

POST-SECONDARY ENROLLMENT OPTIONS

The intent of this policy is to establish the requirements for student enrollment in postsecondary courses taken before high school graduation. This Policy does apply to courses taken physically or virtually at post-secondary institutions, but does not apply to Advanced Placement (AP) courses.

Eligible Institutions

The Principal or designee will maintain a list of approved institutions from which students may take post-secondary courses to include, at a minimum, the University of Maine System, the Maine Community College System, and Husson University. Inclusion of institutions on this list does not imply that state or district funding will be provided for courses at these institutions.

Students may request to take courses at institutions not currently listed as eligible. Such decisions shall be made on a case-by-case basis.

Student Eligibility Requirements

Typically, students taking post-secondary courses are in grades 11 and 12 and are guided to take no more than one course per semester and two courses per academic year. Exceptions beyond the typical limit can be made at the discretion of the Principal following discussion with the student, the parents or guardians, guidance staff and other appropriate staff such as faculty in the discipline or the Coordinator of Gifted and Talented Services.

A student must meet the following criteria (statutory requirements) prior to enrolling in a post-secondary course:

- A. Have a minimum of a "B" average in his/her courses overall;
- B. Meet the course admission standards of the eligible institution;
- C. Provide evidence of parent/guardian approval for taking the course; and
- D. Obtain approval from the principal and school counselor.

Exceptions to Eligibility Requirements

A student who does not meet the "B" average in his/her courses overall is eligible to take a post-secondary course provided that he/she:

- A. Has been approved for participation in the course by the eligible institution; and
- B. Has been assessed and received a recommendation to take the course from the school administration.

Awarding of Credits

Old Town High School shall maintain a list of post-secondary institutions (or departments within institutions) from which credit can be applied toward the high school transcript and/or graduation requirements. Students may request to have credit applied from institutions not currently listed. Such decisions shall be made on a case-by-case basis.

Typically, to be accepted for credit at Old Town High School, courses would meet these requirements below: The eligible institution shall grant full credit to any student who successfully completes a course.

A. The course must meet for the equivalent of one semester (minimum).

B. The course must involve academic rigor equal to or greater than an equivalent high school course.

C. Attendance must satisfy the instructor's requirements. The Principal may request that the eligible institution record and report attendance to the high school.

D. The student must earn a passing grade in the course

Number of credits earned would be determined as appropriate considering hours of class meeting time, academic rigor and other course requirements. In general, a one-semester college course would be the equivalent of one full high school course.

Financial Assistance

Old Town High School will assist students / families in learning about and applying for sources of financial assistance, such as assistance from the post-secondary institution or from the Maine Department of Education. Ultimately, the student and her/his parent/guardian are responsible for any costs not covered by outside sources.

School Unit Reporting Requirements

The Superintendent shall ensure that information concerning post-secondary enrollment options is made available to parents and students and shall provide an annual report to the School Board regarding the number of students taking courses at post-secondary institutions.

Legal Reference: 20-A MRSA § 4771 et seq.

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