

**MINUTES OF THE REGULAR BOARD MEETING OF THE PLATTE-GEDDES SCHOOL
DISTRICT #11-5 BOARD OF EDUCATION
MONDAY, SEPTEMBER 10, 2018**

President R. Van Zee called the regular meeting of the Board of Education of the Platte-Geddes School District #11-5 to order at 8:00 p.m. on Monday, September 10, 2018, in the Library at the Platte-Geddes Elementary School. The meeting began with the Pledge of Allegiance.

Members present: Ross Van Zee, Ross Varilek, Jess Sondgeroth, Duke Starr, Tammie Olson

Members absent: Marlon Ferguson, Tricia Meyerink

Others present: Superintendent Joel Bailey, Business Manager Kathy Holter, Secondary Principal Patrick Frederick, Elementary Principal Jennifer Knecht, Susan Porter, and Jason Huizenga

Additions or deletions to this agenda

The following items were added to the printed agenda: Approve Board Member Resignation and Advertising for School Board Vacancy, Approve Access Control System Purchase

Approve agenda

Motion J. Sondgeroth, seconded D. Starr approving the agenda as amended. All members present voted aye. Motion carried.

Approve Consent Agenda

Motion R. Varilek, seconded T. Olson approving the following consent agenda:

- Minutes of the Regular Board Meeting on Monday, August 13, 2018
- Authorize Payment of Claims for September 20, 2018
- Approve Report of Cash Transactions dated 08/31/2018

All members present voted aye. Motion carried.

Public Participation

None

Administrative Reports

Superintendent Report

Supt. Bailey congratulated the Platte-Geddes School board for earning a Silver Level ALL Award from Associated School Boards of South Dakota. The ALL, which stands for Act, Learn, Lead, Award is ASBSD's board recognition program that acknowledges school boards for participating in ASBSD activities, training opportunities and demonstrating leadership at the local, state, and national level. Wade Pogany will be presenting the awards at the Regional Board Meetings, which will take place in October.

The 2018-2019 school year is off to an excellent start. The presentation on ALICE training, the information from the data retreat, and the Title IX training provided valuable insight and information to the staff.

The district received notification of a Department of Education Accreditation Audit. The desk review will take place on May 9 and all documents will be submitted via email. The district's last audit was during the 2013-2014 school year.

The district has been awarded \$23,066.15 through a Department of Homeland Security Grant for the installation of a remote access (key fob) system. The grant will cover the installation of two remote access controls at the elementary and high school, as well as twenty-two key plugs at both buildings. Staff members will receive ID badges that will serve as their keys. The new system will allow administration to monitor who enters and leaves the buildings and at what times they've accessed the buildings. When the facilities are rented out, the district will have the ability to control when the key cards work. The access controls will be placed on the northeast and southwest doors at the elementary and on the east and west doors at the high school. This is the second consecutive Homeland Security Grant the district has received. Staff members will still have keys for their classrooms, but all other keys will be collected once the project is complete. The door locks will also be changed and only a few master keys will be made.

A rep from Hillyard will be coming to the school to demonstrate three new automatic floor scrubbers. At the least, the district will need to replace the batteries in our current floor scrubber which will cost approximately \$680-\$1,200. New automatics range between \$7,300-\$16,000 depending on the make and model.

A representative from 3-D Security will also be coming to the school to look at the clock and bell system at the elementary.

Supt. Bailey and Kathy Holter will be attending the School Law Seminar in early October in Sioux Falls. Board members are invited to attend.

Secondary Principal Report

Homecoming Week is the week of September 17-21. This year's theme is "Super Heroes, Real or Fictional" with coronation taking place on Monday night the 17th at 7:30 p.m. The parade will begin at 10:30 a.m. on Friday, September 21st. Following the parade, the 6th Annual Missouri Valley Marching Festival field show exhibition will take place at the athletic complex.

This semester there are 16 students taking dual credit courses, 27 students taking Virtual School Online Courses, 10 students taking concurrent courses, and 7 students taking E-Learning classes.

The junior high staff did an awesome job this year putting together activities for the 7th and 8th grade students. Many of the activities dealt with the newly developed "Panther Pride Expectations." These were developed by our junior high staff and introduced to the entire 7-12 grade staff.

Elementary Principal Report

Mrs. Knecht reported that there are currently 244 enrolled at Platte-Geddes Elementary.

The walkway area for student use during drop-off and pick-up is completed. This area will add locations for parents to drop-off and pick-up children as well as increasing safety for all of our students.

The Platte-Geddes Parent Advisory Committee will spend the year studying the book *Habits of Mind*. Several teachers will also be doing a book study on *Habits of Mind* during the school year for their individual professional development.

Business Manager Report

Schoenfish & Co., Inc. completed the audit of the school's 2017-2018 financial records. Ross Van Zee, Tricia Meyerink, Supt. Bailey and K. Holter attended the exit review. Randy Schoenfish reported that the audit went well and that the school is doing very well overall. Copies of the audit will be distributed to board members once approved by the state.

K. Holter will be attending a SASD President/Vice President Retreat on September 11-12 at Granite Springs Lodge, Alexandria, SD. The retreat brings together the president and vice president of each parent group to provide an opportunity for leadership growth. She will also be attending the ASBO National Convention in Kissimmee, FL on September 20-24 and leading the SDASBO Conference in Pierre on September 25-27.

ASBSD will be hosting Regional Meetings across the state to discuss potential legislation for the 2019 session and gather feedback on ASBSD's legislative Resolutions and Standing Positions. The closest meeting will be held in Mitchell on October 11th. Board members were encouraged to attend.

Committee Reports

Mid Central Educational Coop Report

T. Olson reported on the Mid Central Educational Cooperative meeting.

Core Educational Coop Report

J. Sondgeroth reported on the Core Educational Cooperative meeting.

Routine Business

Conflict of Interest Disclosures and Consideration of Waivers

Ross Van Zee submitted a Request for School Board Waiver for the board's approval. Mr. Van Zee is the manager of the Platte Food Center and also serves on the Platte-Geddes School District Governing Board. The Platte-Geddes School District does business with the Platte Food Center on a regular basis. Mr. Van Zee's bonus is based on the store's year end net profits; however, the store gives the district discount pricing which results in very little net profit. Due to this arrangement, minimal personal benefit is gained by Ross Van Zee. Motion T. Olson, seconded D. Starr authorizing the request for waiver because the terms of the contract are fair and reasonable, and not contrary to the public interest. All members present voted aye. Motion carried.

Approve Service Agreement with Johnson Controls

The current service agreement with Johnson Controls will end on September 30, 2018. The new proposal offers renewing the service agreement for five years, starting 10/1/2018 and ending 9/30/2023. The agreement price for the first year is \$33,204.00.

The district is pleased with the timely service and maintenance Johnson Controls has provided. Their response time is very short and they offer phone support when needed. The custodians feel that continuing with a service agreement is necessary to properly maintain the system.

Motion J. Sondgeroth, seconded T. Olson approving the five-year service agreement with Johnson Controls as proposed. All members present voted aye. Motion carried.

Approve New Student Enrollment

The district has a new student that is living with relatives for the 2018-2019 school year. Based on SDCL 13-28-10, Mr. Rodney Freeman has advised the district to approve adding the student to our enrollment so she can be included in our DOE fall count. Motion T. Olson, seconded R. Varilek approving the new student's enrollment with Platte-Geddes School District #11-5. All members present voted aye. Motion carried.

Approve Wenger Music Storage Quote

Supt. Bailey thanked the board members who took the time to visit with Mr. Patzlaff and Mrs. Porter regarding the music library system. Since the last board meeting, an updated quote has been received which includes additional discounts.

4 Choir Units = \$6,932.00
4 Band Units = \$7,150.00

The Music Department is willing to contribute \$4,082.00 from their piano fund for this purchase leaving a balance of \$10,000.00 from the district. Supt Bailey recommended that the district cover the entire cost of the Music Library System and allow the music department to continue building the piano fund. Motion R. Varilek, seconded T. Olson approving the purchase of the Music Library System at a total cost of \$14,082.00 (picked up by the district at Owatonna, MN). All members present voted aye. Motion carried.

Approve Paraprofessional Rate for Ms. Shelby Burket

Motion J. Sondgeroth, seconded T. Olson approving the hourly paraprofessional wage for Shelby Burket of \$10.71. Ms. Burket works mornings as the half-day kindergarten teacher and the afternoons as an elementary special education paraprofessional. The hourly rate of \$10.71 per hour will include the special education differential pay. All members present voted aye. Motion carried.

Adopt the 2018-2019 Budget

Motion D. Starr, seconded R. Varilek approving the following resolution:

Let it be resolved, that the School Board of the Platte-Geddes School District No. 11-5, after duly considering the proposed budget and its changes thereto, to be published in accordance with SDCL 13-11-2 hereby approves and adopts its proposed budget and changes thereto, to be its Annual Budget for the fiscal year July 1, 2018 through June 30, 2019. The adopted annual budget totals are as follows:

General Fund:	\$4,065,098.00
Capital Outlay Fund:	\$1,708,880.00
Special Education Fund:	\$ 928,587.00
Pension Fund:	\$ 188,085.00
Impact Aid Fund:	\$ 16,800.00
Food Service Fund:	\$ 201,100.00
Driver's Education Fund:	\$ 5,860.00
Capital Outlay Certificate:	\$ 178,375.00

The levy requests are as follows:

General Fund:	Ag Property	\$ 1.512/\$1,000 of total valuation
	Owner Occupied	\$ 3.383
	Other	\$ 7.001
Capital Outlay Fund:		\$1,887,225.00

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Minus levy needed to raise \$178,375.00 for
Capital Outlay Certificates for former Geddes
Community School District patrons

Capital Outlay Certificates:	\$ 178,375.00
Special Education Fund:	\$ 0.75/\$1,000 of total valuation

All members present voted aye. Motion carried.

Accept Propane Quote

The following two quotes were received for LP fuel for the elementary building:

Severson Oil & LP: \$1.22/gallon
Samuelson Tire & Oil: \$1.34/gallon

Motion D. Starr, seconded R. Varilek approving the quote from Severson Oil & LP of \$1.22 per gallon for LP fuel for the elementary building. All members present voted aye. Motion carried.

Approve Pay for Extra Days for Mrs. Cayla Graves

Motion J. Sondgeroth, seconded D. Starr approving ten additional days for work completed after the school calendar year at \$232.23 per day. All members present voted aye. Motion carried.

Approve Board Member Resignation and Advertising for School Board Vacancy

Motion T. Olson, seconded J. Sondgeroth approving the resignation of school board member Marlon Ferguson and authorizing the administration to advertise for the vacancy. All members present voted aye. Motion carried.

Approve Access Control System (Key Fob) Purchase

Motion J. Sondgeroth, seconded R. Varilek approving the purchase of the access control system for both schools, which will be funded through the Homeland Security Grant. All members present voted aye. Motion carried.

Set Time/Date for October Board Meeting

The October School Board Meeting will be held at its regularly scheduled time and date of October 8, 2018 at 7:00 p.m. in the elementary library.

Adjournment

Motion R. Varilek, seconded D. Starr to adjourn the meeting at 8:45 p.m. All members present voted aye. Motion carried.

President

Business Manager