NOTE TO SCHOOLS/LEAS: Please assist students and families filling out this form. This form should be included at the top page of registration materials that the district shares with families. Do not simply include this form in the registration packet, because if the student qualifies as residing in temporary housing, the **student is not required to submit proof of residency** and other required documents that may be part of the registration packet.

RESIDENCY QUESTIONNAIRE

Name of LI	EA: Brasher Falls Central Sch	ool Name of	School: SLC	Elementary	Middle	High
Name of St						
	Last	First		M	liddle	
Gender: □	Male Date of Birth:	_//	Grade:	ID	D#:	
☐ Female	Month Day	Year	(preschool-12)	(0	ptional)	
New Addre	ess:	1	Phor	ne:		
			Cell	/Work:		
List everyon	e residing at new address:					
Former Ado	dress:					
records, or transportatio	if they don't have the documents rebirth certificate. Students who are on and other services.	e protected under	the McKinney-			
	ere is the student currently liv	ing? (Please che	ck <u>one</u> box.)			
	In a shelter With another family or other pers (sometimes referred to as "double In a hotel/motel In a car, park, bus, train or camps Other temporary living situation	led-up") (Name or	f Family)			
	In permanent housing					
Date	Print name of Parent, Guardian, of Student (for unaccompanied home			e of Parent, Guar		youth)

If ANY box other than "In Permanent Housing" is checked, then the student/family should be immediately referred to the MV Liaison. In such cases, proof of residency and other documents normally needed for enrollment are not required and the student is to be immediately enrolled. After the student has been enrolled, the district/school must contact the previous district/school attended to request the student's educational records, including immunization records, and the enrolling district's LEA liaison must help the student get any other necessary documents or immunizations.

NOTE TO SCHOOLS/LEAS: If the student is NOT living in permanent housing, please ensure that a Designation Form is completed.

BRASHER FALLS CENTRAL SCHOOL STUDENT REGISTRATION FORM (PLEASE FILL IN ALL WHITE AREAS)

		A. STUDENT	INFORMATION				
First Name: Middle Name:					Last Name:		
Date of Birth//		Male Female (Please circle)	Grade:	Returning	Student: Y or N (Please circle)		
SSN:	(optional)	Race:		Student II	D # Bus #		
City of Birth:	State of Birth:	!	Country of Birth:		If no US, date of entry into US		
		B. PRIMARY GUAR	RDIAN INFORMATION				
Mr. Mrs. Miss Ms.	First Name:		Last Name:		Relationship:		
(<i>Please circle</i>) Mr. Mrs. Miss Ms.	First Name:		Last Name: Relationship:				
<i>Parents are</i> : Married Sepa		(Please circle) AC	tive Duty? Y or N (Please circle,) Child Live	s With:		
Father Occupation:		Father Employer:			le Completed:		
Mother Occupation:	=	Mother Employer:		Last Grad	le Completed:		
Email Address:				Cell Phon	e:		
		C. PRIMARY GUA	ARDIAN RESIDENCE				
Physical Address:				Home Pho	one:		
Mailing Address:				Work Pho	Work Phone:		
City:	SI	tate:		ZIP Code	ZIP Code:		
Is your current address a temp If you answered YES, pleas							
	D. SECONDA	RY GUARDIAN INFO	RMATION IF SEPARATED	/DIVORCED			
Mr. Mrs. Miss Ms.	First Name:	Last N	ame:	Rel	lationship:		
(Please circle) Physical Address:		I		Home Phone:			
Mailing Address:				Work Phon	ne:		
City:		State:		ZIP Code:	ZIP Code:		
Email Address:		Permission to Pick U	p? Y or N (Please circle)	Cell Phone:			
		E. FAMILY LIV	ING IN THE HOME				
Name	Re	lationship	Date of Birth		Grade/Occupation		
	=						

		F. STUDEN	IT PRIOR EDU	CATION				
Name of Previous School	:		Address	:				
Date of Attendance:			Has Eith	Has Either Parent Ever Worked on a Farm Y or N (Please circle)				
		G. MEDI	CAL INFORMA	TION				
Date of Last Physical:		Family Doctor:		Date of Last Eye Exam:				
Findings of Last Eye Exa	m:	Date of Last Hearing	g Exam:		Findings of Last Hearing Ex	am:		
	nealth problem? Check where	appropriate.						
HearingHigh TemperatureDifficulty Swallowing/ChewingInjuryDiabetesVisionBirth DefectsHead InjuryHead InjuryHeartSurgeriesCoordination problemsSleeping ProblemsBee sting alle					Stomach complaints Allergies Headaches gy Other	Asthma Anemia Fainting		
Does your child take me	dication? Y or N (Please	circle)	Name o	f medication(s):				
DiabetesCanco	n your family have a history of the months and the months and the months are the months affect in the home that might affect affects.	Birth Defects	Anemia Other		_Sickle Cell AnemiaHe	art Disease		
I authorize the verificati	on of the information provide		I. SIGNATURE					
x					x			
Signature of Parent/	Guardian				Date	Date		
			*			·		
		I. Addition	nal Informatio					
Social Security Card (optional)	Date Received: Date Received:		Immunization Proof of Reside If the student permanent house required	ency is NOT living in	Date Received: Date Received:			
	The state of the s							
		For Offic	ce Use Only:	kouting				
	ntary School		Middle School		HS / Gu	udance		
Official Date of Entry		Official Date of Ent	try		Official Date of Entry			
AM Bus #		AM Bus #			AM Bus #			
PM Bus #		PM Bus #			PM Bus #			
All Transcript Received		All Transcript Rece	ived		All Transcript Received			
OSS Eligible		OSS Eligible			OSS Eligible			
Free/Reduce Eligible		Free/Reduce Eligib	ole		Free/Reduce Eligible			
Classroom Teacher		Locker# / Agenda		i de la companya de	Locker# / Agenda / COC			
Court Order		Court Order			Court Order			

BRASHER FALLS CENTRAL SCHOOL DISTRICT

ST. LAWRENCE CENTRAL 1039 STATE HIGHWAY 11C, PO BOX 307 BRASHER FALLS, NEW YORK 13613

PHONE: (315) 389-5131

FAX NUMBERS

ELEMENTARY (GRADES PRE-K - 4)	
MIDDLE SCHOOL (GRADES 5 - 8)	(315) 389-4185
HIGH SCHOOL (GRADES 9 -12) Kristen Zender, High School Principal Michaela Bethel, Guidance Counselor (A-K) Rachael Huntley, Guidance Counselor (L-Z)	(315) 389-5245
OFFICE OF SPECIAL SERVICES (CSE Office)	GRADES K-12) (315) 389-5194
Name of school Student last attended: (Please pr	ovide)
June 17, 1976, it is no longer necessary to obtain written school officials, including teachers within an educational	al Rights and Privacy Act (Buckley Amendment) dated consent to release records between schools. It states that institution and officials of other schools in school systems tudent's record without a written consent for such release.
STUDENT NAME:BIRTH DATE:GRADE LEVEL:	
School Device Returned to Previous School?	□N
Please release the following information to the appropria	ate address and/or fax number as listed above.
Health and Attendance Academic Records	CSE/CPSE/Section 504 Records Individualized Education Program
Science Labs	504 Accommodation Plan
Birth Certificate / Social Security Card	Psycho-Educational Evaluation
Custody Information / Court Orders	Speech & Language Evaluation
Free & Reduced Meal Application	All other Evaluations
Assessment Scores	Speech/OT/PT Scripts
Other	Initial Referral
	Consent for Initial Placement
	Medicaid Consents
	Test Scores
Parent/Guardian Signature Date	Vocational I Assessments

BRASHER FALLS CENTRAL SCHOOL DISTRICT

ST. LAWRENCE CENTRAL 1039 STATE HIGHWAY 11C, PO BOX 307 BRASHER FALLS, NEW YORK 13613

PHONE: (315) 389-5131

Special Support Classes/Programs and/or Special Education Programs

Nam	e of Student:	_		
Date	of Birth:	Grade:		
1.	Was your child enrolled in any special support programs. (Examples: remedial reading, remesspecial groups, etc.)	rt classes/programs? If yes, please list the edial math, speech improvement, counseling,		
2.	Was your child placed in any special education yes, please list the programs. (Examples: sel teachers, speech therapy, physical therapy, or	f-contained class, resource room, consultant		
	If the answer to question #2 was YES, Individualized Educational Program (IEP).	please provide your latest copy of the		
3.	Name, address and phone number of student'	s Physician.		
	Parent/Guardian Signature	Date		

Community Eligibility Provision (CEP)/Provision 2 non-base year Household Income Eligibility Form

Brasher Falls Central School District is participating in the Community Eligibility Provision (CEP) for the 2023-2024 school year. All children in the school will receive meals/milk at no charge regardless of household income or completion of this form. This form is to determine eligibility for additional State and federal program benefits that your child(ren) may qualify for. Read the instructions on the back, complete only one form for your household, sign your name and return it to the school named above. Call Melany Cline School Lunch Manager at (315)389-5131 Ex; 29138, if you need help.

1. List all children in your househousehousehousehousehousehousehouse	old who attend school:			- 500		T N
Student Na	me	School	Grade/Teach	er	Foster Child	No Income
SNAP/TANF/FDPIR Benefits: If anyone in your household rece Name:			nd CASE# here. Skip to Part 5			
3. Household Gross Income: Lis	st all people living in your hous ome blank. If no income, check	ehold, how much and how often	en they are paid (weekly, every	other week, their personal	twice per mo income.	inth, monthly
Name of household member	Earnings from work before deductions Amount / How Often	Child Support, Alimony Amount / How Often	Pensions, Retirement Payments Amount / How Often	Other Incor Security Amount / F	ne, Social	No Income
	\$/	\$/	\$/	\$	_ /	
	\$/	\$/	\$/	\$	_ /	
	\$/	\$/	\$/	\$	_ /	
	\$/	\$/	\$/	\$	_ /	
	\$/	\$/	\$/	\$	_ /	
	\$/	\$/	\$/	\$	_ /	
	\$/	\$/	\$/	\$	_ /	
	\$/	\$/	\$/	\$	_ /	
4. Signature: An adult household				42		
I certify (promise) that all the info may receive federal funds. The federal laws, and my children ma	school officials may verify the i	rue and that all income is repo information and if I purposely g	rted. I understand that the info jive false information, I may be	ormation is be prosecuted ι	ing given so under applica	the school able State and
Signature:	Date:					
Email Address:						
Home Phone						
Work Phone						
Home Address						
	DO NOT WOIT	E BELOW THIS LINE -	FOR SCHOOL USE ON	ΙΥ		

DO NOT WRITE BELOW THIS LINE - FOR SCHOOL USE ONLY

Annual Income Conversion (Only convert when multiple income frequencies are reported on application) Weekly X 52; Every Two Weeks (bi-weekly) X 26; Twice Per Month X 24; Monthly X 12

SNAP/TANF/Foster

Income

Total Household Income/How Often:

Household Size:

Free Eligibility Reduced Eligibility
Signature of Reviewing Official

Denied Eligibility

CEP/Provision 2 Non-Base Year Household Income Form INSTRUCTIONS

PART 1

ALL HOUSEHOLDS MUST COMPLETE STUDENT INFORMATION. DO NOT FILL OUT MORE THAN ONE FORM FOR YOUR HOUSEHOLD.

- (1) Print the names of the children, including foster children, for whom you are applying on one form.
- (2) List their grade and school.
- (3) Check the box to indicate a foster child living in your household, and check the box for each child with no income.

PART 2

HOUSEHOLDS GETTING SNAP, TANF OR FDPIR SHOULD COMPLETE PART 2 AND SIGN PART 4.

- (1) List a current SNAP (Supplemental Nutrition Assistance Program), TANF (Temporary Assistance for Needy Families) or FDPIR (Food Distribution Program on Indian Reservations) case number of anyone living in your household. Do not use the 16-digit number on your benefit card. The case number is provided on your benefit letter.
- (2) An adult household member must sign the form in PART 4. SKIP PART 3 Do not list names of household members or income if you list a SNAP, TANF or FDPIR number.

PARTS 3 & 4

ALL OTHER HOUSEHOLDS MUST COMPLETE ALL OF PARTS 3 AND 4.

- (1) Write the names of everyone in your household, whether or not they get income. Include yourself, the children you are completing the form for, all other children, your spouse, grandparents, and other related and unrelated people living in your household. Use another piece of paper if you need more space.
- (2) Write the amount of current income each household member receives, before taxes or anything else is taken out, and indicate where it came from, such as earnings, welfare, pensions and other income. If the current income was more or less than usual, write that person's usual income. Specify how often this income amount is received: weekly, every other week (bi-weekly), 2 x per month, monthly. If no income, check the box. The value of any child care provided or arranged, or any amount received as payment for such child care or reimbursement for costs incurred for such care under the Child Care and Development Block Grant, TANF and At Risk Child Care Programs should not be considered as income for this program.

PRIVACY ACT STATEMENT

BRASHER FALLS CENTRAL SCHOOL STUDENT EMERGENCY FORM

check one

Date

This form is to be used for <u>one building</u> only. Please use a separate form for each building:

	_ Middle Scho	ol <i>grades</i>	s 5-8		High School <i>gra</i> d	des 9-12			
STUDENT INFORMAT	ION: This form	n should	be comp	leted	by the custodial par	ent/guardia	an of the	child(ren) listed.	
STUDENT NAME								- -	
BIRTHDATE									
GRADE								ii	
PRIMARY DOCTOR AND PHONE NUMBER									
HOSPITAL PREFERENCE									
Please list any parent NOT living in the student's home and note if parent is allowed to pick up child. (Court Orders must be on file in the district office)		Pick up? Yes or No		Pic	Name Pick up? Yes or No Phone:				
If this parent is to receive report cards, etc please list their mailing address.	*								
STUDENT'S	911 ADDRESS			M	Н	OME PHONE			
STREET ADDRESS			PO BOX OR STREET					*	
CITY / Z	ZIP CODE		CITY / ZIP				E	MAIL ADDRESS	
								0	
PARENTS/ GUARDIA	NS IN HOME	RELAT	ONSHIP		EMPLOYER/ WOR	K NUMBER		CELL NUMBER	
	44.								
Other Adults living in this home: Rel			If this person has permission to pick up student please list below in the emergency contacts.						
Please list three local cor	ntact persons who	o you auth	orize to pic	k up yo	ur child from school in	the event tha	t you canr	ot be reached.	
EMERGENCY				CELL P		WORK PHONE OR OTHER			
In case of Emergency (serious illness or	· injury) wh	en I canno	t be rea	ached, I hereby authori	ze BFCSD po	ersonnel t	o obligate me	

Parent or Guardian Signature

BRASHER FALLS CENTRAL SCHOOL MIDDLE/ HIGH SCHOOL HEALTH OFFICE NEWS

Welcome to St. Lawrence Central Middle/High School. I, Carol Hallahan, RN, would like to take this opportunity to acquaint you with our Health Policies. I would like to extend to you an open invitation to call with any questions you may have throughout the year. I can be reached at 389-5131, extension 29104.

I. Attendance

A written excuse is required if your child is absent from school. Phone calls will be made to monitor attendance.

Please notify the Health Office of any major illness, injuries or surgeries so that your child's health record may be kept up to date. In addition, if your child will be absent due to illness for an extended period of time please let me know; it may be possible for home instruction. A note to re-enter school from your physician may be required.

II. Immunization Requirements Students Enrolled in Grades 6 & 7

Sixth grade students must receive a Tdap Booster. **Seventh grade students** must receive the first dose of MenACWY (Menactra-Menveo or MCV4) for Meningococcal Disease. <u>It is imperative that physician documentation of these immunizations must be on file in the health office by the first day of school in September -- **students will be excluded from school for non-compliance.**</u>

III. Immunization Requirements Students Enrolled in Grade 12

New York State law mandates twelfth grade students must fully vaccinated against Meningococcal Disease. One dose of MenACWY (Menactra-Menveo or MCV4), if first dose is given on or after sixteenth birthday or two doses of MenACWY (Menactra-Menveo or MCV4) if the first dose was given before sixteenth birthday. <u>It is imperative that physician documentation of these immunizations must be on file in the health office by the first day of school in September -- students will be excluded from school for non-compliance.</u>

IV. Physicals

New York State law mandates that the following students receive a physical during the school year:

- 1. All students in grades 5, 7, 9 and 11;
- 2. New students entering our school for the first time;
- 3. Students requiring a triennial review;
- 4. Students referred for CSE services.

Physicals are scheduled through out the year. If you wish your private physician to complete this physical, please let me know as soon as possible. I do have a form that your private physician must complete and return to me by October 1st. If not, our school physician will do the exam.

***A sport physical completed in June this calendar year satisfies the requirement for mandated physicals.

V. Health History Updates for Students in Grades 5, 7, 9 and 11

Please complete the Health Questionnaire (provided in the packet of information at the beginning of school) to update my medical files for your child. Please complete and return the questionnaire to your child's homeroom teacher or to my office.

VI. Sports Physicals

Sport Physicals are required for any student who wishes to play school sports. Contact the health office if you wish your private physician to complete the sports physical. I have a form that your private physician must complete. Our school physician may review all physicals for students to be qualified.

VII. Screenings

New York State mandates that the following Screenings be completed:

- 1. Vision (near and far) Students in grades 5, 7 and 11;
- 2. Hearing Students in grades 5, 7 and 11;
- 3. Scoliosis (back checks) for girls in grades 5 and 7; and boys in grade 9;

Written and/or verbal referrals are given if any problems are noted.

VIII. Body Mass Index (BMI) Screening and Reporting

BMI is determined by a student's weight and height which helps the doctor or nurse know if the student's weight is in a healthy range.

Recent changes to the New York States Education Law require that that BMI and weight status group be included as part of the students school health examination. Furthermore, the New York State Department of Health may require us to report a summary of weight status groups for Grades 5, 7, 9 and 11. This is only a summary report, no names or personal information about individual students is sent. However, you may choose not to have your child's information on the report. Please contact my office for this form, which must be competed and in my office by November 1st.

IX. Dental Health Certificate

New York State Law (Chapter 281) permits schools to request a dental examination in the following grades: all newly entering students, grades 5, 7, 9 and 11 (form is provided). Your child may have a dental check-up during this school year to assess his/her fitness to attend school. Please complete Section 1 and take the form to your dentist for an assessment. If your child has had a dental check-up before he/she started the school year, ask your dentist to fill out Section 2. Return to the school nurse as soon as possible. Students in grades 5, 7, 9 and 11, please see form in the packet of information provided at the beginning of the school year.

X. Medications

If medications are needed during school hours, either prescription or over-counter, State Law requires that:

- 1. A written, signed order form from your health care provider stating the medication, dosage and time to be given.
- 2. A note from parent or guardian requesting that the medication be given.
- 3. Medication should be in original pharmacy container, if a prescription medication, and if an over-the-counter medication, please send in a new unopened container with your child's name on it.
- 4. Medications should be transported to the school nurse's office by an adult.

Please note: Students must not carry medications on their persons unless they have a doctor's order stating they may do so. Please discuss this with your child, as our goal is to provide our students with a safe and drug free environment.

BRASHER FALLS CENTRAL SCHOOL DISTRICT STUDENT HEALTH HISTORY UPDATE

Name:						DOB: Age: Grade:	Gender: ☐ M ☐ F
Parent/Guardian: (person completing this form)		¥	,			Home Phone: Cell Phone:	Date:
Has your child ever:				YES	NO	If Yes, please explain and inclu	ıde date:
Had an ongoing medical co	onditio	n					
Seen a medical specialist			2				
Had allergies:		8				☐food ☐environmental ☐insect ☐med	dication □other
Been hospitalization							
Had an operation							
Had an injury requiring an	Emerg	ency F	Room visit				
Missed 5 days of school in	a row	due to	illness/injury				
Had a bone/muscle injury						*	
Passed out, had a concuss	ion or	serious	s head injury				
Had a convulsion/seizure	Action of the control of		, , ,				
Had a vision problem or co	onditio	n				☐ glasses ☐ contacts	
Had a hearing problem or						☐ hearing aid ☐ cochlear implant	
Worn dental bridge, brace			iece				
Have any family members				YES	NO	If Yes, please specify:	,
Had a heart attack							
Had other serious health p	robler	ns	*			•	
CHECK ALL THAT APPLY TO YOUR CHILD: ☐ ADHD ☐ GI Conditions (ulcer, reflux, IBS) ☐ Scoliosis ☐ Asthma/trouble breathing ☐ Headaches/migraines ☐ Single Organ (☐kidney, ☐text ☐ Autism/Asperger ☐ Heart Conditions ☐ Skin Condition ☐ Dental Injuries ☐ High Blood Pressure ☐ Speech Condition ☐ Diabetes ☐ Mental Health Condition ☐ Urinary Condition ☐ Ear Infections ☐ (depression, eating disorder, anxiety, OCD, ODD, etc.)						, □testicle)	
CURRENT MEDICATIONS	YES	NO			PI	ease list name, dose, time(s)	
Given at school			(a)				
Taken at home							2 8
ASSISTIVE EQUIPMENT	YES	NO				Please check all that apply	
During or outside of school			□crutches □	Jwalke	r 🗆w	heelchair 🗆 other:	
TREATMENTS	YES	NO					
During or outside of school ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐						w monitoring	
Is there any condition that would prevent your child from participating in physical education or sports? □ No □ Yes:							
Please list any additional cor	cerns:	(use b	oack of sheet if	necessa	ary)		
Parent/Guardian Signature:							

Dental Health Certificate

Parent/Guardian: New York State law (Chapter 281) permits schools to request a dental examination in the following grades: school entry, K, 2, 4, 7, & 10. Your child may have a dental check-up during this school year to assess his/her fitness to attend school. Please complete Section 1 and take the form to your dentist for an assessment. If your child had a dental check-up before he/she started the school, ask your dentist to fill out Section 2. Return the completed form to the school's medical director or school nurse as soon as possible.

Section 1. To be completed by Parent or Guardian (Please Print)							
Child's Name:	-	First	Middle				
Birth Date: / / Month Day Year	Sex: €Male € Female	Will this be your cl	nild's first visit to a dentist?	Yes €No			
School: Brasher Falls Central School				Grade			
Have you noticed any problem in the mouth that interferes with your child's ability to chew, speak or focus on school activities? €Yes €No							
I understand that by signing this form I am consenting for the child named above to receive a basic oral health assessment. I understand this assessment is only a limited means of evaluation to assess the student's dental health, and I would need to secure the services of a dentist in order for my child to receive a complete dental examination with x-rays if necessary to maintain good oral health.							
I also understand that receiving this preling Further, I will not hold the dentist or those recommendations listed below.	I also understand that receiving this preliminary oral health assessment does not establish any new, ongoing or continuing doctor-patient relationship. Further, I will not hold the dentist or those performing this assessment responsible for the consequences or results should I choose NOT to follow the recommendations listed below.						
Parent's Signature	8		Date				
	Section 2. T	o be completed	by the Dentist				
I. The Dental Health condition of on (date of exam) The date of the exam needs to be within 12 months of the start of the school year in which it is requested. Check one:							
Yes, The student listed above is in fit condition of dental health to permit his/her attendance at the public schools.							
No, The student listed above is n							
NOTE: Not in fit condition of dental hon school activities including pain, sucondition of dental health to permit a	welling or infection re	elated to clinical ev	idence of open cavities. The	designation of not in fit			
Dentist's name and address (plea	ase print or stamp))	Dentist's Sig	gnature			
Optional Sections - If you agree to rele	assa this information	to your child's sch	nol place initial here				
		to your crina's scri	ooi, piease iiitaai nere.				
€Yes €No Caries Experience/Resto	II. Oral Health Status (check all that apply). €Yes €No Caries Experience/Restoration History – Has the child ever had a cavity (treated or untreated)? [A filling (temporary/permanent) OR a tooth that is missing because it was extracted as a result of caries OR an open cavity].						
€Yes €No Untreated Caries – Does this child have an open cavity? [At least ½ mm of tooth structure loss at the enamel surface. Brown to dark-brown coloration of the walls of the lesion. These criteria apply to pits and fissure cavitated lesions as well as those on smooth tooth surfaces. If retained root, assume that the whole tooth was destroyed by caries. Broken or chipped teeth, plus teeth with temporary fillings, are considered sound unless a cavitated lesion is also present].							
€Yes €No Dental Sealants Present							
Other problems (Specify):							
III. Treatment Needs (check all	that apply)						
€ No obvious problem. Routine den	tal care is recommer	nded. Visit your de	entist regularly.				
€ May need dental care. Please schedule an appointment with your dentist as soon as possible for an evaluation.							

€ Immediate dental care is required. Please schedule an appointment immediately with your dentist to avoid problems.

STUDENT USER AGREEMENT AND PARENT PERMISSION FORM



This form must be completely filled out for your network and email accounts to be activated. If you don't know how to respond to any item, please ask for assistance. PLEASE PRINT! Illegible responses will be considered incomplete.

To be completed by all entering 5th graders and new students to the district.

Office Use O	nly:
Username:	
Password:	
Date of Comp	oletion:

Student <u>LAST</u> Name:	-					
Student <u>FIRST</u> Name:	-					
Year of Graduation: 20 Date of Birth://	Home Phone:					
Student ID Number: Homeroom Teacher	or#:					
Parent/Guardian Name:						
Home Street Address & Town:						
Student: Please return this full page to your home	eroom teacher.					
As a user of the Brasher Falls Central School computer network, I have read and hereby agree to comply with the Computer Use Policy. I understand that network privileges can and will be suspended or revoked if I fail to fully comply.						
STUDENT SIGNATURE:	Date:					
Parent and Student: Please read and respond in the appropriate place(s) below. As a parent or guardian of a Brasher Falls Central School student, I have read the Computer Use Policy regarding student use of the computer network. I have discussed the rules and procedures with my son/daughter and agree to allow him/her to utilize the districts network, Internet and personal e-mail as long as he/she upholds those rules. I understand that computer network privileges can and will be suspended or revoked for a student who does not comply. I agree to release the Brasher Falls Central School District, the Board of Education, its agents and employees from any and all claims of any nature arising from my son/daughter's use of the District's Computer System (DCS) in any manner whatsoever. I agree that my son/daughter may have access to the DCS and I agree that this may include remote access from our home.						
PARENT SIGNATURE:	Date:					

COMPUTER USE POLICY

The Board of Education considers computers to be a valuable tool for education and encourages the use of computer-related technology in district classrooms.

Through software applications, online databases, and electronic mail, computer use will significantly enhance educational experiences and provide statewide, national, and global communications opportunities for students and staff.

The Superintendent shall establish rules and regulations governing the use and security of the district's computer network. Failure to comply with district policy and regulations for use of the computers may result in disciplinary actions as well as suspension and/or revocation of computer access privileges.

The following rules and regulations apply to students using the district computer system:

- 1. Each student will be granted a network account.
- 2. Each student will be issued a network login name and password. The username/login is comprised of the last two digits of the year of graduation + first three letters of last name + 3 digit student ID. (i.e. 04smi990)
- 3. Each student shall sign an acceptable use agreement to abide by district policy and regulations concerning the use of computers. These agreements shall be kept on file in the technology office and are active for the duration of student's educational career. Parental permission is required.
- 4. The district prohibits the use of any computer hardware/software in any inappropriate, fraudulent, or destructive manner including but not limited to
 - Accessing inappropriate sites
 - Sending of unauthorized messages
 - Entering a code-protected file
 - o Plagiarism
 - o Altering a software program
 - Vandalizing hardware or software components
 - Using others username and/or password

Users are expected to follow these rules for network etiquette:

- 1. I will be polite and use appropriate language. Abusive and/or vulgar messages are not allowed.
- 2. I will not reveal anyone else's address, phone number, or personal information out over the Internet.
- 3. I will not use the network in any way that will disrupt others' use of the network.
- 4. I will not access, alter, or destroy another user's files.
- 5. I will not use another person's password, nor will I give my password to anyone.
- 6. I will treat the district computer equipment with care and not abuse it.
- 7. I will use the network with educational intent. I will not play or investigate games or use chat rooms.
- 8. I will credit all materials in
 - my work in keeping with copyright laws.
- 9. I will not employ the network for commercial purposes.
- 10. I understand that a user's files are *not* guaranteed to be private. System Operators may have access to all files.
- 11. I will not engage in illegal activities. Any evidence of or incidents relating to or in support of illegal activities may be reported to authorities.
- 12. I will not hold the District responsible for materials acquired on the network.
- 13. I will not download any programs, games, or other inappropriate files from the Internet to the hard drive or to my network storage space.
- 14. I will not tamper with network system or computer desktop security passwords or programs.
- 15. I will report any misuse of the system according to these rules to the administration.

SANCTIONS FOR VIOLATIONS:

First Offense - loss of privileges for 30 school days, at the discretion of the administration.

Second Offense - loss of privileges for 60 school days, or the remainder of the semester, at the discretion of the administration.

Third Offense - loss of privileges for 90 school days, or the remainder of the school year, at the discretion of the administration.

The Technology Coordinator may remove students from the network system for inappropriate use of the network/Internet. Faculty/staff will file a referral to report violations. Additional disciplinary action may be determined at the building level for infractions that may violate existing practices (i.e. inappropriate language). When applicable, law enforcement agencies may become involved. A student whose account has been suspended for a third offense must appear before the technology committee to discuss the infraction(s) prior to reinstatement.

Internet Safety Policy:

The Children's Internet Protection Act (CIPA) was signed into law on December 21, 2000. In compliance with the FCC regulations, Brasher Falls Central School has employed software and hardware technologies to ensure Internet safety for all computers in the district. This Internet Safety Policy protects against access, through computers with Internet access, to visual depictions that are obscene, child pornography, or (in the case of use by minors) harmful to minors.

Internet harassment that occurs outside of school may be referred to law enforcement.



schooltool Student Portal Consent Form

The login ID and password issued to you will be your means of access to school**tool**. They are to be used solely for you to access your information. You should take all necessary steps to prevent anyone from gaining knowledge of them. The use of your login ID, password and access rights by anyone other than yourself is prohibited and should be reported to the District immediately.

I have read, understand, and agree to comply with the above statement and agree to accept responsibility for my access to the Brasher Falls Central School's schooltool Student Information System.

Student Full Name:			
Student ID#	Grade	Homeroom Teacher	
*Email Address:			

An email address is required. Your schooltool username and password will be sent to this email address.



schooltool Parent Portal Consent Form

Brasher Falls Central School's Student Information System (school**tool**) is a valuable resource that is used consistently with the District's educational mission. Your child's contact information, schedule, attendance, grades and discipline are stored in the school**tool** system. We are making your child's information available to you through a secure website to strengthen the connection between school and home to make your child even more academically successful in school.

The Login ID and password issued to you will be your means of access to school**tool**. They are to be used solely for you to access your child's information. You should take all necessary steps to prevent anyone from gaining knowledge of them. The use of your login ID, password and access rights by anyone other than yourself is prohibited and should be reported to the District immediately.

I have read, understand, and agree to comply with the above statement and agree to accept responsibility for my access to the Brasher Falls Central School's schooltool Student Information System.

Student's Full Name (printed): _			Grade	
Student's Full Name (printed): _			Grade	
Student's Full Name (printed): _			Grade	
Parent's/Guardian's Full Name (printed):				
Parent's/Guardian's Signature:				
*Parent's/Guardian's Email Address:				
	*An email a	ddress is required for scho	poltool access.	
Home Phone:	Work Phone:	Cell Phone	Cell Phone:	
Date:				