

# El Dorado Public Schools

## USD 490

# Transportation

USD 490 provides shuttle bus service via designated bus stops for students who reside within the USD 490 boundaries in El Dorado, but further than one mile from their residence school.

Please contact the Transportation Department to make arrangements for special education, preschool, early childhood and country route transportation.

Each student must have specified drop-off and pick-up locations indicated on a signed Transportation Request on file with the Transportation Department. Any changes to designated pick-up or drop-off locations must be communicated at least 3 days in advance of the change and a new form must be signed.

**Safety is our number one priority. Please review the information on the back with your child regarding safety policies, practices, and procedures. Students may be denied the privilege of riding a school bus for violation of disorderly conduct, refusal to obey bus rules, or failure to follow the driver's or bus aide's instructions.**

**Office hours:**  
**Monday - Friday**  
**6:30 AM - 4:30 PM**

**316-322-4804**  
**1518 W. Sixth Ave.**  
**El Dorado, KS**  
**67042**



Transportation will be provided on days that school is in session. Please see the USD 490 Severe Weather Policy on our website for information on school closure due to weather: <https://www.usd490.org/page/severe-weather-procedures>

- Never attempt to flag down a bus when it is in-route.
- Once a student boards a bus, they can only be released somewhere other than their designated drop-off location by a school administrator or designee.
- It is extremely unsafe for a student to approach the bus at any place other than the entry door.
- Be on time to bus stops and have all materials needed for school.
- Respect authority - the bus driver is in charge. Treat staff with respect.
- Respect peers - keep hands and feet to oneself and volume at an appropriate level.
- Absolute silence is required at all railroad crossings and can be requested at any time by the bus driver.
- Keep aisles, doors, and emergency exits clear.
- Do not put head or arms out of windows, and do not throw objects from windows.
- Respect property - do not tamper with or vandalize the bus. Students will be charged repair cost for any intentional damage.
- Items not permitted on the bus include, but are not limited to: animals, glass containers, weapons, laser pointers, balloons, or skateboards.
- USD 490 prohibits the possession or use of tobacco products, alcohol, or illegal drugs on school property, this includes school buses.
- USD 490 school buses are equipped with video surveillance. Any other video recording on the bus is prohibited.
- Never cross behind the bus. If you need to cross the street after de-boarding, walk alongside the bus toward the front until you can see the driver's face and they signal you to cross. Check for traffic in both directions before crossing.
- After de-boarding, remain off the roadway until the bus pulls away.