilty of a misdemeanor and, upon conviction thereof, shall be fined not more than \$1,000.00 or imprisoned not exceeding six (6) months or both.

It shall be a misdemeanor for any person to cause, encourage or aid a minor who is less than eighteen(18) years old to possess or carry, whether openly or concealed, any BB gun, air rifle, air pistol, bowie knife, dirk, dagger, slingshot, leaded cane, switchblade knife, blackjack, metallic knuckles, razors and razor blades (except solely for personal shaving), and any sharp pointed or edged instrument except instructional supplies, unaltered nail files and clips and tools used solely for preparation for food, instruction and maintenance of educational property. Any person violating this section shall be guilty of a misdemeanor and, upon conviction thereof, shall be fined not more than \$1,000.00 or imprisoned not exceeding six (6) months or both.

Exceptions to Weapons Prohibition. Include weapons used solely for educational or school sanctioned ceremonies, carried by persons as authorized by law, kept in a home school and used in organized shooting events as well as certain non- prohibited weapons in vehicles under parental control and used to transport a student and carried, concealed in whole or part, if going or returning from a legitimate weapon-related sports activity.

Enrollment and Assignment of Students

Expulsion Notice: A child or parent must now indicate on the registration form if the child has been expelled from any public or private school or is currently a party to an expulsion proceeding. If the Cumulative Record or application shows that the child has been expelled, the District may deny admission until the Superintendent or his designee has reviewed the record and determined that the child has participated in successful rehabilitative efforts including progress in an alternative or similar program.

Temporary Admission: If a child is a party to an expulsion proceeding, the child may be admitted to school pending final disposition of the proceeding. If it results in expulsion, the school may revoke admission.

Denial of Admission for Violent/Other Acts: If the child was expelled or is a party to an expulsion proceeding for an act involving violence, weapons, alcohol, illegal drugs or other activity which may result in expulsion, the District is not required to grant admission or enrollment before one calendar year after the date of expulsion. 37-15-9 Mississippi Code Annotated of 1972.

Parental Responsibility

Weapons Possession: A parent may be guilty of a misdemeanor and fined up to \$1,000.00 and/or up to six (6) months in the county jail for knowingly allowing a child (under 18) to have, own, or carry a concealed weapon. 97-37-13 Mississippi code Annotated 1972.

General Responsibility for Child's Acts: The district's discipline plan must be given to students and parents must sign a statement verifying notice of the plan. The plan must include statements regarding parental responsibility and any parent, guardian, or custodian of a compulsory school age child who refuses or fails to perform any of the duties imposed, shall be guilty of a misdemeanor and, upon conviction, shall be fined not to exceed \$3,500.00. 37-11-53 Mississippi Code Annotated 1972.

A parent, guardian, or custodian of a compulsory school age youngster enrolled in a public school district shall be responsible for any criminal fines brought against such student for unlawful activity occurring on the school grounds (fine not to exceed \$3,500.00). 37-11-53 Mississippi Code annotated 1972.

Damages: The public school district is entitled to recover up to \$20,000.00 in damages in addition to any other recovery, from the parents of a child (7-17 years of age) who maliciously and willfully damages or destroys property belonging to the School District. 37-11-53 Mississippi Code Annotated 1972.

Attendance at Discipline Conference: Any parent, guardian, or custodian of a compulsory school age child who shall fail to attend a discipline conference to which such parent, guardian, or custodian has been summoned shall be guilty of a misdemeanor and, upon conviction, shall be fined not to exceed \$250.00. 37-11-53 Mississippi Code Annotated 1972.

Reporting Requirements

Teachers and School Employees: Any teacher or other school employee who has knowledge of any unlawful activity or violent acts which occurred on educational property or during a school-related activity shall report such activity or acts to the principal of the school who shall notify the appropriate law enforcement officials as required by this section. 37-11-29 Mississippi Code Annotated 1972.

Principals: When the principal has reasonable belief that an act has occurred on educational property or during a school-related activity involving assault resulting in serious physical injury, sexual assault, sexual offense, rape, kidnapping, indecent liberties with a minor, assault involving the use of a weapon, possession of a firearm in violation of a law, possession of a weapon in violation of a law, or possession of a controlled substance in violation of a law, the principal shall immediately report the act to the appropriate local law enforcement agency.
37-11-92 Mississippi Code Annotated 1972.

Superintendent: The Superintendent shall notify in writing the parent, guardian, or custodian, youth court and law enforcement of any expulsion of a student for criminal activity. 37-9-14 Mississippi Code annotated 1972.

The Superintendent shall notify the youth court and local law enforcement by affidavit, of the occurrence of any crime committed by a student's upon school property or during any school related activity, regardless of location and identity of the student or students committing the crime.

If any person charged with making reports as set out above, shall willfully fail, refuse or neglect to file any such report, he/she shall be guilty of a misdemeanor and, upon conviction thereof, shall be fined not more than \$1,000.00 or be imprisoned not exceeding six (6) months or both.

Parental Responsibility and the Law

§ 37-11-53. School district discipline plans; appearance by parents, guardians or custodians at discipline conferences; recovery from parents for damage or destruction of school property; parent allowed to accompany child to school as alternative to child's suspension.

1. A copy of the school district's discipline plan shall be distributed to each student enrolled in the district, and the parents, guardian or custodian of such student shall sign a statement verifying that they have been given notice of the discipline policies of their respective school district. The school district shall have its official discipline plan and code of student conduct legally audited on an annual basis to insure that its policies and procedures are currently in compliance with applicable statutes, case law and state and federal constitutional provisions. As part of the first legal audit occurring after July 1, 2001, the provisions of this section, Section 37-11-55 and Section 37-11-18.1, shall be fully incorporated into the school district's discipline plan and code of student conduct.
2. All discipline plans of school districts shall include, but not be limited to, the following:
 - (a) A parent, guardian or custodian of a compulsory-school-age child enrolled in a public school.
 - (b) A parent, guardian or custodian of a compulsory-school-age child enrolled in a public school district may be requested to appear at school by the school attendance officer or an appropriate school official for a conference regarding acts of the child specified in paragraph (a) of this subsection, or for any other discipline conference regarding the acts of the child;
 - (c) Any parent, guardian or custodian of a compulsory-school-age child enrolled in a school district who refuses or willfully fails to attend such discipline conference specified in paragraph (b) of this section may be summoned by proper notification by the Superintendent of schools or the school attendance officer and be required to attend such discipline conference; and
 - (d) A parent, guardian or custodian of a compulsory-school-age child enrolled in a public school district shall be responsible for any criminal fines brought against such student for unlawful activity occurring on school grounds or buses.
3. Any parent, guardian or custodian of a compulsory- school - age child who (a) fails to attend a discipline conference to which such parent, guardian or custodian has been summoned under the provision of this section, or (b) refuses or willfully fails to perform any other duties imposed upon him or her under the provisions of this section, shall be guilty of a misdemeanor and, upon conviction, shall be fined not to exceed Two Hundred Fifty Dollars (250.00).

- 4 Any public school district shall be entitled to recover damages in an amount not to exceed Twenty Thousand Dollars (\$20,000.00), plus necessary court costs, from the parents of any minor under the age of eighteen (18) years and over the age of six (6) years, who maliciously and willfully damages or destroys property belonging to such school district. However, this section shall not apply to parents whose parental control of such child has been removed by court order or decree. The action authorized in this section shall be in addition to all other actions which the school district is entitled to maintain and nothing in this section shall preclude recovery in a greater amount from the minor or from a person, including the parents, for damages to which such minor or other person would otherwise be liable.
- 5 A school district's discipline plan may provide that as an alternative to suspension, a student may remain in school by having the parent, guardian or custodian, with the consent of the student's teacher or teachers, attend class with the student for a period of time specifically agreed upon by the reporting teacher and school principal. If the parent, guardian or custodian does not agree to attend class with the student or fails to attend class with the student, the student shall be suspended in accordance with the code of student conduct and discipline policies of the school district.

Sources: Laws, 1991, ch. 539, § 3; Laws, 1992, ch. 519, § 5; Laws, 1994, ch. 607, § 14; Laws, 1995, ch. 452, § 1; Laws, 2001, ch. 486, § 8, eff from and after July 1, 2001.

§ 37-11-21. Abuse of superintendent, principal, teacher, or bus driver.

If any parent, guardian or other person, shall abuse any Superintendent, principal, teacher or school bus driver while school is in session or at a school-related activity, in the presence of school pupils, such person shall be guilty of a misdemeanor and, upon conviction, shall be punished by a fine.

Sources: Codes, 1942, § 6216-05; Laws, 1953, Ex Sess, ch. 26, § 5; Laws, 1970, ch. 351, § 1; Laws, 1992, ch. 431, § 1, eff from and after July 1, 1992.

§ 97-37-15. Parent or guardian not to permit minor son to have or carry weapon; penalty.

Any parent, guardian or custodian who shall knowingly suffer or permit any child under the age of eighteen (18) years to have or to own, or to carry concealed, in whole or in part, any weapon the carrying of which concealed is prohibited, shall be guilty of a misdemeanor, and, on conviction, shall be fined not more than One Thousand Dollars (\$1,000.00), and shall be imprisoned not more than six (6) months in the county jail. The provisions of this section shall not apply to a minor who is exempt from the provisions of Section 97-37-14.

Sources: Codes, 1880, § 2987; 1892, § 1029; Laws, 1906, § 1108; Hemingway's 1917, § 834; Laws, 1930, § 858; Laws, 1942, § 2084; Laws, 1994, ch. 607, § 9, eff from and after July 2, 1994.

Search and Seize

The Aberdeen School District in an attempt to ensure that the schools are kept free of illegal drugs, may conduct an unannounced search at any time during the school year through the use of dogs trained to detect illegal drugs. Such a search will cover buildings and grounds, including lockers and automobiles parked in the school parking lots, but will not include a student. A school administrator with reasonable suspicion may search a student and/or the student's personal belongings. If drugs are found, the person(s) responsible will be dealt with according to district policy.

Senior Privilege

Drastic changes in academics must take place to ensure that students are prepared to graduate and meet all of the requirements of graduation. In an effort to accomplish this, all seniors must take at least six (6) class/periods during the school day. The following restrictions apply to the senior privilege of early dismissal:

Seniors will not qualify for this privilege if they:

- Have not passed all subject areas test
- Are not enrolled in six (6) classes during the eighth period day
- If a student does not participate in sports, or if a student has a job, the earliest he/she can leave school is at the end of seventh period.

If a student is caught on campus during eighth period, the senior privilege may be removed and the student may be assigned to a class.

Special Programs

Air Force Junior Reserve Officers Training Corps (AFJROTC)

The Junior Reserve Officers Training Corps (JROTC) provides students with academically stimulating experiences and promotes school and community involvement. Junior Reserve Officers Training Corps fosters good citizenship, patriotism, self-reliance and communication skills. Students in the program are not obligated to enter any of the military services, although scholarships of up to four years are awarded annually to qualifying students seeking careers as commissioned officers after graduation.

Advisory Program

Each teacher at Aberdeen High School serves as an advisor to fifteen to twenty-five students. The purpose of the program is to provide consistent, caring and continuous adult guidance through organizational relationship of a supportive, sharing, and stable peer group that meets during the school day.

Counseling

Guidance and counseling services are available in the Aberdeen School District.

Language/Speech Services

Students who have been screened and judged eligible for Language/Speech Services are provided therapy by qualified therapists.

School Nurse

The School Nurse is available in Aberdeen School District.

Advanced Placement

Courses offering advanced placement for grades 11-12 are identified in the Program of Studies, with enrollment permitted only after individual counseling. Students are encouraged to take the Advanced Placement (AP) exam if they enroll in the class. Advanced Placement (AP) English is a one-year course and substitutes for English IV.

Gifted Art Program

Gifted Art will be offered to a limited number of students who are able to pass the screening test.

Vocational Classes

These classes are available through the Aberdeen School District and Monroe County School District.

Health Sciences I & II
Business Management Technology I & II
Collision Repair I & II
Welding I & II
Construction I & II
Engineering & Robotics I & II

Special Education Services

The Aberdeen Special Education Department offers eligible children services that extend and expand the quality of the traditional regular education. Special Education services are Developmentally Delayed, Specific Learning Disability, Language/Speech Impaired, Visually Impaired, Hearing Impaired, Physically Impaired, Emotional Disability, Traumatic Brain Injury, Autistic and Educational Disability, including all levels of mental retardation. Students who have been identified as needing Section 504 American with Disabilities services are addressed through this department.

The Aberdeen Special Education Department also offers Intellectually Gifted and Artistically Gifted classes for those students who excel in these areas. Students must meet criteria set by the Mississippi Department of Education.

Child Find

Child Find is an ongoing project to locate, identify, evaluate, and appropriately place children with disabilities. Contact the Program Developer of Special Education.

Hardship Waiver Policy

Statute requires the school district to adopt a hardship waiver policy for those students that are unable to pay any fees assessed by the school district. The policy should be furnished to the student at the time the fee is assessed.

Textbooks

Textbooks are issued at the beginning of the semester school year. Each student is responsible for his/her books. All textbooks can be sent home. However, parents are required to sign a book card assuming responsibility for books. If a book is damaged or lost, students will not be issued further textbooks until payment is received.

Transcripts

Transcripts are available for purchase for a price of \$2.50 (*standard cost of transcripts*). It will be 48 hours before transcripts are configured and available for pick-up. Each graduating senior will receive one free transcript.

Locker Fee

Lockers are available for rental at Aberdeen High School for \$5.00

Parking Decal

In order to park on ASD campus, students must purchase a parking decal for \$10.00

Student Transportation (EDD)

In order to comply with state laws involving student transportation, each child who is eligible to ride a bus will be assigned to a regular bus route. The assigned bus is the only bus the child will be allowed to ride during the A.M. and P.M. schedules. Emergency situations will be considered.

School Bus

Students of legal school age, which shall include kindergarten students, and in actual attendance in the Aberdeen School District, who reside one mile or more from the school to which they are assigned are provided the opportunity of riding an assigned district school bus.

Once a student is *en route* to school, he/she become the responsibility of the school district. Therefore, appropriate behavior required in the classroom also is required while a student is waiting at a bus stop and is *en route* to and from school. Transportation is a privilege and failure to comply could result in loss of privileges.

Teacher – Student Relationship

Aberdeen School District teachers have been employed to help students. Their help is available in both academic and non-academic areas. Hopefully all students will avail themselves of this help, and with a mutual attitude of respect and cooperation, teachers and students can achieve their goals.

The school superintendent and the administrators want to make it perfectly clear that the teachers have the responsibility to maintain a classroom atmosphere that favors a good learning situation. Students are to obey those in positions of responsibility inside the classrooms, throughout the school building, on school property, and at school sponsored events. The school is responsible for students during school hours.

Valedictorian and Salutatorian

Based on GPA, the top ranked student will be named valedictorian, and the second ranked student will be named salutatorian.

Visitations

Parents are encouraged to visit the schools upon approval of building principal. The classroom teacher shall be informed as to the day and time of visits so as to avoid any conflicts with the school schedule.

All visitors to schools shall report immediately to the school office, except when parents have been invited to a classroom or assembly program.

Because of space factors in the classroom, schools will not be able to allow school pupils to have pupil visitors accompany them as visitors in the school.

No pajamas pants, house shoes or slippers are to be worn on campus by students, visitors, faculty or staff, violations of this policy will result in penalty at the administrator's discretion.

Withdrawal Information

Students who change schools due to a change in address must withdraw officially. Parents should give the teacher time to prepare records in order to facilitate a smooth transition. All textbooks and library books shall be returned before withdrawal can be completed.

When a student withdraws from the Aberdeen School District, the parent must:

1. Obtain a withdrawal form from the school.
2. Return any textbooks or library books.
3. Pay any fines or fees owed.
4. Sign the withdrawal form.
5. Inform the district of enrollment plan to another district or state.

STUDENT USER AGREEMENT AND PARENT PERMISSION

I have read the Aberdeen School District's Policy on Acceptable Computer, Network Resources and Internet Appropriate Use Agreement. I understand and will abide by the terms and conditions as stated.

I understand that some internet violations are unethical and may constitute a criminal offense, resulting in legal action. I understand that access to the Internet will be supervised by Aberdeen School District personnel and that provisions of the agreement will be reviewed with students. I further understand that the Aberdeen School District is not responsible for the actions of individual users or the information they may access.

The Aberdeen School District supports and respects each family's right to decide whether or not to allow access to the computers, network resources and Internet for their child. Therefore, if you do not agree with this policy and choose to not allow your child access to the Aberdeen School District computers, network resources and the Internet, please notify the school principal, technology director or Superintendent in writing.

Signature of Student

Signature of Parent/Guardian

Dated: _____

Title I Parental Compact Form

Title I Parental Compact

PARENT/GUARDIAN AGREEMENT

(Any person who is interested in helping this student may sign in lieu of the parent.) I want my child to achieve. Therefore, I will encourage him/her by doing the following:

- _____ See that my child is punctual and attends school regularly.
- _____ Support the school in its efforts to maintain proper discipline.
- _____ Establish a time for homework and review it regularly.
- _____ Provide a quiet, well-lighted place for study.
- _____ Encourage my child's efforts and be available for questions.
- _____ Stay aware of what my child is learning.
- _____ Provide a library card for my child.
- _____ Read with my child and let my child see me read.

Parent Signature

Date

STUDENT AGREEMENT

It is important that I work to the best of my ability. Therefore, I shall strive to do the following:

- Attend school regularly
- Come to school each day with pens, pencils, paper, and other necessary tools for learning.
- Complete and return homework assignments.
- Observe regular study hours.
- Conform to the rules of student conduct.

Student Signature

Date

TEACHER AGREEMENT

It is important that students achieve. Therefore, I shall strive to do the following:

- Provide homework assignments for students.
- Provide necessary assistance to parents so that they can help with assignments.
- Encourage students and parents by providing information about student progress.
- Use special activities in the classroom to make learning enjoyable.

Teacher Signature

Date

PRINCIPAL AGREEMENT

I support this form of parent involvement. Therefore, I shall strive to do the following:

- Provide an environment that allows for positive communication between the teacher, parent, and student.
-
- Encourage teachers to regularly provide homework assignments that will reinforce classroom instruction.

Principal's Signature

Date

Active Parent

ActiveParent Sign-Up Form

Parents: Your login and password will stay the same from year to year. If you have access, you are not required to complete this form. If you do not have a login and password or need to add a student, fill out the following information (on the white fields). All fields are required. Fill out the information and have it verified by each school. Only one form per household is needed. The last school will send the form in to be processed. You will receive an email confirmation or phone call when it is completed. **Email address or phone number is required. PLEASE PRINT**

PARENT SECTION										
Parent/Guardian's Name										
Address					City			State		
Email Address					Phone number					
I understand that I am requesting access to my child's and/or children's school records in relation to attendance and grades. I understand that I should keep my username and password safe and secure. I also understand that I must keep my child's and/or children's data secure by not sharing information obtained by accessing the ActiveParent system.										
Parent/Guardian Signature										
1 st STUDENT SECTION										
Student First Name				Student Last Name				Student Middle Name		
School					Grade			Authorization Verification by School personnel		
2 nd STUDENT SECTION (only fill out if additional student)										
Student First Name				Student Last Name				Student Middle Name		
School					Grade			Authorization Verification by School personnel		
3 rd STUDENT SECTION (only fill out if additional student)										
Student First Name				Student Last Name				Student Middle Name		
School					Grade			Authorization Verification by School personnel		
4 th STUDENT SECTION (only fill out if additional student)										
Student First Name				Student Last Name				Student Middle Name		
School					Grade			Authorization Verification by School personnel		

(Additional students may be listed on the back)

Aberdeen School District "P.O. Box 607" Aberdeen "MS" 39730 "(662)369-4682 phone" (662)369-0987 fax

ABERDEEN SCHOOL DISTRICT

Authorization for Student Checkout

Student Information				Parent or Guardian			
Full Name				Name			
School				Address			
Homeroom				Cell Phone			
Home Phone				Email Address			
Date of Birth							
In addition to parent(s) and legal guardian(s), the following people are authorized to check out my child							
Name				Name			
Phone				Phone			
Relationship				Relationship			
Name				Name			
Phone				Phone			
Relationship				Relationship			
Name				Name			
Phone				Phone			
Relationship				Relationship			
Name				Name			
Phone				Phone			
Relationship				Relationship			
Notes							
<p><i>As the parent/legal guardian of the above named student, I authorize the school to release my child to the persons listed. I understand that all parties listed above are authorized to check out my child at any time without the school making contact with me.</i></p> <p>Signature: _____ Date: _____</p>							

Aberdeen High School Media Consent Form

I hereby consent to the use of any photographs/video tape taken of my child by the Aberdeen School District or the media for the purpose of advertising or publicizing events, activities, facilities and programs of the Aberdeen School District in newspapers, newsletters, website, other publications, television, radio and other communications and advertising media.

By law, the Aberdeen School District protects the privacy of the students and is prohibited from releasing students' personal information.

From time to time representatives of the news media are invited to campus to cover events at our schools. When this happens there is a possibility your child/children may be photographed, videotaped, or interviewed for a news story.

Please mark one of the choices below and return to school.

_____ Yes, I allow my child/children to be identified in any good news district or school publication.

_____ No, I do not want my child/children identified in any good news district or school publication.

PLEASE PRINT:

Student's Name: _____

Address: _____

City: _____

State/Zip: _____

Signature: _____

Parent or Guardian if above person is under 18:

Parent/Guardian's Name: _____

Address: _____

City: _____

State/Zip: _____

Signature: _____

Student Excuse Form

Student's Name _____ Date _____

Date(s) absent _____

Reason for absence

Parent/Guardian name _____
(Please Print Name)

Parent/Guardian Signature _____

Corporal Punishment Form
2018-2019

ABERDEEN HIGH SCHOOL
662-369-8933

Sometimes in our effort to discipline children, we will use corporal punishment (paddling). This is used as a last resort after other forms of discipline have failed to produce the desired results. Please give us your option on this matter.

_____ Yes, my child can be paddled.

_____ No, my child cannot be paddled. Please call me at work or at home when my child's behavior has become severe.

Note: IF YOU CANNOT BE REACHED, DISCIPLINE WILL BE AT THE DISCRETION OF THE PRINCIPAL.

If your child lives with both parents, both of you sign please.

Yes, I have read and understand the discipline plan for your classroom.

Date _____

Parent _____

Student _____

Copies of this form can be picked up at the school office.

Aberdeen School District 2018-2019 School Year Assurance Form

I have received, read, and discussed the contents of the Aberdeen School District Student/Parent Handbook with my child.

Student's Name (Please Print)

Student's Signature

Parent's Name (Please Print)

Parent's Signature

Date _____