

Martin County School District

PAYROLL SCHEDULE for FISCAL YEAR 2023-2024

EMPLOYEE TYPE			PAY TYPE CODE				
Non-hourly (contracted) employees are paid 1/26th of annual salary starting in July and ending in June of the fiscal year; pay period dates are not used for payroll calculation			NON-HOURLY:	1,2*,3*,4*,7* 9*,11*,12*,22*	39*	27, 35*, 52* 53,54,65*,68	6,8,10*,26,48, 50,57*,62,64, 66*,83
Hourly employees are paid for hours worked during the corresponding pay period dates			HOURLY:	17,18,80	24,25,81,93	5	13,41
Run #	Pay Date	Begin Date^	End Date^	26J1	26J2	26A1	26A2
001	07/06/23	06/12/23	06/25/23	1			
002	07/20/23	06/26/23	07/09/23	2	1		
003	08/03/23	07/10/23	07/23/23	3	2	1	
004	08/17/23	07/24/23	08/06/23	4	3	2	1
005	08/31/23	08/07/23	08/20/23	5	4	3	2
006	09/14/23	08/21/23	09/03/23	6	5	4	3
007	09/28/23	09/04/23	09/17/23	7	6	5	4
008	10/12/23	09/18/23	10/01/23	8	7	6	5
009	10/26/23	10/02/23	10/15/23	9	8	7	6
010	11/09/23	10/16/23	10/29/23	10	9	8	7
011	11/22/23	10/30/23	11/12/23	11	10	9	8
012	12/07/23	11/13/23	11/26/23	12	11	10	9
013	12/21/23	11/27/23	12/10/23	13	12	11	10
014	01/04/24	12/11/23	12/24/23	14	13	12	11
015	01/18/24	12/25/23	01/07/24	15	14	13	12
016	02/01/24	01/08/24	01/21/24	16	15	14	13
017	02/15/24	01/22/24	02/04/24	17	16	15	14
018	02/29/24	02/05/24	02/18/24	18	17	16	15
019	03/14/24	02/19/24	03/03/24	19	18	17	16
020	03/28/24	03/04/24	03/17/24	20	19	18	17
021	04/11/24	03/18/24	03/31/24	21	20	19	18
022	04/25/24	04/01/24	04/14/24	22	21	20	19
023	05/09/24	04/15/24	04/28/24	23	22	21	20
024	05/23/24	04/29/24	05/12/24	24	23	22	21
multis **	06/06/24	n/a	n/a	n/a	24	23,24	22,23,24
025	06/06/24	05/13/24	05/26/24	25	25	25	25
026	06/20/24	05/27/24	06/09/24	26	26	26	26
			# multis	0	1	2	3

= third payroll during month ~ benefit deductions processed for hourly employees only
 = Wednesday pay date due to Thursday holiday

**^ = Pay period dates are used for reporting hours worked for hourly employees;
pay period dates are used only for absence/exception reporting for non-hourly employees.**

* = First pay date is based on work calendar start date for fiscal year, with these pay type exceptions.

** = Eligible employees may receive 1, 2 or 3 multicheck(s) depending on their pay type; hourly employees do not receive multichecks.
Per contract language, the multicheck disbursement date will be "no later than the first pay date in June".

Summer hours are processed on the same schedule as above.

NOTE: Adjustments, corrections, re-issues and voids will be processed on the Friday after pay date unless otherwise dictated by law and/or collective bargaining agreement.