

**ELLSWORTH SCHOOL DEPARTMENT**

**SCHOOL BOARD RELATIONS WITH THE MEDIA**

The School Board believes that it has a responsibility to keep the public informed about the operations, programs, progress, and problems of the public schools. Consequently, Board meetings are open to the news media and public. In the event that representatives of the news media are unable to attend a meeting, upon request, the Superintendent shall provide a summary of important School Board actions.

Public documents, as defined by state statute, will be made available as provided by statute and the school unit's procedures. Requests should be made to the Office of the Superintendent.

When individual School Board members receive requests from news media representatives for information or comment, they shall refer such inquiries to the Chair, who shall be public spokesperson for the Board.

Legal Reference: 1 MRSA § 402

Cross Reference: KI - Visitors to the Schools

**Adopted: April 8, 2014**

**Reviewed: November 14, 2017**