

Mt. Healthy, Ohio
January 9, 2023

Organizational Meeting

The Organizational Meeting of the Mt. Healthy Board of Education was called to order by Temporary Chairperson, Ms. Stephanie Anderson, at 6:00 p.m. Other members present were: Mrs. Carole Ellis, Ms. Kimberly Bryant, Mr. Emmett Kilgore and Dr. Julie Turner.

#1-2023 Ms. Anderson called for nominations for President. Mrs. Ellis nominated Mrs. Ellis.

Nominations from the floor were closed.

Upon the following roll call vote, Mrs. Ellis was selected as President:

Yes: Anderson, Bryant, Ellis, Kilgore and Turner
Noes: None

#2-2023 Ms. Anderson called for nominations for Vice President. Dr. Turner nominated Ms. Anderson.

Nominations from the floor were closed.

Upon the following roll call vote, Ms. Anderson was selected as Vice President:

Yes: Anderson, Bryant, Ellis, Kilgore and Turner
Noes:

Newly elected officers Mrs. Carole Ellis and Ms. Stephanie Anderson were sworn into office by Treasurer Brooks.

Ms. Anderson relinquished her position as Temporary Chairperson and Mrs. Ellis took over the meeting as President.

#3-2023 Mr. Kilgore moved acceptance of the agenda for the January 9, 2023 Organizational Meeting of the Mt. Healthy Board of Education. The motion was seconded by Dr. Turner and carried on roll call by the following vote:

Yes: Anderson, Bryant, Ellis, Kilgore and Turner
Noes: None

#4-2023 Dr. Turner moved to approve the selection of dates for the Mt. Healthy Board of Education Regular Meetings for calendar year 2023. The motion was seconded by Mr. Kilgore and carried on roll call by the following vote:

Yes: Anderson, Bryant, Ellis, Kilgore and Turner
Noes: None

#5-2023 Upon recommendation of Superintendent Hawkins, Dr. Turner moved to appoint the following as Purchasing Agents for the calendar year 2023:

Dr. Valerie Hawkins
Dr. Charles Ogdan

The motion was seconded by Ms. Anderson and carried on roll call by the following vote:

Yes: Anderson, Bryant, Ellis, Kilgore and Turner
Noes: None

#6-2023 Upon recommendation of Superintendent Hawkins, Dr. Turner moved to approve the following person as Purchasing Agent for State and Federal Programs for the 2023 calendar year:

Brock Kinser

The motion was seconded by Mr. Kilgore and carried on roll call by the following vote:

Yes: Anderson, Bryant, Ellis, Kilgore and Turner
Noes: None

#7-2023 Upon recommendation of Superintendent Hawkins, Dr. Turner moved to approve the following as Purchasing Agents for homeless and foster care transportation for calendar year 2023. (all funds)

Andrew Pardi
Mark Walden

The motion was seconded by Ms. Anderson and carried on roll call by the following vote:

Yes: Anderson, Bryant, Ellis, Kilgore and Turner
Noes: None

#8-2023 Upon recommendation of Superintendent Hawkins, Dr. Turner moved to approve all building principals as Purchasing Agents for Activity Funds and Building Budgets. The motion was seconded by Ms. Anderson and carried on roll call by the following vote:

Yes: Anderson, Bryant, Ellis, Kilgore and Turner
Noes: None

#9-2023 Upon recommendation of Superintendent Hawkins, Mr. Kilgore moved to approve Jana Wolfe as Technology Purchasing Agent. The motion was seconded by Ms. Anderson and carried on roll call by the following vote:

Yes: Anderson, Bryant, Ellis, Kilgore and Turner
Noes: None

#10-2023 Upon recommendation of Superintendent Hawkins, Dr. Turner moved to approve Fredrika Richardson as Food Service Purchasing Agent. The motion was seconded by Mr. Kilgore and carried on roll call by the following vote:

Yes: Anderson, Bryant, Ellis, Kilgore and Turner
Noes: None

#11-2023 Upon recommendation of Treasurer Brooks, Ms. Anderson moved to establish the Service Fund (001-2310-430) at \$20,000.00. The motion was seconded by Dr. Turner and carried on roll call by the following vote:

Yes: Anderson, Bryant, Ellis, Kilgore and Turner
Noes: None

#12-2023 Upon recommendation of Superintendent Hawkins, Ms. Anderson moved to appoint Rebecca Brooks as Public Records Request Designee. The motion was seconded by Dr. Turner and carried on roll call by the following vote:

Yes: Anderson, Bryant, Ellis, Kilgore and Turner
Noes: None

#13-2023 Upon recommendation of Treasurer Brooks, Dr. Turner moved to authorize the following investment of funds.

First Financial Bank – XX7177
First Financial Bank – XX3550
First Financial Bank – XX2568
First Financial Bank – XX5677
Fifth Third Securities
Meeder Investments

The motion was seconded by Mr. Kilgore and carried on roll call by the following vote:

Yes: Anderson, Bryant, Ellis, Kilgore and Turner
Noes: None

#14-2023 Upon recommendation of Treasurer Brooks, Mr. Kilgore moved to adopt the Tax Budget for July 1, 2023 through June 30, 2024. The motion was seconded by Ms. Anderson and carried on roll call by the following vote:

Yes: Anderson, Bryant, Ellis, Kilgore and Turner
Noes: None

Regular Meeting

#15-2023 Mr. Kilgore moved acceptance of the agenda for the January 9, 2023 regular meeting of the Mt. Healthy Board of Education. The motion was seconded by Ms. Anderson and carried on roll call by the following vote:

Yes: Anderson, Bryant, Ellis, Kilgore and Turner
Noes: None

#16-2023 President Ellis announced the reading of the minutes would be dispensed with since copies of the minutes from the Regular Meeting held on December 12, 2022 have been sent to each Board Member. Mr. Kilgore moved acceptance of the minutes. The motion was seconded by Ms. Anderson and carried on roll call by the following vote:

Yes: Anderson, Bryant, Ellis, Kilgore and Turner
Noes: None

Dr. Hawkins recognized the Board Members for School Board Appreciation Month. She thanked them for their dedication and service to Mt. Healthy City Schools.

Mrs. Ellis covered highlights from the Great Oaks Career Campuses Board of Directors meeting.

Dr. Turner covered highlights from the Legislative Report. Ms. Anderson agreed to be the Legislative Liaison for 2023.

Upon recommendation of Treasurer Brooks, everyone agreed that Mt. Healthy City Schools would donate \$1,000.00 to Tikkun Farm.

#17-2023 Upon recommendation of Treasurer Brooks, Dr. Turner moved to accept the Schedule of Bills for November 2022. The motion was seconded by Ms. Anderson and carried on roll call by the following vote:

Yes: Anderson, Bryant, Ellis, Kilgore and Turner

Noes: None

#18-2023 Upon recommendation of Treasurer Brooks, Mr. Kilgore moved to accept the Financial Statement for November 2022. The motion was seconded by Ms. Anderson and carried on roll call by the following vote:

Yes: Anderson, Bryant, Ellis, Kilgore and Turner

Noes: None

#19-2023 Upon recommendation of Treasurer Brooks, Ms. Anderson moved to authorize the Treasurer to create the following account:

Martin Luther King Grant 499-9001

Spoken Word Poetry Group 200-9161

The motion was seconded by Dr. Turner and carried on roll call by the following vote:

Yes: Anderson, Bryant, Ellis, Kilgore and Turner

Noes: None

#20-2023 Upon recommendation of Treasurer Brooks, Ms. Anderson moved to Authorize the Treasurer to execute ‘blanket’ purchase orders in an amount no greater than \$100,000.00 and execute ‘super blanket’ purchase orders no greater than \$2,500,000. All purchase orders issued in the first half of 2023 will be valid until June 30, 2023. Blankets and super blankets issued in the beginning months of FY2024 will be valid until June 30, 2024. Said purchase orders will be for recurrent expenses such as fuel, oil, electricity, cleaning, bus transportation, food service contracts, etc. The motion was seconded by Dr. Turner and carried on roll call by the following vote:

Yes: Anderson, Bryant, Ellis, Kilgore and Turner
Noes: None

Superintendent Informational Items:

Tyler Barrett’s classroom project “Ethics Bowl” is being funded through DonorsChoose. The donation includes a Cannon Imageclass Multifunction Printer with four toner cartridges.

Changing Dr. Charles Ogdan’s title to Executive Director of Human Resources & Operations.

#21-2023 Upon recommendation of Superintendent Hawkins, Dr. Turner moved to approve a resolution authorizing the Mt. Healthy City School District to participate in the State of Ohio Cooperative Purchasing Program. The motion was seconded by Ms. Anderson and carried on roll call by the following vote:

Yes: Anderson, Bryant, Ellis, Kilgore and Turner
Noes: None

#22-2023 Upon recommendation of Superintendent Hawkins, Mr. Kilgore moved to authorize the Business Manager to purchase equipment and other items on State Term pricing. The motion was seconded by Ms. Anderson and carried on roll call by the following vote:

Yes: Anderson, Bryant, Ellis, Kilgore and Turner
Noes: None

#23-2023 Upon recommendation of Superintendent Hawkins, Dr. Turner moved to approve Jana Wolfe, Executive Director of Teaching & Learning and Dr. Charles Ogdan, Executive Director of Human Resources & Operations as Compliance Officers for the following policies.

- 1422 Nondiscrimination and Equal Employment Opportunity
- 1623 Section 504/ADA Prohibition Against Disability Discrimination in Employment
- 1662 Anti Harassment
- 2260 Nondiscrimination and Access to Equal Educational Opportunity
- 2260.01 Section 504/ADA Prohibition Against Discrimination Based on Disability
- 3122 Nondiscrimination and Equal Employment Opportunity
- 3123 Section 504/ADA Prohibition Against Disability Discrimination in Employment
- 3362 Anti Harassment
- 4122 Nondiscrimination and Equal Employment Opportunity
- 4123 Section 504/ADA Prohibition Against Disability Discrimination in Employment
- 4362 Anti Harassment
- 5517 Anti Harassment

The motion was seconded by Ms. Anderson and carried on roll call by the following vote:

Yes: Anderson, Bryant, Ellis, Kilgore and Turner
Noes: None

#24-2023 Upon recommendation of Superintendent Hawkins, Ms. Anderson moved to approve Conger Construction for the construction of the New Culinary Arts addition at the Jr/Sr High School. Total cost is \$7,493,072.00 (ESSER Funds) The motion was seconded by Dr. Turner and carried on roll call by the following vote:

Yes: Anderson, Bryant, Ellis, Kilgore and Turner
Noes: None

#25-2023 Upon recommendation of Superintendent Hawkins, Ms. Anderson moved to approve The Motz Group to replace the synthetic field turf on the Football Field and make necessary repairs to the Track at the Mt. Healthy Jr/Sr High School Sports Complex. Total Cost is \$533,040.24 for both. The motion was seconded by Dr. Turner and carried on roll call by the following vote:

Yes: Anderson, Bryant, Ellis, Kilgore and Turner
Noes: None

#26-2023 Upon recommendation of Superintendent Hawkins, Ms. Anderson moved to enter into a service agreement with William Alderman for Student Service Coordinator Services for the 2022-2023 school year. Total cost not to exceed \$45,000.00. The motion was seconded by Dr. Turner and carried on roll call by the following vote:

Yes: Anderson, Bryant, Ellis, Kilgore and Turner
Noes: None

#27-2023 Upon recommendation of Superintendent Hawkins, Mr. Kilgore moved to approve the following new courses at the Jr/Sr High School for the 2023-2024 School Year.

Theater Arts II
What's in the Pantry?
Doughs and Desserts
International Cuisine
Healthy Cooking

The motion was seconded by Ms. Anderson and carried on roll call by the following vote:

Yes: Anderson, Bryant, Ellis, Kilgore and Turner
Noes: None

#28-2023 Upon recommendation of Superintendent Hawkins, Mr. Kilgore moved to accept the following donations for Uniforms for the Mt. Healthy Ethics Bowl Club:

\$990.00 Donated by: Aura Group

The motion was seconded by Ms. Anderson and carried on roll call by the following vote:

Yes: Anderson, Bryant, Ellis, Kilgore and Turner
Noes: None

#29-2022 Upon recommendation of Superintendent Hawkins, Ms. Anderson moved to adopt the "consent agenda". Action taken by the Board of Education in "Adoption of consent agenda" at this point of the agenda means that all items appearing in this agenda with asterisks (*) after the title (which constitutes the "consent agenda") are adopted by one single motion, unless a member of the Board of Education or the Superintendent requests that any such item be removed from the "consent agenda" and voted upon separately.

Supplemental Duty Assignments*

Recommendation to approve the Supplemental Duty Assignments for the 2022-2023 School Year, provided there are a sufficient number of participants in the area for which the supplemental contract is issued, in the opinion of the Superintendent, to justify the issuance of the supplemental contract.

Basketball-Girls:
Nia McCormick \$2650.00
Calvin Phiffer remove and adjust to \$1217.00

Non-Renewal Supplemental Contracts*

Recommendation to non-renew Supplemental Duty Contracts at the end of the 2022-2023 School Year.

Basketball-Girls:
Nia McCormick
Calvin Phiffer

Substitute Food Service Workers*

Recommendation to approve the following as a Substitute Food Service Worker for the 2022-2023 School Year:

Breana Prayer

Employment*

Recommendation to approve the change of assignment for the following personnel:

Amy Criswell (formerly Assistant Principal)
Interim High School Principal
Step 2
Effective date: January 3, 2022

Resignations*

Recommendation to accept the following resignations:

Rebecca Brooks
Treasurer
Effective Date: May 31, 2023

Endora Chenault
Jr/Sr High School
Effective Date: January 20, 2023

Carlie Deinlein
North Elementary
Effective Date: December 21, 2022

Amy Hensley
Early Learning Center
Effective Date: May 31, 2023

Tessa Spearman
North Elementary
Effective Date: January 2, 2023

Catherine Valentour
Student Services
Effective Date: January 6, 2023

Consent Agenda Approval*

The motion was seconded by Dr. Turner and carried on roll call by the following vote:

Yes: Anderson, Bryant, Ellis, Kilgore and Turner
Noes: None

The next Board of Education meeting is scheduled for:

Regular Board Meeting – Monday, February 6, 2023 at 6:00 p.m.

#30-2023 Ms. Anderson moved that the meeting be adjourned. The motion was seconded by Mr. Kilgore and carried unanimously at 7:03 p.m.

President

Treasurer

Mt. Healthy, Ohio
January 18, 2023

The Special Meeting of the Mt. Healthy Board of Education was called to order by President Carole Ellis at 6:00 p.m. Other members present were: Ms. Stephanie Anderson, Ms. Kimberly Bryant, Mr. Emmett Kilgore and Dr. Julie Turner

Discussion of the agenda was held.

#31-2023 Dr. Turner moved acceptance of the agenda for the January 18, 2023 special meeting of the Mt. Healthy Board of Education. The motion was seconded by Ms. Anderson and carried on roll call by the following vote:

Yes: Anderson, Bryant, Ellis, Kilgore and Turner
Noes: None

#32-2023 Mr. Kilgore moved at 6:03 p.m. that the Board go into Executive Session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official. The motion was seconded by Ms. Anderson and carried on roll call by the following vote:

Yes: Anderson, Bryant, Ellis, Kilgore and Turner
Noes: None

Ms. Bryant left the meeting.

The Board returned from Executive Session at 6:25 p.m.

#33-2023 Dr. Turner moved that the meeting be adjourned. The motion was seconded by Ms. Anderson and carried unanimously at 7:25 p.m.

Yes: Anderson, Ellis, Kilgore and Turner
Noes: None