



Columbiana School District

Parent Access Instructions

(Modified 8/28/2015)

If you have an account from last year, your account is still active. You may click on the “Forgot user name or Password?” link for assistance with password resets. If you still have issues, please contact your building secretary.

In order to use Parent Access, you will need to register. You can do so by going to www.columbianaschools.org, selecting the “Technology” drop-down menu, and the choosing “Parent Access”. Your first time entering the site, you may be prompted to select your district. Click on “Columbiana Ex Vill SD”.

ProgressBook

Districts

Welcome to ParentAccess by Software Answers, Inc. This software is a part of our ProgressBook Suite of products.

 Austintown Local SD	 Beaver Local SD	 Bio-Med Science Academy	 Boardman Local SD	 Campbell City SD
 Canfield Local SD	 Columbiana County JVSD	 Columbiana Educ Srv Ctr	 Columbiana Ex Vill SD	 Crestview Local SD
 Dixon Early Learning Center Co	 East Liverpool City SD	 East Palestine City SD	 Jackson-Milton Local SD	 Leetonia Schools Ex Vill SD
 Lowellville Local SD	 Mahoning Co Career & Tech Ctr	 Mahoning County High School	 Mahoning Unlimited Classroom	 Mahoning Valley Opportunity

Your web browser, will likely remember your school district upon selecting it (until you delete your browsing history).

Once you select Columbiana as your school district, you will be prompted for your username and password. Entering your username and password will give you access to your child’s progress. Your first time entering this site, you will need to register. You can do so by clicking the blue “Sign up” near the bottom right portion of the screen.



Welcome to Columbian Exempted Village School District's Parent Access!
We will mail out information regarding enrollment keys in the near future.



Sign In

Enter your login information

User name:

Password:

Remember me

Can't access your account?
Not your district?

Sign Up

New to ParentAccess? You will need to create an account and enter a registration key provided by your district.

Choose, "I am a parent"

Sign Up

Select the type of account you would like to create:



Parent

A parent account provides you access to view your children's progress, assignments, attendance, etc. Use this option to create your account.

You will then need to enter your First Name, Last Name, and a valid e-mail address (twice). Click continue. You will then be asked to create a unique username and password. Choose a username and enter a password (twice).

Sign Up

Create a parent account

1 Profile 2 Account 3 Student

Parent Information

First Name:

Middle Name:

Last Name:

Email:

Re-enter Email:

Sign Up

Create a parent account

1 Profile 2 Account 3 Student

Account Information

User name: ✖ Must be at least 6 characters

Password: ✖ Must be at least 8 characters

Re-enter Password: ✖ Passwords do not match

You will then be prompted to enter your child's First Name, Last Name, Date of Birth, and Registration Key. Your Registration Key will be sent home with you. You may also ask the building secretary for your registration key.

Sign Up

Create a parent account

1 Profile
 2 Account
 3 Student

Student Information

First Name:

Last Name:

Date of Birth:

Registration Key:

[↑ Remove from registration](#)

Tasks:

Register
Cancel

Upon entering the correct information, you should receive a confirmation page.


Columbiana Ex Vill SD

Account creation was successful.

[Log in to your new account](#)

You can now logon to your account by clicking the “Log in to your new account”. You will now see a screen similar to the following. From here you can navigation through the Parent Access interface to view various data related to your child’s progress.

Columbiana Ex Vill SD



Home

STUDENT INFORMATION

- Home
- Attendance
- Grades
- Assignments
- Homework
- Schedule
- Report Card
- Course Request

SCHOOL INFORMATION

- Class Information

FAMILY INFORMATION

- Change Password
- Manage Students

Grades details

Grades for Quarter 1

Course	Grade	As Of
Sixth Grade Science	95.00 A	Sep 6
Sixth Grade Math	100.00 A+	Sep 5
Sixth Language Arts	100.00 A+	Sep 3

[View all grades](#)

Assignments details

Assignments recorded in past 2 days

Sixth Grade Math		
Date	Assignment	Mark
Sep 6	Multiplication Quiz	/10

[View all assignments](#)

Homework

Homework due today or next 2 days

No homework is posted with a due date in the details or [View all homework](#) to see all posts

[View all homework](#)

Daily Attendance

Attendance totals for the year

[View all attendance](#)

Note: If you have more than one child in the district. You can add them to this account by clicking “Manage Students” at the bottom left. This will give you the following screen. Students already associated with this account will be listed. You can then click on the green “Register New Student” button to add additional students.

Manage Students

STUDENT
INFORMATION

- Home
- Attendance
- Grades
- Assignments
- Homework

Students

Use this page to register additional students to your account, create an account for your student(s), and/or reset a student password(s).

Name	User name	Id #	Actions
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Accounts

Do you have another registration key? Use this option to add another student to your account.

[Register New Student](#)