

# STUDENT RECORDS DESTRUCTION NOTICE

This notice contains the destruction schedule for student school records as required by the Illinois State Board of Education Administrative Code, Section 375.40(c). This schedule complies with the Illinois School Student Records Act, 105 ILCS 10/4 (f), requirement that temporary records be retained for at least 5 years after a student's transfer, withdrawal, or graduation. The parent/guardian, or the student, if at least 18 years of age at the time of request, may request a copy of a record 30 days prior to the date of destruction listed below.

High School Graduation	Destruction Date
2017	April 30, 2024
2018	April 30, 2025
2019	April 30, 2026
2020	April 30, 2027
2021	April 30, 2028
2022	April 30, 2029
2023	April 30, 2030
2024	April 30, 2031