



TVCS Board Meeting Minutes

May 17, 2018

**Regular Session 7:30 pm
Executive Session to follow**

Location: 1747 N Fairmeadow Dr, Boise, Idaho 83704

Present: (voting members in bold)					
Ben Greenwood (Chair)	X	Tony Richard-Administrator	X	Other/Staff Attendees:	
Rachael Smith (Vice-Chair)		Lori Manning – Executive Director	X	Chris Yorgason	X
Jake Hays (Secretary)	X	Pat Griffin – Vice Principal	X	Kim Black – Business Manager/Board Clerk	X
Brad Wright (Treasurer)		Robert Mason – IT/Testing Coordinator	X	Jennifer Owen-Tillotson - Enrollment/Marketing	
Andrea Estes	X			Donna Barrick -Academics	
Adrian Castaneda	X				

Our Vision

The Village Charter School community inspires students to cultivate their individual gifts and abilities, equipping them to discover meaningful value and purpose in the world.

Our Mission

Cultivating Critical Thinkers, Developing Strong Leaders

The Village Charter School provides a challenging, hands-on curriculum to cultivate students to be critical thinkers and confident leaders in a safe, supportive and loving environment. Our Village includes passionate, innovative and encouraging teachers, administrators, parents and community members all working together to support our students.

Regular Session		Presenter	Presentation	Issues/Planned Action
7:33 pm	Call Meeting to Order, Roll Call and Pledge	Ben Greenwood	N/A	N/A
Trustee Greenwood called the meeting to order, roll call was taken and all board members were present with the exceptions of Trustee Smith and Trustee Wright. Hays read the vision statement and mission statement and all present recited the Pledge of Allegiance.				
7:36 pm	Consent Agenda – April Board Minutes April Payroll/AP WebReport	All	Review	Approve
Trustee Castaneda made a motion to approve the April board minutes, accounts payable and payroll web reports with the typo corrected and meeting adjourned time changed to 7:49 pm, Trustee Hays seconded the motion and all were in favor.				
7:37 pm	PTO Report	Amber Earl	Informational	Review
PTO President Amber Earl was still at the PTO carnival so Lori Manning discussed the recent Zuppas Night fundraiser raising \$369.70 and that the carnival appeared to have been a success that night even with the rainy weather. Open discussion followed.				

Opportunity for Public Comment

Welcome to a meeting of the Board of Trustees for TVCS. All board meetings follow a published agenda and are

presided over by The Chairman of the Board or a designee in the Chairman's absence. All Board meetings are held in compliance with the Idaho Open Meeting Law. Public comment on items before the Board is welcome and encouraged. The Board's purpose is to make decisions and policies congruent with the school's vision, mission and charter. The Board recognizes the value of public comment on educational issues and the importance of involving members of the public in its meetings. The procedure for addressing the board is as follows:

- Patrons who wish to comment on agenda items may do so by signing the Public Comment Sheet provided by the Clerk of the Board.
- Please state your name, your relationship to the school and the item on the agenda you wish to address
- Comments are not limited to agenda items only
- Comments should be kept brief and may be limited to 3-5 minutes. The President or designee may interrupt or terminate an individual's statement if it is too lengthy, personally directed, abusive, obscene, repetitive, or irrelevant. The Board as a whole shall have the final decision in determining the appropriateness of all such rulings.
- Present only if your comment offers a new perspective or new information on an agenda item that has not been heard prior for that particular agenda item
- The rights of employees, students and others are protected by various laws and policies. At a public meeting of the Board of Trustees, no person shall orally initiate charges or complaints against students or individual employees of the school.

7:39 pm	Opportunity For Public Comment	TBD	Informational	TBD
Pat griffin thanked the board for all their support as he has worked to obtain his administrator degree over the last two years. The board congratulated him on completing his degree.				
7:39 pm	Academic Testing Data Update	Tony Richard	Informational	Review
Tony Richard indicated that the IRI and ISAT testing had been completed. ELA and science were looking good, but math was mixed. He went on to say that students were showing growth but when they were starting out as a it was hard to get them out of that pit but he and Ms. Manning were continuing to work towards improvement and that the teachers were all on board as well. Robert Mason then reported that testing had been completed today and that while a few students had been absent, the overall number tested was within state guidelines. Trustee Greenwood asked when the results had to be reported to the state and Mr. Mason indicated middle of next month. Trustee Greenwood indicated that he would like to see the results prior to the results being sent to the state and that Trustee Castaneda could help present the data in a nice format. Mr. Mason indicated that he would welcome Trustee Castaneda's help in that matter and would get the results to Trustee Greenwood as it was completed.				
7:46 pm	Hurray for TVCS	Tony Richard	Informational	Review
Tony Richard discussed Spencer Kleman receiving the Mayor's Youth award and what an honor that had been to be a part of and witness. He then went on to discuss the recent safety conference that he and Pat Griffin had recently attended where they had met Ed Futz, a crime unit specialist for West Ada and Boise School Districts. Mr. Richard said Mr. Futz had expressed a willingness to stand with TVCS at the ACHD meetings to support the front and alley as a safety measure. Open discussion followed.				
7:50 pm	Enrollment and Lottery Update ADA Report	Jennifer Owen- Tillotson	Informational	Review
Jennifer Owen-Tillotson was not available so Lori Manning spoke about the current numbers for 2018-2019 with 575 spots filled meeting the 525 required by the bond covenants. She went on to discuss the recent success of the Kindergarten registration, there were several more registration events set up between now and the end of June which would give a more accurate number of students intending to attend next year. Discussion followed including a more clear policy on how to address excessive absences within the student handbook, promoting safety and cleanliness to prevent illness and making that a monthly Lighthouse team campaign. Jake Hays than brought up the need to be very proactive regarding traffic prior to school and letting parents know the process ahead of time.				
7:59 pm	Veritas Report	Lori Manning	Review	Accept
Lori Manning discussed the Veritas summary and indicated that she had looked at Quest as a possible new auditor this year and that the fee for Quest was 40% less than the previous auditors from years prior. Chris Yorgason added that he was aware of several schools that used Quest and that they were all happy with the service Quest provided. Open discussion followed. Trustee Hays made a motion to accept the Veritas report, Trustee Castaneda seconded the motion and all were in favor.				
8:04 pm	Edgar Policies	Lori Manning	Review	Approve
Lori Manning presented the Edgar Policies which had been approved by Anthony Makuna who oversees the Title1 program for the SDE. She went on to say that she and Tony Richard were working hard to ascertain a true and accurate accounting of the number of students who qualified for free and reduced meals. If the percentage of students who qualified was high enough, it would qualify TVCS as a targeted Title1 school bringing in				

additional funding that could be used schoolwide. Open discussion followed as to how these policies would be used and how they could affect funding. Trustee Castaneda made a motion to accept the Edgar Policies as written, Trustee Hays seconded the motion and all were in favor.				
8:11 pm	Budget to Actual	Lori Manning	Informational	Review
Lori Manning presented the budget and indicated that needed corrections and adjustments had been made and the reconciliation was now reflecting zero. She went on to say our bank had been working with us as we waited for state facilities funding that had been delayed by other charter schools that had failed to turn in their paperwork until well after the deadline. Open discussion followed.				
8:12 pm	2018-19 Budget Process	Lori Manning	Informational	Review
Lori Manning indicated that the budget process was under way as the business office and Veritas had been gathering information and filling out forms for the 2018-2019 budget. She went on to say she would send everything to Brad Wright and collaborate with him making adjustments to the proposed budget as he suggested. She then presented the timeline of the budget starting with a workshop June 14 th , publishing the proposed budget in the paper by June 18 th and then adopting the budget at a June 29 th meeting followed by closing the school for the first two weeks of July so all involved could take a break prior to coming back and preparing for the school opening for the 2018-2019 school year. Trustee Greenwood indicated that he appreciated all that was being done and Ms. Manning said that Brad Wright was easy to work with. Open discussion followed.				
8:17 pm	End of the Year/Summer Marketing Plan	Jennifer Owen-Tillotson	Informational	Review
Jennifer Owen-Tillotson was not available so Lori Manning presented an end of year marketing plan Donna Barrick had prepared that included tables at Walmart, canvassing nearby neighborhoods and apartment complexes as well as a Jumptime or similar event in July and a meet the teacher event towards the end of summer. Open discussion followed including the need to track registration and keeping a steady pace with marketing and recruitment throughout the summer regardless of the current enrollment numbers. The meeting was adjourned at 8:22 pm.				
Executive Session		Presenter	Presentation	Issues Planned
Executive Session Board Meeting				
74-206. Executive sessions -- When authorized. (1) An executive session at which members of the public are excluded may be held, but only for the purposes and only in the manner set forth in this section. The motion to go into executive session shall identify the specific subsections of this section that authorize the executive session. There shall be a roll call vote on the motion and the vote shall be recorded in the minutes. An executive session shall be authorized by a two-thirds (2/3) vote of the governing body. An executive session may be held:				
(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student;.				
8:22 pm	74-206(b)	All	All	N/A
Trustee Hays made a motion that executive session be entered pursuant to code 74-206 (b), Trustee Castaneda seconded the motion and all were in favor. Roll call was taken and all board members were present with the exceptions of Trustee Smith and Trustee Wright. Executive session was adjourned at 8:38 pm.				

Dated the _____ day of _____, 2018.

Board Chairman

Board of Directors Meeting convened and held pursuant to appropriately provided and received electronic Notice of Regular Board Meeting with posted agenda