

ELLSWORTH SCHOOL DEPARTMENT**STUDENT SCHOOL BOARD MEMBER RULES****I. Selection Process**

- A. In March of each year a notice shall be posted along with an announcement at Ellsworth High School of student representative opening(s) on the Ellsworth School Department School Board.
- B. An application form will be made available in the principal's office on the first Monday in March. Eligible students must be in good standing, attend Ellsworth High School as full time students and hold either junior or senior class status on July 1 of the year they take office.
- C. Applications will consist of a letter of interest authored by the candidate, a letter of support from a faculty member or a member of the student's respective community who is not related to the student. Application materials shall be submitted to the Superintendent's office no later than 2:30 PM on the first Monday in May.
- D. The School Board Personnel Committee shall appoint a selection panel.
- E. The panel will consist of one Ellsworth High School faculty member, the two appointed members of the Ellsworth School Board, and the Superintendent of Schools who shall serve as chairperson. The following steps for selection shall be followed:
 - a. The Superintendent or his/her designee shall ensure application packages are complete. The Superintendent or his/her designee shall also verify the following:
 - i. That the applicant has a minimum overall grade average of 80;
 - ii. That the applicant regularly attends school;
 - iii. That the applicant record demonstrates appropriate behavioral and citizenship characteristics; and
 - iv. That the applicant meets Ellsworth High School standards for participation in co and extra-curricular activities.
 - b. The selection panel will interview candidates. The chairperson shall ensure that all members of the panel complete Student Representation on the School Board Confidentiality Agreement before beginning deliberations. During the interview the panel will review letters of support, consider the student's prior evidence of leadership as well as his/her involvement in extracurricular and community activities. These criteria shall have no particular weight but rather color the candidate's overall potential. One interview question will require candidates to explain why they would like to serve as the student representative to the Ellsworth School Department.
 - c. Members of the selection panel shall select student representative(s) no later than close of business on the second Friday in June. The Superintendent shall formally notify the successful student representatives. All candidates selected or not, shall be notified of their status by the Superintendent the following week.
 - d. Advisory-voting student representative(s) shall take their seat at the Ellsworth School Department's regular board meeting in July.

July 14, 2015