



TVCS Board Meeting Minutes

April 20, 2017

Executive Session: 6:00 pm
 Working Session 6:30 pm
 Regular Session: 7:00 pm

Location: 420 S. Orchard,
 Boise, Idaho 83706

Present: (voting members in bold)				
Ben Greenwood (Chair)		Tony Richard-Administrator		Other/Staff Attendees:
Rachael Smith (Vice-Chair)		Lori Manning – Service Provider		Chris Yorgason
Jake Hays (Secretary)		Doug Sato – Dean of Students		Lisa Thompson
Andrea Estes		Donna Barrack – Service Provider		Kim Black
Jamia Byrns				
Robert Giordano				
Our Vision				
<i>The Village Charter School community inspires students to cultivate their individual gifts and abilities, equipping them to discover meaningful value and purpose in the world.</i>				
Our Mission				
Cultivating Critical Thinkers, Developing Strong Leaders				
<i>The Village Charter School provides a challenging, hands-on curriculum to cultivate students to be critical thinkers and confident leaders in a safe, supportive and loving environment.</i>				

Executive Session Board Meeting				
74-206. Executive sessions -- When authorized. (1) An executive session at which members of the public are excluded may be held, but only for the purposes and only in the manner set forth in this section. The motion to go into executive session shall identify the specific subsections of this section that authorize the executive session. There shall be a roll call vote on the motion and the vote shall be recorded in the minutes. An executive session shall be authorized by a two-thirds (2/3) vote of the governing body. An executive session may be held:				
(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer , employee, staff member or individual agent, or public school student;				
(e) To consider preliminary negotiations involving matters of trade or commerce in which the governing body is in competition with governing bodies in other states or nations;				
Time	Executive Session	Presenter	Presentation	Issues/Planned Action
6:06 pm	74-206(1)(b)(e)	All	N/A	N/A
Executive session was opened and roll call was taken. All board members were present with the exception of Trustee Smith. Executive session was closed at 6:25 pm.				
Time	Working Session	Presenter	Presentation	Issues/Planned Action

6:27 pm	Trustee and Administration Project Schedule	All	N/A	N/A
Working session was opened and several items were brought up in an open, roundtable discussion. Items discussed included the use of Epicenter, the upcoming charter renewal process, mission specific goals, the annual budget hearing to be held on July 20th, new board member voting guidelines, having a rough draft of next year's budget ready for next month's board meeting, possible changes to the student handbook to comply with CRDC guidelines and the possible addition of a flowchart for operating purposes.				
Time	Regular Session	Presenter	Presentation	Issues/Planned Action
7:06 pm	Call Meeting to Order, Roll Call and Pledge	Ben Greenwood	N/A	N/A
Trustee Greenwood called the meeting to order. Roll call was taken and all board members were present with the exception of Trustee Smith. The pledge of allegiance was then recited by all present. Trustee Hays then read the school's vision statement followed by Trustee Byrns reciting the school's mission statement.				
7:08 pm	Consent Agenda	Kim Black	Review	Approve
Trustee Hayes made a motion to approve the consent agenda, Trustee Estes seconded the motion and all were in favor.				
7:09 pm	Habit 6	TVCS Students	Informational	Review
A video that Ryan Porter's third grade class had put together regarding Habit 6, It's the Journey, Not the Outcome was presented.				
7:15 pm	PTO Report	Jaima VanAlsborg	Informational	Review
Jaima VanAlsborg indicated that the final carnival meeting was scheduled for the following Monday and indicated she would send out an email with details afterwards. Open discussion followed including using the carnival as a recruitment event and the success of the recent Chik-Fil-A event.				
7:20 pm	Academic Testing Update	Robert Mason	Informational	Review
Robert mason indicated that testing has started back up, It was going good after the late starts, he had seen entire classes finish within two hours and that the younger students were acting as cheer squad as the older students arrived at the Roosevelt campus for testing. He went on to say math was scheduled to start next week.				

Opportunity for Public Comment

Welcome to a meeting of the Board of Trustees for TVCS. All board meetings follow a published agenda and are presided over by The Chairman of the Board or a designee in the Chairman's absence. All Board meetings are held in compliance with the Idaho Open Meeting Law. Public comment on items before the Board is welcome and encouraged. The Board's purpose is to make decisions and policies congruent with the school's vision, mission and charter. The Board recognizes the value of public comment on educational issues and the importance of involving members of the public in its meetings. The procedure for addressing the board is as follows:

- Patrons who wish to comment on agenda items may do so by signing the Public Comment Sheet provided by the Clerk of the Board.
- Please state your name, your relationship to the school and the item on the agenda you wish to address
- Comments are not limited to agenda items only
- Comments should be kept brief and may be limited to 3-5 minutes. The President or designee may interrupt or terminate an individual's statement if it is too lengthy, personally directed, abusive, obscene, repetitive, or irrelevant. The Board as a whole shall have the final decision in determining the appropriateness of all such rulings.
- Present only if your comment offers a new perspective or new information on an agenda item that has not been heard prior for that particular agenda item
- The rights of employees, students and others are protected by various laws and policies. At a public meeting of the Board of Trustees, no person shall orally initiate charges or complaints against students or individual employees of the school.

7:22 pm	Opportunity For Public Comment	TBD	Informational	TBD
No public comments were made.				

7:23 pm	Hurray For TVCS	Tony Richard	Informational	Review
Tony Richard discussed the success of the recent Chik-Fil-A event, the recent math night which drew between 30 and 40 participants with all teachers present as well. He went on to indicate there was building excitement for the upcoming water park event and the lap-a-thon was scheduled for the following week.				
7:25 pm	Enrollment	Jennifer Owen-Tillotson	Informational	Review
Jennifer Owen-Tillotson presented a spreadsheet showing the enrollment status for the 2017-2018 school year with 424 students enrolled. She went on to say that the Jumptime had been a great success with 273 jumpers registered and the majority of the middle grade students present and shared the recent findings of a parent retention survey. Open discussion followed.				
7:33 pm	Lighthouse Progress Tracking	Tony Richard & Angie Samson	Informational	Review
Tony Richard discussed the upcoming Leadership Day and that the overall school culture was feeling entirely encompassed in the 7 Habits with a lot of involvement on the part of students and teachers. He then indicated that progress had been made in updating the Leader In Me website and that Jennifer Owen-Tillotson had been providing a lot of help in that department. Jennifer Owen-Tillotson then shared what she had been doing to get the site updated. Open discussion followed including the need for the board to be able to access the Leader In Me website as well as Lori Manning and her team.				
7:48 pm	Playground	Tony Richard	Informational	Review
Tony Richard presented the proposed playground equipment and quote from the PTO. Open discussion followed including the fact more equipment could be added at a later date, adding benches and table for the older students and how best to set the equipment up on the concrete lot.				
8:00 pm	Fall Calendar Eclipse Proposal	Tony Richard	Review	Action
Tony Richard indicated that some parents had approached him requesting something be done to the 2017-2018 calendar that would allow students to view the eclipse that was happening on the first day of school. Open discussion followed regarding how best to handle that situation including adjusting the calendar to start one day later, making the current first day of school a half day or allowing independent field trips that day. The decision was made to table the item to the next board meeting with proposals written out that could be voted on.				
8:05 pm	Security Contract	Lori Manning	Review	Action
Lori Manning presented a quote and contract from iProtect Home Security for the purchase and installation of 16 surveillance cameras and self-monitored security system at the Fairview campus. Open discussion ensued regarding this quote versus other quotes received. Lori Manning indicated that the other quotes were for the rental of the equipment while the iProtect quote was for the actual purchase of the equipment for less money and also included ten key fobs. Open discussion followed. Trustee Hays made a motion to approve the iProtect contract, Trustee Byrns seconded the motion and all were in favor.				
8:09 pm	Stability IT Contract	Lori Manning	Review	Action
Lori Manning presented the details of a quote from Stability that would include buying a system for the new location that would include servers, routers, 150 Chromebooks for students and ten teacher computers as well as a VIOP phone system. This new system would work throughout the new campus, allow up to 450 users to access it at one time, support the Google systems and should have a lifespan of 8-10 years. Open discussion followed. Trustee Byrns moved to approve the contract with Stability, Trustee Estes seconded the motion and all were in favor.				
8:19 pm	Finance/Operations/Policy	Lori Manning	Informational	Review
Lori Manning presented a rough draft of a financial policy and a rough draft of two possible flowcharts for the board to review. She went on to say that the school was facing a shortage of funds for the upcoming payroll that would only last a few days before state payments would hit the bank and would like to see about establishing a LOC for similar issues in the future. Open discussion followed.				
8:34 pm	Building Update	Ben Greenwood	Informational	Review
Ben Greenwood discussed the construction progress at the new campus. He indicated that he had been having regular ongoing meetings with the construction team to stay informed of the building progress and address any problems that may be encountered such as problems created by the extremely wet winter. Open discussion followed including how fast the progress was going and dealing with the amount of funding versus people's expectations.				
8:41 pm	Marketing	Jake Hays	Informational	Review

Jake Hays indicated that there wasn't much to discuss as most of the ongoing marketing strategies had already been addressed earlier in the meeting, but he did intend to keep advertising there was limited space available for enrollment in the fall of 2017 and he would like to see some outside signage put in place at the new location.

8:45 pm

The meeting was adjourned.

Dated the _____ day of _____, 2017.

Board Chairman

Board of Directors Meeting convened and held pursuant to appropriately provided and received electronic Notice of Regular Board Meeting with posted agenda.