

Date: Monday, August 17, 2020

Type of Meeting: Brasher Falls Central School District
Regular Board of Education Meeting

Place: St. Lawrence Central HS Gymnasium
6:00 P.M.

Members Present: Sarah Ashley, Abdo Bejjani, Seth Belt, Katy Brown, Julie Carvel-Liberty, Katina Meacham, Bethany St. Hilaire, Terri Rios-Passon and Sarah Bowles (entered at 6:09 pm).

Administrators Present: Robert Stewart, Superintendent of Schools; Karen Locey, Business Manager; Danielle Colterman, Elementary Principal; Chris Rose, Middle School Principal; Kristen Zender, High School Principal; Katherine LaVigne, Dir. of Student Services; Kevin Welsh, Dir. of Data & Technology and Timothy Redmond, Transportation/ Building & Grounds Supervisor.

District Clerk: Cindy Delisle

Seth Belt, President, called the meeting to order at 6:08 p.m.

Seth Belt, President, led in the Pledge of Allegiance.

APPROVAL OF AGENDA

Motion made by Bethany St. Hilaire, seconded by Abdo Bejjani, that the Board of Education approves the agenda for this Regular Board of Education meeting.

Yeas: 8 Nays: 0
Motion Carried

APPROVAL OF MINUTES

Motion made by Katy Brown, seconded by Bethany St. Hilaire, that the Board of Education, upon the recommendation of Mr. Stewart, Superintendent of Schools, approves the minutes of the July 6, 2020 Organizational Board of Education meeting and the July 13, 2020 Special Board of Education meeting, as per enclosures.

Yeas: 8 Nays: 0
Motion Carried

Sarah Bowles entered at 6:09 pm

REPORTS

Mr. Stewart reviewed the eight plans that need to be approved tonight to begin the school year.

Mr. Stewart stated this is the last week contractors will be in the building during the day. Some work will not be completed before students come into the building, but it will be completed during second shift. Mr. Stewart reviewed item/location by item/location. Mrs. Brown asked if we would be back in the library next month? Mr. Stewart said, maybe not, it will be used as a classroom so we may not be in until the end of this year.

Mr. Stewart reviewed our reopening plan which is 96 pages long; at the end of each chapter, is a summary, so it's not so daunting. He stated he had 3 town hall meetings last week. Tomorrow he and the administrators will meet with the faculty and staff. He reviewed vital parts of the reopening plan.

Mr. Rose reviewed the Remote Learning Instruction Plan. If for some reason, we have to go to complete remote learning, we need to get this all figured out within the first 10 days students are here. The teachers need to make sure the student/teacher interaction is happening. He then went on to explain synchronous and Asynchronous.

Policy Reading – The Board of Education is presented with the first reading of the required revisions of the following policy by State or Federal Law and/or Regulation:

Students - # 7511

BOARD COMMUNICATIONS

None

ACTION ITEMS

FINANCIAL REPORTS

Motion made by Abdo Bejjani, seconded by Julie Carvel-Liberty, that the Board of Education, upon the recommendation of Robert Stewart, Superintendent of Schools, accepts the following financial reports:

- Treasurer's Report – July 2020
- Claims Auditor Report – June and July 2020
- Tax Rate Statement
- Tax Warrant

Yeas: 9 Nays: 0

Motion Carried

FOR INFORMATION ONLY:

- Warrant/Check Register – July 2020

SAFETY PLAN

Motion made by Sarah Bowles, seconded by Terri Rios-Passon, that the Board of Education, upon the recommendation of Mr. Stewart, Superintendent of Schools, approves the School Safety Plan for the 2020-2021 school year.

Yeas: 9 Nays: 0

Motion Carried

CODE OF CONDUCT

Motion made by Sarah Bowles, seconded by Bethany St. Hilaire, that the Board of Education, upon the recommendation of Mr. Stewart, Superintendent of Schools, approves the Code of Conduct for the 2020-2021 school year.

Yeas: 9 Nays: 0

Motion Carried

TECHNOLOGY PLAN

Motion made by Bethany St. Hilaire, seconded by Julie Carvel-Liberty, that the Board of Education, upon the recommendation of Mr. Stewart, Superintendent of Schools, approves the Technology Plan for the 2020-2021 school year.

Yeas: 9 Nays: 0

Motion Carried

CYBERSECURITY INCIDENT RESPONSE PLAN

Motion made by Julie Carvel-Liberty, seconded by Katy Brown, that the Board of Education, upon the recommendation of Mr. Stewart, Superintendent of Schools, approves the Cybersecurity Incident Response Plan for the 2020-2021 school year.

Yeas: 9 Nays: 0

Motion Carried

1:1 COMPUTING HANDBOOK

Motion made by Sarah Bowles, seconded by Sarah Ashley, that the Board of Education, upon the recommendation of Mr. Stewart, Superintendent of Schools, approves the 1:1 Computing Handbook for the 2020-2021 school year.

Yeas: 9 Nays: 0
Motion Carried

AIS and RTI PLAN

Motion made by Katy Brown, seconded by Sarah Ashley, that the Board of Education, upon the recommendation of Mr. Stewart, Superintendent of Schools, approves the AIS & RTI Plan for the 2020-2021 school year.

Yeas: 9 Nays: 0
Motion Carried

PROFESSIONAL DEVELOPMENT PLAN

Motion made by Terri Rios-Passon, seconded by Julie Carvel-Liberty, that the Board of Education, upon the recommendation of Mr. Stewart, Superintendent of Schools, approves the Professional Development Plan for the 2020-2021 school year.

Yeas: 9 Nays: 0
Motion Carried

MONETARY DONATION

Motion made by Abdo Bejjani, seconded by Julie Carvel-Liberty, that the Board of Education, upon the recommendation of Robert Stewart, Superintendent of Schools, accepts the monetary gift of \$100.00 from Peter & Kathleen Dawson for the St. Lawrence Scholarship Fund in memory of Marie Dawson.

Yeas: 9 Nays: 0
Motion Carried

DISPOSAL OF ITEMS

Motion made by Bethany St. Hilaire, seconded by Sarah Ashley, that the Board of Education, upon the recommendation of Mr. Stewart, Superintendent of Schools, approves the disposal of the following items by sealed bid:

- 2003 Chevrolet 3500 Silverado with Box and Liftgate with 18800 miles
- Powermatic Model 141 Band Saw 14" 110 v Single Phase
- Parks 20" Wood Planer 5 hp 3 Phase
- Powermatic Model 66 Table Saw
- Powermatic Model 1150A Drill Press 110v
- Powermatic Model 60 Jointer Planer 220v
- Large Metal Bending Apparatus
- Benchtop Duct Edge Roller
- 24" Benchtop Metal Brake
- 36" Benchtop Metal Brake
- Benchtop Metal Shear
- Benchtop Metal Roller

Yeas: 9 Nays: 0
Motion Carried

CSE/CPSE/SECTION 504 CLASSIFICATIONS AND PLACEMENTS

Motion made by Bethany St. Hilaire, seconded by Julie Carvel-Liberty, that the Board of Education, upon the recommendation of Mr. Stewart, Superintendent of Schools, approves the CPSE classification and placement, as per enclosure.

Yeas: 9 Nays: 0
Motion Carried

EXECUTIVE SESSION

Motion made by Katy Brown, seconded by Bethany St. Hilaire, that the Board of Education moves into Executive Session for the purpose of discussing 2 resignations, 1 retirement, 2 probationary appointments, 1 extra-curricular appointment and 3 personnel appointments at 7:29 p.m.

Yeas: 9 Nays: 0
Motion Carried

Motion made by Bethany St. Hilaire, seconded by Julie Carvel-Liberty, that the Board of Education moves back into General Session at 7:55 p.m.

Yeas: 9 Nays: 0
Motion Carried

ACTION ITEMS

RETIREMENT

Motion made by Abdo Bejjani, seconded by Bethany St. Hilaire, that the Board of Education, upon the recommendation of Mr. Stewart, Superintendent of Schools, accepts the retirement from **William Francis**, as Bus Driver, effective August 31, 2020.

Yeas: 9 Nays: 0
Motion Carried

RESIGNATIONS

Motion made by Abdo Bejjani, seconded by Julie Carvel-Liberty, that the Board of Education, upon the recommendation of Mr. Stewart, Superintendent of Schools, accepts the resignation from **Katlyne Rooney**, as Special Education Teacher and Yearbook Advisor, effective August 17, 2020; and **Nicole Latreille**, as Science Teacher effective July 31, 2020.

Yeas: 9 Nays: 0
Motion Carried

PROBATIONARY APPOINTMENTS

Motion made by Abdo Bejjani, seconded by Sarah Ashley, that the Board of Education, upon the recommendation of Mr. Stewart, Superintendent of Schools, appoints **Samantha Page** to a probationary appointment in the tenure area of Special Education Teacher, effective as of September 1, 2020 and to expire on August 31, 2024 (unless extended in accordance with the law). This expiration date is tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure, the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period, the teacher shall not be eligible for tenure at that time. This appointment is at Step 4 of the Teachers' Contract.

Yeas: 9 Nays: 0
Motion Carried

Motion made by Abdo Bejjani, seconded by Terri Rios-Passon, upon the recommendation of Mr. Stewart, Superintendent of Schools, appoints **Carrie Bailey** to a probationary appointment in the tenure area of Science Teacher, effective as of September 1, 2020 and to expire on August 31 2024 (unless extended in accordance with the law). This expiration date is tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure, the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period, the teacher shall not be eligible for tenure at that time. This appointment is at Step 1 of the Teachers' Contract.

Yeas: 9 Nays: 0
Motion Carried

EXTRA-CURRICULAR APPOINTMENTS

Motion made by Abdo Bejjani, seconded by Julie Carvel-Liberty, that the Board of Education, upon the recommendation of Mr. Stewart, Superintendent of Schools, appoints **Amy Brownell** and **Lisa Lyons** as extra-curricular co-advisors for the high school yearbook for the 2020-2021 school year.

Yeas: 9 Nays: 0
Motion Carried

SUBSTITUTE APPOINTMENTS

Motion made by Abdo Bejjani, seconded by Sarah Ashley, that the Board of Education, upon the recommendation of Mr. Stewart, Superintendent of Schools, appoints the following individuals in their respective substitute positions for the 2020-2021 school year, pending security clearance:

- **William Francis** – Bus Driver
- **Jordan Shorette** – Cleaner
- **Scott Monroe** - Cleaner

Yeas: 9 Nays: 0
Motion Carried

FOR INFORMATION ONLY:

- Melinda Davis will be out on medical leave beginning approx. October 10, 2020 for six to eight weeks.
- Laurie Andrews has decided not to retire in January 2021.

ADJOURNMENT

Motion made by Abdo Bejjani, seconded by Sarah Bowles, that the Board of Education, resolves that the Board of Education adjourns at 7:58 p.m.

Yeas: 9 Nays: 0
Motion Carried

Respectfully,

Cindy Delisle,
District Clerk