

## **Code No. 407 LICENSED EMPLOYEE - TERMINATION OF EMPLOYMENT**

### **Code No. 407.1 LICENSED EMPLOYEE RESIGNATION**

A licensed employee who wishes to resign must notify the superintendent in writing within the time period set by the board for return of the contract. This applies to regular contracts for the licensed employee's regular duties and for an extracurricular contract for extra duty. The board will accept resignations of this nature.

The board may require an individual who has resigned from an extracurricular contract to accept the resigned position for only the subsequent school year when the board has made a good faith effort to find a replacement and the licensed employee is continuing to be employed by the school district.

Legal Reference:

Iowa Code §§ 91A.2 ,.3 ,.5 ;279.13 ,.19A (2003).

Cross Reference:

405.3 Licensed Employee Individual Contracts

405.4 Licensed Employee Continuing Contracts

407 Licensed Employee Termination of Employment

**First Reading: July 18, 2018**      **Second Reading: August 20, 2018**