

ELLSWORTH SCHOOL DEPARTMENT

BOARD STANDING COMMITTEES

The Board believes that standing committees can be useful to its decision-making process and in the transaction of Board business. The Board may establish such standing committees as it deems necessary to facilitate school unit governance and address ongoing school unit needs. A standing committee has only such authority as specified by the Board.

All standing committees shall be comprised of less than a majority of the Board. All

standing committee meetings are open to the public except as provided by the Freedom of Access Law and the Municipal Public Employees Labor Relations Law.

Establishment and Functions of Standing Committees

The following provisions apply to the establishment and functions of standing committees:

- A. All standing committees shall be established by vote of the Board. A motion to establish a standing committee shall state the purpose and responsibilities of the committee (the “charge”) and set the number of members comprising the committee.
- B. The Board Chair will appoint members to a standing committee from among the membership of the Board. For existing standing committees, appointments will be made at or as soon as practicable after the School Board’s annual organizational meeting.
- C. The Board Chair may also make appointments to standing committee vacancies on standing committees that occur prior to the Board’s next organizational meeting.
- D. The term of appointment to a standing committee shall be until the next organizational meeting.
- E. Each standing committee will elect its own Chair.
- F. The Superintendent shall be an ex officio (non-voting) member of all standing committees. This Board Chair may attend standing committee meetings in the place of absent subcommittee members or to any extent necessary being mindful to avoid reaching a quorum of the School Board at standing committee meetings. The Chair may also appoint another member to attend standing committee meetings in place of absent standing committee members.

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- G. Any Board member may attend standing committee meetings, but only appointed members of the committee may vote.
- H. Except as authorized by law or Board action, a standing committee may research issues and make recommendations for Board action, but may not act for the Board.
- I. A standing committee may be abolished at any time by a vote of the Board.
- J. The number of members on a standing committee and/or the responsibilities of a standing committee may be modified at any time by a vote of the Board.

Authorization/Appointment of Standing Committees

The Board shall have the following standing committees: Policy, Finance, Negotiations/Personnel, Curriculum, Instruction, & Assessment (CIA), and Transportation and Facilities.

The Board may establish other standing committees it deems necessary in accordance with this policy.

Legal Reference: 1 M.R.S.A. § 401 et seq.

Adopted: April 8, 2014

Amended: May 9, 2017

Reviewed: November 14, 2017