

I. CALL TO ORDER

The Beavercreek Board of Education met on Thursday, April 17, 2022 at the Board of Education Building. Board President, Ms. Rigano, called the meeting to order at 6:30 p.m., welcoming everyone.

II. ROLL CALL

The following members were present for the Board of Education:

Krista Hunt
Dr. Carl Fischer
Jo Ann Rigano
Gene Taylor
Chris Stein

A quorum was declared with five members present.

III. PLEDGE OF ALLEGIANCE

Ms. Rigano invited everyone to participate in the saying of the Pledge of Allegiance to the American Flag.

IV. APPROVAL OF AGENDA AS PRESENTED – Resolution # 2022-40

Mr. Taylor made a motion to approve the agenda as presented.

Dr. Fischer seconded the motion.

ROLL CALL: Gene Taylor, aye; Dr. Fischer, Aye; Krista Hunt; Aye; Jo Ann Rigano; aye, Chris Stein; Aye

Motion carried 5-0

V. PRESENTATIONS

A. School Spotlight – Ankeny Middle School – Mr. Josh Baker, Principal of Ankeny Middle School

Principal Baker took to the podium. He spoke with excitement of sharing some of the great students and staff from Ankeny Middle School. The presenting students were Aubrey Wolfe, Keely Poor, and Conner Wilson who shared their with the Board parts of their essays from their Ankeny publishing part.

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Publishing Party

Argumentative Essays

Students worked over several weeks researching and developing their evidence and reasoning for an argumentative essay. A few 7th grade students are here to share parts of their essays that they believe are the strongest.

**Mrs. Barrett and
Mrs. Holmes
7th grade ELA
Students from
Ankeney Middle
School**

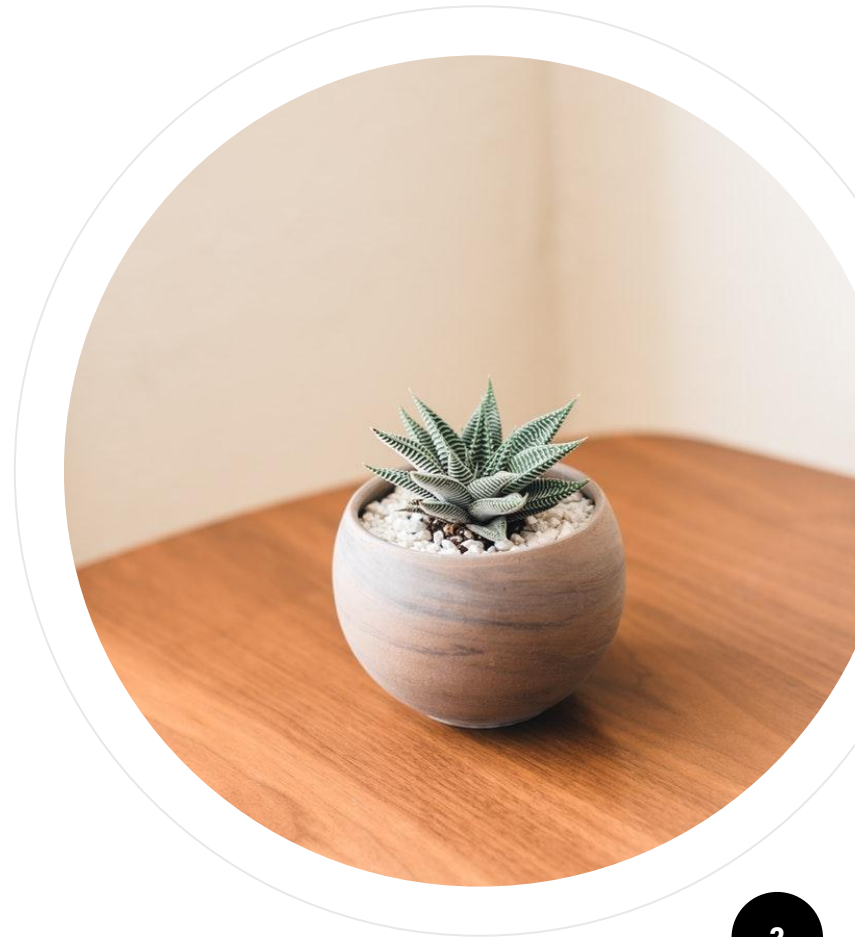


Aubrey Wolfe

Paragraph Choice: I decided to read my Counter Argument!

Biggest Success: My biggest success was being able to speak for those who really do need Mental Health Days.

Biggest Challenge: My biggest challenge was trying not to be repetitive and finding new quotes that are still relevant and good.



Keely Poor

Paragraph Choice: Body paragraph 1 & 2

Biggest Success: Personally my biggest success was my body paragraph. I love the details and how they are stated.

Biggest Challenge: My biggest challenge was trying to put my ideas on the page.



Conner Wilson

Paragraph Choice: Counterargument

Biggest Success: Typing the essay

Biggest Challenge: Talking in front of people



B. Beavercreek High School Student Council – Proposal for Grand Entrance at Beavercreek High School

Mr. Darek Smith, Vice President of the Beavercreek City School Student Council presented a proposal for a grand entrance at Beavercreek High School to be provided by the Beavercreek City School's student council.

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Student Council Entry Monument



Darek Smith, Will Sutton, Claire Budde, Kylie Bulugaris, Christof Archer

Inspiration

For 15 years, Student Council has been fundraising and saving money for a project that would benefit the school and community. After brainstorming, my committee, along with our Student Council advisors, have come up with the idea to build an entry arch monument. We hope that this project will make the school more grand and welcoming, but also create a sense of pride for the community as a whole. Wanting to keep this a true community project, we have been working with Mr. Rick Posey, a longtime Beavercreek resident, from K4 Architecture in order to have our ideas come to life. Smith Construction and Phillips Companies, key members of the Beavercreek community, have also agreed to work with us.

Location

- Main entrance (overflow lot entrance)



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Student Council's Progress

- Project brainstorming and original sketches (Late October - Early November).
- Contacted architecture and landscaping companies, where we found Mr. Posey from K4 Architecture to be the best choice to work with. We made this decision because he wanted to involve us in the process rather than do this project for us.
- We met with Mr. Posey over the past 5 months and worked with him to come up with multiple detailed designs. He provided extensive research to give our monument more significance and meaning.
- Continued to have meetings with administration (consulting Student Council in between), gaining ideas/thoughts/concerns (Principles, Central Office Admin.)
- With this information, we worked with Mr. Posey to narrow down our designs.
- Smith Construction and Phillips Companies have generously agreed to participate in the building process. Which is again, paid for by student council from years of fundraising and NOT taxpayer money.

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**Early
mock-ups/sketches**

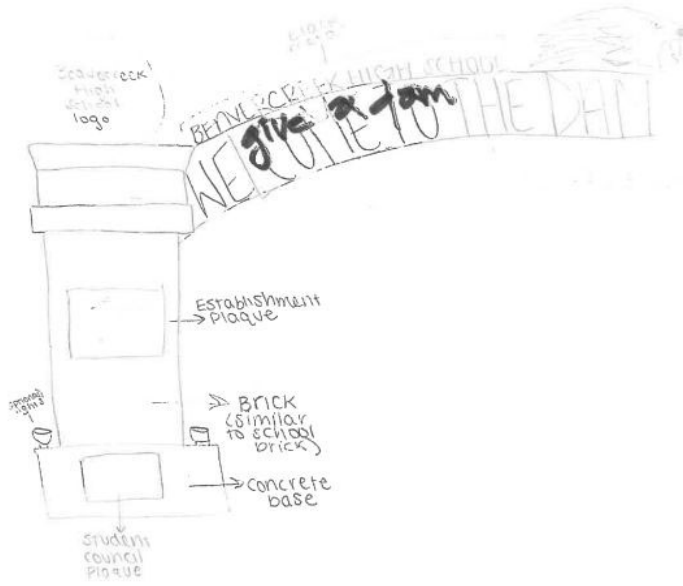
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Early Sketches #1



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Early Sketches #2

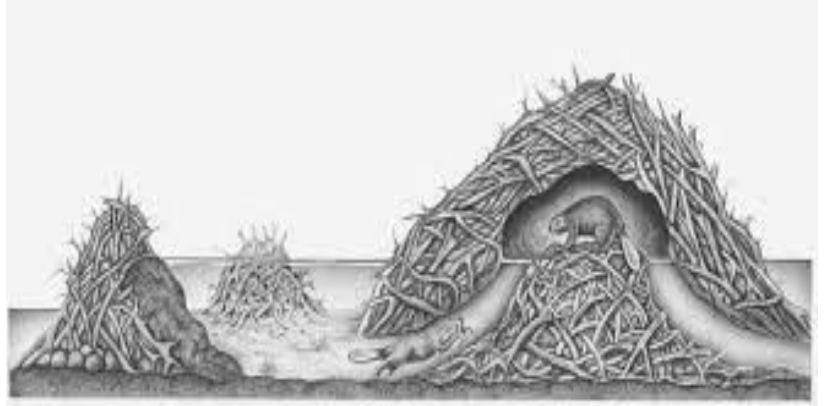
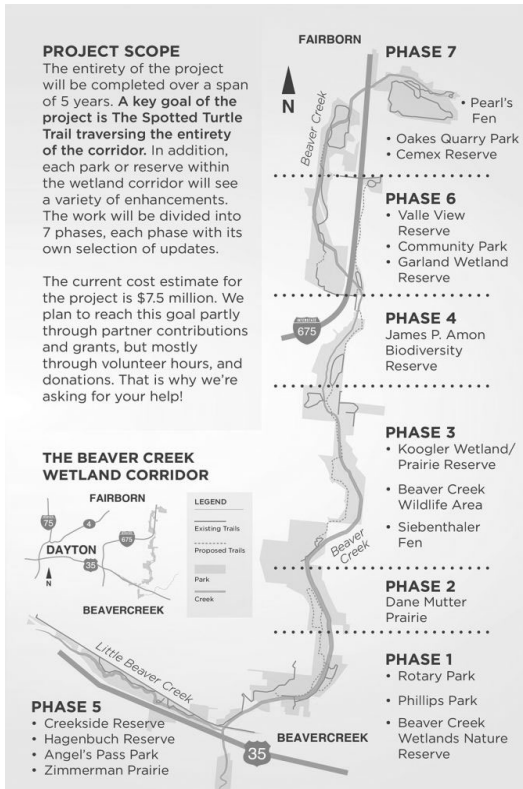


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Inspiration for Initial Designs

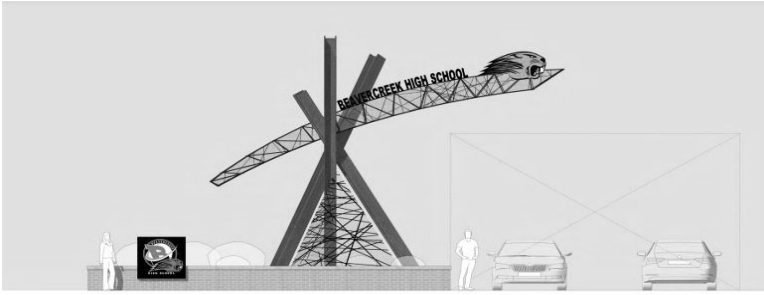
From Mr. Posey

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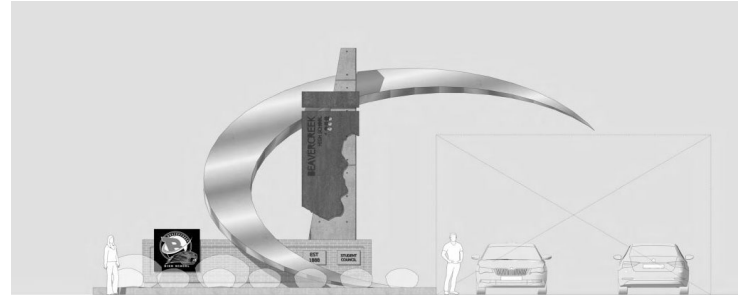


Initial Designs

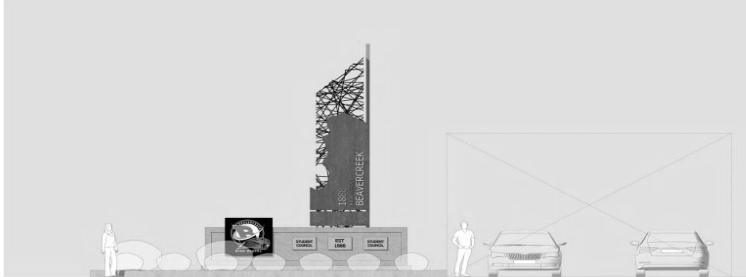
From Mr. Posey



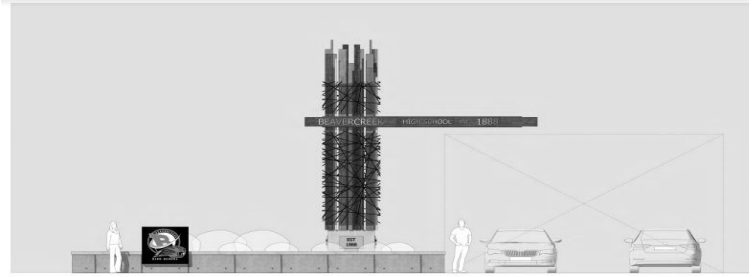
BEAVERCREEK HIGH SCHOOL MONUMENT SIGN
 OPTION 1
 STAINLESS, CORTEN, BRICK, CONCRETE, MESH



BEAVERCREEK HIGH SCHOOL MONUMENT SIGN
 OPTION 2
 STAINLESS, CORTEN, CONCRETE, BRICK



BEAVERCREEK HIGH SCHOOL MONUMENT SIGN
 OPTION 3
 STAINLESS, CORTEN, CONCRETE, STUCCO, MESH
 ELEVATION



BEAVERCREEK HIGH SCHOOL MONUMENT SIGN
 OPTION 4
 WOOD, STAINLESS, CORTEN, CONCRETE, MESH
 ELEVATION



Current Rendering



BEAVERCREEK HIGH SCHOOL MONUMENT SIGN
RENDERING

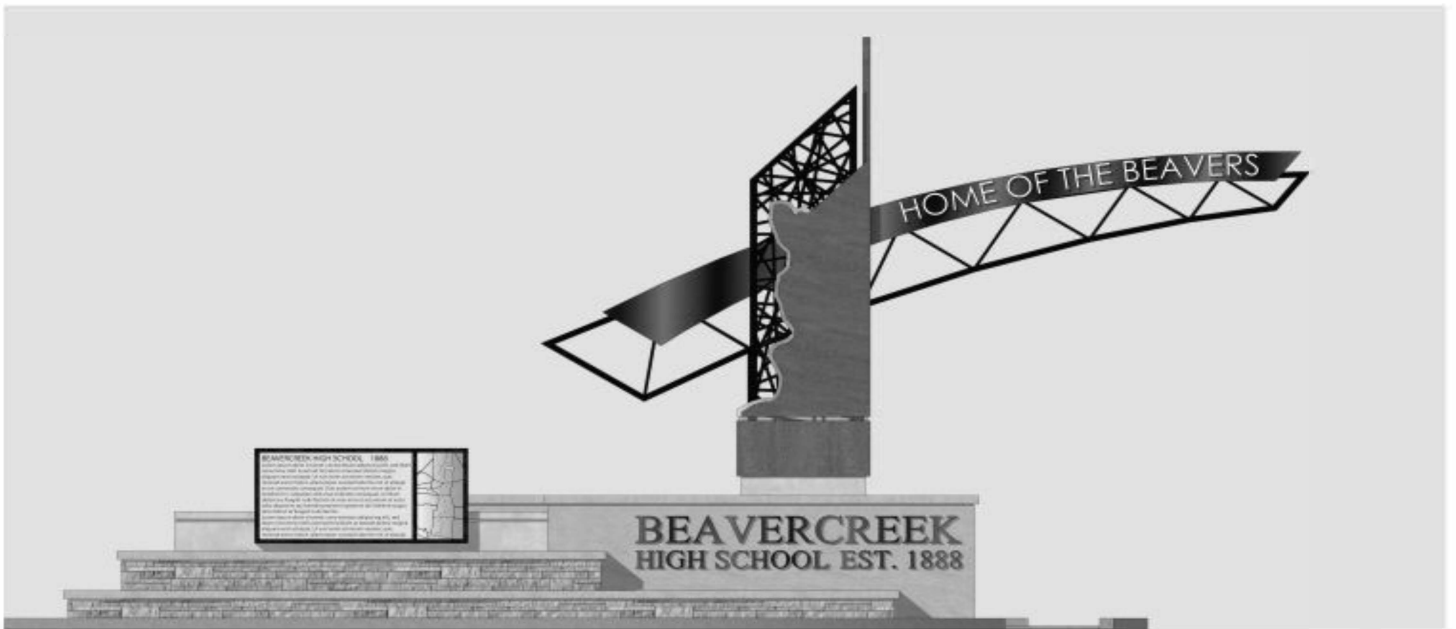
OPTION 1
STAINLESS, CORTEN, BRICK, CONCRETE, MESH



BEAVERCREEK HIGH SCHOOL MONUMENT SIGN
NIGHT RENDERING

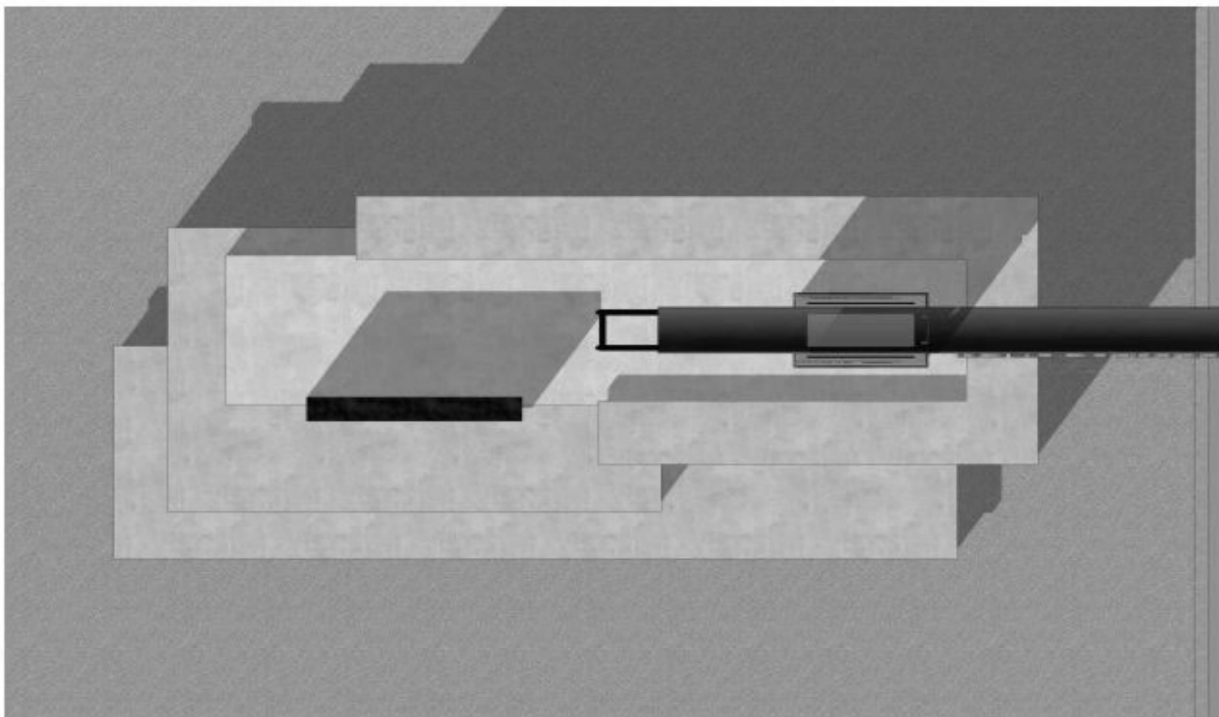
OPTION 1
STAINLESS, CORTEN, BRICK, CONCRETE, MESH





BEAVERCREEK HIGH SCHOOL MONUMENT SIGN
ELEVATION VIEW

STAINLESS, CORTEN, STONE, CONCRETE



BEAVERCREEK HIGH SCHOOL MONUMENT SIGN
PLAN VIEW

STAINLESS, CORTEN, STONE, CONCRETE





In the Works

- Back lighting
- Landscaping
- Brick path (names/contributions)
- Family Fun Day Event: May 1st

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Thoughts/Questions /Concerns?

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VI. QUESTIONS AND/OR COMMENTS FROM THE PUBLIC

None

VII. APPROVAL OF MEETINGS HELD #2022-41

Ms. Hunt made a motion to approve the minutes for the meetings held in March 2022 as presented.

A. Minutes for March 2022 Board of Education Meetings

March 17, 2022 Regular Board of Education Meeting
March 21, 2022 Joint Session with City of Beavercreek
March 24, 2022 Special Board of Education Meeting

Mr. Stein seconded the motion.

ROLL CALL: Ms. Hunt, aye; Chris Stein, aye; Dr. Fischer, aye; Gene Taylor, aye; Jo Ann Rigano, aye;

Motion carried 5-0

VIII. ITEMS FOR BOARD DISCUSSION

A. Third Grade Paper Testing Resolution – Presenter – Assistant Superintendent, Bobbie Fiori

SEE NEXT PAGE(S)

Resolution Authorizing Required Third Grade Assessments in Paper Format

Whereas Ohio Revised Code Section 3301.0711, as amended by Senate Bill 216 enacted by the 132nd Ohio General Assembly, authorized a school district to administer the required third grade English Language Arts or Mathematics assessments, or both, in a paper format in any given school year; and

Whereas it is the desire of the Board of Education of Beavercreek City Schools for its grade three students to take the English Language Arts assessment in said paper format;

Now therefore, be it, and it is, hereby resolved that the grade three assessment in English Language Arts shall be administered in a paper format for the 2022-23 school year; and

Be it further resolved that if any student whose individualized education program or plan developed under section 504 of the "Rehabilitation Act of 1973," 87 Stat. 355, 29 U.S.C. 794, as amended, specifies that taking the assessment in an online format is an appropriate accommodation for the student, then that student may take the assessment in an online format; and

Be it further resolved that the Superintendent of Schools is hereby authorized and directed to submit a copy of this resolution to the Ohio Department of Education in accordance with Ohio Revised Code Section 3301.0711.

This resolution was adopted by the Beavercreek Board of Education in public session on the _____ day of _____, 2022.

In witness thereof, we hereby affix our signatures.

President of the Board of Education

Treasurer of the Board of Education

A. Graduation Recognition – Presenter – Assistant Superintendent, Bobbie Fiori

Changes proposed for this are changing and adding the Latin system. So, beginning this year there would be honor cords for that, recognizing a lot more students. Also for discussion was dropping class rank, such as valedictorian, and salutatorians in 2024, but after discussion it was decided that 2025 would be a better timeline. So, the Latin system will be in place this year, but the dropping of class rank won't occur until 2025.

A letter will be sent from Dale Wren, the High School principal to parents notifying them of these changes.

IX. FINANCIAL REPORTS REQUEST – ITEMS FOR BOARD DISCUSSION - RESOLUTION # 2022-42

Mr. Stein made a motion to consider the recommendation of the Treasurer to approve the March 2022 financial reports request items A-d as presented.

A. March 2022 Financial Reports

SEE NEXT PAGE(S)

Monthly Analysis of Revenues and Expenses
 March - Fiscal Year 2022

	Monthly Estimate	Monthly Actual	Monthly Difference	Year to Date Estimate	Year to Date Actual	Year to Date Difference	
Beginning Cash Balance	47,798,572	49,088,149	1,289,577	24,872,507	24,872,507	0	

Receipts:

From Local Sources

	Monthly Estimate	Monthly Actual	Monthly Difference	Year to Date Estimate	Year to Date Actual	Year to Date Difference	% of Total
Real Estate Tax	6,681,637	6,219,613	-462,024	74,363,637	74,118,961	-244,676	74.34%
Personal Tangible	983,205	1,289,757	306,552	2,171,863	2,471,235	299,372	2.48%
Proceeds from Sale of Notes	0	0	0	0	0	0	0.00%
Other Local	150,000	624,969	474,969	3,362,402	3,655,804	293,402	3.67%

From State Sources

Foundation Program	502,802	702,790	199,988	11,116,022	11,567,329	451,307	11.60%
Rollback and Homestead/TPP Reimb	3,313,112	3,227,074	-86,038	6,587,184	6,549,398	-37,786	6.57%

From Federal Sources

Public Law 874	0	0	0	0	0	0	0.00%
Other Federal	0	0	0	0	0	0	0.00%

Non-Operating Receipts	0	21,757	21,757	914,000	1,335,172	421,172	1.34%
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Total Receipts	11,630,756	12,085,959	455,203	98,515,108	99,697,900	1,182,792	100.00%	1.20%
Receipts Plus Cash Balance	59,429,328	61,174,109	1,744,780	123,387,615	124,570,407	1,182,792		

Expenses

Salaries and Wages	4,760,404	4,633,356	-127,048	43,740,404	43,224,401	-516,003	60.73%	
Fringe Benefits	2,100,000	1,699,825	-400,175	17,675,200	17,096,474	-578,726	24.02%	39.55%
Purchased Services	436,289	482,351	46,062	4,636,289	4,673,566	37,277	6.57%	
Materials, Supplies and Books	250,000	162,012	-87,988	2,180,000	1,925,824	-254,176	2.71%	
Capital Outlay	5,000	8,057	3,057	166,292	560,503	394,211	0.79%	
Repayment of Debt	0	0	0	0	0	0	0.00%	
Other Non-Operating Expenditures	0	0	0	0	0	0	0.00%	
Other (Governmental Expenditures)	382,402	792,204	409,802	3,494,197	3,693,336	199,139	5.19%	


Total Expenditures	7,934,095	7,777,804	-156,291	71,892,382	71,174,103	-718,279		-1.00%
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Ending Cash Balance	51,495,233	53,396,304	1,901,071	51,495,233	53,396,304	1,901,071	100.00%	
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Months elapsed in FY	9
Total Projected Expenditures	\$98,881,157
Spent to Date	\$71,174,103
% Spent	71.98%
% of FY Elapsed	75.00%

Beavercreek City Schools
Monthly Financial Reports – March 2022

Financial Re-Cap for:
 Board of Education Meeting
 April 21, 2022




Executive Summary – Financial Reporting
For the Month of March 2022
Overview

✓ This report is based on the Five Year Forecast that was approved by the Board of Education in November 2021. As the Forecast is transitioned into budgets for the district, we will be monitoring our expenditure levels reflected in the financial reports.

✓ We project the amounts monthly for budget purposes and monitor monthly activity against those projections to determine if we are in alignment with the projected expenditures. As we proceed throughout the year, we will see if our projections hold and we will update our forecast accordingly.

✓ Currently, we are spending in alignment with our forecast as we start the fiscal year.




Executive Summary – Financial Reporting
For the Month of March 2022
Overview

✓ The following slides will present the Revenue and Expenditure line items that correspond to the Monthly Analysis of Revenues and Expenditures – the monthly report I have included in your board packet.

✓ Each month we will look at:


- ❖ Month-To-Date: Budget vs. Actual Revenues and Expenditures
- ❖ Fiscal-To-Date: Budget vs. Actual Revenues and Expenditures



Executive Summary – Financial Reporting
For the Month of March 2022
Local Receipts


✓ **Real Estate Taxes** collected fiscal year-to-date total \$74,118,961 which is in alignment with fiscal year projected receipts.

✓ Our current tax base is stable and growing.



Executive Summary – Financial Reporting
For the Month of March 2022
Receipts


	<u>Monthly Estimate</u>	<u>Monthly Actual</u>	<u>Monthly Difference</u>
<u>Real Estate Tax</u>	\$6,681,637	\$6,219,613	\$-462,024
	<u>Year to Date Estimate</u>	<u>Year to Date Actual</u>	<u>Year to Date Difference</u>
	\$74,363,637	\$74,118,961	\$-244,676



Executive Summary – Financial Reporting
For the Month of March 2022
State Funding Receipts


✓ **State Foundation** funding of \$702,790 was collected this month. To date, we are \$451,307 over projections on our collections.

✓ We will continue to monitor these changes in funding closely.




Executive Summary – Financial Reporting
For the Month of March 2022
Receipts

	<u>Monthly Estimate</u>	<u>Monthly Actual</u>	<u>Monthly Difference</u>
<u>State Foundation</u>	\$502,802	\$702,790	\$199,988
	<u>Year to Date Estimate</u>	<u>Year to Date Actual</u>	<u>Year to Date Difference</u>
	\$11,116,022	\$11,567,329	\$451,307




Executive Summary – Financial Reporting
For the Month of March 2022
Revenues:

- ✓ Our non-operating receipts are comprised of FY22 “advances in” for \$1,311,221.85. Typically, grants are awaiting federal/state reimbursements at year-end and General Fund (GF) must advance out funds on June 30th that will be advanced back into the GF after June 30th.
- ✓ This practice of advancing funds to/from the GF at year-end/year-beginning is in compliance with Ohio Revised Code and is audited annually to be sure proper accounting is used.
- ✓ We are in compliance.




Executive Summary – Financial Reporting
For the Month of March 2022
Expenditures:

- ✓ **Salaries and wages** as of March are coming in under projections by approximately \$-516,003.
- ✓ **Fringe benefits** as of the month of March came in under projections by approximately \$-578,726.
- ✓ These expenditures will ebb and flow from month-to-month as we monitor them to be sure they are in compliance with the five year forecast.




Executive Summary – Financial Reporting
For the Month of March 2022
Expenditures

	Monthly Estimate	Monthly Actual	Monthly Difference
<u>Salaries & wages</u>	\$4,760,404	\$4,633,356	(\$-127,048)
	Year to Date Estimate	Year to Date Actual	Year to Date Difference
	\$43,740,404	\$43,224,401	(\$-516,003)




Executive Summary – Financial Reporting
For the Month of March 2022
Expenditures

	Monthly Estimate	Monthly Actual	Monthly Difference
<u>Fringe Benefits</u>	\$2,100,000	\$1,699,825	(\$-400,175)
	Year to Date Estimate	Year to Date Actual	Year to Date Difference
	\$17,675,200	\$17,096,474	(\$-578,726)




Executive Summary – Financial Reporting
For the Month of March 2022
Expenditures:

- ✓ **Purchased Services** costs of \$482,351 this month-to-date came in over projections of \$37,277 fiscal-to-date.
- [The charter and voucher payments are no longer "pass-thru" payments in the 2022-23 and 2023-24 Biennium Budget. Instead, the schools are directly paid by the Ohio Department of Education.]
- ✓ **Materials, Supplies and Books** to date came in under projections by about \$-254,176.
- ✓ **Capital Outlay** to date came in over projections by about \$394,211.




Executive Summary – Financial Reporting
For the Month of March 2022
Expenditures

	Monthly Estimate	Monthly Actual	Monthly Difference
<u>Purchased Svcs.</u>	\$436,289	\$482,351	\$46,062
	Year to Date Estimate	Year to Date Actual	Year to Date Difference
	\$4,636,289	\$4,673,566	\$37,277




Executive Summary – Financial Reporting
For the Month of March 2022
Expenditures

	Monthly Estimate	Monthly Actual	Monthly Difference
<u>Materials, Supplies</u>	\$250,000	\$162,012	\$-87,988
	Year to Date Estimate	Year to Date Actual	Year to Date Difference
	\$2,180,000	\$1,925,824	\$-254,176




Executive Summary – Financial Reporting
For the Month of March 2022
Expenditures

	Monthly Estimate	Monthly Actual	Monthly Difference
<u>Capital Outlay</u>	\$5,000	\$8,057	\$3,057
	Year to Date Estimate	Year to Date Actual	Year to Date Difference
	\$166,292	\$560,503	\$394,211




Executive Summary – Financial Reporting
For the Month of March 2022
Expenditures:

- ✓ Expenditures are under projections by about \$-718,279 or -1.0%.
- ✓ We continue monitoring these expenditures to determine that our spending plan is still in proper alignment.




Executive Summary – Financial Reporting
For the Month of March 2022
Expenditures

	<u>Monthly Estimate</u>	<u>Monthly Actual</u>	<u>Monthly Difference</u>
<u>Total Expenditures</u>	\$7,934,095	\$7,777,804	\$-156,291
	<u>Year to Date Estimate</u>	<u>Year to Date Actual</u>	<u>Year to Date Difference</u>
	\$71,892,382	\$71,174,103	\$-718,279




Executive Summary – Financial Reporting
For the Month of March 2022
Expenditures:

- ✓ As of March , we are in alignment with budgeted expenditures, 75.00% of the fiscal year has elapsed and we have spent 71.98% of the annual budget. Our cash-flow is positive and we expect to end the year within budget.
- ✓ We did have \$1,311,221.85 in advances to close the books as of June 30, 2021. We made these advances from General Fund to the various grant funds awaiting reimbursement from state and federal sources. Since the grants are reimbursing, we must advance funds at year-end so they are not in a deficit. Advances are not required to be budgeted per Ohio Law.



Executive Summary – Financial Reporting
For the Month of March 2022
“Bottom-Line” Cash Balance:

<u>Ending Cash Balance</u>	<u>Monthly Estimate</u>	<u>Monthly Actual</u>	<u>Monthly Difference</u>
	\$51,495,233	\$53,396,304	\$1,901,071
	<u>Year to Date Estimate</u>	<u>Year to Date Actual</u>	<u>Year to Date Difference</u>
	\$51,495,233	\$53,396,304	\$1,901,071





BCSD BANK RECONCILIATION						
March 2022						
Bank Statement Balances:						
	Chase - Operating (Concentration Acct.)					9,638,138.33
	US Bank - Meeder Money Market					10,586.70
	US Bank - Meeder Investments					12,777,011.16
	Chase- High Yield Savings					15,149.54
	STAR Ohio					44,491,935.06
	PNC Bank - Money Market Savings					70,362.53
	Self-Insured Worker's Compensation					86.79
	Athletic Change Fund		##		5,000.00	
	Food Service Change Fund				2,215.00	
	BHS Change Fund				500.00	
	CMS Change Fund				500.00	
	AMS Change Fund				500.00	
	Central Office Change Fund				100.00	
					Total Bank Balances:	67,012,085.11
Adjustments:						
	Outstanding Checks (Operating)					(263,431.51)
	Outstanding Checks (Payroll Net)					(83,116.82)
	Outstanding Checks (Worker's Comp)					(86.79)
	Interest - Chase Operating					-
	Interest - Meeder Investments					(1,828.26)
	Interest - Chase High Yield Savings					(0.64)
	Interest - STAR Ohio					(9,545.04)
	Interest - PNC Bank					(0.60)
	CBS amount in Accumulator					-
	Handcheck American Fidelity Variance					166.64
	Adjustment - October					1,398.43
	Adjustment - March					450.00
					Total Adjustments:	(355,994.59)
	Adjusted Bank Balances:					66,655,640.52
	Fund Balances per Board Books:					66,655,640.52
	Variance					0.00

BEAVERCREEK CITY SCHOOL DISTRICT					
INVESTMENT INCOME					
March 2022					
INVESTMENT INCOME:					
Bank				Amount	Receipt Code
US Bank - Meeder - MM			Variable	0.00	001-1410-0000
US Bank - Meeder - Investment			Variable	1,828.26	001-1410-0000
US Bank - Meeder - Prem./Disc.			Variable	0.00	001-1410-0000
US Bank - Meeder - Gain/(Loss)			Variable	0.00	001-1410-0000
Chase - High Yield Savings			0.05%	0.64	001-1410-0000
Star Ohio			0.36%	9,545.04	001-1410-0000
PNC Bank - Business Money Market			0.01%	0.60	001-1410-0000
TOTAL INVESTMENT INCOME				\$ 11,374.54	
INVESTMENT INCOME DISTRIBUTION:					
Fund		Fund Balance	Rate	Amount	Receipt Code
Food Service Fund		825,460.77	0.05%	34.39	006-1410-0000
Dayton Islamic		75,702.06	0.05%	3.15	401-1410-9522
St. Luke		63,261.31	0.05%	2.64	401-1410-9622
Carroll HS		168,356.33	0.05%	7.01	401-1410-9722
Bright Beginnings		10,033.25	0.05%	0.42	401-1410-9922
				\$ 47.61	
General Fund Interest Distribution				\$ (47.61)	001-1410-0000

**Beavercreek City Schools
Cash Summary Report**

	Initial Cash	MTD Received	FYTD Received	MTD Expended	FYTD Expended	Fund Balance	Encumbrance	Unencumbered Balance
Fund 001 GENERAL	\$ 24,870,621.39	\$ 12,085,959.37	\$ 99,697,899.68	\$ 7,777,804.49	\$ 71,174,103.24	\$ 53,394,417.83	\$ 2,054,007.14	\$ 51,340,410.69
Fund 002 BOND RETIREMENT	\$ 3,724,372.19	\$ 773,920.72	\$ 6,072,282.09	\$ 30,609.28	\$ 5,314,802.70	\$ 4,481,851.58	\$ 0.00	\$ 4,481,851.58
Fund 003 PERMANENT IMPROVEMENT	\$ 2,969,853.31	\$ 388,004.51	\$ 5,458,509.86	\$ 168,737.34	\$ 4,568,326.44	\$ 3,860,036.73	\$ 1,902,247.98	\$ 1,957,788.75
Fund 004 BUILDING	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Fund 006 FOOD SERVICE	\$ 15,636.20	\$ 429,654.88	\$ 3,231,632.56	\$ 281,595.61	\$ 2,421,807.99	\$ 825,460.77	\$ 291,929.71	\$ 533,531.06
Fund 007 SPECIAL TRUST	\$ 55,700.00	\$ 4,700.00	\$ 19,866.36	\$ 0.00	\$ 48,400.00	\$ 27,166.36	\$ 0.00	\$ 27,166.36
Fund 009 UNIFORM SCHOOL SUPPLIES	\$ 875,933.51	\$ 15,510.46	\$ 481,360.29	\$ 14,667.73	\$ 454,739.28	\$ 902,554.52	\$ 70,674.17	\$ 831,880.35
Fund 018 PUBLIC SCHOOL SUPPORT	\$ 427,793.02	\$ 6,348.35	\$ 201,611.77	\$ 18,834.11	\$ 140,633.14	\$ 488,771.65	\$ 71,632.92	\$ 417,138.73
Fund 019 OTHER GRANT	\$ 10,078.21	\$ 5,000.00	\$ 46,355.00	\$ 0.00	\$ 9,499.98	\$ 46,933.23	\$ 42.50	\$ 46,890.73
Fund 020 SPECIAL ENTERPRISE FUND	\$ 76,580.56	\$ 60.00	\$ 19,454.00	\$ 0.00	\$ 45,414.43	\$ 50,620.13	\$ 0.00	\$ 50,620.13
Fund 022 DISTRICT CUSTODIAL	\$ 509,136.57	\$ 704,563.95	\$ 6,506,760.79	\$ 795,702.89	\$ 7,060,524.42	\$ (44,627.06)	\$ 25,039.28	\$ (69,666.34)
Fund 024 EMPLOYEE BENEFITS SELF INS.	\$ 1,145,677.69	\$ 1,153,973.89	\$ 10,216,360.71	\$ 1,156,527.00	\$ 10,115,044.72	\$ 1,246,993.68	\$ 0.00	\$ 1,246,993.68
Fund 025 COMPUTER NETWORK CLASS 'A'SIT	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Fund 027 WORKMANS COMPENSATION-SELF INS	\$ 342,203.74	\$ 19,806.71	\$ 184,252.71	\$ 3,648.00	\$ 100,761.26	\$ 425,695.19	\$ 16,017.57	\$ 409,677.62
Fund 032 SCHOOL IMPROVEMENT MODELS	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Fund 200 STUDENT MANAGED ACTIVITY	\$ 198,543.48	\$ 2,567.00	\$ 79,859.11	\$ 7,196.88	\$ 59,049.67	\$ 219,352.92	\$ 32,212.36	\$ 187,140.56
Fund 300 DISTRICT MANAGED ACTIVITY	\$ 697,241.21	\$ 33,585.64	\$ 474,447.23	\$ 44,144.68	\$ 468,939.49	\$ 702,748.95	\$ 167,053.43	\$ 535,695.52
Fund 401 AUXILIARY SERVICES	\$ 204,017.06	\$ 17.70	\$ 961,506.86	\$ 107,452.51	\$ 848,170.97	\$ 317,352.95	\$ 2,900.12	\$ 314,452.83

Beavercreek City Schools Cash Summary Report

	Initial Cash	MTD Received	FYTD Received	MTD Expended	FYTD Expended	Fund Balance	Encumbrance	Unencumbered Balance
Fund 416 TEACHER DEVELOPMENT	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Fund 431 GIFTED EDUCATION FUND	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Fund 432 MANAGEMENT INFORMATION SYSTEM	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Fund 440 ENTRY YEAR PROGRAMS	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Fund 450 SCHOOLNET EQUIP/INFRASTRUCTURE	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Fund 451 DATA COMMUNICATION FUND	\$ 0.00	\$ 9,000.00	\$ 18,000.00	\$ 0.00	\$ 0.00	\$ 18,000.00	\$ 0.00	\$ 18,000.00
Fund 452 SCHOOLNET PROFESS. DEVELOPMENT	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Fund 458	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Fund 459 OHIO READS	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Fund 460 SUMMER INTERVENTION	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Fund 466 STRAIGHT A FUND	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Fund 467 STUDENT WELLNESS AND SUCCESS FUND	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Fund 499 MISCELLANEOUS STATE GRANT FUND	\$ 31,182.16	\$ 2,824.52	\$ 60,860.29	\$ 3,333.62	\$ 63,646.45	\$ 28,396.00	\$ 185,643.50	\$ (157,247.50)
Fund 504	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Fund 506 RACE TO THE TOP	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Fund 507 ELEMENTARY AND SECONDARY SCHOOL EMERGENCY RELIEF FUND	\$ 457,727.87	\$ 140,187.98	\$ 1,106,123.09	\$ 52,722.53	\$ 1,616,573.49	\$ (52,722.53)	\$ 987,077.97	\$ (1,039,800.50)
Fund 510 CORONAVIRUS RELIEF FUND	\$ 72,460.50	\$ 0.00	\$ 91,149.30	\$ 0.00	\$ 163,609.80	\$ 0.00	\$ 2,718.67	\$ (2,718.67)
Fund 514	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

**Beavercreek City Schools
Cash Summary Report**

	Initial Cash	MTD Received	FYTD Received	MTD Expended	FYTD Expended	Fund Balance	Encumbrance	Unencumbered Balance
Fund 516 IDEA PART B GRANTS	\$ 55,659.73	\$ 138,719.57	\$ 1,283,542.98	\$ 141,751.99	\$ 1,480,954.70	\$ (141,751.99)	\$ 48,146.05	\$ (189,898.04)
Fund 532	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Fund 533 TITLE II D - TECHNOLOGY	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Fund 551 LIMITED ENGLISH PROFICIENCY	\$ 0.00	\$ 3,536.40	\$ 23,552.89	\$ 3,359.85	\$ 26,912.74	\$ (3,359.85)	\$ 0.00	\$ (3,359.85)
Fund 572 TITLE I DISADVANTAGED CHILDREN	\$ 0.00	\$ 41,222.38	\$ 342,831.61	\$ 40,982.73	\$ 383,814.34	\$ (40,982.73)	\$ 0.00	\$ (40,982.73)
Fund 573 TITLE V INNOVATIVE EDUC PGM	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Fund 581	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Fund 584 DRUG FREE SCHOOL GRANT FUND	\$ 0.00	\$ 0.00	\$ 9,372.00	\$ 0.00	\$ 9,372.00	\$ 0.00	\$ 0.00	\$ 0.00
Fund 587 IDEA PRESCHOOL-HANDICAPPED	\$ 14,617.25	\$ 2,335.84	\$ 45,411.58	\$ 2,434.00	\$ 62,462.83	\$ (2,434.00)	\$ 11,786.21	\$ (14,220.21)
Fund 589	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Fund 590 IMPROVING TEACHER QUALITY	\$ 12,266.95	\$ 0.00	\$ 45,980.86	\$ 3,734.24	\$ 61,982.05	\$ (3,734.24)	\$ 19,332.90	\$ (23,067.14)
Fund 599 MISCELLANEOUS FED. GRANT FUND	\$ 14,120.91	\$ 0.00	\$ 639,275.42	\$ 21,443.10	\$ 744,495.90	\$ (91,099.57)	\$ 0.00	\$ (91,099.57)
Grand Total	\$ 36,781,423.51	\$ 15,961,499.87	\$ 137,318,259.04	\$ 10,676,682.58	\$ 107,444,042.03	\$ 66,655,640.52	\$ 5,888,462.48	\$ 60,767,178.04



Beavercreek City School District Operating Account

Monthly Investment Report
March 31, 2022

Your Investment Representative:

Eileen Stanic
(440) 662-8268
estanic@meederinvestment.com

For questions about your account please contact your investment representative or contact publicfundsoperations@meederinvestment.com
Dublin, Ohio | Lansing, Michigan | Long Beach, California | Austin, Texas | 866-633-3371 | www.meederpublicfunds.com

Beavercreek City School District Operating Account

PORTFOLIO SUMMARY

As of March 31, 2022



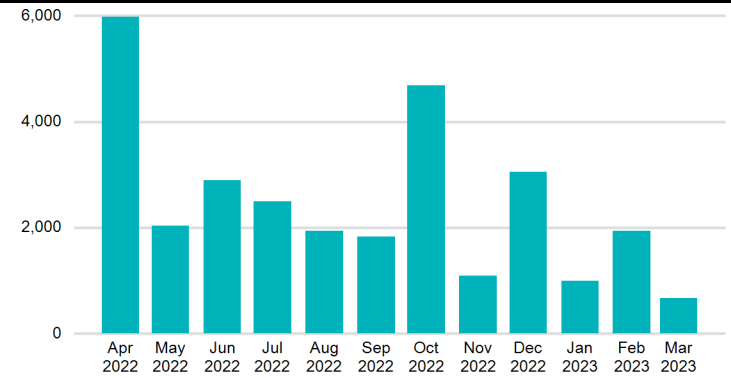
MONTHLY RECONCILIATION

Beginning Book Value	12,786,822.38
Contributions	
Withdrawals	
Prior Month Management Fees	(947.50)
Prior Month Custodian Fees	(105.28)
Realized Gains/Losses	
Gross Interest Earnings	1,828.26
Ending Book Value	12,787,597.86

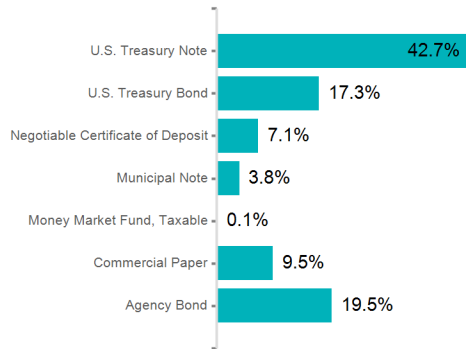
PORTFOLIO CHARACTERISTICS

Portfolio Yield to Maturity	0.34%
Portfolio Effective Duration	1.21 yrs
Weighted Average Maturity	1.23 yrs

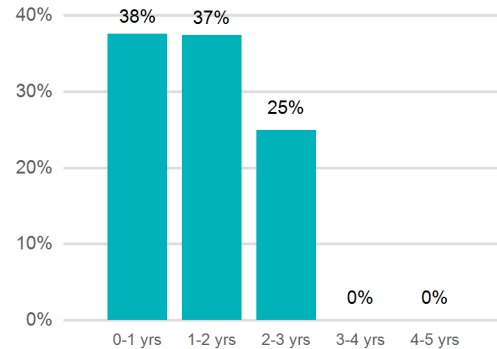
PROJECTED MONTHLY INCOME SCHEDULE



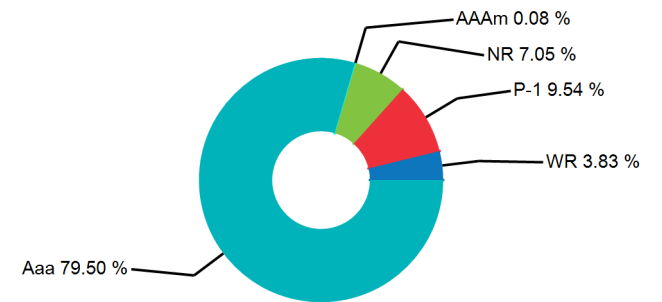
SECTOR ALLOCATION



MATURITY DISTRIBUTION



CREDIT QUALITY



Beavercreek City School District Operating Account

PROJECTED INCOME SCHEDULE

As of March 31, 2022



CUSIP	SECURITY DESCRIPTION	Apr 2022	May 2022	Jun 2022	Jul 2022	Aug 2022	Sep 2022	Oct 2022	Nov 2022	Dec 2022	Jan 2023	Feb 2023	Mar 2023
05580AE83	BMW Bank of North America 0.650% 10/15/2024	807						811					
199492L80	Columbus, City Of 0.197% 04/01/2022	473											
3130AMRY0	FHLB 0.125% 06/02/2023			125						125			
3130ANHK9	FHLB 0.420% 06/26/2024					1,050						1,050	
3130AQ5X7	FHLB 1.150% 12/30/2024			1,438						1,438			
3133EM2E1	FFCB 0.160% 08/10/2023					200						200	
3133EMGP1	FFCB 0.150% 05/16/2022		945										
3133EMNG3	FFCB 0.230% 01/19/2024				115						115		
3133ENGQ7	FFCB 0.920% 12/09/2024			644						644			
38149ME33	Goldman Sachs Bank USA Holdings LLC 0.650% 10/21/2024	807						811					
63873KG50	Natixis 07/05/2022				1,507								
856285XV8	State Bank of India 0.700% 10/18/2024	872						872					
87165FC28	Synchrony Bank 0.650% 10/15/2024	569						569					
912828ZH6	UST 0.250% 04/15/2023	188						188					
912828ZM5	UST 0.125% 04/30/2022	754											
912828ZY9	UST 0.125% 07/15/2023				156						156		
91282CAF8	UST 0.125% 08/15/2023					156						156	
91282CAK7	UST 0.125% 09/15/2023						78						78
91282CAP6	UST 0.125% 10/15/2023	78						78					
91282CAR2	UST 0.125% 10/31/2022	219						137					
91282CAW1	UST 0.250% 11/15/2023		563						563				
91282CBA8	UST 0.125% 12/15/2023			188						188			
91282CBD2	UST 0.125% 12/31/2022			94						258			

Beavercreek City School District Operating Account

PROJECTED INCOME SCHEDULE

As of March 31, 2022



CUSIP	SECURITY DESCRIPTION	Apr 2022	May 2022	Jun 2022	Jul 2022	Aug 2022	Sep 2022	Oct 2022	Nov 2022	Dec 2022	Jan 2023	Feb 2023	Mar 2023
91282CBE0	UST 0.125% 01/15/2024				94						94		
91282CBM2	UST 0.125% 02/15/2024					125						125	
91282CBR1	UST 0.250% 03/15/2024						313						313
91282CBV2	UST 0.375% 04/15/2024	469						469					
91282CCC3	UST 0.250% 05/15/2024		375						375				
91282CCD1	UST 0.125% 05/31/2023		156						156				
91282CCG4	UST 0.250% 06/15/2024			250						250			
91282CCK5	UST 0.125% 06/30/2023			156						156			
91282CCL3	UST 0.375% 07/15/2024				469						469		
91282CCN9	UST 0.125% 07/31/2023				156						156		
91282CCT6	UST 0.375% 08/15/2024					281						281	
91282CCU3	UST 0.125% 08/31/2023					125						125	
91282CCX7	UST 0.375% 09/15/2024						281						281
91282CDA6	UST 0.250% 09/30/2023						1,156						
91282CDB4	UST 0.625% 10/15/2024	469						469					
91282CDD0	UST 0.375% 10/31/2023	281						281					
TOTAL		5,984	2,039	2,894	2,497	1,938	1,828	4,684	1,094	3,058	990	1,938	672

Beavercreek City School District Operating Account

POSITION STATEMENT

As of March 31, 2022



CUSIP	Security Description	Trade Date/ Settlement Date	Par Value	Principal Cost/ Purchased Interest	Total Cost	Yield at Cost	Maturity/ Duration	Market Price/ Market Value	Unrealized Gain/ (Loss)	% of Assets	Moody's/ S&P Rating
Cash and Cash Equivalents											
31846V567	First American Funds, Inc.	3/31/2022 3/31/2022	\$10,586.70	\$10,586.70	\$10,586.70	0.15%	0.003 0.003	\$1.00 \$10,586.70	\$0.00	0.02%	AAAm
STAROHIO	STAR Ohio XX179	3/31/2022 3/31/2022	\$44,491,935.06	\$44,491,935.06	\$44,491,935.06	0.36%	0.003 0.003	\$1.00 \$44,491,935.06	\$0.00	78.00%	AAAm
SubTotal			\$44,502,521.76	\$44,502,521.76	\$44,502,521.76	0.36%		\$44,502,521.76	\$0.00	78.02%	
Agency Bond											
3133EMGP1	FFCB 0.150% 05/16/2022	11/24/2020 11/25/2020	\$1,050,000.00	\$1,049,842.50	\$1,049,842.50	0.16%	0.126 0.128	\$99.94 \$1,049,412.00	(\$430.50)	1.84%	Aaa AA+
3130AMRY0	FHLB 0.125% 06/02/2023	9/1/2021 9/2/2021	\$200,000.00	\$199,831.60	\$199,831.60	0.17%	1.173 1.172	\$99.85 \$199,709.60	(\$122.00)	0.35%	Aaa AA+
3133EM2E1	FFCB 0.160% 08/10/2023	8/9/2021 8/10/2021	\$250,000.00	\$249,647.50	\$249,647.50	0.23%	1.362 1.348	\$97.58 \$243,942.50	(\$5,705.00)	0.43%	Aaa AA+
3133EMNG3	FFCB 0.230% 01/19/2024	8/23/2021 8/24/2021	\$100,000.00	\$99,746.00	\$99,746.00	0.34%	1.805 1.783	\$96.66 \$96,662.00	(\$3,084.00)	0.17%	Aaa AA+
3130ANHK9	FHLB 0.420% 06/26/2024	9/2/2021 9/3/2021	\$500,000.00	\$499,875.00	\$499,875.00	0.43%	2.241 2.188	\$95.64 \$478,175.00	(\$21,700.00)	0.84%	Aaa AA+
3133ENGQ7	FFCB 0.920% 12/09/2024	12/3/2021 12/9/2021	\$140,000.00	\$139,938.40	\$139,938.40	0.93%	2.696 2.627	\$96.08 \$134,507.80	(\$5,430.60)	0.24%	Aaa AA+
3130AQ5X7	FHLB 1.150% 12/30/2024	12/3/2021 1/3/2022	\$250,000.00	\$250,000.00	\$250,000.00	1.15%	2.753 2.529	\$96.81 \$242,012.50	(\$7,987.50)	0.42%	Aaa AA+
SubTotal			\$2,490,000.00	\$2,488,881.00	\$2,488,881.00	0.37%		\$2,444,421.40	(\$44,459.60)	4.29%	
Commercial Paper											
63873KG50	Natixis 07/05/2022	10/8/2021 10/12/2021	\$1,200,000.00	\$1,198,492.67	\$1,198,492.67	0.17%	0.263 0.264	\$99.72 \$1,196,640.00	(\$1,852.67)	2.10%	P-1 A-1
SubTotal			\$1,200,000.00	\$1,198,492.67	\$1,198,492.67	0.17%		\$1,196,640.00	(\$1,852.67)	2.10%	
Municipal Note											
199492L80	Columbus, City Of 0.197% 04/01/2022	1/21/2021 2/17/2021	\$480,000.00	\$480,000.00	\$480,000.00	0.20%	0.003 0.005	\$100.00 \$480,000.00	\$0.00	0.84%	WR NR
SubTotal			\$480,000.00	\$480,000.00	\$480,000.00	0.20%		\$480,000.00	\$0.00	0.84%	

Beavercreek City School District Operating Account

POSITION STATEMENT

As of March 31, 2022



CUSIP	Security Description	Trade Date/ Settlement Date	Par Value	Principal Cost/ Purchased Interest	Total Cost	Yield at Cost	Maturity/ Duration	Market Price/ Market Value	Unrealized Gain/ (Loss)	% of Assets	Moody's/ S&P Rating
Negotiable Certificate of Deposit											
05580AE83	BMW Bank of North America 0.650% 10/15/2024	10/8/2021 10/15/2021	\$249,000.00	\$248,253.00	\$248,253.00	0.75%	2.545 2.490	\$95.97 \$238,960.32	(\$9,292.68)	0.42%	
87165FC28	Synchrony Bank 0.650% 10/15/2024	10/8/2021 10/15/2021	\$175,000.00	\$174,475.00	\$174,475.00	0.75%	2.545 2.490	\$95.97 \$167,944.00	(\$6,531.00)	0.29%	
856285XV8	State Bank of India 0.700% 10/18/2024	10/8/2021 10/18/2021	\$249,000.00	\$248,502.00	\$248,502.00	0.77%	2.553 2.497	\$96.07 \$239,216.79	(\$9,285.21)	0.42%	
38149ME33	Goldman Sachs Bank USA Holdings LLC 0.650% 10/21/2024	10/8/2021 10/21/2021	\$249,000.00	\$248,253.00 \$4.43	\$248,257.43	0.75%	2.562 2.506	\$95.93 \$238,860.72	(\$9,392.28)	0.42%	
SubTotal			\$922,000.00	\$919,483.00 \$4.43	\$919,487.43	0.76%		\$884,981.83	(\$34,501.17)	1.55%	
U.S. Treasury Bond											
91282ZM5	UST 0.125% 04/30/2022	12/10/2020 12/11/2020	\$1,485,000.00	\$1,485,174.02	\$1,485,174.02	0.12%	0.082 0.085	\$99.99 \$1,484,792.10	(\$381.92)	2.60%	Aaa AA+
91282CCU3	UST 0.125% 08/31/2023	8/30/2021 8/31/2021	\$200,000.00	\$199,671.88	\$199,671.88	0.21%	1.419 1.418	\$97.34 \$194,671.80	(\$5,000.08)	0.34%	Aaa AA+
91282CDD0	UST 0.375% 10/31/2023	10/28/2021 11/1/2021	\$150,000.00	\$149,654.30 \$1.56	\$149,655.86	0.49%	1.586 1.578	\$99.79 \$149,677.80	\$23.50	0.26%	Aaa AA+
91282CCG4	UST 0.250% 06/15/2024	6/17/2021 6/18/2021	\$200,000.00	\$199,039.06	\$199,039.06	0.41%	2.211 2.205	\$95.44 \$190,882.80	(\$8,156.26)	0.33%	Aaa AA+
91282CDB4	UST 0.625% 10/15/2024	10/28/2021 10/29/2021	\$150,000.00	\$149,373.05 \$36.05	\$149,409.10	0.77%	2.545 2.510	\$99.55 \$149,320.35	(\$52.70)	0.26%	Aaa AA+
SubTotal			\$2,185,000.00	\$2,182,912.31 \$37.61	\$2,182,949.92	0.22%		\$2,169,344.85	(\$13,567.46)	3.80%	
U.S. Treasury Note											
91282CAR2	UST 0.125% 10/31/2022	2/11/2021 2/12/2021	\$350,000.00	\$350,082.03	\$350,082.03	0.11%	0.586 0.583	\$99.39 \$347,868.50	(\$2,213.53)	0.61%	Aaa AA+
91282CBD2	UST 0.125% 12/31/2022	11/1/2021 11/1/2021	\$150,000.00	\$149,835.94	\$149,835.94	0.22%	0.753 0.751	\$99.04 \$148,558.50	(\$1,277.44)	0.26%	Aaa AA+
91282ZH6	UST 0.250% 04/15/2023	10/29/2021 10/29/2021	\$150,000.00	\$149,824.22 \$14.42	\$149,838.64	0.33%	1.041 1.039	\$98.46 \$147,685.50	(\$2,138.72)	0.26%	Aaa AA+
91282CCD1	UST 0.125% 05/31/2023	7/15/2021 7/16/2021	\$250,000.00	\$249,589.84	\$249,589.84	0.21%	1.167 1.157	\$97.96 \$244,902.50	(\$4,687.34)	0.43%	Aaa AA+

Beavercreek City School District Operating Account

POSITION STATEMENT

As of March 31, 2022



CUSIP	Security Description	Trade Date/ Settlement Date	Par Value	Principal Cost/ Purchased Interest	Total Cost	Yield at Cost	Maturity/ Duration	Market Price/ Market Value	Unrealized Gain/ (Loss)	% of Assets	Moody's/ S&P Rating
91282CCK5	UST 0.125% 06/30/2023	7/19/2021 7/20/2021	\$250,000.00	\$249,589.84	\$249,589.84	0.21%	1.249 1.238	\$97.75 \$244,365.00	(\$5,224.84)	0.43%	Aaa AA+
912828ZY9	UST 0.125% 07/15/2023	7/15/2021 7/16/2021	\$250,000.00	\$249,482.42	\$249,482.42	0.23%	1.290 1.278	\$97.61 \$244,032.50	(\$5,449.92)	0.43%	Aaa AA+
91282CCN9	UST 0.125% 07/31/2023	8/9/2021 8/10/2021	\$250,000.00	\$249,521.48	\$249,521.48	0.22%	1.334 1.321	\$97.48 \$243,702.50	(\$5,818.98)	0.43%	Aaa AA+
91282CAF8	UST 0.125% 08/15/2023	7/19/2021 7/20/2021	\$250,000.00	\$249,580.08	\$249,580.08	0.21%	1.375 1.361	\$97.37 \$243,427.50	(\$6,152.58)	0.43%	Aaa AA+
91282CAK7	UST 0.125% 09/15/2023	7/16/2021 7/19/2021	\$125,000.00	\$124,633.79	\$124,633.79	0.26%	1.460 1.445	\$97.18 \$121,475.00	(\$3,158.79)	0.21%	Aaa AA+
91282CDA6	UST 0.250% 09/30/2023	10/6/2021 10/7/2021	\$925,000.00	\$924,132.81	\$924,132.81	0.30%	1.501 1.483	\$97.23 \$899,386.75	(\$24,746.06)	1.58%	Aaa AA+
91282CAP6	UST 0.125% 10/15/2023	7/16/2021 7/19/2021	\$125,000.00	\$124,565.43	\$124,565.43	0.28%	1.542 1.525	\$96.92 \$121,152.50	(\$3,412.93)	0.21%	Aaa AA+
91282CAW1	UST 0.250% 11/15/2023	10/29/2021 10/29/2021	\$450,000.00	\$447,416.02	\$447,416.02	0.53%	1.627 1.606	\$96.90 \$436,041.00	(\$11,375.02)	0.76%	Aaa AA+
91282CBA8	UST 0.125% 12/15/2023	10/28/2021 10/29/2021	\$300,000.00	\$297,339.84	\$297,339.84	0.54%	1.710 1.689	\$96.47 \$289,419.00	(\$7,920.84)	0.51%	Aaa AA+
91282CBE0	UST 0.125% 01/15/2024	10/28/2021 10/29/2021	\$150,000.00	\$148,511.72	\$148,511.72	0.58%	1.795 1.773	\$96.22 \$144,328.50	(\$4,183.22)	0.25%	Aaa AA+
91282CBM2	UST 0.125% 02/15/2024	8/23/2021 8/24/2021	\$200,000.00	\$199,054.69	\$199,054.69	0.32%	1.879 1.856	\$96.02 \$192,046.00	(\$7,008.69)	0.34%	Aaa AA+
91282CBR1	UST 0.250% 03/15/2024	8/10/2021 8/11/2021	\$250,000.00	\$249,287.11	\$249,287.11	0.36%	1.959 1.933	\$96.06 \$240,147.50	(\$9,139.61)	0.42%	Aaa AA+
91282CBV2	UST 0.375% 04/15/2024	8/10/2021 8/11/2021	\$250,000.00	\$249,912.11	\$249,912.11	0.39%	2.044 2.010	\$96.05 \$240,127.50	(\$9,784.61)	0.42%	Aaa AA+
91282CCC3	UST 0.250% 05/15/2024	6/24/2021 6/25/2021	\$300,000.00	\$298,324.22	\$298,324.22	0.44%	2.126 2.094	\$95.59 \$286,758.00	(\$11,566.22)	0.50%	Aaa AA+
91282CCL3	UST 0.375% 07/15/2024	7/15/2021 7/16/2021	\$250,000.00	\$249,570.31	\$249,570.31	0.43%	2.293 2.255	\$95.46 \$238,642.50	(\$10,927.81)	0.42%	Aaa AA+
91282CCT6	UST 0.375% 08/15/2024	10/28/2021 10/29/2021	\$150,000.00	\$148,552.73	\$148,552.73	0.72%	2.378 2.339	\$95.25 \$142,869.00	(\$5,683.73)	0.25%	Aaa AA+
91282CCX7	UST 0.375% 09/15/2024	10/28/2021 10/29/2021	\$150,000.00	\$148,435.55	\$148,435.55	0.74%	2.463 2.431	\$96.68 \$145,013.70	(\$3,421.85)	0.25%	Aaa AA+

Beavercreek City School District Operating Account

POSITION STATEMENT

As of March 31, 2022



CUSIP	Security Description	Trade Date/ Settlement Date	Par Value	Principal Cost/ Purchased Interest	Total Cost	Yield at Cost	Maturity/ Duration	Market Price/ Market Value	Unrealized Gain/ (Loss)	% of Assets	Moody's/ S&P Rating
SubTotal			\$5,525,000.00	\$5,507,242.18 \$14.42	\$5,507,256.60	0.35%		\$5,361,949.45	(\$145,292.73)	9.40%	
Grand Total			\$57,304,521.76	\$57,279,532.92 \$56.46	\$57,279,589.38	0.35%		\$57,039,859.29	(\$239,673.63)	100.00%	

Beavercreek City School District Operating Account

TRANSACTION STATEMENT

As of March 31, 2022



Transaction Type	Payment Date	Settlement Date	CUSIP	Security Description	Interest Received
Interest/Dividends					
Interest/Dividends	3/1/2022	3/1/2022	31846V567	First American Funds, Inc.	0.13
Interest/Dividends	3/15/2022	3/15/2022	91282CAK7	UST 0.125% 09/15/2023	78.13
Interest/Dividends	3/15/2022	3/15/2022	91282CBR1	UST 0.250% 03/15/2024	312.50
Interest/Dividends	3/15/2022	3/15/2022	91282CCX7	UST 0.375% 09/15/2024	281.25
Interest/Dividends	3/31/2022	3/31/2022	91282CDA6	UST 0.250% 09/30/2023	1,156.25
Total					1,828.26

Transaction Type	Trade Date	Settlement Date	Transaction Description	Amount
Custodian Fee				
Custodian Fee	3/25/2022	3/25/2022	Cash Out	(105.28)
Total				(105.28)

Management Fee				
Management Fee	3/24/2022	3/24/2022	Cash Out	(947.50)
Total				(947.50)

Beavercreek City School District Operating Account

STATEMENT DISCLOSURE

As of March 31, 2022



Meeder provides monthly statements for its investment management clients to provide information about the investment portfolio. The information should not be used for audit or confirmation purposes. Please review your custodial statements and report any inaccuracies or discrepancies.

Certain information and data has been supplied by unaffiliated third parties. Although Meeder believes the information is reliable, it cannot warrant the accuracy of information offered by third parties. Market value may reflect prices received from pricing vendors when current market quotations are not available. Prices may not reflect firm bids or offers and may differ from the value at which the security can be sold.

Statements may include positions from unmanaged accounts provided for reporting purposes. Unmanaged accounts are managed directly by the client and are not included in the accounts managed by the investment adviser. This information is provided as a client convenience and the investment adviser assumes no responsibility for performance of these accounts or the accuracy of the data reported.

Investing involves risk. Past performance is no guarantee of future results. Debt and fixed income securities are subject to credit and interest rate risk. The investment return and principal value of an investment will fluctuate so that an investors shares, when redeemed, may be worth more or less than their original cost. Current performance may be lower or higher than the performance data quoted.

Meeder Investment Management is the global brand for the Meeder group of affiliated companies. Investment advisory services are provided through Meeder Public Funds, Inc. Please contact us if you would like to receive a copy of our current ADV disclosure brochure or privacy policy.

B. FY22 Amended Certificate of Estimated Resources and Appropriations

SEE NEXT PAGE(S)

**BEAVERCREEK CITY SCHOOL DISTRICT
AMENDED OFFICIAL CERTIFICATE OF ESTIMATED RESOURCES / APPROPRIATIONS**

Office of the budget commission of Greene County, Xenia Ohio

To the Taxing Authority of the Beavercreek City School District

The following is the amended official certificate of estimated resources for the fiscal year beginning July 1, 2021, as revised by the Budget Commission of said County, which shall govern the total appropriations made at any time during such fiscal year.

Presented to the Board: April 21, 2022

Fund	Fund	Unencumbered Balance July 1, 2021	* Tax Revenue	Other Revenue	Total Estimated Revenue	Total Resources	FY2022 Appropriations	Balance
	1	\$	\$	\$	\$	\$	\$	\$
General Fund	1	22,978,524.64	83,334,381.00	16,932,879.00	100,267,260.00	123,245,784.64	98,881,157.00	24,364,627.64
Ferguson Land Lab Trust Fund	7	0.00	0.00	1,200.00	1,200.00	1,200.00	1,200.00	0.00
Scholarship Private Purpose Fund	7	0.00	0.00	50,000.00	50,000.00	50,000.00	50,000.00	0.00
Public School Support Fund	18	384,960.48	0.00	300,000.00	300,000.00	684,960.48	500,000.00	184,960.48
Other Grants Fund	19	9,518.21	0.00	51,855.00	51,855.00	61,373.21	51,855.00	9,518.21
Athletics and District Managed Activity Fund	300	640,692.44	0.00	790,000.00	790,000.00	1,430,692.44	875,000.00	555,692.44
Auxiliary Services Fund	401	44,541.80	0.00	1,041,391.34	1,041,391.34	1,085,933.14	1,085,933.14	0.00
Data Communications Fund	451	0.00	0.00	18,000.00	18,000.00	18,000.00	18,000.00	0.00
Straight A Grant	466	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Student Wellness & Success Fund	467	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Miscellaneous State Grants Fund	499	31,182.16	0.00	253,402.42 (A)	253,402.42	284,584.58	284,584.58 (A)	0.00
Elementary and Secondary School Emerg Relief Fund	507	0.00	0.00	4,716,474.92	4,716,474.92	4,716,474.92	4,716,474.92	0.00
Coronavirus Relief Fund	510	0.00	0.00	89,280.50	89,280.50	89,280.50	89,280.50	0.00
IDEA-B / Parent Mentor Grant Fund	516	0.00	0.00	3,018,781.11	3,018,781.11	3,018,781.11	3,018,781.11	0.00
Title III Limited English Proficiency Fund	551	0.00	0.00	62,508.43	62,508.43	62,508.43	62,508.43	0.00
Title I Disadvantaged Children Grant Fund	572	0.00	0.00	538,118.94	538,118.94	538,118.94	538,118.94	0.00
Title IV-A Student Supports and Academic Enrichment	584	0.00	0.00	64,543.41	64,543.41	64,543.41	64,543.41	0.00
IDEA Preschool Grant Fund	587	0.00	0.00	157,030.95	157,030.95	157,030.95	157,030.95	0.00
Title II-A Improving Teacher Quality Grant Fund	590	0.00	0.00	309,170.52	309,170.52	309,170.52	309,170.52	0.00
Miscellaneous Federal Grants Fund	599	1,463.00	0.00	1,015,816.57	1,015,816.57	1,017,279.57	1,017,279.57	0.00
Total Special Revenue Fund		1,112,358.09	0.00	12,477,574.11	12,477,574.11	13,589,932.20	12,839,761.07	750,171.13
Bond Retirement Fund - 1995 Bond Issue	0000	17,052.37	0.00	0.00	0.00	17,052.37	0.00	17,052.37
Bond Retirement - Prepayment of Debt	9000	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Bond Retirement Fund - 2008 Bond Issue	9008	3,562,258.51	4,700,000.00	0.00	4,700,000.00	8,262,258.51	6,110,306.50	2,151,952.01
MVH Stadium Debt	9300	145,061.31	0.00	130,000.00	130,000.00	275,061.31	118,075.00	156,986.31
Total Debt Service Fund	2	3,724,372.19	4,700,000.00	130,000.00	4,830,000.00	8,554,372.19	6,228,381.50	2,325,990.69
Permanent Improvement Voted Levy Fund	3	193,629.43	875,000.00	0.00	875,000.00	1,068,629.43	1,000,000.00	68,629.43
Permanent Improvement Inside Millage Fund	3	1,180,863.86	1,813,000.00	0.00	1,813,000.00	2,993,863.86	1,400,000.00	1,593,863.86
Permanent Improvement Lighting Project	3	0.00	0.00	3,281,700.00 (B)	3,281,700.00	3,281,700.00	3,281,700.00 (B)	0.00
MVH / Zink Field Stadium Project Fund	3	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Building / Construction Fund - 2008 Bond Issue	4	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Building / Construction Fund	4	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Capital Projects Fund		1,374,493.29	2,688,000.00	3,281,700.00	5,969,700.00	7,344,193.29	5,681,700.00	1,662,493.29
Food Service Fund	6	0.00	0.00	3,943,000.00	3,943,000.00	3,943,000.00	3,325,630.00	617,370.00
Uniform School Supply Fund	9	833,563.88	0.00	500,000.00	500,000.00	1,333,563.88	725,000.00	608,563.88
Summer School Fund	20	76,580.56	0.00	12,000.00	12,000.00	88,580.56	40,000.00	48,580.56
Total Enterprise Fund		910,144.44	0.00	4,455,000.00	4,455,000.00	5,365,144.44	4,090,630.00	1,274,514.44
Medical/Dental Self-Insurance Fund	24	1,145,677.69	0.00	13,300,000.00	13,300,000.00	14,445,677.69	13,300,000.00	1,145,677.69
Workers' Compensation Insurance Fund	27	326,177.74	0.00	125,000.00	125,000.00	451,177.74	200,000.00	251,177.74
Total Internal Service Fund		1,471,855.43	0.00	13,425,000.00	13,425,000.00	14,896,855.43	13,500,000.00	1,396,855.43
District Agency Fund	22	509,136.57	0.00	8,300,000.00	8,300,000.00	8,809,136.57	8,300,000.00	509,136.57
Student Managed Activity Fund	200	184,734.08	0.00	160,000.00	160,000.00	344,734.08	325,000.00	19,734.08
Total Fiduciary Fund		693,870.65	0.00	8,460,000.00	8,460,000.00	9,153,870.65	8,625,000.00	528,870.65
TOTALS		\$ 32,265,618.73	\$ 90,722,381.00	\$ 59,162,153.11	\$ 149,884,534.11	\$ 182,150,152.84	\$ 149,846,629.57	\$ 32,303,523.27

* Tax Revenue = Real Estate, Personal (PU & Other), Trailer, Homestead & Rollback, \$10K Exempt.

(A): New school bus grant awarded to district in the amount of \$180,000
(B): District-wide lighting projected funded by lease purchase agreement

Treasurer's Certification:

Resolution:

C. March 2022 Donated Items

<u>DONOR</u>	<u>ITEM/GIFT RECEIVED BY</u>	<u>ITEM DONATED</u>
Patricia Ferguson:	Coy Hilda Jean Shirley Memorial Fund:	\$50.00:
Plattsburgh NY High School Class of 1963:	Coy Hilda Jean Shirley Memorial Fund:	\$700.00:
Kimberly & Albert Osmanski:	Coy Hilda Jean Shirley Memorial Fund:	\$200.00:
Kimberly & Michael Booker:	Coy Hilda Jean Shirley Memorial Fund:	\$100.00:
Ashley & Paul Garcher:	Hudson Lee Memorial Scholarship Fund:	\$50.00:
Aaron & Jessica Dailey:	Hudson Lee Memorial Scholarship Fund:	\$50.00:
Frank Campanile:	BHS Scholarship Fund:	\$5,000.00:
Coy Middle School PTO:	BHS Scholarship Fund:	\$1,500.00:
Drenko Purevac:	BHS Scholarship Fund:	\$500.00:
Alaknanda Parmar:	BHS Scholarship Fund:	\$500.00:
Connie Garwood:	BHS Scholarship Fund:	\$500.00:
Indigo Yoga Dayton, LLC:	Hudson Lee Memorial Scholarship Fund:	\$500.00:
Trebein PTO:	Hudson Lee Memorial Scholarship Fund:	\$100.00:
Joe & Christine Hampton:	Hudson Lee Memorial Scholarship Fund:	\$30.00:
Kevin & Kelly Williams:	Hudson Lee Memorial Scholarship Fund:	\$50.00:
David & Michele Franz:	Hudson Lee Memorial Scholarship Fund:	\$250.00:
Vivian Bush:	Coy Hilda Jean Shirley Memorial Fund:	\$100.00:
Edward & Cindy Mills:	Coy Hilda Jean Shirley Memorial Fund:	\$100.00:
Virginia Mills:	Coy Hilda Jean Shirley Memorial Fund:	\$200.00:
Jerald & Nicole Chentnik:	Hudson Lee Memorial Scholarship Fund:	\$50.00:
Polly & Peter Sandness:	Hudson Lee Memorial Scholarship Fund:	\$100.00:
Leti Hall:	Hudson Lee Memorial Scholarship Fund:	\$100.00:
NFW Post 8312:	Middle School Track:	\$500.00:
Donald & Heather Tate:	Hudson Lee Memorial Scholarship Fund:	\$50.00:
Dudley Brauard:	Hudson Lee Memorial Scholarship Fund:	\$250.00:
Corey Baldasare:	Hudson Lee Memorial Scholarship Fund:	\$100.00:
Ken Neff:	Coy Hilda Jean Shirley Memorial Fund:	\$1,000.00:
Janet Fletcher:	Hudson Lee Memorial Scholarship Fund:	\$500.00:

D. Resolution to Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying Them to the County Auditor

SEE NEXT PAGE(S)

RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR

(CITY, VILLAGE OR LOCAL BOARD OF EDUCATION)

Revised Code, Secs. 5705.34, .35

The Board of Education of the Beavercreek City

School District, Greene County, Ohio, met in Regular session on the 21st
(Regular or Special)

day of April, 2022 at the office of Beavercreek City School District with the

following members present:

Jo Ann Rigano

Gene Taylor

Krista Hunt

Carl Fisher, IV

Chris Stein

Mr Stein moved the adoption of the following Resolution:

Whereas, This Board of Education in accordance with the provisions of law has previously adopted a Tax Budget for the next succeeding fiscal year commencing January 1, 2023, and

Whereas, The Budget Commission of Greene County, Ohio has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and part within, the ten mill tax limitation; therefore, be it

Resolved, By the Board of Education of the Beavercreek City School District, Greene County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

Resolved, That there be and is hereby levied on the tax duplicate of said School District the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

SCHEDULE A				
SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET COMMISSION, AND COUNTY AUDITOR'S ESTIMATED TAX RATES				
Fund	Amount to be Derive from Levies Outside 10 Mill Limitation	Amount Approved by Budget Commission Inside 10 Mill Limitation	County Auditor's Estimate of Tax Rate to Be Levied	
			Inside 10 Mill Limit	Outside 10 Mill Limit
General Fund	\$ 33,541,000.00	\$ 9,859,000.00	4.60	26.20
Permanent Improvement	\$ 903,000.00	\$ 2,143,000.00	1.00	1.00
2008 Bond \$84,000,000	\$ 6,108,000.00			2.85
Emergency \$18,517,600	\$ 18,517,600.00			8.63
Emergency \$11,408,995	\$ 11,408,995.00			5.33
Substitute Emergency	\$ 10,930,000.00			5.10
Total	\$ 81,408,595.00	\$ 12,002,000.00	5.60	49.11

SCHEDULE B		
LEVIES OUTSIDE 10 MILL LIMIAION, EXCLUSIVE OF DEBT LEVIES		
Fund	Maximum Rate Authorized to Be Levied	County Auditor's Estimate of Yield of Levy
Current _____ Levy authorized by voters on <u>11/6/1962</u> for not to exceed <u>Continuing</u> years _____	2.20	\$ 2,791,000.00
Current _____ Levy authorized by voters on <u>11/4/1969</u> for not to exceed <u>Continuing</u> years _____	4.50	\$ 5,709,000.00
Current _____ Levy authorized by voters on <u>5/5/1970</u> for not to exceed <u>Continuing</u> years _____	2.20	\$ 2,791,000.00
Current _____ Levy authorized by voters on <u>11/5/1968</u> for not to exceed <u>Continuing</u> years _____	5.80	\$ 7,358,000.00
Current _____ Levy authorized by voters on <u>11/2/1971</u> for not to exceed <u>Continuing</u> years _____	5.50	\$ 6,978,000.00
Current _____ Levy authorized by voters on <u>11/5/1974</u> for not to exceed <u>Continuing</u> years _____	2.00	\$ 2,538,000.00
Current _____ Levy authorized by voters on <u>6/8/1982</u> for not to exceed <u>Continuing</u> years _____	4.00	\$ 5,376,000.00
Permanent Improvement _____ Levy authorized by voters on <u>5/7/2019</u> for not to exceed <u>Five (5)</u> years <u>Tax Years 2019-2023</u>	1.00	\$ 903,000.00
Emergency \$18,517,600 _____ Levy authorized by voters on <u>5/4/2021</u> for not to exceed <u>Five (5)</u> years <u>TY 2021-2025</u>	8.63	\$ 18,517,600.00
Emergency \$11,408,995 _____ Levy authorized by voters on <u>5/7/2019</u> for not to exceed <u>Five (5)</u> years <u>Tax Years 2019-2023</u>	5.33	\$ 11,408,995.00
Substitute Emergency _____ Levy authorized by voters on <u>11/7/2017</u> for not to exceed <u>Continuing</u> years <u>Tax Year 2018-Continuing</u>	5.10	\$ 10,930,000.00
Bond _____ Levy authorized by voters on <u>11/4/2008</u> for not to exceed <u>38 Years</u> years <u>Tax Year 2008-2035</u>	2.85	\$ 6,108,000.00
_____ Levy authorized by voters on _____ for not to exceed _____ years _____		

_____ Levy authorized by voters on _____ for not to exceed _____ years _____		
_____ Levy authorized by voters on _____ for not to exceed _____ years _____		
_____ Levy authorized by voters on _____ for not to exceed _____ years _____		
_____ Levy authorized by voters on _____ for not to exceed _____ years _____		
_____ Levy authorized by voters on _____ for not to exceed _____ years _____		
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_____ Levy authorized by voters on _____ for not to exceed _____ years _____		
_____ Levy authorized by voters on _____ for not to exceed _____ years _____		
_____ Levy authorized by voters on _____ for not to exceed _____ years _____		
_____ Levy authorized by voters on _____ for not to exceed _____ years _____		
_____ Levy authorized by voters on _____ for not to exceed _____ years _____		
_____ Levy authorized by voters on _____ for not to exceed _____ years _____		
_____ Levy authorized by voters on _____ for not to exceed _____ years _____		
Total	49.11	\$ 81,408,595.00

and be it further

RESOLVED, That the Clerk of this Board be and is hereby directed to certify a copy of 'this Resolution to the County Auditor of Said County.

Mrs. Hunt seconded the Resolution and the roll being called upon its adoption the vote resulted as follows:

<u>Mr. Stein</u>	<u>Aye</u>
<u>Mrs Hunt</u>	<u>Aye</u>
<u>Dr. Fisher</u>	<u>Aye</u>
<u>Mrs. Rigano</u>	<u>Aye</u>
<u>Mr. Taylor</u>	<u>Aye</u>

Adopted the 21st day of April, 2022

Pendelope Rucker

Clerk of the Board of Education of the

Beavercreek City School District

Greene County, Ohio.

CERTIFICATE OF COPY

ORIGINAL ON FILE

The State of Ohio, Greene County. ss.

I, Penny Kusler, Clerk of the Board of Education of the Beavercreek City School District, in said County, and in whose custody the Files and Records of said Board are required by the Law of the State of Ohio to be kept, do hereby certify that the foregoing is taken and copied from the original

Board of Education documents at
Beavercreek City Schools

now, on file with said Board, the the foregoing has been compared by me with said original document, and that the same is a true and correct copy thereof.

WITNESS my signature, this 21st day of April, 2022

Penny Kusler
Clerk of the Board of Education of the Beavercreek City School District

Greene County, Ohio.

1. A copy of this Resolution must be certified to the County Auditor before the first day of October, or at such later date as may be approved by the Department of Taxation of Ohio.

No. _____

BOARD OF EDUCATION,

School District,

County, Ohio.

RESOLUTION

ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR.
(City, Village or Rural Board of Education)

Adopted _____ Year _____

Clerk _____

Filed _____ Year _____

County Auditor _____

By _____ Deputy _____

Ms. Hunt seconded the motion.

ROLL CALL: Chris Stein, aye; Krista Hunt, aye; Dr. Carl Fischer, aye; Gene Taylor, aye; Jo Ann Rigano, aye.

Motion carried 5-0.

X. NEW BUSINESS - ITEMS FOR BOARD ACTION – RESOLUTION # 2022-43

Mr. Taylor made a motion to consider the recommendation of the Superintendent to approve the February 2022 new business Section I - items A-I as presented.

A. Employment, Salary Changes, Leaves of Absence, and Terminations

SEE NEXT PAGE(S)

The following certificated persons are recommended for employment, salary change, leave of absence, and termination of a contract

EMPLOYMENT 2022-2023

Administration

Lyons, Jessica
Psychologist
Student Services

Two-Year Contract - August 1, 2022 - July 31, 2024
Administrator Salary Schedule Effective August 1, 2022
Scale VIa - Step 7, 213 Days
M+45
Beavercreek 0 Years toward Longevity
Administrative Longevity - Step 2/3 Years Exp.

Sigmon, Kyle
Assistant Middle School Principal
Coy Middle School

Two-Year Contract - August 1, 2022 - July 31, 2024
Administrator Salary Schedule Effective August 1, 2022
Scale VII - Step 1, 213 Days
M
Beavercreek 0 Years toward Longevity
Administrative Longevity - Step 2/4 Years Exp.

Teachers

Jacob Albrecht, Laurie
English Language Learner
Beavercreek City Schools

Effective 2022-2023 School Year
One Year Limited Contract
Bachelors, 0 Years Experience Credit

Booher, Madison
Intervention Spec
Valley Elementary School

Effective 2022-2023 School Year
One Year Limited Contract
Bachelors, 0 Years Experience Credit

Freed, Corey
Alternative Education
Beavercreek High School

Effective 2022-2023 School Year
One Year Limited Contract
Masters, 0 Years Experience Credit

Hutzelman, Alec
Intervention Spec
Main Elementary School

Effective 2022-2023 School Year
One Year Limited Contract
Bachelors, 0 Years Experience Credit

Mahaffey, Jacob
Intervention Spec. ED Unit
Main Elementary School

Effective 2022-2023 School Year
One Year Limited Contract
Bachelors+150, 0 Years Experience Credit

Monell, Allison
Intervention Spec

Effective 2022-2023 School Year
One Year Limited Contract Valley Elementary School
Bachelors, 0 Years Experience Credit

EMPLOYMENT 2021-2022

2021-2022 Supplemental Contracts

The following personnel are recommended for employment in the Supplemental Salary Positions shown for the 2021-2022 school year subject to the terms and conditions of the State Board of Education Rules 3301-20-01, 3301-26-01 and 3301-27-02. Pursuant to ORC 3313.53, vacant positions were posted for licensed employees, licensed non-employees, and non-licensed non-employees. For the positions for which there were no qualified licensed individuals, licensed non-employees or non-licensed non-employees are recommended. Salaries shall be paid according to the Supplemental Salary Schedule adopted for the 2021-2022 school year.

Barrett, Jason Non-Licensed, Non-Employee	Assistant Varsity Softball Coach - Girls ½ Assignment Scale 5, Step 3 - 0 Years Longevity Credit (L-0)
Carls, Bethany Non-Licensed, Non-Employee	Assistant Varsity Lacrosse Coach Girls ½ Assignment Scale 5, Step 1 - 0 Years Longevity Credit (L-0)
Clingner, Jeremy Beavercreek High School	Athletic Webmaster (Prorated) Scale 11, Step 1 - 0 Years Longevity Credit (L-0)
Fiegl, Susan Shaw Elementary School	Substance Use Intervention Counselor Scale 9, Step 1 - 0 Years Longevity Credit (L-0)
Moore, Craig Non-Licensed, Non-Employee	Head 7th & 8th Grade Softball Coach - Girls Scale 8, Step 1 - 0 Years Longevity Credit (L-0)

2021-2022 Substitute TeachersGeneral Substitutes

Robertson, Barbara

Non-Bachelor Substitutes

Hanold, Elizabeth

O'Neil, Alyssa

Penner, Lauren

LEAVE OF ABSENCES

Green, Timothy	Unpaid Leave of Absence 08/11/2022 - 05/26/2023 184 Days Unpaid
Lamb, Katherine	Unpaid Leave of Absence 08/11/2022 - 05/26/2023 184 Days Unpaid
Newburg, Jessica	Leave of Absence 08/11/2022 - 05/26/2023 124 Days Unpaid

ADJUSTMENTS

Mack, Laurel
Coy Middle School

Link/Web Advisor 2020-2021 School Year
Scale 11, Step 2 - 1 Years Longevity Credit (L-0)

Schaefer, Lonni
Coy Middle School

Link/Web Advisor 2020-2021 School Year
Scale 11, Step 3 - 2 Years Longevity Credit (L-0)

AUTOMATIC NON-RENEWAL PURSUANT TO BEA NEGOTIATED AGREEMENT ARTICLE 15.08 C

O'Rourke, Tracy
Beavercreek High School

Intervention Specialist
Effective End of School Year 2022

TERMINATIONS

Cullum, Jane

Resignation
Shaw Elementary School Effective April 1, 2022
Grade 3 Teacher, Leave of Absence

Daines, Arika

Resignation
Shaw Elementary School Effective May 26, 2022
Art Teacher, Leave of Absence

Oliver, Joshua
STARBASE

Resignation
Effective March 17, 2022
Part-time Instructor

Purdy, Jillian

Resignation
Coy Middle School Effective March 23, 2022
Intervention Specialist, Leave of Absence

Strickland, Mariah
2022

Resignation
Ankeney and Coy Middle School Effective June 30,
Instrumental Music, Leave of Absence

The following individuals are recommended for employment, extended time, lateral transfer, leave of absence, and termination:

EMPLOYMENT**Computer Technician**

Mantle, Justin
Computer Technician
Central Office
(Replacement)

Effective April 18, 2022
Balance of Year Contract 2022
Step 4/L-0/BCSD 0 Years Exp.
\$25.95/hr.

Driver

Davis, Yvonne
Driver
Transportation Department
(Replacement)

Effective March 10, 2022
Balance of Year Contract 2022
Step 1/L-0/BCSD 0 Years Exp.
\$22.61/hr.

Driver Trainee

Lapp, Mary
Malin, Brian

Student Nutrition

Dalie, Melanie
Hourly
Coy Middle School
(Replacement)

Effective August 11, 2022
One-Year Contract 2023
Step 1/L-0/BCSD 0 Year Exp.
\$17.39/hr.

Geisel, Sydney
Hourly
Floater
(Replacement)

Effective August 11, 2022
Two-Year Contract 2022-2024 (1st)
Step 1/L-0/BCSD 1 Year Exp.
\$17.39/hr.

Schlag, Abigail
Hourly
Ankeney Middle School
(Replacement)

Effective April 19, 2022
Balance of the Year Contract 2022
Step 1/L-0/BCSD 0 Years Exp.
\$16.97/hr.

Study Hall Monitor

Phipps, Melissa
Study Hall Monitor
Coy Middle School
(Replacement)

Effective March 28, 2022
Balance of Year Contract 2022
Step 2/L-0/BCSD 0 Years Exp.
\$18.40/hr.

Substitute - Administrative Assistant

Miller, Mary

Substitute - Building/Office Assistant

Miller, Mary

Substitute - DispatcherEverhart, Jennifer
Staub, ChristopherSubstitute - Special Needs Assistant - InstructionalMiller, Mary
Yontz, KristenSubstitute - Special Needs Assistant - Transportation

Cooper, Sarah

Substitute - Student Nutrition

Baker, Angela

Cospy, Michael

Geisel, Sydney

Substitute - Teacher Assistant

Mossup, Kate

EXTENDED TIME

Sloan, Kare

3/28-4/1/22 Hours worked & Reported

5/26-27/22 Hours worked & Reported

LATERAL TRANSFER

Johnson, Hannah

Effective 2022-2023 School Year

FROM: Student Nutrition Hourly Position (Floater) 2 Hrs.

TO: Student Nutrition Hourly Position @ Valley Elementary
(Replacement)**LEAVE OF ABSENCE**

Absher, Judith Driver Transportation Department	Effective March 21 - April 15, 2022 15 Unpaid Medical Leave
Absher, Judith Driver Transportation Department	Effective April 19, 2022 - May 25, 2022 28 Unpaid Medical Leave
Cospy, Michael Driver Transportation Department	Effective April 12-14, 2022 3 Unpaid Other Days
Friend, Michelle Driver Transportation Department	Effective March 11, 2022 - ? Unpaid Administrative Leave
Dimeff, Jennifer Registered Nurse Ferguson Hall	Effective August 11, 2022 - January 2, 2023 Other Unpaid Days
Harrison, Michelle Driver Transportation Department	Effective November 15, 2021 - May 25, 2022 122 Unpaid Medical Leave
Hartman, April SN Assistant - Instructional Beavercreek High School	Effective March 7, 2022 1 Unpaid Other Leave
Hayes, Tiffany Driver Transportation Department	Effective February 8 - 10, 2022 2.5 Unpaid Other Leave
Howard, Amanda SN Assistant - Transportation Transportation Department	Effective February 16-17, 2022 .66 Unpaid Other Leave
SN Assistant - Transportation Transportation Department	Effective March 9, 10, 16, 17, 2022 2.5 Unpaid FMLA Days
Lambert, Donald Driver Transportation Department	Effective May 6-13, 2022 6 Unpaid FMLA Days
Lewis, Geoffrey	Effective March 15-18, 2022

Driver Transportation Department	3 Unpaid Medical Days
Madison, Danielle Custodian Main Elementary	Effective February 15 & 17, 2022 .50 Unpaid
Maxwell, Timothy Driver & Monitor Transportation Department & Fairbrook	Effective March 10, 2022 - May 18, 2022 45 Unpaid Medical Leave
Raffa, Mary Driver Transportation Department	Effective May 9-11, 2022 3 Unpaid Other Leave
Ritchie, Tiffany Driver Transportation Department	Effective February 15, 2022 & March 8, 2022 1.5 Unpaid Other Leave
Thomas, Dawn Driver Transportation Department	Effective December 16, 2021 .50 Unpaid Other Leave
Ulrich, Michelle SN Assistant - Instructional Preschool Department	Effective February 25, 2022 & March 4, 2022 2 Unpaid Other Leave
Wisecup, Roberta Driver Transportation Department	Effective December 23, 2021 - January 28, 2022 23 Unpaid Days FMLA

TERMINATION

Brandenburg, Mary Student Nutrition - Hourly Ankeney Middle School	Effective April 8, 2022 Beavercreek 6 Years Resignation
Combs, Kenneth Special Needs Assistant - Transportation Transportation Department	Effective April 1, 2022 Beavercreek 2 Years Resignation
Gilley, Karen Teacher Assistant Split Between Main/Fairbrook Schools	Effective July 31, 2022 Beavercreek 25 Years Retirement
Hemkes, Tanya Special Needs Assistant - Instructional Shaw Elementary	Effective May 27, 2022 Beavercreek 1 Year Resignation
McCoppin, Keith Computer Technician Central Office	Effective April 5, 2022 Beavercreek 3 Years Resignation
Morgan, Billy Custodian BHS	Effective June 30, 2022 Beavercreek 19 Years Retirement
Morgan, Meghan Student Nutrition - Hourly Coy Middle School	Effective May 25, 2022 Beavercreek Schools 1 Year Resignation

The following classified personnel are recommended for re-employment for the 2022-2023 School Year:

SALARY NOTICES				
NAME	POSITION	SCHEDULE STEP	LONGEVITY	BEAVERCREEK YEARS EXPERIENCE
CONTINUING CONTRACTS				
Assistants Classification				
Bailey, Fatina	II - Monitor Assistant	12	L-3	32
Bondurant, Tammy	V - IMC Tech.	7		6
Butcher, Julia	II - Monitor Assistant	9		8
Dapice, Kelly	V - IMC Tech.	12	L-1	17
Ervin, Matthew	II - Monitor Assistant	9		9
Friend, Michelle	II - Monitor Assistant	12	L-1	17
Girard, Nikki	II - Monitor Assistant	11	L-1	15
Howell, Lisa	II - Monitor Assistant	6	L-1	14
Howell, Lori	II - Monitor Assistant	10	L-1	14
Jones, Sherry	II - Monitor Assistant	11	L-1	13
Joyner, Leslie	II - Monitor Assistant	8		7
Knight, Randy	II - Monitor Assistant	10		9
Logel, Gaylyn	IV - Skills Lab Technician	12	L-3	23
Lovely, Dawn	II - Monitor Assistant	11	L-1	13
Majusick, Lydia	II - Monitor Assistant	11	L-3	29
McCoy, Lynn	IV - Skills Lab Technician	12	L-2	20
McKee, Kelley	II - Monitor Assistant	9		11
Mount, Matthew	II - Monitor Assistant	12		12
Mummert, Anita	III - Teacher Assistant	4		12
North, Tracy	II - Monitor Assistant	12	L-1	14
Purdin, Lori	III - Teacher Assistant	12	L-1	13
Tobias, Lora	IV - Skills Lab Technician	12	L-1	17
Williams, Angela	V - IMC Tech.	12	L-2	18
Wilson, Susan	II - Monitor Assistant	12	L-2	19
Building/Department Office Assistant Classification				
Mantia, Kimberli	Building/Office Assistant	12	L-3	25
Osterday, Kelly	Building/Office Assistant	9		6
Rodrigue, Lynn	Building/Office Assistant	9	L-3	23
Salley, Kathy	Building/Office Assistant	12	L-3	23
Custodial Classification				
Barrett, Derek	I - Custodian	12	L-3	25
Bellomy, Joseph	II - Head Custodian	12	L-3	24
Clark, Elizabeth	II - Head Custodian	12	L-3	25
Daubenmire, Tara	I - Custodian	12	L-3	23
Dean, Thomas	I - Custodian	12	L-2	19
DeLong, Carrie	I - Custodian	4	L-3	23
Ellis, Melissa	II - Head Custodian	12	L-2	22
Ferguson, Bruce	I - Custodian	12	L-1	16
Ferguson, Jodi	I - Custodian	9	L-1	14
Fischer, Thomas	II - Head Custodian	8		7
Hemmerich, Angie	II - Head Custodian	12	L-3	27
Henegar, Larry	I - Custodian	12	L-3	25
Huffman, Jeremy	II - Head Custodian	12	L-3	26

Linder, Jacob	II - Head Custodian	12	L-1	15
Linder, Jeremy	I - Custodian	8		7
Ruef, Michael	II - Head Custodian	8		12
Shaw, Jeffery	II - Head Custodian	7		6
Shiple, Sherry	I - Custodian	12	L-2	18
Sloan, Kare	I - Custodian	5		8
Stewart, Angela	I - Custodian	12	L-1	15
Stewart, Stephen	I - Custodian	8		7
Sullivan, Regina	I - Custodian	11		8
Tarr, Theresa	I - Custodian	10		9
Twarek, Jerome	II - Head Custodian	12	L-3	24
Watts, Toby	I - Custodian	8		7
Young, Christopher	I - Custodian	7		7
<u>ESL Assistant Classification</u>				
Travillian, Linda	I - ESL Assistant	9		8
<u>Groundsman & Courier Classification</u>				
Byerly, David	Head Groundsman & Courier	12	L-3	29
Byerly, Greg	Groundsman & Courier	12	L-3	23
Maxwell, Victor	Groundsman & Courier	12	L-2	19
Sloan, Kare	Courier	4		8
Sopczak, John	Groundsman & Courier	11		10
<u>Job Coach Classification</u>				
Harris, Marcia	Job Coach	10		9
<u>Maintenance Classification</u>				
Dano, James	V - Head Maintenance	12	L-3	23
Dano, Taylor	II - Maintenance	6		7
Gray, Warren	I - Maintenance Helper	12		8
Schirmer, Scott	IV - Head HVAC	11	L-1	13
Webb, Arnold	II - Maintenance	8		7
<u>Mechanics Classification</u>				
Baker, Harold	II - Mechanic	12	L-1	14
Ford, Gregory	II - Mechanic	9		8
Osterday, Daniel	II - Mechanic	12	L-1	13
Ritter, Nicholas	III - Head Mechanic	12	L-3	25
<u>Registered Nurse Classification</u>				
Dimeff, Jennifer	I - Registered Nurse	9		8
Hibbert, Catherine	I - Registered Nurse	10		9
Thomas, Nichole	I - Registered Nurse	12	L-1	17
<u>Registrar Classification</u>				
Bellomy, Michelle	Registrar	9		8
<u>Administrative Assistant Classification</u>				
Bradley, Carmella	III - Building Administrative Assistant	11	L-1	15
Byers, Caren	III - Building Administrative Assistant	2		7
Dexter, Kelly	IV - Buildings/Grounds Administrative Assist	10		9
Fecher, Deanna	III - Building Administrative Assistant	12	L-3	27
Frantz, Karen	III - Building Administrative Assistant	12	L-3	29
Kersteiner, Lula	III - Building Administrative Assistant	2	L-2	22

McCormick, Cheryl	III - Building Administrative Assistant	12	L-3	26
Pepera, Sherrie	III - Building Administrative Assistant	11	L-2	18
Reed, Leslie	III - Building Administrative Assistant	7	L-2	20
Spears, Brenda	III - Building Administrative Assistant	6	L-1	14
Vanderpool, April	III - Building Administrative Assistant	9	L-3	23
Yost, Sandra	III - Building Administrative Assistant	12	L-3	33
Special Needs Assistant Classification				
Ballweg, Lorraine	II - Instructional	12	L-2	19
Balmer, Lori	II - Instructional	12	L-2	18
Barlett, Donna	II - Instructional	12		11
Beall, Lorraine	II - Instructional	12	L-2	19
Begley, Elizabeth	II - Instructional	12	L-2	18
Blackmore, Tammy	II - Instructional	10		9
Blosser, Penelope	II - Instructional	12	L-1	14
Brown, Denise	II - Instructional	12	L-2	18
Bush, Mary	II - Instructional	12		12
Bybee, Karen	I - Transportation	11	L-1	17
Carman, Constance	II - Instructional	12	L-3	28
Clay, Sara	II - Instructional	8		7
Clune, Paula	II - Instructional	10		9
Cole, Michalene	II - Instructional	11		10
Cox, Kimberly	I - Transportation	12	L-2	22
Crawford, James	II - Instructional	9		8
Denlinger, Dawn	II - Instructional	12	L-1	16
Dow, Roberta	II - Instructional	12	L-2	22
Drummond, Susan	I - Transportation	12	L-2	22
Diamond, Melinda	II - Instructional	10		9
Elliott, Nancy	II - Instructional	12	L-1	14
Foster, Ann	II - Instructional	12	L-1	17
Geisel, Lisa	II - Instructional	12	L-1	13
Gilley, Lisa	II - Instructional	12	L-2	21
Haas, Deborah	II - Instructional	10		9
Hagan, Robin	II - Instructional	2		9
Hammonds, Kathy	II - Instructional	12		12
Hartman, April	II - Instructional	12	L-1	15
Hergenrather, Melissa	II - Instructional	7		6
Holte, Jill	II - Instructional	9		8
Howell, Nancy	I - Transportation	12	L-2	19
Hoyer, Valerie	II - Instructional	12	L-3	29
Hughes, Joyce	II - Instructional	12	L-2	21
Hutton, Jennifer	II - Instructional	12	L-2	21
Kirkland, Danielle	I - Transportation	12	L-2	18
Kuhlman, Judith	I - Transportation	12	L-3	29
Lewis, Stephanie	I - Transportation	11		10
Moore, Courtnee	II - Instructional	12	L-1	16
Myers, Elaine	II - Instructional	12	L-1	17
Nuessgen, Jeanette	II - Instructional	10		9
Perry, Lisa	II - Instructional	12	L-1	16
Schaefer, Bridget	II - Instructional	12	L-1	17
Schneider, Esther	II - Instructional	12	L-1	15
Smith, Lisa	II - Instructional	12	L-1	16
Sopczak, Lucinda	II - Instructional	12	L-1	17
Southerland, Elizabeth	I - Transportation	8		7
St. Clair, Jennifer	II - Instructional	12	L-3	25

Stewart, Kristy	II - Instructional	6		9
Swartz, Sally	II - Instructional	10		9
Ulrich, Michelle	II - Instructional	12	L-1	13
Upton, Stacey	II - Instructional	12	L-3	28
Webb, Esther	I - Transportation	8		7
Wilkins, Jinnie	II - Instructional	12	L-1	17
Withers, Kathryn	II - Instructional	9		8
Wyatt, Shannon	II - Instructional	12	L-1	13
Yelken, James	I - Transportation	10		9
Student Nutrition Classification				
Bishop, Kimberly	V - M.S. Manager	12	L-2	21
Bybee, Karen	I - Hourly Employee	12	L-1	17
Chessman, Debbie	IV - Asst. Manager	12	L-2	18
Cooper, Nancy	IV - Asst. Manager	12	L-3	24
Cooper, Nancy	I - Hourly Employee	12	L-1	15
Dorsten, Anna	I - Hourly Employee	10		9
Elshaw, Donna	I - Hourly Employee	9		8
Elshaw, Donna	I - Hourly Employee	9		8
Frideger, Joey	I - Hourly Employee	12		11
Gold, Vicki	I - Hourly Employee	12	L-1	15
Greenspan, Lori	V - M.S. Manager	11		11
Hammaker, Deborah	I - Hourly Employee	12	L-3	27
Hollinger, Anastasia	IV - Asst. Manager	12	L-2	22
Johnson, Melissa	IIIB - Satellite Manager	8		12
Jones, Gale	I - Hourly Employee	12	L-3	24
Justice, Angela	I - Hourly Employee	9		8
Kacvinsky, Dawn	VI - Operations Manager	12	L-3	25
Kirkland, Danielle	I - Hourly Employee	12	L-2	18
Kuech, Becky	I - Hourly Employee	12	L-1	17
Majusick, Lydia	IIIA - Meal Accts. Manager	12	L-3	29
Mantle, Lisa	IV - Asst. Manager	12	L-3	30
Neal, Marlies	V - M.S. Manager	11		10
Overholser, Cindy	I - Hourly Employee	12	L-1	15
Schaar, Deanna	I - Hourly Employee	7		6
Scott, Barbara	I - Hourly Employee	12		12
Sharp, Michelle	VII - H.S. Manager	9	L-1	14
Shilt, Mayumi	I - Hourly Employee	12	L-2	18
Taylor, Marilyn	I - Hourly Employee	12	L-2	18
Tester, Terri	IV - Asst. Manager	9		9
Vendetti, Crystal	I - Hourly Employee	12	L-2	20
Weber, Deborah	I - Hourly Employee	12	L-2	18
Yamamoto, Christina	I - Hourly Employee	8		9
Zhao, Jing	I - Hourly Employee	8		7
Transportation Classification				
Absher, Judith	II - Driver	12	L-3	23
Alessandro, Robert	II - Driver	8		7
Anderson, Rick	II - Driver	11		10
Artman, Rhonda	II - Driver	12	L-2	21
Blackaby, Mark	II - Driver	7		6
Blair, Brenda	II - Driver	11		10
Bower, Tami	II - Driver	12	L-1	14
Carpenter, John	II - Driver	12	L-3	26
Charles, Randall	II - Driver	12	L-3	29

Clark, Karen	II - Driver	12	L-3	38
Craft, Linda	II - Driver	12	L-1	16
Eldridge, Debra	II - Driver	12	L-2	20
Ervin, Matthew	II - Driver	10		9
Feather, Rhonda	III - Dispatcher	3	L-1	17
Friend, Michelle	II - Driver	12	L-1	17
Gerdes, Doug	II - Driver	11		10
Gevedon, James	II - Driver	12	L-2	18
Girard, Nikki	II - Driver	12	L-1	15
Gustafson, Gregg	II - Driver	9		8
Harrison, Michelle	II - Driver	12	L-2	21
Hauser, John	II - Driver	9		8
Hayes, Tiffany	II - Driver	9		8
Howell, Lisa	II - Driver	12	L-1	14
Howell, Lori	II - Driver	12	L-1	14
Jones, Sherry	II - Driver	12	L-1	13
Kemp, Richard	II - Driver	12	L-1	16
Lambert, Donald	II - Driver	12	L-1	17
Landis, Brenda	II - Driver	12	L-3	34
Lovely, Dawn	II - Driver	12	L-1	13
Mackie, Crystal	II - Driver	7		6
McCoy, Emily	II - Driver	8		7
McKee, Kelley	II - Driver	11		11
Mount, Matthew	II - Driver	12		12
O'Malley, Jerry	II - Driver	12	L-1	14
Peed, Andrew	II - Driver	10		9
Phelps, Michael	II - Driver	9		8
Raffa, Mary	II - Driver	12	L-3	25
Roesser, Ciarra	II - Driver	8		7
Scott, Barbara	I - Crossing Attendant	7		12
Seim, Gertrude	II - Driver	12	L-1	16
Sergent, Scott	II - Driver	12		8
Simmons, Paula	II - Driver	12	L-1	14
Smith, Karl	II - Driver	7		6
Southerland, Tricia	II - Driver	11		10
Teeters, Earl	II - Driver	8		7
Tracy, Susanna	II - Driver	8		7
Trimbach, Patricia	II - Driver	12	L-3	25
Vest, Toni	II - Driver	12	L-2	19
Walz, Tom	II - Driver	9		8
Weser, Nicholas	II - Driver	8		7
Wilson, Susan	II - Driver	12	L-2	19
Wisecup, Roberta	II - Driver	12	L-2	20
Wright, Mary	I - Crossing Attendant	11		10

TWO-YEAR CONTRACTS 2021-2023 (1ST)**Assistants Classification**

Bellomy, Courtney	IV - Skills Lab Tech.	6		2
Christopher, Wendi	V - IMC Tech.	3		2
Dubie, Virginia	II - Monitor Asst.	2		2
Hensley, Sharon	IV - Skills Lab Tech.	3	L-1	13
James, Terry	II - Monitor Asst.	2		2
Kennedy, Zachary	II - Monitor Asst.	2		2
Maxwell, Timothy	II - Monitor Asst.	3		2
McCarley, Mindy	IV - Skills Lab Tech.	2		1

Sheets, George	II - Monitor Asst.	2	2
Thomas, Dawn	II - Monitor Asst.	1	2
<u>Building/Department Office Assistant Classification</u>			
Exman, Emily	Building/Department Asst.	3	2
Lawson, April	Building/Department Asst.	6	2
<u>Custodial Classification</u>			
Christman, Erica	I - Custodian	3	2
<u>Maintenance Classification</u>			
Davis, Kirk	III - HVAC Technician	3	2
<u>Sign Language Interpreter Classification</u>			
Uecker, Skylar	Sign Lang. Interpreter	4	2
Upton, Heather	Sign Lang. Interpreter	6	2
<u>Special Needs Assistant Classification</u>			
Dhond, Suchita	II - Instructional	3	2
Girard, Rachel	I - Transportation	2	1
Hawkins, Hannah	II - Instructional	12	2
Laferty, Penny	II - Instructional	3	2
Leach, Brittany	II - Instructional	3	2
Paddock, Haley	II - Instructional	3	2
Rykken, Crystal	II - Instructional	4	3
<u>Student Nutrition Classification</u>			
Espinosa, Courtney	IIIB - Satellite Manager	3	2
Girard, Rachel	I - Hourly	2	1
Jacobs, Nikki	I - Hourly	2	1
<u>Transportation Classification</u>			
Buchanan, James	II - Driver	3	2
Dubie, Virginia	II - Driver	6	2
James, Terry	II - Driver	4	2
Kennedy, Zachary	II - Driver	3	2
Maxwell, Timothy	II - Driver	3	2
Moore, Craig	II - Driver	2	1
Sheets, George	II - Driver	3	2
Staub, Christopher	II - Driver	3	2
Thomas, Dawn	II - Driver	3	2
Watts, Julie	II - Driver	6	2
<u>TWO-YEAR CONTRACTS 2021 - 2023 (3RD)</u>			
<u>Administrative Assistant Classification</u>			
Miller, Julie	III - Building/Curriculum Adm. Asst.	5	5
Soine, Allison	III - Building/Curriculum Adm. Asst.	2	5
<u>Assistants Classification</u>			
Pack, Rebecca	II - Monitor Assistant	5	5
<u>Building/Department Office Assistant Classification</u>			
Connell, Cheryl	Building/Office Assistant	10	6
<u>Custodial Classification</u>			

Gilligan, Brandon	I - Custodian	7	6
<u>Special Needs Assistant Classification</u>			
Becker, Joshua	II - Instructional	8	7
Ciarlo, Amanda	II - Instructional	7	6
Hill, Donna	II - Instructional	9	5
Laughman, Jennifer	II - Instructional	6	5
Mills, Lisa	I - Transportation	3	5
Nitsch, Joel	II - Instructional	10	6
<u>Student Nutrition Classification</u>			
Mills, Lisa	I - Hourly	2	5
<u>Transportation Classification</u>			
Corbin, William	II - Driver	6	5
Parrett Christina	II - Driver	6	5
<u>TWO-YEAR CONTRACTS 2021 - 2023 (2ND)</u>			
<u>Assistants Classification</u>			
Roe, Gregory	II - Monitor Assistant	4	4
Sweeney, Melissa	II - Monitor Assistant	5	4
Thornhill, Edward	II - Monitor Assistant	4	4
<u>Building/Department Office Assistant Classification</u>			
Stubbs, Jaclyn	Building/Office Assistant	5	4
Thomas, Paula	Building/Office Assistant	6	4
<u>Custodial Classification</u>			
Dennull, Walter	I - Custodian	8	4
Jasper, Brian	I - Custodian	5	4
<u>Registered Nurse</u>			
Baker, Tracey	Registered Nurse	7	3
Kathmann, Lindsey	Registered Nurse	8	4
<u>Special Needs Assistant Classification</u>			
Carter-Harkness, Jennifer	II - Instructional	7	4
Howard, Amanda	I - Transportation	5	4
Howell, Heather	II - Instructional	5	4
Stanforth, Kristan	II - Instructional	5	4
Walz, Anna	I - Transportation	5	4
<u>Student Nutrition Classification</u>			
Campbell, Edith	I - Hourly	5	4
Weaver, Debra	I - Hourly	4	3
<u>Transportation Classification</u>			
Dayton, Jodi	II - Driver	5	4
Lewis, Geoffrey	II - Driver	5	4
Roe, Gregory	II - Driver	6	4
Thornhill, Edward	II - Driver	5	4
Wolf, Taylor	II - Driver	3	2

The following classified personnel are recommended for re-employment for the 2022-23 school year:

NEW CONTRACTS

NAME	POSITION	SCHEDULE STEP	BEAVERCREEK YEARS LONGEVITY EXPERIENCE
TWO-YEAR CONTRACTS 2022-24 (3rd)			
Administrative Assistants Classification			
Lynch, Sarah	IV - H.S. Admin. Asst.	7	5
Mann, Jennifer	III - Building Administrative Assistant	6	5
Shively, Brian	IV - Transportation Adm. Asst.	8	4
Assistants Classification			
Clark, Molly	V - IMC Tech.	6	5
Ford, Katey	II - Monitor Assistant	6	5
Hamlin, Laura	V - IMC Tech.	6	5
Krebs, Danny	II - Monitor Assistant	12	5
Custodial Classification			
Lee, Marcel	I - Custodian	6	5
Madison, Danielle	I - Custodian	6	5
Williams, Lesley	I - Custodian	6	5
Special Needs Assistant Classification			
Hinders, Alisa	II - Instructiona	6	4
Knoth, Timothy	II - Instructional	9	5
Miller, Sydney	II - Instructional	5	4
Student Nutrition Classification			
Browning, Colleen	III-B Satellite Mgr.	3	4
Coon, Jamie	III-B Satellite Mgr.	5	5
Jones, Jessica	III-B Satellite Mgr.	4	4
Kong, Ling	I - Hourly	6	5
Transportation Classification			
Carroll, Penny	II - Driver	8	4
Crum, Crystal	II - Driver	8	4
Ford, Katey	II - Driver	6	5
Kardeen, Steven	II - Driver	6	5
TWO-YEAR CONTRACTS 2022-24 (2nd)			
Assistants Classification			
Keggan, Julie	II - Monitor Assistant	4	3
Krajicek, Brandee	V - IMC Tech.	5	3
Langley, Angela	II - Monitor Assistant	4	3
Reis, Christa	V - IMC Tech.	3	2
Seeley, Iris	II - Monitor Assistant	4	3
Custodial Classification			
Brandenburg, Ronnie	I - Custodian	3	2
Geisel, Chelsea	I - Custodian	3	2

<u>Special Needs Assistant Classification</u>			
Ammon, Michelle	II - Instructional	4	3
Boyd, Anna	II - Instructional	4	3
Hardy, Jaimee	I - Transportation	3	2
Harmon, Gina	II - Instructional	7	3
Hocker, Julie	II - Instructional	5	4
McQuade, Amanda	II - Instructional	4	3
Morgan, Melissa	II - Instructional	4	3
Myers, Angie	I - Transportation	3	2
Powell, Michele	II - Instructional	4	3
Taylor, Dawnette	II - Instructional	3	2
Wisecup, Berlinda	II - Instructional	4	3
Wolodkiewicz, Andrea	I - Transportation	4	3
<u>Student Nutrition Classification</u>			
Gerritsen, Amber	I - Hourly	3	2
Harvey, Jennifer	I - Hourly	7	7
<u>Transportation Classification</u>			
Everhart, Jennifer	II - Driver	6	2
Spurlock, Bruce	II - Driver	3	2
<u>TWO-YEAR CONTRACTS 2022-24 (1st)</u>			
<u>Assistants Classification</u>			
Cahill, Amanda	V - IMC Tech.	5	1
Jones, Charles	II - Monitor Asst.	2	1
Lingenfelter, Lindsey	V - IMC Tech.	2	1
Minnick, Cassandra	II - Monitor Asst.	1	0
Moody, Keifer	II - Monitor Asst.	1	0
Phipps, Melissa	II - Monitor Asst.	2	0
Sutton, Melissa	V - IMC Tech.	2	1
<u>Building/Office Assistant Classification</u>			
Husted, Stacy	BOA	5	1
Taynor, Erin	BOA	4	0
<u>Custodial Classification</u>			
Amburgey, Regina	I - Custodian	5	1
Bellomy, Austin	I - Custodian	2	1
Huffman, Kenneth	I - Custodian	2	1
Jenkins, Scott	I - Custodian	5	1
<u>Mechanic Classificationh</u>			
Wirth, Ralph	I - Mechanic Helper	1	0
<u>Registered Nurse</u>			
Lander, Jordan	Registered Nurse	5	1
Panstingel, Rhonda	Registered Nurse	5	1
Rengering, Eva	Registered Nurse	5	1
<u>Special Needs Assistant Classification</u>			
Hughes, Allante	II - Instructional	2	1
Jones, Lindsey	II - Instructional	1	0
Kammer, Brandon	I - Transportation	2	1
Marano, Jennifer	II - Instructional	2	1

Williams, Billy	II - Instructional	4	0
<u>Student Nutrition Classification</u>			
Andersen, Randi	I - Hourly	1	0
Dalie, Melanie	I - Hourly	1	0
Geisel, Sydney	I - Hourly	1	1
Hollinger, Hannah	I - Hourly	1	0
Johnson, Hannah	I - Hourly	1	0
Schlag, Abigail	I - Hourly	1	0
<u>Transportation Classification</u>			
Bowden, Jeffrey	II - Driver	1	0
Cospy, Michael	II - Driver	4	3
Davis, Yvonne	II - Driver	1	0
Geisel, Sydney	III - Crossing Att'd	2	1
Jones, Charles	II - Driver	2	1
Moody, Keifer	II - Driver	1	0
Ritchie, Tiffany	II - Driver	2	1
Theurer, Michael	II - Driver	1	0

The following exempt personnel are recommended for re-employment for the 2022-23 school year:

NEW CONTRACTS			
TWO-YEAR CONTRACTS 2022-2024 (1st)			
<u>NAME</u>	<u>POSITION</u>	<u>SCHEDULE STEP</u>	<u>BEAVERCREEK LONGEVITY YRS. EXPERIENCE</u>
<u>Computer Technician</u>			
Mantle, Justin	Computer Technician	4	0
<u>Receptionist</u>			
Zollars, Jennifer	Receptionist	2	1
TWO-YEAR CONTRACTS 2022-24 (3rd)			
<u>Administrative Assistant</u>			
Biggers, Britni	Administrative Assistant	2	4

The following exempt personnel are recommended for re-employment for the 2022-2023 School Year:

SALARY NOTICES				
NAME	POSITION	SCHEDULE STEP	BEAVERCREEK YEARS LONGEVITY EXPERIENCE	
CONTINUING CONTRACTS				
Copy Center Classification				
Ferguson, Pame	Copy Ctr. Mgr.	4	L-3	27
Payroll & Benefits/Accounting Specialist Classification				
Adams, Tanya	Payroll	12	L-1	15
Sprowles, Robin	Payroll	12	L-2	18
Administrative Assistant Classification				
Groves, Susan	Department Administrative Assistant	8		8
Janson, Debra	Department Administrative Assistant	12	L-3	42
Kesling, Kimberly	Department Administrative Assistant	12		12
Magnotta, Donna	Executive Administrative Assistant	12	L-1	17
Mangan, Peggy	Administrative Assistant	12	L-3	27
Sainz, Stephanie	Administrative Assistant	12	L-1	16
Computer Technician Classification				
Coyle, Dennis	Computer Technician	12	L-1	13
Robinson, Terry	Lead Computer Technician	12	L-1	13
Receptionist				
Rowland, Tammy	Receptionist	3	L-1	16
TWO-YEAR CONTRACTS 2023 (3rd)				
Administrative Assistant Classification				
Dufresne, Jennifer	Administrative Assistant	12	L-2	18
TWO-YEAR CONTRACT 2023 (2nd)				
Administrative Assistant Classification				
King, Anne	Department Administrative Assistant	8		4
Pompos, Courtney	Department Administrative Assistant	3		2

B. Approval of Mrs. Joy Kitzmiller Consulting Agreement

SEE NEXT PAGE(S)

CONSULTING AGREEMENT

Between

BEAVERCREEK CITY SCHOOL DISTRICT BOARD OF EDUCATION

And

Mrs. Joy Kitzmiller

This Agreement is entered into by and between the Beavercreek City School District Board of Education (hereinafter “the Board”) and Mrs. Joy Kitzmiller (hereinafter “Consultant”).

WHEREAS the Board is desirous of employing Consultant as Treasurer/CFO of Schools, effective August 1, 2022; and

WHEREAS the transition of authority to Mrs. Kitzmiller would be greatly facilitated by Mrs. Kitzmiller’s involvement and participation in the administrative and financial affairs of the District prior to her actual commencement of duties as Treasurer/CFO of Schools on August 1, 2022; and

WHEREAS Section 3313.171 of the Ohio Revised Code specifically authorizes the employment of consultants for matters relating to the administration of the School District;

BE IT THEREFORE RESOLVED that the Board and Consultant hereby enter into an agreement for the provision of consulting services as follows:

1. ENGAGEMENT. The Board hereby engages Consultant for the performance of financial consulting services and Consultant hereby accepts this engagement. The days Consultant shall work under this engagement shall be mutually agreed upon by Consultant and the Board President for up to Fifteen (15) Consulting days during the term of this agreement as noted in Section 2 below.

2. TERM. This Agreement is effective as of April 22, 2022 and shall continue through July 31, 2022, unless mutually extended by agreement of the parties.

3. PAYMENT. The Board will compensate Consultant on a per diem basis at the rate of Six Hundred Fifty-Three dollars and Eighty-Five cents (\$653.85) per day, which compensation shall be payable on a monthly basis. These payments shall be payable with normal deductions for taxes but SERS and Medicare pickup on the amounts due will be paid by the Board. Consultant shall submit time sheets to the Treasurer's Office, which have been approved by the Board President, to properly document time worked and generate payment for services rendered in execution of this Consulting Agreement.

4. EXPENSES

A. TRAVEL

The Board shall reimburse the Consultant for miles driven in performance of her duties under this Consulting Agreement at the prevailing IRS mileage rate. Consultant shall submit monthly mileage statements to the Treasurer's Office on approved District forms, and shall be reimbursed by warrant check or direct deposit. Mileage to and from the Consultant's residence and the Beavercreek City School District offices will not be considered travel for reimbursement.

B. OTHER EXPENSES

The Board will reimburse the Consultant for any other reasonable expenses related to her work, upon prior authorization from the Board President. Consultant shall submit a copy of itemized expenses to the Superintendent's Office, and will be reimbursed (when applicable) by warrant check or direct deposit.

5. DUTIES. Consultant shall hold herself available to render, and shall render at the request of the Board, acting through its President, (subject to the time requirement and limit set forth in the next paragraph), consulting services relating to financial management and administration for the benefit of the District and Board of Education.

6. TIME REQUIREMENT AND LIMIT. Consultant shall devote such time as may be reasonably required to perform Consultant's duties under this Agreement up to but not exceeding Fifteen (15) days during the term noted in Section 2 above.

7. FACILITIES. While this Agreement is in effect, the Board will make available to Consultant adequate physical facilities, within the Board offices, together with clerical support and access to office equipment and facilities as may be reasonably necessary for Consultant to perform the terms of this Agreement.

8. RISK. The Board agrees to defend, hold harmless, and indemnify Consultant from any and all demands, claims, suits, actions and legal proceedings brought against Consultant in her individual capacity, or her official capacity as agent and employee of the Board, provided the incident arose while Consultant was acting within the scope of her duties, and any such liability coverage is within the authority of the Board to provide under state law. The Board's liability under this paragraph shall not exceed the amount provided by insurance purchased by the Board for this purpose or the amount appropriated by the Board for this purpose, whichever is greater, and in no case will individual Board members be considered personally liable for indemnifying the Consultant against such demands, claims, suits, actions, and legal proceedings. This paragraph shall survive the Agreement.

9. AMENDMENT. This Agreement contains all of the terms agreed upon by the parties with respect to the subject matter of this Agreement, and it supersedes all prior agreements, arrangements, and communications between the parties concerning such subject matter, whether oral or written. Modifications to any provision of this Agreement shall be in writing, mutually agreed upon and signed by both parties; and shall become a part hereof, but such modification(s) shall not be construed as a new contract with Consultant, nor as an extension of the expiration date of this Agreement, unless specifically provided therein.

10. SEVERABILITY. If any provision of this Agreement shall be held to be invalid or unenforceable for any reason, the remaining provisions shall continue to be valid and enforceable. If a court finds any provision of this Agreement is invalid or unenforceable, but by limiting such provision it would become valid and enforceable, then such provision shall be deemed to be written, construed, and enforced as so limited.

11. WAIVER OF CONTRACTUAL RIGHT. The failure of either party to enforce any provision of this Agreement shall not be construed as a waiver or limitation of that party's right to subsequently enforce and compel the compliance with every provision of this Agreement.

12. APPLICABLE LAW. This Agreement shall be governed and construed in accordance with Ohio law.

In witness hereof, the following certify that both parties to this Agreement, the Board of Education of the Beavercreek City School District and Joy Kitzmiller, have entered into this Agreement on the date set forth below.

Joy Kitzmiller, Consultant

Date



Paul Otten, Superintendent

Date



JoAnn Rigano, President, Beavercreek City School District Board of Education

Date



Penny Rucker, Treasurer

Date

4/26/22

5-11-22

C. Approval of Resolution to Declare Impractical Transportation

SEE NEXT PAGE(S)

This resolution to declare transportation impractical for certain identified students is presented pursuant to the requirement of Ohio Revised Code 3327 and the procedures set forth by the Ohio Department of Education. The resolution follows careful evaluation of all other available options prior to consideration of impracticality.

The Superintendent of Beavercreek City Schools recommends that the board of education adopt the following resolution:

WHEREAS the student(s) identified below have been determined to be residents of this school district, and eligible for transportation services; and

WHEREAS after a careful evaluation of all available options, it has been determined that it is impractical to provide transportation for these student(s) to their selected school(s); and

WHEREAS the following factors as identified in Revised Code 3327.02 have been considered:

1. The time and distance required to provide the transportation
2. The number of pupils to be transported
3. The cost of providing transportation in terms of equipment, maintenance personnel and administration
4. Whether similar or equivalent service is provided to other pupils eligible for transportation
5. Whether and to what extent the additional service unavoidably disrupts current transportation schedules
6. Whether other reimbursable types of transportation are available; and

WHEREAS the option of offering payment-in-lieu of transportation is provided in Ohio Revised Code: Therefore, be it

RESOLVED that the Beavercreek City Schools Board of Education hereby approves the declaration that it is impractical to transport the students identified herein and offers the parent(s)/guardian(s) of students named on the attachment, payment-in-lieu of transportation.

ATTACHMENT TO RESOLUTION:

<u>Student Name</u>	<u>School Selected</u>	<u>Grade</u>	<u>Parent(s)/Guardian(s)</u>
Bundy, Brock T.	St. Charles Borromeo	1 st	Katy & Nick Bundy
Issenmann, Ethan T.	St. Charles Borromeo	1 st	Emily & Steve Issenmann
Jones, Noah J.	St. Charles Borromeo	8 th	Bill & Emilie Jones

D. Approval of Third Grade Paper Testing

SEE NEXT PAGE(S)

Resolution Authorizing Required Third Grade Assessments in Paper Format

Whereas Ohio Revised Code Section 3301.0711, as amended by Senate Bill 216 enacted by the 132nd Ohio General Assembly, authorized a school district to administer the required third grade English Language Arts or Mathematics assessments, or both, in a paper format in any given school year; and

Whereas it is the desire of the Board of Education of Beavercreek City Schools for its grade three students to take the English Language Arts assessment in said paper format;

Now therefore, be it, and it is, hereby resolved that the grade three assessment in English Language Arts shall be administered in a paper format for the 2022-23 school year; and

Be it further resolved that if any student whose individualized education program or plan developed under section 504 of the "Rehabilitation Act of 1973," 87 Stat. 355, 29 U.S.C. 794, as amended, specifies that taking the assessment in an online format is an appropriate accommodation for the student, then that student may take the assessment in an online format; and

Be it further resolved that the Superintendent of Schools is hereby authorized and directed to submit a copy of this resolution to the Ohio Department of Education in accordance with Ohio Revised Code Section 3301.0711.

This resolution was adopted by the Beavercreek Board of Education in public session on the 21st day of April, 2022.

In witness thereof, we hereby affix our signatures.



President of the Board of Education



Treasurer of the Board of Education

Dr. Fischer seconded the motion.

ROLL CALL Gene Taylor, aye; Dr. Carl Fischer, aye; Krista Hunt, aye; Chris Stein, aye; Jo Ann Rigano, aye.

Motion carried 5-0.

XI. SUPERINTENDENT'S REPORT

A. First Reading of NEOLA Policy Update

SEE NEXT PAGE(S)

Book	Policy Manual
Section	Policies Recommended for the BOE (40.2 Winter 2022 Update)
Code	STAFF DRESS AND GROOMING
Code	po1616 New
Status	

1616 - STAFF DRESS AND GROOMING

The Board of Education believes that administrators set an example in dress and grooming for their students and other District employees to follow. An administrator who understands this precept and adheres to it enlarges the importance of his/her task, presents an image of dignity, and encourages respect for authority. These factors act in a positive manner toward the maintenance of discipline.

The Board retains the authority to specify the following dress and grooming guidelines for staff that will prevent such matters from having an adverse impact on the educational process. When assigned to District duty, all administrators shall:

- A. be physically clean, neat, and well-groomed;
- B. dress in a manner consistent with their professional responsibilities;
- C. dress in a manner that communicates to students pride in personal appearance;
- D. dress in a manner that does not cause damage to District property;
- E. be groomed in such a way that their hairstyle or dress does not disrupt the educational process nor cause a health or safety hazard.

Book	Policy Manual
Section	Policies Recommended for the BOE (40.2 Winter 2022 Update)
Title	COLLEGE CREDIT PLUS PROGRAM
Code	po2271
Status	
Adopted	June 3, 1996
Last Revised	March 17, 2022

2271 - COLLEGE CREDIT PLUS PROGRAM

The Board of Education recognizes the value to students and to the District for students to participate in programs offered by accredited colleges and universities in Ohio.

The Board will approve participation by students who apply to the participating college or university ("institute of higher education" or "IHE") and meet the IHE's and relevant academic program's established standards for admission, enrollment, and course placement. Participating students will be eligible to receive secondary credit for completing any of these programs. To be eligible, students must be in seventh, eighth, ninth, tenth, eleventh, or twelfth grade and must either be remediation-free in one of the assessments established under R.C. 3345.061(F), or meet an alternative remediation-free eligibility option as defined by the Chancellor of Higher Education in consultation with the superintendent of public instruction. Students who participated in the College Credit Plus program before September 30, 2021 and who qualified to participate in accordance with prior law by scoring within one standard error of measurement below the remediation-free threshold for one of the required assessments and having a cumulative high school grade point average of at least 3.0 or alternatively receiving a recommendation from a school counselor, principal or career technical program advisor may remain eligible to participate.

In addition, under Federal and State law, male students who are eighteen (18) years of age or older and who are classified as a non-Ohio resident by the public college or university they are attending through the College Credit Plus program are required to be registered with the Selective Service System. Participating male students are required to provide their Selective Service number to the public college or university within thirty (30) days of their 18th birthday. If such students do not submit their Selective Service number, they will not be considered a College Credit Plus participant for that current semester or term and will be responsible for any tuition, textbooks, or fees associated with the classes for which they are enrolled.

~~The Board will provide information about the College Credit Plus Program prior to February 1st to all students enrolled in grades six through eleven and their parents as outlined in AG 2271. The Board will also promote the College Credit Plus program on its website, including the details of the Board's current agreements with partnering IHEs.~~

Underperforming and Ineligible Students

If a student participating in the College Credit Plus Program under the option set forth in R.C. 3365.06 (B) either: A) fails to maintain a grade point average of 2.0 or higher in the college courses taken through the College Credit Plus Program; or B) withdraws from, or receives no credit for two or more courses in the same term, the student will be considered an "underperforming student." If a student maintains underperforming student status for two (2) consecutive terms of enrollment, the student will be deemed "ineligible."

Probation

Immediately after determining a student has obtained underperforming student status, the Superintendent shall place the student on probation within the College Credit Plus Program, and notify the underperforming student, his/her parents, and each IHE in which the student is enrolled of his/her status. The underperforming student and his/her parents shall also be notified of the following requirements for continued participation in the Program while on probation:

- A. The student shall only enroll in one college course during any term.
- B. The student shall refrain from enrolling in a college course in the same subject as a college course in which the student earned a grade of "D" or "F" or for which the student received no credit.
- C. If the student had registered for more than one college course for the next term prior to being placed on probation, the student shall request each IHE in which s/he has enrolled to dis-enroll the student from those courses that conflict with the terms of his/her probationary status.
 1. If a student elects to remain enrolled in one course for the next term, s/he shall inform the IHE of the course in which the student would like to remain enrolled.

2. If the student fails to dis-enroll from any courses that conflict with his/her probationary status, the Superintendent shall immediately notify the student and his/her parents that the student shall assume responsibility for any and all tuition, fees, and costs for textbooks for any courses from which the student was required to dis-enroll. In this notification, the student and his/her parents shall also be advised that the student shall be deemed an ineligible student and dismissed from the program for the next term in accordance with the dismissal procedures set forth below.

- D. If a student takes a course after being placed on probation and such course raises the student's cumulative grade point average to 2.0 or higher in the college courses taken through the College Credit Plus Program, the student shall be removed from probation. The student may participate in the Program without restrictions unless s/he is declared to be an underperforming student again.
- E. If a student takes a course after being placed on probation and such course does not raise the student's cumulative grade point average to 2.0 or higher in the college courses taken through the College Credit Plus Program, the student shall be dismissed from the Program in accordance with the dismissal procedures set forth below.

Dismissal

If a student is deemed ineligible to participate in the College Credit Plus Program, s/he will be dismissed from the Program. The Superintendent shall notify the ineligible student, his/her parents, and each IHE in which the student is enrolled in his/her dismissal. The ineligible student and his/her parents shall also be notified that the student shall not take any college courses through the Program following his/her dismissal.

If the student had registered for more than one college course for the next term prior to being dismissed from the Program, the student shall request each IHE in which s/he has enrolled to dis-enroll the student from the Program.

If the student fails to dis-enroll following his/her dismissal from the Program, the Superintendent shall immediately notify the student and his/her parents that the student shall assume responsibility for any and all tuition, fees, and costs for textbooks for any courses from which the student was required to dis-enroll. In this notification, the student and his/her parents shall also be advised that the Superintendent shall extend/continue the student's dismissal from the Program for an additional term.

Reinstatement

Following one term of dismissal, a student may submit a request to the Superintendent to be reinstated to the College Credit Plus Program. Summer shall only be counted as a term if the student is enrolled in one or more high school courses during the summer. Upon receipt of the reinstatement request, the student's full high school and college academic record will be reviewed to determine whether the student has achieved academic progress and whether s/he will be reinstated on probation or without restriction.

Reinstatement on Probation: In order to be reinstated to the College Credit Plus Program on probation, the student must meet the following academic progress criteria:

- A. Limited to one (1) CDP Course if their cumulative GPA is below 3.0.
- B. Passing performances in all classes
- C. In good standing for all graduation requirements including the end of course exams points and grade level credits.

Reinstatement without Restriction: In order to be reinstated without any restrictions, the student must meet the following academic progress criteria:

- A. Passing performances in all classes.
- B. In good standing for all graduation requirements including the end of course exams points and grade level credits.
- C. Cumulative GPA is 3.0 or higher in all classes.

If the student fails to demonstrate academic progress as defined above, the Superintendent shall extend/continue the student's dismissal for an additional term(s). During the dismissal period, the student shall remain ineligible to participate in the College Credit Plus Program until academic progress is achieved.

Appeals

A student who is dismissed from the College Credit Plus Program or prohibited from taking a course in which the student earned a grade of "D" or "F" or for which the student received no credit, may appeal the decision to the Superintendent. The appeal must be filed within five (5) business days after the student is notified of the dismissal or prohibition against taking a course. Upon receiving the appeal, the Superintendent must immediately notify each IHE in which the student is enrolled that the student has filed an appeal.

When reviewing a student's appeal, the Superintendent shall consider any extenuating circumstances separate from the student's academic performance that may have affected or otherwise impacted the student's status in the College Credit Plus Program. After considering such

information, the Superintendent may:

- A. allow the student to participate in the Program without restrictions;
- B. allow the student to take a course in which the student earned a grade of "D" or "F" or for which the student received no credit;
- C. allow the student to participate in the Program on probation; or
- D. maintain the student's dismissal from the Program.

The Superintendent shall issue a decision on the student's appeal within ten (10) business days after the date the appeal is filed. The Superintendent's decision shall be final, and s/he shall immediately provide notification of the decision to each IHE in which the student is enrolled.

- A. If the Superintendent decides to continue the student's dismissal from the College Credit Plus Program, and the student is enrolled in an Institution of Higher Education, such IHE shall permit the student to withdraw from all courses in which the student is enrolled without penalty. The Board shall not be required to pay for such courses.
- B. If the Superintendent fails to issue a timely decision after the date the appeal is made, and the student is enrolled in an Institution of Higher Education, such IHE shall permit the student to withdraw from all courses in which the student is enrolled without penalty. If the decision is issued after the IHE's no-fault withdrawal date, the Board shall be required to pay for such courses.

Home-Schooled Students

If a home-schooled student participating in the College Credit Plus Program is placed on probation or dismissed from the Program, the parent of the student shall be responsible for notifying each IHE in which the student is enrolled of such probation or dismissal.

The Board will provide information about the College Credit Plus Program prior to February 1st to all students enrolled in grades six through eleven and their parents as outlined in AG 2271. The Board will also promote the College Credit Plus Program on its website, including the details of the Board's current agreements with partnering IHEs.

All students must meet the requirements for participating in the College Credit Plus Program outlined in AG 2271.

The Board may deny high school credit for the College Credit Plus Program courses any portion of which are taken during the period of a student's expulsion. If the student has elected to receive credit for course(s) toward fulfilling graduation requirements as well as the College Credit Plus Program credit, that election is automatically revoked for all college courses in which the student enrolled during the college term in which the expulsion is imposed.

When a student is expelled, the Board directs the Superintendent to send written notice of the expulsion to any college in which the expelled student is enrolled under R.C. 3365.03 (College Credit Plus Program) at the time the expulsion is imposed. This notice shall indicate the date the expulsion is scheduled to expire and that the Board has adopted a policy under R.C. 3313.613 to deny high school credit for College Credit Plus Program courses taken during an expulsion. If the expulsion period is later extended, the Superintendent shall notify the college of the extension.

The Board will collect, report, and track program data annually in accordance with data reporting guidelines adopted by the chancellor and the Superintendent of Public Instruction pursuant to R.C. 3365.15.

The Superintendent shall establish the necessary administrative guidelines to comply with State law which will thereafter be properly communicated to both students and their parents. The Superintendent shall also establish guidelines and procedures for the awarding of credit and the proper entry on a student's transcript and other records of his/her participation in a College Credit Plus Program.

Revised 3/8/01
 Revised 12/19/13
 Revised 7/16/15
 Revised 1/11/18
 Revised 1/10/19

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R.C. 3313.613, 3345.32, 3365.01 through 3365.09

A.C. 3333-1-65.13

"Military Selective Service Act," 62 Stat. 604, 50 U.S.C. App. 453, as amended

Book	Policy Manual
Section	Policies Recommended for the BOE (40.2 Winter 2022 Update)
Title	BLENDED LEARNING
Code	po2370.01
Status	
Adopted	February 25, 2019
Last Revised	March 17, 2022

2370.01 - **BLENDED LEARNING**

The Board of Education authorizes the operation of a blended learning environment as an educational opportunity for students. Blended learning is defined as the delivery of instruction in a combination of time primarily in a supervised physical location away from home and online delivery where the student has some element of control over time, place, path, or pace of learning **and includes non-computer-based learning opportunities**. Students participating in blended learning shall have the ability to advance from grade to grade and earn credits by demonstrating proficiency of knowledge or skills through competency-based learning models rather than a minimum number of days or hours in a classroom or on a digital learning device. Blended learning programs must have an annual instructional calendar of not less than 910 hours.

The Superintendent is authorized to develop program guidelines and specific procedures to address the following requirements:

- A. The means of personalization of student-centered learning models to meet the needs of each student.
- B. The evaluation and review of the quality of online curriculum delivered to students.
- C. The assessment of each participating student's progress through the curriculum. Students will advance through each level of the curriculum based on demonstrated competency/mastery of the material.
- D. The assignment of a sufficient number of teachers to ensure a student has an appropriate level of interaction to meet the student's personal learning goals. Each participating student shall be assigned to at least one (1) teacher of record. **[NOTE: A school or classroom that implements blended learning cannot be required to have more than one (1) teacher for every 125 students.]**
- E. The method by which each participating student will have access to the digital learning tools necessary to access the online or digital content.
- F. The means by which each school shall use a filtering device or install filtering software that protects against internet access to materials that are obscene or harmful to juveniles on each computer provided to or made available to students for instructional use. The school shall provide such device or software at no cost to any student who uses a device obtained from a source other than the school.
- G. The means by which the school will ensure that teachers have appropriate training in the pedagogy of the effective delivery of online or digital instruction.

The Superintendent will collect, report, and track program data annually, in accordance with data reporting guidelines, and provide regular reports to the Board.

The Superintendent shall establish the necessary administrative guidelines and procedures to comply with State law which will thereafter be properly communicated to both students and their parents.

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Legal	A.C. 3301-35-03
	R.C. 3302.41

Book	Policy Manual
Section	Policies Recommended for the BOE (40.2 Winter 2022 Update)
Title	STAFF DRESS AND GROOMING
Code	po3216
Status	
Adopted	December 3, 1996

3216 - STAFF DRESS AND GROOMING

The Board believes that professional staff members set an example in dress and grooming for their students to follow. A professional staff member who understands this precept and adheres to it enlarges the importance of his/her task, presents an image of dignity, and encourages respect for authority. These factors act in a positive manner towards the maintenance of discipline.

~~The Board requires professional staff members, when assigned to District duty, shall be physically clean, neat, and well-groomed and dress in a manner reflecting their professional assignment.~~

The Board retains the authority to specify the following dress and grooming guidelines for staff that will prevent such matters from having an adverse impact on the educational process. When assigned to District duty, all professional staff members shall:

- A. be physically clean, neat, and well-groomed;
- B. dress in a manner consistent with their professional responsibilities;
- C. dress in a manner that communicates to students a pride in personal appearance;
- D. dress in a manner that does not cause damage to District property;
- E. be groomed in such a way that their hairstyle or dress does not disrupt the educational process nor cause a health or safety hazard.

Book	Policy Manual
Section	Policies Recommended for the BOE (40.2 Winter 2022 Update)
Title	STAFF DRESS AND GROOMING
Code	po4216
Status	
Adopted	December 3, 1996

4216 - STAFF DRESS AND GROOMING

The Board believes that classified staff members, like professional staff members, set an example in dress and grooming for students to follow. A staff member who understands this precept and adheres to it enlarges the importance of his/her task and presents an image of dignity and professionalism.

~~The Board directs the Superintendent to specify appropriate dress and grooming guidelines for staff.~~

The Board retains the authority to specify the following dress and grooming guidelines for staff that will prevent such matters from having an adverse impact on the educational process. When assigned to District duty, all classified staff members shall:

- A. **be physically clean, neat, and well-groomed;**
- B. **dress in a manner consistent with their assigned responsibilities;**
- C. **dress in a manner that communicates to students a pride in personal appearance;**
- D. **dress in a manner that does not cause damage to District property;**
- E. **be groomed in such a way that their hairstyle or dress does not disrupt the educational process nor cause a health or safety hazard.**

Book	Policy Manual
Section	Policies Recommended for the BOE (40.2 Winter 2022 Update)
	DRESS AND GROOMING
Code	po5511
Status	
Adopted	August 8, 1996

5511 - DRESS AND GROOMING

~~Students are expected to dress in keeping with what is proper and in good taste. Our schools take pride in our students; therefore, the Superintendent shall establish such grooming guidelines as are necessary to promote discipline, maintain order, secure the safety of students, and provide a healthy environment conducive to academic purpose.~~

~~Dress and appearance may vary due to the age of students served or individual building preferences. The building principal retains the right to make final decisions on any matters concerning dress and appearance.~~

~~Guidelines for dress and appearance should be explained to students at the beginning of each school year and to students entering during the school year, and will be set forth in the student handbook.~~

The Board of Education recognizes that each student's mode of dress and grooming is a manifestation of personal style and individual preference. The Board will not interfere with the right of students and their parents to make decisions regarding their appearance, except when their choices interfere with the educational program of the schools. Students have the right to dress in accordance with their gender identity, within the constraints of the dress code promulgated by the school.

The Board authorizes the Superintendent to establish a reasonable dress code in order to promote a safe and healthy school setting and enhance the educational environment. The dress code shall be incorporated into the Student Code of Conduct or Discipline Code.

Accordingly, the Superintendent shall establish such grooming guidelines as are necessary to promote discipline, maintain order, secure the safety of students, and provide a healthy environment conducive to academic purposes. Such guidelines shall prohibit student dress or grooming practices that:

- A. present a hazard to the health or safety of the student or to others in the school;
- B. materially interfere with school work, create disorder, or disrupt the educational program;
- C. cause excessive wear or damage to school property;
- D. prevent the student from achieving the student's educational objectives because of blocked vision or restricted movement.

Such guidelines shall establish the dress requirements for members of the athletic teams, bands, and other school groups when representing the District at a public event.

The Superintendent shall develop administrative guidelines to implement this policy that:

- A. designate the principal as the arbiter of student dress and grooming at the building level;
- B. instruct staff members to demonstrate by example and precept neatness, cleanliness, propriety, modesty, and good sense in attire and appearance;
- C. ensure that all rules implementing this policy impose only minimum and necessary restrictions on the exercise of the student's taste and individuality;
- D. direct staff to enforce the school's dress code in a nondiscriminatory and uniform manner, including without regard to whether a student is transgender or gender nonconforming.

Students who violate the foregoing rules may not be admitted to class and may be suspended from school.

Legal

R.C. 3313.20, 3313.60, 3313.661, 3313.665



Book	Policy Manual
Section	Policies Recommended for the BOE (40.2 Winter 2022 Update)
Title	WEAPONS
Code	po5772
Status	
Adopted	August 8, 1996
Last Revised	February 1, 2005

5772 - **WEAPONS**

The Board of Education prohibits students from possessing, storing, making, or using a weapon, including a concealed weapon, in a school safety zone and any setting that is under the control and supervision of the Board for the purpose of school activities approved and authorized by the Board including, but not limited to, property leased, owned, or contracted for by the Board, a school-sponsored event, or in a Board-owned vehicle.

The term "weapon" ~~includes~~**means** any object which, in the manner in which it is used, is intended to be used, or is represented, is capable of inflicting serious bodily harm or property damage, as well as endangering the health and safety of persons. Weapons include, but are not limited to, firearms, guns of any type whatsoever, including air and gas-powered guns (whether loaded or unloaded), knives, razors, clubs, electric weapons, metallic knuckles, martial arts weapons, ammunition, **incendiary devices, explosives, and other objects defined as dangerous ordinances under State law.** ~~and explosives.~~

Policy exceptions include:

- A. items pre-approved by the building principal as part of a class or individual presentation under adult supervision, if used for the purpose and in the manner approved (working firearms and any ammunition will never be approved as a part of a presentation);
- B. theatrical props used in appropriate settings.

Students shall report any information concerning weapons and/or threats of violence by students, staff members, or visitors to the principal. Failure to report such information may subject the student to disciplinary action.

This policy shall be implemented through the Code of Conduct/Student Discipline Code, Policy 5610, and Policy 5610.01, and through administrative guidelines.

The Superintendent is authorized to establish instructional programs on the weapons and the requirement that students immediately report knowledge of weapons and threats of violence by students and/or staff to the building principal. Failure to report such knowledge may subject the student to discipline.

The Superintendent will refer any student who violates this policy to the student's parents or guardians and to the criminal justice or juvenile delinquency system. The student may also be subject to disciplinary action, up to and including expulsion.

This policy will be published annually in all District student and staff handbooks. Publication is not a precondition to enforcement of this policy.

Revised 3/12/98
 Revised 10/99
 Revised 3/8/01
 Revised 2/05

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R.C. 2923.11, 2923.12, 2923.122, 3313.20, 3313.66, 3313.661
 18 U.S.C. 921, 20 U.S.C. 8922, 20 U.S.C. 7151

Book	Policy Manual
Section	Policies Recommended for the BOE (40.2 Winter 2022 Update)
Title	GRANT FUNDS
Code	po6110
Status	
Adopted	October 10, 1996
Last Revised	August 18, 2016

6110 - GRANT FUNDS

It is the objective of the Board of Education to provide equal educational opportunities for all District students. Government agencies, as well as foundations, businesses, and individuals, periodically offer both human and material resources to the District that benefits students and the educational program. Therefore, it is the intent of the Board to consider grant proposals and applications for their potential to enhance the educational opportunities, the educational environment, and the physical and mental growth for each student.

The Superintendent shall review new Federal education legislation and prepare proposals for programs s/he deems would be of aid to the students of this District. The Superintendent shall approve each such proposal prior to its submission, and the Board shall approve all grants resulting from such proposals.

The Board regards available Federal funds of aid to local school districts and communities as a public trust. It forbids the use of Federal monies for partisan political activities and for any use that would not be in accordance with Federal regulations and guidelines.

No Federal funds received by the District shall be used to:

- A. develop or distribute materials, or operate programs or courses of instruction directed at youths, that are designed to promote or encourage sexual activity, whether homosexual or heterosexual;
- B. distribute or aid in the distribution by any organization of legally obscene materials to minors on school grounds;
- C. provide sex education or HIV-prevention education in schools unless that instruction is age appropriate and includes the health benefits of abstinence; or
- D. operate a program of contraceptive distribution in schools.

Grant Proposal Development

- A. All grant proposals must support at least one (1) District goal or priority.
- B. For projects where grant funds will not cover the entire cost of project implementation, additional fund sources must be identified, documented, and approved during the internal review process.

Grant Proposal Internal Review

Each grant proposal shall be reviewed and approved by the Superintendent prior to submission to the funding source.

Grant Administration

- A. The administration of grants will adhere to all applicable Federal, State, local and grantor rules and regulations, including the terms and conditions of the Federal awards, as well as District policies and administrative guidelines.
- B. The Superintendent is responsible for the efficient and effective administration of grant awards through the application of sound management practices.
- C. The Superintendent and Treasurer are responsible for administering grant funds in a manner consistent with underlying agreements, applicable statutes, regulations and objectives, and the terms and conditions of the grant award.
- D. The District, in recognition of its unique combination of staff, facilities, and experience, shall employ internal controls, including the organizational and management strategies necessary to assure proper and efficient administration of grant awards.

E. All Federal funds received by the District will be used in accordance with the applicable Federal law and regulations and the terms and conditions of the Federal award. The Superintendent shall require that each draw of Federal monies be aligned with the District's payment process (whether reimbursement, cash advance or a combination). If funds are permitted to be drawn in advance, all draws will be as close as administratively feasible to the related program expenditures and that, when restricted, such monies are used to supplement programs and funding and not to supplant or replace existing programming or current funding.

Maintenance of Effort (MOE) and Maintenance of Equity (MOEquity) requirements of the Federal program will be met in accordance with the requirements of the specific funded program. The District shall maintain appropriate documentation and records to substantiate compliance or to justify allowable exceptions, exemptions, or waivers.

The Superintendent and Treasurer are authorized to sign related documents for grant administration, including documents required for submittal of grant proposals.

Financial Management

The financial management of grant funds shall be in compliance with all applicable Federal, State, local and grantor rules, regulations, and assurances as well as District policies and administrative guidelines.

The District shall provide for the following:

- A. Identification, in District accounts, of all grant awards received and expended and the programs under which they were received. For Federal programs and awards, identification shall include the Catalog of Federal Domestic Assistance ("CFDA") title and number, Federal award identification number and year, name of the Federal agency and name of the pass-through entity, as applicable.
- B. Accurate, current, and complete disclosure of the financial results of each Federal award or program in accordance with the reporting requirements of the grant.
- C. Records that identify adequately the source and application of funds provided for Federally-funded activities. These records must contain information pertaining to Federal awards, authorizations, obligations, unobligated balances, assets, expenditures, income and interest and be supported by source documentation.
- D. Effective control over, and accountability for, all funds, property, and other assets. The District must adequately safeguard all assets and assure that they are used solely for authorized purposes.

Further, the District must:

1. establish and maintain effective internal control over the Federal award that provides reasonable assurance that the District is managing the Federal award in compliance with Federal statutes, regulations, and the terms and conditions of the Federal award;
 2. comply with Federal statutes, regulations and the terms and conditions of the Federal award;
 3. evaluate and monitor the District's compliance with statutes, regulations and the terms and conditions of the Federal award;
 4. take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings;
 5. take reasonable measures to safeguard protected personally identifiable information and other information the Federal awarding agency or pass-through entity designates as sensitive consistent with applicable Federal, State, local, and tribal laws regarding privacy and obligations of confidentiality.
- E. Comparison of expenditures with budget amounts for each Federal award.
- F. Recordkeeping and written procedures to the extent required by Federal, State, local and grantor rules and regulations pertaining to the grant award and accountability, including, but not limited to, the following areas:
1. cash management
 2. allowability
 3. conflict of interest
 4. procurement
 5. equipment management
 6. conducting technical evaluations of proposals and selecting recipients

8. travel

G. Disclosure of any potential conflict of interest and all mandatory violation disclosures potentially affecting the Federal award/grant to the Federal awarding agency or pass through agency in accordance with applicable Federal policy.

H. Insurance coverage for real property and equipment, if applicable, equivalent to such property owned by the District.

Program Income

Program income means gross income earned by a grant recipient that is directly generated by a supported activity or earned as a result of the Federal award during the grant's period of performance.

It includes, but is not limited to, income from fees for services performed, the use or rental of real or personal property acquired under Federal awards, the sale of commodities or items fabricated under a Federal award, license fees and royalties on patents and copyrights, and principal and interest on loans made with Federal award funds. Interest earned on advances of Federal funds is not program income. Except as otherwise provided in Federal statutes, regulations or the terms and conditions of the Federal award, program income does not include rebates, credits, discounts and interest earned on any of them. Additionally, taxes, special assessments, levies, fines and other such revenues raised by a recipient are not program income unless the revenues are specifically identified in the Federal award or Federal awarding agency regulations as program income. Finally, proceeds from the sale of real property, equipment or supplies are not program income.

Unless it has received prior approval to use a different method or the terms and conditions of the grant authorize a different method, the District uses the deduction method of accounting for program income. Under the deduction method, program income is deducted from total allowable costs to determine the net allowable costs. Program income will only be used for current costs unless the District is otherwise directed by the Federal awarding agency or pass-through entity.

Revised 3/16/06

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Applicable laws, regulations and guidance: 34 C.F.R. 75.707, 76.563, 76.565, 76.707
2 C.F.R. 200.56, 200.71, 200.77, 200.80, 200.112, 200.302, 200.307
2 C.F.R. 200.309, 200.310, 200.313, 200.318-.320, 200.343(b)&(e)
Compliance Supplement for Single Audits of State and Local Governments
20 U.S.C. 7906

Book	Policy Manual
Section	Policies Recommended for the BOE (40.2 Winter 2022 Update)
Title	COST PRINCIPLES - SPENDING FEDERAL FUNDS
Code	po6114
Status	
Adopted	August 18, 2016
Last Revised	March 17, 2022

6114 - COST PRINCIPLES - SPENDING FEDERAL FUNDS

The Superintendent is responsible for the efficient and effective administration of grant funds through the application of sound management practices. Such funds shall be administered in a manner consistent with all applicable Federal, State, and local laws, the associated agreements/assurances, program objectives, and the specific terms and conditions of the grant award.

Cost Principles

Except where otherwise authorized by statute, costs shall meet the following general criteria in order to be allowable under Federal awards:

- A. Be necessary and reasonable for proper and efficient performance and administration of the Federal award and be allocable thereto under these principles.

To determine whether a cost is reasonable, consideration shall be given to:

1. whether a cost is a type generally recognized as ordinary and necessary for the operation of the District or the proper and efficient performance of the Federal award;
2. the restraints or requirements imposed by such factors as sound business practices, arm's length bargaining, Federal, State, local, tribal, and other laws and regulations;
3. market prices for comparable goods or services for the geographic area;
4. whether the individuals concerned acted with prudence in the circumstances considering their responsibilities; and
5. whether the cost represents any significant deviation from the established practices or Board of Education policy which may unjustifiably increase the expense.

While Federal regulations do not provide specific descriptions of what satisfies the necessary element beyond its inclusion in the reasonableness analysis above, whether a cost is necessary is determined based on the needs of the program. Specifically, the expenditure must be necessary to achieve an important program objective. A key aspect in determining whether a cost is necessary is whether the District can demonstrate that the cost addresses an existing need, and can prove it.

When determining whether a cost is necessary, consideration may be given to whether:

1. the cost is needed for the proper and efficient performance of the grant program;
2. the cost is identified in the approved budget or application;
3. there is an educational benefit associated with the cost;
4. the cost aligns with identified needs based on results and findings from a needs assessment;
5. the cost addresses program goals and objectives and is based on program data.

A cost is allocable to the Federal award if the goods or services involved are chargeable or assignable to the Federal award in accordance with the relative benefit received. This standard is met if the cost: is incurred specifically for the Federal award; benefits both the Federal award and other work of the District and can be distributed in proportions that may be approximated using reasonable methods; and is necessary to the overall operation of the District and is assignable to the Federal award in accordance

- B. Conform to any limitations or exclusions set forth in the cost principles in Part 200 or in the terms and conditions of the Federal award, **including prohibitions regarding costs incurred for telecommunications and video surveillance services or equipment.**
- C. Be consistent with policies and procedures that apply uniformly to both Federally-financed and other activities of the District.
- D. Be accorded consistent treatment. A cost cannot be assigned to a Federal award as a direct cost if any other cost incurred for the same purpose in like circumstances has been allocated to a Federal award as an indirect cost under another award.
- E. Be determined in accordance with generally accepted accounting principles.
- F. Be representative of actual cost, net of all applicable credits, or offsets.

The term applicable credits refers to those receipts or reductions of expenditures that operate to offset or reduce expense items allocable to the Federal award. Typical examples of such transactions are: purchase discounts; rebates or allowances; recoveries or indemnities on losses; and adjustments of overpayments or erroneous charges. To the extent that such credits accruing to or received by the State relate to the Federal award, they shall be credited to the Federal award, either as a cost reduction or a cash refund, as appropriate.

- G. Be not included as a match or cost-share, unless the specific Federal program authorizes Federal costs to be treated as such.
- H. Be adequately documented:
 - 1. in the case of personal services, the Superintendent shall implement a system for District personnel to account for time and efforts expended on grant-funded programs to assure that only permissible personnel expenses are allocated;
 - 2. in the case of other costs, all receipts and other invoice materials shall be retained, along with any documentation identifying the need and purpose for such expenditure if not otherwise clear.
- I. Be incurred during the approved budget period.

The budget period means the time interval from the start date of a funded portion of an award to the end date of that funded portion during which recipients are authorized to carry out authorized work and expend the funds awarded, including any funds carried forward or other revisions pursuant to the law. Prior written approval from the Federal awarding agency or State pass-through entity may be required to carry forward unobligated balances to subsequent budget periods unless waived.

Selected Items of Cost

The District shall follow the rules for selected items of cost at 2 C.F.R. Part 200, Subpart E when charging these specific expenditures to a Federal grant. When applicable, District staff shall check costs against the selected items of cost requirements to ensure the cost is allowable. In addition, State, District, and program-specific rules, including the terms and conditions of the award, may deem a cost as unallowable and District personnel shall follow those rules as well.

The following rules of allowability must apply to equipment and other capital expenditures:

- A. Capital expenditures for general purpose equipment, buildings, and land are unallowable as direct charges, except with the prior written approval of the Federal awarding agency or pass-through entity.
- B. Capital expenditures for special purpose equipment are allowable as direct costs, provided that items with a unit cost of \$5,000 or more have the prior written approval of the Federal awarding agency or pass-through entity.
- C. Capital expenditures for improvements to land, buildings, or equipment which materially increase their value or useful life are unallowable as a direct cost except with the prior written approval of the Federal awarding agency or pass-through entity.
- D. **All Federally-funded contracts in excess of \$2,000 related to construction, alteration, repairs, painting, decorating, etc. must comply with Davis-Bacon prevailing wage requirements.**
- E. Allowability of depreciation on buildings, capital improvements, and equipment shall be in accordance with 2 C.F.R. 200.436 and 2 C.F.R. 200.465.
- F. When approved as a direct cost by the Federal awarding agency or pass-through entity under Sections A-C, capital expenditures will be charged in the period in which the expenditure is incurred, or as otherwise determined appropriate and negotiated with the Federal awarding agency.
- G. If the District is instructed by the Federal awarding agency to otherwise dispose of or transfer the equipment, the costs of such disposal or transfer are allowable.

Cost Compliance

The Superintendent shall require that grant program funds are expended and are accounted for consistent with the requirements of the specific program and as identified in the grant application. Compliance monitoring includes accounting for direct or indirect costs and reporting them as permitted or required by each grant. Costs incurred for the same purpose in like circumstances shall be treated consistently as either direct or indirect costs, but may not be double charged or inconsistently charged as both.

Determining Whether a Cost is Direct or Indirect:

- A. Direct costs are those costs that can be identified specifically with a particular final cost objective, such as a Federal award, or other internally or externally funded activity, or that can be directly assigned to such activities relatively easily with a high degree of accuracy.

These costs may include: salaries and fringe benefits of employees working directly on a grant-funded project; purchased services contracted for performance under the grant; travel of employees working directly on a grant-funded project; materials, supplies, and equipment purchased for use on a specific grant; program evaluation costs or other institutional service operations; and infrastructure costs directly attributable to the program (such as long-distance telephone calls specific to the program, etc.). Direct costs may also include capital expenditures if approved by the Federal awarding agency or pass-through entity, as well as capital expenditures for special purpose equipment with a unit cost of less than \$5,000.

- B. Indirect costs are those that have been incurred for a common or joint purpose benefitting more than one (1) cost objective, and not readily assignable to the cost objectives specifically benefitted, without effort disproportionate to the results achieved. Costs incurred for the same purpose in like circumstances shall be treated consistently as either direct or indirect costs.

These costs may include: general data processing, human resources, utility costs, maintenance, accounting, etc.

Federal education programs with supplement not supplant provisions must use a restricted indirect cost rate. In a restricted rate, indirect costs are limited to general management costs. General management costs do not include divisional administration that is limited to one (1) component of the District, the governing body of the District, compensation of the Superintendent, compensation of the chief executive officer of any component of the District, and operation of the immediate offices of these officers.

The salaries of administrative and clerical staff should normally be treated as indirect costs. Direct charging of these costs may be appropriate only if all of the following conditions are met:

1. Administrative or clerical services are integral to a project or activity.
2. Individuals involved can be specifically identified with the project or activity.
3. Such costs are explicitly included in the budget or have the prior written approval of the Federal awarding agency.
4. The costs are not also recovered as indirect costs.

Where a Federal program has a specific cap on the percentage of administrative costs that may be charged to a grant, that cap shall include all direct administrative charges as well as any recovered indirect charges.

Effort should be given to identify costs as direct costs whenever practical, but allocation of indirect costs may be used where not prohibited and where indirect cost allocation is approved ahead of time by the Ohio Department of Education (ODE) or the pass-through entity (Federal funds subject to 2 C.F.R. Part 200 pertaining to determining indirect cost allocation).

Equipment and other capital expenditures are unallowable as indirect costs.

Timely Obligation of Funds

Financial obligations are orders placed for property and services, contracts and subawards made, and similar transactions that require payment. This term is used when referencing a recipient's or subrecipient's use of funds under a Federal award.

The following list illustrates when funds are determined to be obligated under the U.S. Department of Education regulations:

If the obligation is for:

- A. Acquisition of property - on the date which the District makes a binding written commitment to acquire the property.
- B. Personal services by an employee of the District - when the services are performed.
- C. Personal services by a contractor who is not an employee of the District - on the date which the District makes a binding written commitment to obtain the services.

D. Performance of work other than personal services - on the date when the District makes a binding written commitment to obtain the work.

E. Public utility services - when the District receives the services.

F. Travel - when the travel is taken.

G. Rental of property - when the District uses the property.

H. A pre-agreement cost that was properly approved by the Secretary under the cost principles in 2 C.F.R. Part 200, Subpart E - Cost Principles - on the first day of the project period.

Period of Performance

All financial obligations must occur during the period of performance. Period of performance means the total estimated time interval between the start of an initial Federal award when the District is permitted to carry out the work authorized by the grant and the planned end date. The period of performance may include one (1) or more funded portions or budget periods. The period of performance is dictated by statute and will be indicated in the Grant Award Notification (GAN). As a general rule, State-administered Federal funds are available for obligation within the year that Congress appropriates the funds for. However, given the unique nature of educational institutions, for many Federal education grants, the period of performance is twenty-seven (27) months. This maximum period includes a fifteen (15) month period of initial availability, plus a twelve (12) month period for carryover. For direct grants, the period of performance is generally identified in the GAN.

In the case of a State-administered grant, financial obligations under a grant may not be made until the application is approved or is in substantially approvable form, whichever is later. In the case of a direct grant, a grantee may use grant funds only for obligations it makes during the grant period unless an agreement exists with the awarding agency or the pass-through entity (e.g., ODE) to reimburse for pre-approval expenses.


If a Federal awarding agency or pass-through entity approves an extension, or if the District extends under C.F.R. 200.308(e)(2), the Period of Performance will be amended to end at the completion of the extension. If a termination occurs, the Period of Performance will be amended to end upon the effective date of termination. If a renewal is issued, a distinct Period of Performance will begin.

For both State-administered and direct grants, regardless of the period of availability, the District shall liquidate all financial obligations incurred under the award not later than ninety (90) days after the end of the funding period unless an extension is authorized. Any funds not obligated within the period of performance or liquidated within the appropriate timeframe are said to lapse and shall be returned to the awarding agency. Consequently, the District shall closely monitor grant spending throughout the grant cycle.

Revised 12/17/20

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Legal 2 C.F.R. 200.216, 200.344(b), 200.403-.407, 200.413(a)-(c), 200.430(a), 200.431(a), 200.439(b)
(2)
2 C.F.R. 200.458
34 C.F.R. 76.707-.708(a), 75.703

Book	Policy Manual
Section	Policies Recommended for the BOE (40.2 Winter 2022 Update)
	PROCUREMENT - FEDERAL GRANTS/FUNDS
Code	po6325
Status	
Adopted	August 18, 2016
Last Revised	December 17, 2020

6325 - PROCUREMENT - FEDERAL GRANTS/FUNDS

Procurement of all supplies, materials, equipment, and services paid for from Federal funds or District matching funds shall be made in accordance with all applicable Federal, State, and local statutes and/or regulations, the terms and conditions of the Federal grant, Board of Education policies, and administrative procedures.

The Superintendent shall have and use a procurement and contract administration system in accordance with the USDOE requirements (2 C.F.R. 200.317-.326), including affirmative steps for small and minority businesses and women's business enterprises, for the administration and management of Federal grants and Federally-funded programs. The District shall maintain oversight that requires contractors to perform in accordance with the terms, conditions, and specifications of their contracts or purchase orders. Except as otherwise noted, procurement transactions shall conform to the provisions of the District's documented general purchasing Policy 6320 and AG 6320A.

All Federally-funded contracts in excess of \$2,000 related to construction, alteration, repairs, painting, decorating, etc. must comply with Davis-Bacon prevailing wage requirements.

All District employees, officers, and agents who have purchasing authority shall abide by the standards of conduct covering conflicts of interest and governing the actions of its employees, officers, and agents engaged in the selection, award, and administration of contracts as established in Policy 1130, Policy 3113 and Policy 4113 - Conflict of Interest.


The District will avoid acquisition of unnecessary or duplicative items. Additionally, consideration shall be given to consolidating or breaking out procurements to obtain a more economical purchase and, where appropriate, an analysis shall be made of lease versus purchase alternatives, and any other appropriate analysis to determine the most economical approach. These considerations are given as part of the process to determine the allowability of each purchase made with Federal funds.

To foster greater economy and efficiency, the District may enter into State and local intergovernmental agreements where appropriate for procurement or use of common or shared goods and services.

Competition

All procurement transactions for the acquisition of property or services required under a Federal award paid for from Federal funds or District matching funds shall be conducted in a manner that encourages full and open competition and that is in accordance with good administrative practice and sound business judgment. In order to promote objective contractor performance and eliminate unfair competitive advantage, the District shall exclude any contractor that has developed or drafted specifications, requirements, statements of work, or invitations for bids or requests for proposals from competition for such procurements.

Some of the situations considered to be restrictive of competition include, but are not limited to, the following:

- A. unreasonable requirements on firms in order for them to qualify to do business
- B. unnecessary experience and excessive bonding requirements
- C. noncompetitive pricing practices between firms or between affiliated companies
-  D. noncompetitive contracts to consultants that are on retainer contracts
- E. organizational conflicts of interest
- F. specification of only a "brand name" product instead of allowing for an "or equal" product to be offered and describing the performance or other relevant requirements of the procurement

Further, the District does not use statutorily or administratively imposed State, local, or tribal geographical preferences in the evaluation of bids or proposals, unless 1) an applicable Federal statute expressly mandates or encourages a geographic preference; or 2) the District is contracting for architectural and engineering services, in which case geographic location may be a selection criterion provided its application leaves an appropriate number of qualified firms, given the nature and size of the project, to compete for the contract.

To the extent that the District uses a pre-qualified list of persons, firms or products to acquire goods and services that are subject to this policy, the pre-qualified list includes enough qualified sources as to ensure maximum open and free competition. The District allows vendors to apply for consideration to be placed on the list continuously.

The District shall require that all prequalified lists of persons, firms, or products which are used in acquiring goods and services are current and include enough qualified sources to provide maximum open and free competition. The District shall not preclude potential bidders from qualifying during the solicitation period.

Solicitation Language (Purchasing Procedures)

The District shall have written procurement procedures that require that all solicitations made pursuant to this policy incorporate a clear and accurate description of the technical requirements for the material, product, or service to be procured. Such description shall not, in competitive procurements, contain features which unduly restrict competition. The description may include a statement of the qualitative nature of the material, product or service to be procured and, when necessary, shall set forth those minimum essential characteristics and standards to which it shall conform if it is to satisfy its intended use. Detailed product specifications should be avoided if at all possible.

When it is impractical or uneconomical to make a clear and accurate description of the technical requirements, a "brand name or equivalent" description may be used as a means to define the performance or other salient requirements of procurement. The specific features of the named brand which shall be met by offers shall be clearly stated; and identify all requirements which the offerors shall fulfill and all other factors to be used in evaluating bids or proposals.

The Board will not approve any expenditure for an unauthorized purchase or contract.

Procurement Methods

The District shall have and use documented procedures, consistent with the standards described above, for the following methods of procurement:

A. Informal Procurement Methods

When the value of the procurement for property or services under a Federal award does not exceed the simplified acquisition threshold, or a lower threshold established by the State, formal procurement methods are not required. The District may use informal procurement methods to expedite the completion of its transactions and minimize the associated administrative burden and cost. The informal methods used for procurement of property or services at or below the simplified acquisition threshold include:

1. Micro-purchases

Procurement by micro-purchase is the acquisition of supplies or services, the aggregate dollar amount of which does not exceed \$10,000. To the maximum extent practicable, the District should distribute micro-purchases equitably among qualified suppliers. Micro-purchases may be made without soliciting competitive quotations if the Superintendent considers the price to be reasonable based on research, experience, purchase history or other relevant information and documents are filed accordingly. The District shall maintain evidence of this reasonableness in the records of all purchases made by this method.

Unless otherwise defined by State or local law, Districts are responsible for determining and documenting an appropriate micro-purchase threshold based on internal controls, an evaluation of the risk, and its documented procurement procedures. The micro-purchase threshold used by the District shall be authorized or not prohibited under State, local, or tribal laws or regulations. A District which is qualified as a low-risk auditee for the most recent audit (C.F.R. 200.520) may increase the micro-purchase threshold up to \$50,000. An eligible District may self-certify the increased micro-purchase threshold on an annual basis after completing the annual internal institutional risk assessment to identify, mitigate, and manage financial risks. The self-certification, in accordance with C.F.R. 200.334, must include a justification, clear identification of the threshold, and supporting documentation of the qualifications listed above.

2. Small Purchases

Small purchases include the acquisition of property or services, the aggregate dollar amount of which is higher than the micro-purchase threshold but does not exceed the simplified acquisition threshold of \$250,000]. Small purchase procedures require that price or rate quotations shall be obtained from an adequate number of qualified sources.

Districts are responsible for determining an appropriate simplified acquisition threshold based on internal controls, an evaluation of risk, and its documented procurement procedures which must not exceed the threshold established in the Federal Acquisition Regulations (FAR). When applicable, a lower simplified acquisition threshold used by the non-Federal entity

B. Formal Procurement Methods

When the value of the procurement for property or services under a Federal award exceeds the simplified acquisition threshold, or a lower threshold established by the State, formal procurement methods are required. Formal procurement methods require following documented procedures. Formal procurement methods also require public advertising unless a non-competitive procurement method can be used in accordance with the standards on competition in 200.319 or non-competitive procurement. The formal methods of procurement are:

1. Sealed Bids

Sealed, competitive bids shall be obtained when the purchase of, and contract for, single items of supplies, materials, or equipment which amounts to more than \$250,000 and when the Board determines to build, repair, enlarge, improve, or demolish a school building/facility the cost of which will exceed \$50,000.

In order for sealed bidding to be feasible, the following conditions shall be present:

- a. a complete, adequate, and realistic specification or purchase description is available;
- b. two (2) or more responsible bidders are willing and able to compete effectively for the business; and
- c. the procurement lends itself to a firm fixed price contract and the selection of the successful bidder can be made principally on the basis of price.

When sealed bids are used, the following requirements apply:

- a. Bids shall be solicited in accordance with the provisions of State law and Policy 6320. Bids shall be solicited from an adequate number of qualified suppliers, providing sufficient response time prior to the date set for the opening of bids. The invitation to bid shall be publicly advertised. The invitation for bids will include product/contract specifications and pertinent attachments and shall define the items and/or services required in order for the bidder to properly respond.
- b. All bids will be opened at the time and place prescribed in the invitation for bids; bids will be opened publicly.
- c. A firm fixed price contract award will be made in writing to the lowest responsible bidder. Where specified in bidding documents, factors such as discounts, transportation cost, and life cycle costs shall be considered in determining which bid is lowest. Payment discounts may only be used to determine the low bid when prior experience indicates that such discounts are usually taken.
- d. The Board reserves the right to reject any or all bids for sound documented reason.

2. Proposals

Procurement by proposals is a method in which either a fixed price or cost-reimbursement type contract is awarded. Proposals are generally used when conditions are not appropriate for the use of sealed bids or in the case of a recognized exception to the sealed bid method.

If this method is used, the following requirements apply:

- a. Requests for proposals shall be publicized and identify all evaluation factors and their relative importance. Any response to the publicized requests for proposals shall be considered to the maximum extent practical.
- b. Proposals shall be solicited from an adequate number of sources.
- c. The District shall use its written method for conducting technical evaluations of the proposals received and for selecting recipients.
- d. Contracts shall be awarded to the responsible firm whose proposal is most advantageous to the program, with price and other factors considered.

The District may use competitive proposal procedures for qualifications-based procurement of architectural/engineering (A/E) professional services whereby competitors' qualifications are evaluated and the most qualified competitor is selected, subject to negotiation of fair and reasonable compensation. The method, where price is not used as a selection factor, can only be used in procurement of A/E professional services. It cannot be used to purchase other types of services though A/E firms are a potential source to perform the proposed effort.

3. Noncompetitive Procurement

Procurement by noncompetitive proposals allows for solicitation of a proposal from only one source and may be used only when one or more of the following circumstances apply:

- a. micro-purchases

b. the item is available only from a single source

c. the public exigency or emergency for the requirement will not permit a delay resulting from publicizing a competitive solicitation

d. the Federal awarding agency or pass-through entity expressly authorizes noncompetitive proposals in response to a written request from the District

e. after solicitation of a number of sources, competition is determined to be inadequate

4. **Noncompetitive Purchases Through Educational Service Centers (ESCs)**

Under State law, the Board may enter into a contract with an educational service center (ESC) that authorizes the ESC to make purchases for supplies, materials, equipment, and services or the delivery of services on the District's behalf. These contracts promote operational efficiency and cost savings, and further enhance the educational experience for our students. Purchases made through such contracts are exempt from competitive bidding.

The District may apply for approval from ODE to use a noncompetitive purchasing method to procure personnel-based services from an ESC only when the following criteria are met:

a. the ESC posts a list of all services it provides including costs of these services on its website;

b. the ESC has been designated as "high performing" by the Ohio Department of Education, and

c. ODE as the passthrough state entity has determined that the ESC was substantially in compliance with all audit rules and guideline during the most recent audit conducted by the Auditor of State

The Treasurer/CFO will submit an application and any required documentation to ODE on the designated form requesting approval for use of a noncompetitive purchasing method for personnel services. Purchases will not be made until the application is approved. Notice of approval will be maintained by the Treasurer/CFO.

Domestic Preference for Procurement

As appropriate and to the extent consistent with law, the District shall, to the extent practicable under a Federal award, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States. Such requirements shall be included in all subawards including all contracts and purchase orders for work or products under the Federal award.

Contract/Price Analysis

The District shall perform a cost or price analysis in connection with every procurement action in excess of \$250,000, including contract modifications. A cost analysis generally means evaluating the separate cost elements that make up the total price, while a price analysis means evaluating the total price, without looking at the individual cost elements.

The method and degree of analysis is dependent on the facts surrounding the particular procurement situation; however, the District shall come to an independent estimate prior to receiving bids or proposals.

When performing a cost analysis, the District shall negotiate profit as a separate element of the price. To establish a fair and reasonable profit, consideration is given to the complexity of the work to be performed, the risk borne by the contractor, the contractor's investment, the amount of subcontracting, the quality of its record of past performance, and industry profit rates in the surrounding geographical area for similar work.

Time and Materials Contracts

The District uses a time and materials type contract only 1) after a determination that no other contract is suitable; and 2) if the contract includes a ceiling price that the contractor exceeds at its own risk. Time and materials type contract means a contract whose cost to the District is the sum of the actual costs of materials, and direct labor hours charged at fixed hourly rates that reflect wages, general and administrative expenses, and profit.

Since this formula generates an open-ended contract price, a time-and-materials contract provides no positive profit incentive to the contractor for cost control or labor efficiency. Therefore, the District sets a ceiling price for each contract that the contractor exceeds at its own risk. Further, the District shall assert a high degree of oversight in order to obtain reasonable assurance that the contractor is using efficient methods and effective cost controls.

Suspension and Debarment

The District will award contracts only to responsible contractors possessing the ability to perform successfully under the terms and conditions of the proposed procurement. All purchasing decisions shall be made in the best interests of the District and shall seek to obtain the maximum value for each dollar expended. When making a purchasing decision, the District shall consider such factors as 1) contractor integrity; 2) compliance with public policy; 3) record of past performance; and 4) financial and technical resources.

The Superintendent shall have the authority to suspend or debar a person/corporation, for cause, from consideration or award of further contracts. The District is subject to and shall abide by the nonprocurement debarment and suspension regulations implementing Executive Orders 12549 and 12689, 2 C.F.R. Part 180.

Suspension is an action taken by the District that immediately prohibits a person from participating in covered transactions and transactions covered under the Federal Acquisition Regulation (48 C.F.R. Chapter 1) for a temporary period, pending completion of an agency investigation and any judicial or administrative proceedings that may ensue. A person so excluded is suspended. (2 C.F.R. Part 180 Subpart G)

Debarment is an action taken by the Superintendent to exclude a person from participating in covered transactions and transactions covered under the Federal Acquisition Regulation (48 C.F.R. Chapter 1). A person so excluded is debarred. (2 C.F.R. Part 180 Subpart H)

The District shall not subcontract with or award subgrants to any person or company who is debarred or suspended. For contracts over \$25,000, the District shall confirm that the vendor is not debarred or suspended by either checking the Federal government's System for Award Management, which maintains a list of such debarred or suspended vendors at www.sam.gov; collecting a certification from the vendor; or adding a clause or condition to the covered transaction with that vendor. (2 C.F.R. Part 180 Subpart C)

Bid Protest

The District maintains the following protest procedures to handle and resolve disputes relating to procurements and, in all instances, discloses information regarding the protest to the awarding agency.

A bidder who wishes to file a bid protest shall file such notice and follow procedures prescribed by the Request For Proposals (RFPs) or the individual bid specifications package, for resolution. Bid protests shall be filed in writing with the Superintendent within seventy-two (72) hours of the opening of the bids in protest.

Within five (5) days of receipt of a protest, the Superintendent shall review the protest as submitted and render a decision regarding the merits of the protest and any impact on the acceptance and rejection of bids submitted. Notice of the filing of a bid protest shall be communicated to the Board and shall be so noted in any subsequent recommendation for the acceptance of bids and awarding of contracts.

Failure to file a notice of intent to protest, or failure to file a formal written protest within the time prescribed, shall constitute a waiver of proceedings.

Maintenance of Procurement Records

The District shall maintain records sufficient to detail the history of all procurements. These records will include but are not necessarily limited to the following: rationale for the method of procurement, selection of contract type, contractor selection or rejection, and the basis for the contract price (including a cost or price analysis).

Revised 1/10/19

Revised 7/18/19

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Legal
2 C.F.R. 200.317 - .326, Appendix II to Part 200
2 C.F.R. 200.520
R.C. 3313.843 - 3313.846

Book	Policy Manual
Section	Policies Recommended for the BOE (40.2 Winter 2022 Update)
Title	USE OF CREDIT CARDS
Code	po6423
Status	
Adopted	October 10, 1996
Last Revised	December 17, 2020

6423 - USE OF CREDIT CARDS

The Board of Education recognizes the value of an efficient method of payment and recordkeeping for certain expenses.

The Board, therefore, authorizes the use of District credit cards. The name of the District shall appear on each District credit card and check related to a credit card account held by the District. A "credit card account" shall include any bank-issued credit card account, store-issued credit card account, financial institution-issued credit card account, financial depository-issued credit card account, affinity credit card account, or any other card account allowing the holder to purchase goods or services on credit or otherwise transact with the account, and any debit or gift card account related to the receipt of grant monies. The term expressly excludes any procurement card account, gasoline or telephone credit card account, or any other card account where merchant category codes are in place as a system of control for use of the account.

The authorization, handling and use of credit cards have been established to provide a convenient and efficient means to purchase goods and services from vendors. Credit cards, however, shall not be used in order to circumvent the general purchasing procedures established by State law and Board policy. The Board affirms that credit cards shall only be used in connection with Board-approved or school-related activities and that only those types of expenses that are for the benefit of the District and serve a valid and proper public purpose shall be paid for by credit card. However, under no circumstances shall credit cards be used for personal purchases or the purchase of alcoholic beverages regardless of whether the purchase of such beverages is made in connection with a meal. Use of credit cards in an unauthorized or illegal manner may result in revocation of credit card privileges, disciplinary action and/or, where appropriate, may require the user to pay any and all inappropriate charges, including finance charges and interest assessed in connection with the purchase. Additionally, any officer or employee of the District who knowingly misuses a credit card account is guilty of the criminal offense of misuse of credit cards. Violations will be reported to the appropriate law enforcement authorities and any applicable licensure board(s).

The Fiscal Analyst shall be responsible for the initial issuance, reissuance, and cancellation of District credit cards and shall maintain written procedures and all appropriate records and reports regarding the District's credit card account(s). Records and reports will be maintained and made available for review in accordance with this policy and State law.

All officers and employees are required to immediately report lost or stolen credit cards or notice of a possible data breach involving a District credit card to their immediate supervisor and the Fiscal Analyst. The Fiscal Analyst will notify the entity that issued the credit card and request cancellation of the lost or stolen card as soon as practicable.

The maximum limit for any credit card account shall be \$300,000.

Subject to the discretion of the Board and the approval of the Treasurer/CFO, credit cards may be used for eligible goods and services including:

- A. transportation reservations and expenses;
- B. conference registrations;
- C. hotel reservation guarantees and expenses;
- D. reasonable meal expenses (both in-town and out-of-town), including a maximum gratuity of twenty percent (20%), but excluding alcoholic beverages;
- E. purchases from vendors who do not accept purchase orders or vouchers, with prior approval from Treasurer/CFO;
- F. safety and security reasons in connection with a student field trip, competition, and/or other activity or event, if monies are budgeted and deposited with the Treasurer in advance;
- G. other purchases approved by the Treasurer/CFO on a case-by-case basis.

Officers and employees are liable in person and upon an official bond for any unauthorized use of credit cards and any officer or employee who suspects the loss, theft, or possibility of unauthorized use of a credit card must notify the Treasurer/CFO immediately, who shall notify the Board.

The Board prohibits the use of debit card accounts except for the receipt of grant monies. Any officer or employee of the District who uses a card account for any other purpose is guilty of the criminal offense of misuse of credit cards.

The **Fiscal Analyst Accounting Specialists** [someone other than the chief financial officer] shall retain general possession and control of the credit card account or presentation instruments related to an account, such as credit cards and checks. Accordingly, the Board shall appoint Accounting Specialists to serve as the credit card compliance officer. The compliance officer shall review officers' and employees' use of credit card accounts under the policy at least once every six (6) months. The review shall identify the number of cards issued, the number of active cards issued, the cards' expiration dates, and the cards' credit limits. The compliance officer may not authorize an employee to use a credit card account.

The Assistant Treasurer shall review the credit card account transaction detail monthly and shall sign a written attestation confirming the review.

The Treasurer/CFO shall develop administrative guidelines that specify those employees authorized to use credit cards, the types of expenses which can be paid by credit card, and their proper supervision and use. Inappropriate or illegal use of the credit card and/or failure to strictly comply with the limitations and requirements set forth in the administrative guidelines may result in a loss of credit card privileges, disciplinary action, up to and including termination, personal responsibility for any and all inappropriate charges, including finance charges and interest assessed in connection with the purchase, and/or possible referral to law enforcement authorities for prosecution. Violations will also be reported to the applicable licensure board(s).

The Board authorizes an employee on an as-needed basis as authorized by the Treasurer/CFO to use District credit cards.

Each request for use of a District credit card shall contain:

- A. date needed,
- B. date to be returned,
- C. purpose,
- D. authorization.

Upon receipt of a District credit card, employees shall:

- A. inform merchants that the purchase is for "official School District business" and is not subject to State or local sales tax;
- B. maintain credit cards in a secure fashion and prevent unauthorized charges to the account;
- C. use reasonable care when making purchases online, refrain from providing the credit card number to unknown online merchants, and do not auto-save credit card number for any online account;
- D. maintain sufficient documentation of all purchases, including, but not limited to, charge receipts, original cash register slip or another detailed receipt, and invoices;
- E. provide documentation of all purchases to the Treasurer/CFO in a timely manner to ensure prompt payment;
- F. **immediately notify his/her immediate supervisor and the Treasurer/CFO if the card is lost or stolen, or if s/he becomes aware of a data breach which may involve the card;**
- G. refrain from allowing anyone else to use the credit card or account number;
- H. refrain from splitting the costs of an invoice or purchase in order to circumvent the credit card process and established, pre-approved single purchase limits, monthly spending limits, and/or funds availability.

The officer or employee is liable in person and upon any official bond to reimburse the District the amount for which the officer or employee not provide itemized receipts in accordance with the credit card policy described herein.

Employees, when possible, shall include an original cash register slip or another detailed receipt (i.e., a receipt from a restaurant itemizing all purchases made), in addition to the receipt copy of all charges. In addition, employees shall include, shipping documents and receipts received with the merchandise.

Failure to return District credit cards and/or receipts within the above-referenced time period may result in the suspension of credit card privileges and/or charges being deemed unrelated or unsubstantiated.

Employees shall be responsible for any and all unrelated or unsubstantiated purchases and shall be required to make full reimbursement to the District within thirty (30) business days.

If an employee reimburses the District for an unsupported purchase, it shall be documented in the monthly credit card reconciliation.

The Accounting Specialists will keep a record/activity log of all credit card uses and review and approve all purchases to verify that the expenses are incurred in connection with Board-approved or school-related activities, are for the benefit of the District, and serve a valid and proper public purpose prior to disbursing public funds for payment of such expenses.

In addition to evidencing review and approval of the purchase, the Accounting Specialists should immediately send all questionable items to the employee purchasing the item for an explanation. These explanations shall be approved by the employee's immediate supervisor and the Accounting Specialists prior to the payment of such expenses. If an employee reimburses the District for a questionable purchase, it shall be documented in the monthly credit card reconciliation.

Upon review and approval, all appropriate documentation shall be forwarded to the Accounting Specialists.

Upon receipt of the appropriate documentation, credit card expenditures will be paid through the Treasurer's office.

The Accounting Specialists will monitor the credit card account(s) and reconcile all credit accounts on a monthly basis.

The Treasurer/CFO shall file a report with the Board annually, detailing all rewards received based on the use of District's credit card account.

Revised 10/99
Revised 2/5/17
Revised 6/15/17
Revised 1/10/19

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R.C. 2921.01, 2913.21, 3313.311

Book	Policy Manual
Section	Policies Recommended for the BOE (40.2 Winter 2022 Update)
Title	WEAPONS
Code	po7217
Status	
Adopted	November 14, 1996
Last Revised	June 15, 2017

7217 - WEAPONS

The Board of Education prohibits visitors from possessing, storing, making, or using a weapon, including a concealed weapon, in a school safety zone and any setting that is under the control and supervision of the Board for the purpose of school activities approved and authorized by the Board including, but not limited to, property leased, owned, or contracted for by the Board, a school-sponsored event, or in a Board-owned vehicle, except as permitted by law.

The term "weapon" ~~includes~~**means** any object which, in the manner in which it is used, is intended to be used, or is represented, is capable of inflicting serious bodily harm or property damage, as well as endangering the health and safety of persons. Weapons include, but are not limited to, firearms, guns of any type, including air and gas-powered guns, (whether loaded or unloaded), knives, razors, clubs, electric weapons, metallic knuckles, martial arts weapons, ammunition, **incendiary devices, explosives, and other objects defined as dangerous ordinances under State law.**~~and explosives.~~

The Superintendent shall **immediately refer** a visitor who violates this policy to law enforcement officials and may take any necessary steps to exclude the visitor from Board property and Board-sponsored events, regardless of whether such visitor possesses a valid concealed weapon license.

Exceptions to this policy include:

- A. weapons under the control of **State or Federal agents authorized to carry deadly weapons who are acting within the scope of their duties or law enforcement agents;**~~law enforcement personnel;~~
- B. **weapons carried by security personnel or other designated staff employed by the Board who are qualified under State law to carry a weapon in a school safety zone while on active duty;**
- C. handguns in the possession of a person who has a valid concealed handgun license or who is an active duty member of the armed forces with a valid military identification card and documentation of successful completion of firearms training if the handgun remains in a vehicle with the individual or is left in a locked vehicle when the person exits the vehicle;
- D. ~~(-) weapons carried by an on-duty security officer employed by the Board;~~
- E. objects indistinguishable from a firearm used during school safety trainings;
- F. items **indistinguishable from a firearm** approved by a principal as part of a class or individual presentation under adult supervision, if used for the purpose of and in the manner approved (working firearms and ammunition shall never be approved);
- G. theatrical props used in appropriate settings;
- H. starter pistols used in appropriate sporting events

The Board directs the Superintendent to post notices prohibiting the carrying and possession of concealed weapons in a school safety zone, including schools and school buildings, on school premises and school buses, and at school activities. The notices shall contain a statement substantially in the following form:

Unless otherwise authorized by law, pursuant to Ohio Revised Code 2923.122, no person shall knowingly possess, have under the person's control, convey, or attempt to convey a deadly weapon or dangerous ordinance into a school safety zone.

The Superintendent shall conspicuously post such notices at each entrance of a school and/or school building and in areas inside the building where visitors are required to report. Notices shall also be posted at each entrance leading into a school activity (particularly those activities

held outside of the school building) and parcel of land. Further, notices shall be posted in each school bus and other Board-owned vehicle, including a school van.

Revised 2/05

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R.C. 109.78, 2923.11, 2923.12, 2923.122, 2923.19, 2923.161, 2923.22, 3313.20
18 U.S.C. 922

Book	Policy Manual
Section	Policies Recommended for the BOE (40.2 Winter 2022 Update)
Title	FOOD SERVICES
Code	po8500
Status	
Adopted	December 3, 1996
Last Revised	May 20, 2021

8500 - **FOOD SERVICES**

The Board of Education shall provide cafeteria facilities in all school facilities where space and facilities permit and will provide food service for the purchase and consumption of meals for all students. The Board shall also provide a breakfast program in accordance with procedures established by the Department of Education. The Board shall annually encumber the funds needed to operate the program.

The food service program shall comply with Federal and State regulations pertaining to the selection, preparation, consumption, and disposal of food and beverages, including but not limited to the current USDA's school meal pattern requirements and the USDA Smart Snacks in School nutrition standards, as well as to the fiscal management of the program.

The Board does not discriminate on the basis of race, color, national origin, sex (including sexual orientation or gender identity), disability, age (except as authorized by law), religion, military status, ancestry, or genetic information (collectively, "Protected Classes") in its educational programs or activities. Students and all other members of the School District community and third parties are encouraged to promptly report incidents of unlawful discrimination and/or retaliation to a teacher, administrator, supervisor, or other District official so that the Board may address the conduct. See Policy 2260 – Nondiscrimination and Access to Equal Educational Opportunity.

The Board shall approve and implement nutrition standards governing the types of food and beverages that may be sold on the premises of its schools and shall specify the time and place each type of food or beverage may be sold. In adopting such standards, the Board shall:

- A. consider the nutritional value of each food or beverage;
- B. consult with a dietitian licensed under R.C. Chapter 4759, a dietetic technician registered by the commission on dietetic registration, or a school nutrition specialist certified or credentialed by the school nutrition association;
- C. consult and incorporate to the maximum extent possible the dietary guidelines for Americans jointly developed by the United States Department of Agriculture (USDA) and the United States Department of Health and Human Services; and
- D. consult and incorporate the USDA Smart Snacks in School nutrition guidelines.

No food or beverage may be sold on any school premises except in accordance with the standards approved by the Board.

In addition, as required by law, a food safety program that is based on the principles of the Hazard Analysis and Critical Control Point (HACCP) system shall be implemented with the intent of preventing food-borne illnesses. For added safety and security, access to the facility and the food stored and prepared therein shall be limited to food service program staff and other authorized persons.

The Board shall provide a Federal food service program for students during summer intervention programs that are mandated under Federal law. If the Board determines that it is unable to provide a Federal food service program during the summer, for financial reasons, the Board will communicate that decision to its residents in a manner it determines to be appropriate.

During all times while the food service program is operating and students are being served food, at least one (1) employee shall be present in the area in which the food is being consumed who has received instruction in methods to prevent choking and demonstrated an ability to perform the Heimlich maneuver.

Substitutions

If determined appropriate by a students Section 504 team, substitutions to the standard meal requirements shall be made, at no additional charge, for students for whom a health care provider who has prescriptive authority in the State of Ohio has provided medical certification that the student has a disability that restricts his/her diet, in accordance with the criteria set forth in 7 CFR Part 15b. To qualify for such substitutions the medical certification must identify:

A. the student's disability and the major life activity affected by the disability;

B. an explanation of why the disability affects the student's diet; and

C. the food(s) to be omitted from the student's diet and the food or choice of foods that must be substituted (e.g., caloric modifications or use of liquid nutritive formula).

If determined appropriate by a team of qualified individuals including, but not limited to, the Principal, school nurse, parent, Director of Food Services, substitutions to the standard meal requirements may be made, at no additional charge, for a student who is not a "**person with a disability**" but has a signed statement from a qualified medical authority that the student cannot consume certain food items due to medical or other special dietary needs. To qualify for such consideration and substitutions the medical statement must identify:

A. the medical or dietary need that restricts the student's diet; and

B. the food(s) to be omitted from the student's diet and the food(s) or choice of foods that may be substituted.

For **students without disabilities** who need a nutritionally equivalent milk substitute, only a signed request by a parent or guardian is required. **While the request must specify the medical or other special dietary need that restricts the student's diet (i.e., precludes the student's consumption of cow's milk), medical certification may not be required.**

Meals sold by the school may be purchased by students and staff members and community residents in accordance with administrative guidelines established by the Superintendent. Meals may be made available, free of charge, to senior citizens who are serving as volunteers to the District.

The operation and supervision of the food service program shall be the responsibility of the School Nutrition Supervisor. In accordance with Federal law, the School Nutrition Supervisor shall take such actions as are necessary to obtain a minimum of two (2) food safety inspections per school year, which are conducted by the State or local governmental agency responsible for food safety inspections. The report of the most recent inspection will be posted in a publicly visible location, and a copy of the report will be available upon request.

A periodic review of the food service accounts shall be made by the Treasurer. Any surplus funds from the National School Lunch Program or the Healthy, Hunger-Free Kids Act of 2010 (P.L. 111-296) shall be used to reduce the cost of the service to students or to purchase cafeteria equipment. Surplus funds from a-la-carte foods may accrue to the food service program.

Bad debt incurred through the inability to collect meal payment from students is not an allowable cost chargeable to any Federal program. Any related collection cost, including legal cost, arising from such bad debt after they have been determined to be uncollectable are also unallowable.

Bad debt is uncollectable/delinquent debt that has been determined to be uncollectable by the end of the school year in which the debt was incurred. If the uncollectable/delinquent debt cannot be recovered by the School Meals Program in the year when the debt was incurred, then this is classified as bad debt. Once classified as bad debt, non-Federal funding sources must reimburse the NSFS for the total amount of the bad debt. The funds may come from the district general fund, state or local funding, school or community organizations such as the PTA, or any other non-federal source. Once the uncollectable/delinquent debt charges are converted to bad debt, records relating to those charges must be maintained in accordance with the record retention requirements in 7 CFR 210.9(b) (17) and 7 CFR 210.15(b).

The Superintendent is authorized to develop and implement an administrative guideline regarding meal charge procedures. This guideline will provide consistent directions for students who are eligible for reduced price or paid meals but do not have funds in their account or in hand to cover the cost of their meal at the time of service and shall also address feeding students with unpaid meal balances without stigmatizing them.

This guideline shall be provided in writing to all households at the start of each school year and to households transferring to the school or School District during the school year.

With regard to the operation of the school food service program, the Superintendent shall require:

A. the maintenance of sanitary, neat premises free from fire and health hazards;

B. the preparation of food that complies with Federal food safety regulations;

C. the planning and execution of menus in compliance with USDA requirements;

D. the purchase of food and supplies in accordance with State and Federal law, USDA regulations, and Board policy; **(see Policy 1130, Policy 1200, Policy 3113, Policy 3210, Policy 3214, Policy 4113, Policy 4210, Policy 4214, and Policy 6460)** ~~(see Policy 1130, Policy 3113, Policy 3214, Policy 4113, Policy 4214, and Policy 6460)~~

E. complying with food holds and recalls in accordance with USDA regulations;

F. the administration, accounting, and disposition of food service funds pursuant to Federal and State law and USDA regulations;

G. the safekeeping and storage of food and food equipment pursuant to State and Federal law and USDA regulations;

H. the regular maintenance and replacement of equipment;

I. all District employees whose salaries are paid for with USDA funds or non-Federal funds used to meet a match or cost-share requirement must comply with the District's time and effort record-keeping policy (see Policy 6116).

In accordance with the nutritional standards adopted by the Board, the placement of vending machines in any classroom where students are provided instruction, unless the classroom is also used to serve meals to students, is prohibited.

The District shall serve only nutritious food in accordance with the nutritional standards adopted by the Board in compliance with the current USDA Dietary Guidelines for Americans and the USDA Smart Snacks in School nutrition guidelines. Foods and beverages in competition with the District's food service program must comply with the current USDA Dietary Guidelines for Americans and the USDA Smart Snacks in School nutrition guidelines, and may only be sold in accordance with Board Policy 8550.

The Superintendent will require that the food service program serve foods in the schools of the District that are wholesome and nutritious and reinforce the concepts taught in the classroom.

The Superintendent is responsible for implementing the food service program in accordance with the adopted nutrition standards and shall provide a report regarding the District's compliance with the standards at one of its regular meetings annually.

- Revised 3/16/06
- Revised 8/17/06
- Revised 7/17/08
- Revised 5/19/11
- Revised 1/15/15
- Revised 11/19/15
- Revised 8/18/16
- Revised 6/15/17
- Revised 7/18/19
- Revised 11/21/19

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Legal

R.C. 3313.81, 3313.811-815

A.C. 3301-91

42 U.S.C. 1758

Healthy, Hunger-Free Kids Act of 2010 and Richard B. Russell National School Lunch Act, 42 U.S.C. 1751 et seq.

Child Nutrition Act of 1966, 42 U.S.C. 1771 et seq.

7 CFR Parts 15b, 210, 215, 220, 225, 226, 227, 235, 240, 245, 3015

OMB Circular No. A-87USDA Smart Snacks in School Food Guidelines (effective July 1, 2014)

SP 32-2015 Statements Supporting Accommodations for Children with Disabilities in the Child Nutrition Programs

XII. ANNOUNCEMENTS

- A. April 30, 2022 – BHS Junior/Senior Prom
- B. May 01, 2022 – Beavercreek Family Fund Day 12:00 p.m. – 4:00 p.m.
- C. May 13, 2022 – BHS Seniors Last Day
- D. May 19, 2022 – Board of Education Meeting 6:30 p.m.
- E. May 22, 2022 – BHS Class of 2022 Graduation – EJ Nutter Center 6:00 p.m.
- F. May 25, 2022 – Last day for Students – 1 hour dismissal

XIII. BOARD MEMBER COMMENTS

See Video via Beavercreek City School's Website for live comments:

Start at 40:55 minutes and Ends at 56:55 minutes

XIV. EXECUTIVE SESSION – RESOLUTION #2022-44

- A. The Appointment, Employment, Dismissal, Discipline, Promotion, Demotion or Compensation of Public Employees 121.22 (G) (1)

Dr. Fischer made the motion to enter Executive Session at 7:15 p.m. Ms. Hunt seconded the motion.

Mr. Stein made the motion to exit Executive Session at 7:57 p.m. Mr. Taylor seconded the motion

XV. ADJOURNMENT

There being no further business Ms. Hunt moved to adjourn the meeting at 7:58 p.m.

Mr. Stein seconded the motion.

ROLL CALL: Krista Hunt, aye; Chris Stein, aye; Dr. Fischer, aye; Gene Taylor, aye; Jo Ann Rigano, aye.

Motion carried 5-0.

We do hereby certify the above to be correct.

PRESIDENT

TREASURER