

Soulsbyville School-Wide
Expectations/Rules:

Be Safe
Be Respectful
Be Responsible



And Other
Falcon Facts
2018 – 2019

TK – 8th Grade
Soulsbyville School Rules

Be Safe, Be Respectful, Be responsible = Be Nice & Work Hard

Be Safe:

- *A person of character follows the rules, thinks before acting, has concern for others, is cautious, trustworthy, and reliable.*
- **Safety - Walk** in all areas of the campus. (Exception – running allowed on the grass fields.) Use **playground equipment and structures** safely and as intended. **Freeze** when the bell rings and wait for whistle to proceed. (Primary grades line up and wait for teacher. Upper grades walk to class.) Be accountable & practice self-control by choosing to be safe. Think before you act. (non-examples: chasing/tag games on blacktop, jumping from playground structures, continuing to play after the bell has rung, etc.)
- **Bus Rules** – All school rules apply; walk to bus; stay seated; face forward; keep body parts inside bus; use quiet voices; make other transportation arrangements for glass and live animals; keep aisles clear of all possible obstructions; obey driver at all times; allow the driver to stay focused on driving the bus. **NOTE:** Bus privileges could be revoked if behavior is not consistent with the safety of everyone concerned.
- **Supervised/staff areas** – Be safe and stay in supervised areas of the campus intended for student use during all school hours (7:40 am to 3:30 pm). Students on campus after school hours must be under adult supervision. (non-examples: behind buildings, on fringes of playground, in front of school, behind backstop, on staff stairs, in staff passageways & offices, etc.)
- **Play by the school rules** – Be honest and fair in all games and activities.
- **Obey adult** in charge at all times – (all staff members - bus drivers, janitors, teachers, aides, yard duty, office staff, etc.)
- **Baseball bats & hard baseballs** – Be considerate and courteous by using baseball bats only during supervised PE, and by leaving hard baseballs at home. Unsafe objects are not allowed.
- **Energy Drinks** – Highly caffeinated drinks (energy drinks) are not allowed at school. These drinks are not healthy for children. For more information please visit this website:
<http://www.wetreatkidsbetter.org/2015/01/dangers-of-energy-drinks-for-kids/>

Be Respectful:

- *A person of character values all persons, lives by the Golden Rule, respects the dignity, privacy, and freedom of others, is courteous and polite to all, and is tolerant and accepting of differences.*
(Golden Rule, tolerance & acceptance, nonviolence, & courtesy)
- **Public displays of affection** – Exhibit good judgment and sensitivity to others by choosing not to take part in inappropriate public displays.
- **Quiet voices** – Use appropriate noise level for surroundings and/or circumstances (examples: cafeteria, Library, bus, passageways, and classrooms).
- **Language, gestures, and actions** - Be tolerant, accepting, courteous & accountable by using school appropriate language, gestures, and actions. (non-examples: foul language and gestures, fighting, play fighting, wrestling, harassment, sexual innuendos, hitting, kicking, throwing objects, etc.)
- **Litter** – Take pride in Soulsbyville School and put trash in proper containers.
- **Dress Code** - Show respect for yourself and others by courteously dressing for school in a neat and appropriate manner, which creates a positive learning environment for all concerned.
- **Hats** – Exhibit your good manners, courtesy, and consideration by removing your hat at appropriate times.

- **Supervised/staff areas** – Be safe and stay in supervised areas of the campus intended for student use during all school hours (7:40 am to 3:30 pm). Students on campus after school hours must be under adult supervision. (non-examples: behind buildings, on fringes of playground, in front of school, behind backstop, on staff stairs, in staff passageways & offices, etc.)
- **School property** – Show loyalty and appreciation for Soulsbyville School by using & treating books, desks, chromebooks, computers, computer equipment, buildings, vehicles, PE equipment, playground equipment & structures, etc. as they were intended. (non-examples: changing the settings on computers, standing on bars, writing in books or on desks, throwing balls against buildings, hanging/swinging on gutters, etc.)
- **Gossip, rumors** – Be considerate of other people’s feelings. Say something kind or don’t say anything at all.
- **Include others** – Show kindness and compassion by including others in your games and activities.

Be Responsible:

- *A Person of character meets the demands of duty, is accountable, pursues excellence, and exercises self-control. (duty, accountability, pursue excellence, self-control)*
- **Tardies, late work, missed assignments, absences** - Be punctual & reliable.
- **Lying, cheating, stealing** – Be trustworthy!
- **Cell phone** - Ask permission. Cell phones are to be turned off during school hours. Practice accountability & self-control by making plans with friends, classmates, parents, and others ahead of time.
- **Tobacco products, alcohol, weapons** – prohibited on campus, make responsible, healthy choices
- **Bikes** – Walk while on campus; store in the designated area during school hours.
- **Electronic devices** – may not be used on campus without staff permission and supervision. (examples: radios, iPads, iPods, cameras, cellphones, cellphone cameras)
- **Skateboards, roller skates, roller blades** – may not be ridden on campus
- **Chewing gum or eating/drinking** in undesignated areas or at inappropriate times – not allowed – be responsible by practicing self-control
- **Library** – enter through main entrance only when lights are on and Library is supervised; use appropriate noise level and behavior.
- **School property** – Show loyalty and appreciation for Soulsbyville School by using & treating books, desks, buildings, vehicles, PE equipment, playground equipment & structures, etc. as they were intended. (Non-examples: standing on bars, writing in books or on desks, throwing balls against buildings, hanging/swinging on gutters, etc.)

STUDENT DRESS CODE

Dress Code rules and regulations are established to maintain an atmosphere conducive to learning. One of our goals is to prepare students to become productive citizens in our society; this training includes learning how to dress properly for various situations including school. This dress code applies to the school day and other events such as dances, graduation or field trips.

- **No portion of student's chest, belly or bottom may show, no bare backs or undergarments may show**
 - No low cut shirts or tops, all straps (minimum of 1 inch width recommended) on shirts, tops, and dresses must be appropriate for school and not a distraction to the learning environment
 - Shorts, skirts and dresses must use the following guideline:
 - when their hands are held to their sides with fingers extended clothing should come to the tips of the student's fingers (6 inch inseam for shorts is recommended)
 - Pajama style clothing is not permitted
 - Clothing may not advertise alcohol, drugs, tobacco, or any other offensive or suggestive material
 - Any style of clothing or accessory is unacceptable if it:
 - Interferes with or distracts others from the learning process
 - Constitutes a threat to the safety of the student or others
 - Affects how others react to the student
 - Is offensive to students or staff
 - Including but not limited to bandanas or gang related apparel
- Be prepared for PE
 - Appropriate shoes must be worn for PE
- Some Field Trips may determine a modification in the dress code. For example: the 7th grade trip to Twain Harte Lake or the Band trip to Silver Spur. Dress code guidelines will be given out at that time.
- Dress Code violations
 - Students wearing clothing that is identified as inappropriate will be sent to the office to:
 - Call home OR borrow clothing from our clothing box (donations are greatly appreciated)
 - The inappropriate clothing item will be kept until the loaner is returned.

HATS AND HAIR

- Students may wear hats to school under the following conditions.
 - Students (both male and female)
 - Hats and other headwear when appropriate
 - Hats and/or hoodies are not to be worn in the classroom and gym
- The school will not be responsible for loss of damaged hats.
- Hair must be clean and well groomed. Hair color that drips when wet is not allowed.

THE FOCUS ROOM

The Focus Room is a place to support students in citizenship, character development and academics. If you would like to speak to someone regarding the Focus Room please contact administration.

CELL PHONES

Students (that have parent permission on file) may use cell phones during school hours only with the permission and supervision of a staff member. Cell phones are not to be used on the bus, nor are they allowed in any other unsupervised area. Students may not use cell phones for capturing, posting, or any other way sharing another individual's or group's image on campus, at school functions, or on the bus. Cell phone use is allowed without supervision after the last release time at 3:10 PM but students must be in accordance with the school cell phone rules. Students found using the cell phone not in accordance to the school rules will have their cell phones taken away for parents to retrieve.

POINT SYSTEM

All 3rd through 8th grade students begin with 100 points in trimester 1(one). Students lose specific points according to the 3 levels of behavior. See Rules and Enforcement Procedures. Students may earn back 12 points per trimester. Students below 85 points become ineligible. If students are below 85 points at report card time they start the new trimester at 90 points or less. See Ineligible Status below.

- Kindergarten through 2nd grade students begin with 10 points. For kinder through 2nd grade most offenses will result in a one point loss. Kindergarten through 2nd grade may earn back points.

FIELD TRIPS

Educational field trips may be taken during the school day. Field trips enhance the learning and understanding of the classroom curriculum. Parents will be notified prior to the trip regarding where the students will be going, the times of departure and return, and the purpose of the trip. **All students are expected to ride the bus or school arranged transportation for field trips.** Students are permitted to ride with their own parents after the conclusion of the field trip but must sign out with the field trip leader and/or teacher.

Parents that are serving as chaperones shall be permitted to ride the bus with the students. Chaperones shall commit to the full day of the field trip. **To ensure student safety, all chaperones on overnight field trips must be cleared via fingerprint background check and a TB screening. Parents who have not taken these safety measures will not be permitted to attend the overnight field trip. Please contact the district office for more information.**

INELIGIBLE STATUS

- Students become ineligible for extra-curricular activities (including graduation ceremony and graduation dance) based on academic performance and schoolwide/classroom behavior until the next report period (6 weeks).
 - Do not earn a 2.0 academic GPA or classroom citizenship GPA
 - Have an "F" and/or 3 D's in academic or classroom citizenship on any progress report or report card
 - Fall below 85 points
- Students become ineligible for extra-curricular activities based on School-wide Points when they fall below 85 points at any time during the school year.
 - Students who have been suspended may be ineligible for up to 4 weeks. A general rule is 1 day of suspension = 1 week of ineligibility.
 - Students may practice on sport teams at a coach's discretion but may not play any games.
 - Any time after week 3 and week 9 of each trimester a student may petition to be removed from the ineligible list by acquiring a complete Grade Check Sheet.

SUSPENSIONS

- All suspensions from school result in student ineligibility, whether in house or at home.
 - Students who have been suspended may be ineligible for up to 4 weeks. A general rule is 1 day of suspension = 1 week of ineligibility
 - A conference may be held with the student and parent to determine next steps
- We want to work with students as long as they:
 - show that they are learning from their mistakes
 - want to contribute to a positive learning environment
- More serious steps will be taken when little or no change is evident, and we have exhausted all available means to affect change. This may include a referral to an Alternative Education Program.

DETENTION

Students may be assigned to detention by the administration for leveled offenses. Please see Rules and Enforcement Procedures.

- Detention may be during morning recess, lunch recess or after school.

SATURDAY SCHOOL

We offer **Saturday School** 1 or 2 times a month be sure to watch for specific dates will be in the Parent Bulletin. This is a good way to make up absences, even if the work has been made up.

STAYING AFTER SCHOOL

Students must leave campus immediately after school unless they are under adult supervision.

- This includes:
 - Study halls, after school sports (games and practices), watching any Soulsbyville School event.
- Any child not picked up by 2:30 (1st – 5th) or 3:30 (6th – 8th) needs to sit in front of the office or the Nest until their ride arrives.
 - If you are going to be late picking up your child, please call the office.
- We do have a PM Club if your child needs a supervised place to go after school.

INDEPENDENT STUDY

Independent Study may only be issued for an absence lasting five or more days.

Requests may be made in the office at least **one week in advance**, when possible. (It does take time to get the work together). Independent study assignments must be turned in to the teacher the day the student returns to school but no later than 5 days.

TARDIES

If your child is tardy to school or class three times, he/she may become ineligible for school activities such as assemblies, field trips or sports. Tardy records start over at the beginning of each trimester. By law, excessive tardies, whether excused or not, must be reported to the School Attendance Review Board (SARB). Individuals that arrive late interrupt the flow of teaching and learning going on in the classroom. Please be considerate; get to school and class on time.

REPORTING ABSENCES

- When your child is absent
 - please call the school office (532-1419 ext. 3361) between 7:45 am and 9:00 am
 - Someone from the school office will call to verify the absence if a parent/guardian has not called by 9:00 am.
 - By law, students missing more than ten school days, whether excused or not, must be reported to the School Attendance Review Board (SARB).

MISSED ASSIGNMENTS/ABSENCES

Please help give your child the best education possible whenever practical by making vacation plans and medical appointments at times that cause the least amount of disruption to their school day.

- If, however, a child has to be absent, it's the student's responsibility to get and make up all missed work as soon as possible.
- Classwork/homework requests are granted by staff when possible.
 - Notify the office by **9:30 AM** (532-1419 ext. 3361 for K-5 and ext. 3352 for 6-8)
 - Assignments will be available in the main office after 3:30 PM the same day for K-5
 - Assignments will be available in the Nest after 3:30 PM the same day for 6-8

The Main Office and the Nest close at 4:00 PM

LATE WORK

Please help your student develop strong study habits by encouraging him/her to get work in on time. If work is consistently late, students may be ineligible for school activities such as assemblies, field trips or sports. Late work policy is developed by the grade level or teacher.

INTERNET USE AGREEMENT AND COMPUTER USE

In order to use the internet, students and parents must sign the internet agreement. Internet use is a privilege not a right. Computer use is a privilege. Students show respect for computers and computer equipment by no vandalism.

RETENTION/PROMOTION

Our School Board Policy, in combination with state legislation prohibits social promotion and directs that students will be promoted by their teachers based upon citizenship and academic performance.

REPORTING CONCERNS AND COMPLAINTS

Students and parents are responsible for reporting complaints or concerns to appropriate staff or administration immediately. Teachers and staff need to forward complaints or concerns onto the school administration immediately.

GOOD MANNERS

One of our educational goals is for students to realize the importance of courtesy in our society and regularly practice good manners. Our assemblies provide an excellent opportunity to put some rules of etiquette into action. We continue to encourage families to join us during assembly times and help us recognize student achievement. Please do your part in:

- attentive listening
- being still and quiet
- applauding
- and managing these good behaviors for any guests that you bring to our assemblies.

We sincerely appreciate our school community's efforts at maintaining exceptional character training, including good manners.

NO FINANCIAL RESPONSIBILITY FOR PROPERTY

- Soulsbyville School and the Soulsbyville School District assumes no liability or financial responsibility for theft, loss, costs, and expenses arising out of any liability or claim of liability for damage to any personal electronic device (such as a cell phone).
- The privilege of carrying a personal electronic device onto the school campus may be revoked and/or the device may be impounded if the rules are not followed or if school administration deems it necessary to ensure school safety.
- **Confiscation of Property:** Students should not bring personal property such as iPods, iPads, toys, or other electronic devices or athletic equipment to school unless permission has been granted by the site administrator or designee. In any case, the school will not be responsible for personal property. The replacement or repair of personal property used at school is the responsibility of the owner.
- When a student brings personal property to school and the possession of such property results in the disruption of the educational process, such property may be confiscated. Parents are to contact the school administrator or designee to arrange for the return of the confiscated property.

SCHOOL JURISDICTION

The Educational Code states that when troubling situations happen outside of school and affect the learning environment at school, Soulsbyville School has the right to discipline the students involved in the situation.

RULES AND ENFORCEMENT PROCEDURES

BE SAFE, BE RESPECTFUL, BE RESPONSIBLE = BE NICE & WORK HARD

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|--|---|
| <p style="text-align: center;"><u>Level 1 Rules</u></p> <ul style="list-style-type: none"> • Minor Disruptions of the Education Environment • 3 Tardies (per trimester for 6-8) K-5 at teacher discretion • Dress Code Violations • Littering/spitting • Unprepared, No Parent Signature • Unauthorized Eating or Gum • Unauthorized Possession or use of an electronic signaling device such as Cell Phones, Pagers, iPods, iPads, Tablets, Kindles, Cameras, MP3 Players, CD players, Electronic Games or Laser Pointers. Equipment will be confiscated. • Entering or Loitering in Unauthorized Areas • Inappropriate Open Displays of Affection | <p style="text-align: center;"><u>Level 1 Consequences</u></p> <ul style="list-style-type: none"> • Any or all of the following may be applied to Level 1 Rules • Verbal warning • Parent notification by email or phone call home • 2 - 6 point loss • detention • Possible Focus Room • 1 hour after school community service • Equipment confiscated, Student may retrieve after school • Equipment confiscated, Parent must retrieve • 3 behavior reports = referral with a 2 point loss • Materials confiscated, clothing modified, as appropriate |
| <p style="text-align: center;"><u>Level 2 Rules</u></p> <ul style="list-style-type: none"> • Defiance of School Authority • Disruption of the Educational Environment • Fighting, Play Fighting, or Unsafe Behavior • Commission of an Obscene Act or Foul Language • Cheating or Forgery (possible no credit on Assignment) • Attempting to Steal or Stealing Private property or school property or knowingly in possession of stolen school or private property • Hostile School Environment or Harassment • Class Cut or out of class without a pass • Put downs or causing another student to feel badly • Any repeated Level 1 offenses | <p style="text-align: center;"><u>Level 2 Consequences</u></p> <ul style="list-style-type: none"> • Any or all of the following may be applied to Level 2 Rules Administrative conference • Parent letter and phone call • Up to 5 school days in-house or home suspension • 5 - 10 point loss • In-house or home suspension is an automatic 10 point loss • Ineligible status for 1-4 weeks • Detention • No credit on assignment, project, or test • Student shall be required to pay for loss or damage • May include Level 1 consequences |
| <p style="text-align: center;"><u>Level 3 Rules</u></p> <ul style="list-style-type: none"> • Possession or use of tobacco • Possession or use of lighter or matches • Possession or use of alcohol, drugs, narcotics or illegally controlled substances or possession of drug paraphernalia or replica of same • Possession or sales of furnishing of an explosive, firearm, knife, or other dangerous object or replica (except as allowed by E.C. 48900-b) • Possession of firecrackers or other fireworks or small explosive devices • Serious or repeated Level 1 or Level 2 offenses | <p style="text-align: center;"><u>Level 3 Consequences</u></p> <ul style="list-style-type: none"> • Any or all of the following may be applied to Level 3 Rules AUTOMATIC SUSPENSION • 10- 30 point loss • Student considered for transfer to alternative educational placement • Possible recommendations by principal to superintendent for expulsion • Possible referral to law enforcement agency • May include Level 1 and/or Level 2 consequences |

ALL RULES APPLY WHILE COMING TO OR GOING HOME FROM SCHOOL, BEFORE, DURING OR AFTER SCHOOL, RIDING ON THE BUS, AND AT SCHOOL SPONSORED ACTIVITIES, WHETHER ON OR OFF CAMPUS.

SUSPENDED STUDENTS MAY BE ALLOWED TO MAKE UP WORK MISSED DURING THE SUSPENSION AT THE DISCRETION OF THE TEACHER.

No Bullying Allowed

Bullying which includes cyberbullying is when someone repeatedly and on purpose says or does mean or hurtful things to another person who has a hard time defending himself or herself.

Examples of Bullying:

Physical: Physical bullying involves harmful actions against another person's body. **Examples include:** *biting, kicking, pushing, pinching, hitting, tripping, spitting, pulling hair; any form of violence or intimidation*

Physical bullying also involves the interference with another person's property. **Examples include:** *damaging or stealing*

Verbal: Verbal bullying involves speaking to a person or about a person in an unkind or hurtful way. **Examples include:** *sarcasm, teasing, put-downs, name-calling, phone calls, spreading rumors or hurtful gossip*

Emotional: Emotional bullying involves behaviors that upset, exclude, or embarrass a person. **Examples include:** *nasty notes, saying mean things using technology*

Cyberbullying includes the creation or transmission of harassing communications, direct threats, or other harmful texts, sounds, or images on the Internet, social media, or other technologies using a telephone, computer, or any wireless communication device. Cyberbullying also includes breaking into another persons' electronic account and assuming that person's identity in order to damage that person's reputation.

Sexual: Sexual bullying singles out a person because of actual or perceived sexual orientation and actual or perceived gender, and demonstrates unwarranted or unwelcome sexual behavior. **Examples include:** *sexual comments, abusive comments, unwanted physical contact.*

Racial: Racial bullying involves rejection or isolation of a person because of ethnicity. **Examples include:** *gestures, racial slurs or taunts, name-calling, making fun of customs/skin color/accent/food choices.*

Soulsbyville School has board policies and rules related to discipline which are available in our District Office. Policy number BP 5131.2 is called **Bullying**. A copy of any of our approved board policies can be made available at your request through the District Office.

SOULSBYVILLE SCHOOL DISTRICT
SCHOOL BUS REGULATIONS

In the interest of greater safety for all students and property concerned with school transportation, the governing board of Soulsbyville School, in cooperation with the California Highway Patrol, believes that better informed pupils, instructors, chaperones and parents will help to safeguard the lives of all who ride school busses.

The following rules based upon the **"Regulations of Pupil Transportation"** as set forth by the State Department of Education, the California Highway Patrol and the local school board govern the operation of our school busses.

1. Arrive at the bus stop at least 5 minutes early, be standing in a line, 12 feet from the bus stop, wait until the driver opens the door of the bus before approaching the bus.
2. Follow the instructions of the driver at all times.
3. No part of the body, head or arms may be extended out the windows.
4. Students must sit up in the seat, facing forward, keeping feet, backpacks, etc. out of the aisle.
5. When provided, seat belts must be worn at all times.
6. No pupil may stand up or move from a seat while the bus is in motion, or without the driver's permission.
7. No student is permitted to interfere with or damage the property of another pupil.
8. No eating, drinking, or chewing gum in busses or any school vehicle.
9. Playing musical instruments, whistling, yelling or loud talking is prohibited.
10. Profane language, destroying articles, shooting rubber bands, scuffling, spitting, or any unnecessary commotion is not allowed.
11. No animals, bugs, or reptiles shall be transported in a school bus except guide, signal or service dogs, fitted with muzzles, trained by those licensed or an approved school that trains such dogs.
12. All balls need to be in a bag such as a duffle bag or backpack. (not a plastic grocery bag).
13. No glass containers (including soda bottles), no perfume, hair spray, deodorant, makeup or other personal use articles are allowed to be used on the bus.
14. A driver may discharge a pupil at a stop other than his/her regular stop only when the note from the parent authorizing this discharge has been approved.
15. Skateboards, roller skates, and roller blades are not allowed on the bus.
16. Cell phones, CD players, iPods, etc., are not to be in use on the bus.

The driver retains the right to assign seats on the bus at any time. Pupils and/or their parents may be required to pay for or replace any damage done to the bus which cannot be considered ordinary wear and tear.

PENALTIES

First Offense: verbal warning. Driver may assign student to a specific seat, sentences pertaining to violation, or may assign student to clean bus during non-classroom hours. Failure to accept the driver's direction shall result in a second citation.

First Citation: warning letter to parent/possible point loss.

Second or Direct Second possible suspension from school and off the bus at least 2 days, possible point loss, conference with parent, student,

Citation: administration, driver and Transportation Supervisor.

Third Citation: possible suspension from school and off the bus at least 5 days, possible point loss, conference with parent, student, administration, driver and Transportation Supervisor.

Fourth Citation: possible suspension from school and off the bus at least 10 days, possible point loss, conference with parent, student, administration, driver and Transportation Supervisor.

Fifth Citation: possible suspension from school and off the bus at least 30 days, possible point loss, conference with parent, student, administration, driver and Transportation Supervisor.

The following offenses will constitute a direct issuing of the second citation and may result in suspension from school:

- refusing to obey the driver
- assault or fighting
- indecent exposure/sexual harassment
- profanity or threats towards the driver
- throwing, shooting or propelling objects of any form within the bus or out the bus windows

All bus suspensions include field trip busses.

The Transportation Supervisor may issue a direct second citation for a safety violation or refusal to comply with the "First Offense" assignments.

The following offenses constitute a direct fourth citation: A violation of a safety measure, (i.e. turning off warning lights, opening the emergency exit, crossing the road unescorted by the driver, etc.)

The cooperation of all pupils and parents is requested to the end that pupils being transported under school authority shall be guaranteed the greatest possible safety. Pupils must realize that the safety of their own lives and also those of their school mates depend upon cooperative bus conduct.

STUDENTS RIDING BUSES TO AND FROM EXTRA-CURRICULAR ACTIVITIES: Students participating in athletic events, field trips, etc., away from Soulsbyville School must return with the same transportation as they took to the event, unless it is cleared by a parent or guardian in writing, through the office, prior to the event.

GENERAL PLAYGROUND RULES

1. Students will use appropriate language at all times and be considerate of the feelings of others.
 - a. Mean or hurtful statements are not allowed. For instance, making fun of another person's name, appearance, or abilities. Profanity or dirty language will not be tolerated.
 - b. Games will remain open to all.
 - i. Students are expected to show consideration by allowing other students to join into a game and share equipment, including equipment brought from home. There may be times where the student will need to have a partner join with them to keep the teams even or perhaps a game that has been closed by a playground supervisor or teacher because there is no space for more students to join.
2. Students will keep their hands, feet, and objects to themselves.
 - a. Fighting is not tolerated and will result in a referral to the principal. This includes hitting, pushing, or play fighting.
 - b. Wrestling, tripping, and shoving are also not tolerated.
 - c. Throwing sticks, rocks or other objects is not tolerated.
3. Be respectful to everyone: adults and students alike. Be respectful of all property: school and personal.
 - a. Arguing with an adult (hand/facial gestures included) will not be tolerated.
 - b. Disrespect to an adult will result in an immediate consequence.
 - c. Writing on walls, furniture, or any vandalism will result in an immediate consequence. Students are expected to respect their environment and public property.

ALL PLAY EQUIPMENT CAN ONLY BE USED AS INTENDED

Big Toy

- No chase, tag or running is permitted in the Big Toy Area
- Students should not throw objects, including balls
- Pushing or shoving is not safe
- Students cannot block or hold up students from using the equipment or sliding down poles or the slide.

Big Toy Slides

- One person can go down the slide at a time.
- Slide **down** only, sitting, with feet in the front.
- Climbing **up** the slide is not allowed.
- Do not block or prevent others from sliding down the slide.

Big Toy Horizontal Ladder/Monkey Bars

- Students take turns crossing underneath in one direction. Students may not go on top of the bars or sit on top of the bars.
- If there is more than one child crossing on bars, a line must be formed.
- No pulling or pushing on the legs or arms of any child on the bars.

Swings - When there are children waiting, they must stand in front of the person on the swing far enough away to avoid being kicked by the swinger. The first person in the line counts to 30, **one count per swing**, for the person swinging. After 30 counts the person swinging must get off and it will be the next student's turn.

- Must swing in the same direction
- No jumping out of swing
- One person on a swing at a time
- No going from side to side or twisting in a swing
- No pushing someone in the swing
- No holding hands while swinging
- Grabbing feet, legs, or anything hanging down is not safe
- No climbing on poles of swings or standing between swingers
- The handicap swing is for handicap students only