



September 6, 2018

Dear Elementary Parents;

Good morning. We're on day three of the school year and off to a great start in the elementary school. The students are beginning to settle into their routines and we're certain that this school year will be outstanding.

The purpose of this note is to let you know that in order to better match our bus schedule the dismissal time for elementary school students will now be 3:00 PM.

As was the case last year, the back driveway and bus loop are reserved for school busses only. All parents picking up their children should do so in the front of the school. In order to ensure the safe and orderly dismissal of all students we will once again be following the dismissal procedures described below.

At 3:00 ...

1. All bussing students will be dismissed out the back (east) classroom doors directly onto the bus loop.
2. All students being picked up by parents will be dismissed out the front (west) classroom doors into the grass between the building and the parking lot where staff members will direct students to parents' vehicles.
3. All walking and Club Lancer students will be dismissed internally to the library. Walking students will be dismissed from the building after all busses and parent vehicles have exited the driveways.

If you wish to speak with your child's teacher after school we ask that you wait until after 3:00 so that we may safely dismiss all other students.

As always, thank you for choosing Ellsworth Community School for your child's education. We're excited to have you and them as a part of our educational family. If you have any questions or concerns with our dismissal procedures, please feel free to contact me.

Sincerely,

Aaron Gaffney, Superintendent

ELLSWORTH COMMUNITY SCHOOL

"Small School Relationships ... Big School Opportunities!"

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