



TVCS Board Meeting Minutes

May 18, 2017

Regular Session: 7:00 pm
Executive Session 8:05 pm

Location: 420 S. Orchard,
Boise, Idaho 83706

Present: (voting members in bold)					
Ben Greenwood (Chair)	X	Tony Richard-Administrator	X	Other/Staff Attendees:	
Rachael Smith (Vice-Chair)	X	Lori Manning – Service Provider	X	Chris Yorgason	X
Jake Hays (Secretary)	X	Doug Sato – Dean of Students		Lisa Thompson	
Andrea Estes	X	Donna Barrack – Service Provider		Kim Black	X
Jamia Byrns					
Our Vision					
<i>The Village Charter School community inspires students to cultivate their individual gifts and abilities, equipping them to discover meaningful value and purpose in the world.</i>					
Our Mission					
Cultivating Critical Thinkers, Developing Strong Leaders					
<i>The Village Charter School provides a challenging, hands-on curriculum to cultivate students to be critical thinkers and confident leaders in a safe, supportive and loving environment.</i>					

Time	Regular Session	Presenter	Presentation	Issues/Planned Action
7:35 pm	Call Meeting to Order, Roll Call and Pledge	Ben Greenwood	N/A	N/A
Trustee Greenwood called the meeting to order. Roll call was taken and all board members were present with the exception of Trustee Byrns. The pledge of allegiance was then recited by all present. Trustee Greenwood then read the school's vision statement and the school's mission statement.				
7:36 pm	Consent Agenda	Kim Black	Review	Approve
Trustee Hays made a motion to approve the consent agenda, Trustee Estes seconded the motion and all were in favor.				
7:38 pm	Academic Testing Update	Robert Mason	Informational	Review
Robert Mason indicated that the ISAT testing was almost 100% complete with only one fourth grade student having not completed the ISAT at this time. He went on to indicate that there had been one glitch with the LEA testing auto-submitting on the last question but he was working on getting that corrected and went on to say that the IRI testing would be done early the next week. Open discussion followed including the importance of the testing results in the charter renewal process.				

Opportunity for Public Comment

Welcome to a meeting of the Board of Trustees for TVCS. All board meetings follow a published agenda and are presided over by The Chairman of the Board or a designee in the Chairman's absence. All Board meetings are

held in compliance with the Idaho Open Meeting Law. Public comment on items before the Board is welcome and encouraged. The Board's purpose is to make decisions and policies congruent with the school's vision, mission and charter. The Board recognizes the value of public comment on educational issues and the importance of involving members of the public in its meetings. The procedure for addressing the board is as follows:

- Patrons who wish to comment on agenda items may do so by signing the Public Comment Sheet provided by the Clerk of the Board.
- Please state your name, your relationship to the school and the item on the agenda you wish to address
- Comments are not limited to agenda items only =
- Comments should be kept brief and may be limited to 3-5 minutes. The President or designee may interrupt or terminate an individual's statement if it is too lengthy, personally directed, abusive, obscene, repetitive, or irrelevant. The Board as a whole shall have the final decision in determining the appropriateness of all such rulings.
- Present only if your comment offers a new perspective or new information on an agenda item that has not been heard prior for that particular agenda item
- The rights of employees, students and others are protected by various laws and policies. At a public meeting of the Board of Trustees, no person shall orally initiate charges or complaints against students or individual employees of the school.

7:42 pm	Opportunity For Public Comment	TBD	Informational	TBD
No public comments were made.				
7:42 pm	Enrollment	Jennifer Owen-Tillotson	Informational	Review
Jennifer Owen-Tillotson presented a spreadsheet showing the enrollment status for the 2017-2018 school year with 473 students enrolled of which 49 were new students. Lori Manning indicated that we need 480 students enrolled as of the first day of the 2017-2018 school year. Jennifer went on to say that she had an additional five students who had accepted positions but not yet completed their enrollment packets as well as 3 offers pending with a kindergarten wait list and she had been working to establish a personal relationship with all the new students and their parents. Open discussion followed.				
7:48 pm	Lighthouse Leadership Day	Tony	Informational	Review
Tony Richard discussed the plans for upcoming Lighthouse Leadership Day. Each teacher would be involved focusing on a habit with their students with the seventh and eighth grade students acting as ambassadors. Mr. Richard indicated he hoped to have 10-15 members of the community touring both schools.				
7:55 pm	2017-2018 Calendar Update	Tony Richard	Review	Action
Tony Richard indicated that some changes to the 2017-2018 calendar had been proposed including having the teachers report back to work two days early, August 10 th and 11 th to facilitate moving into the new location and this would be offset by allowing the teachers to finish two days ahead of what was originally scheduled in June of 2018. He then went on to propose that parent be allowed to check out students the first day of school, August 21 st from 10:30 am to 1:30 pm for the eclipse. Open discussion followed including several different ways to address the first day of school following on the eclipse and how this would affect attendance. After open discussion, Trustee Smith made a motion to accept the proposed changes to the teacher contract days and have school in session Tuesday thru Friday the first week of school. Trustee Hays seconded the motion and all were in favor.				
8:07 pm	Bailey Audit Engagement	Lori Manning	Review	Action
Lori Manning presented the proposed engagement letter from Bailey for the 2016-2017 school year audit. Open discussion followed including rather to go with a new company or remain with Bailey and that Lisa Thompson would like to schedule the audit for the first week of August. Trustee Smith made a motion to use Bailey for the 2016-2017 school year audit, Trustee Hays seconded the motion and all were in favor.				
8:09 pm	Columbia Bank Update and LOC	Lori Manning	Review	01Action
Lori Manning discussed a recent meeting with Deb Harris and Mike Anderson at Columbia Bank and the possibility of obtaining a LOC through the bank. Mrs. Manning explained the different loan option that Columbia Bank offered and she indicated that this would be a good route to go to gap those occasional times when the school was waiting for the next round of funding from the state. She went on to explain that one route was to put \$60, 000 in a CD to be used as an asset to borrow against with a 2.2% interest rate and the second was a \$60,000 unsecured loan with a 4.5% interest rate. Open discussion followed. Trustee Smith made a motion to have Lori Manning apply for the two LOC loans through Columbia Bank. Trustee Hays seconded the motion and				

all were in favor.				
8:19 pm	Finance/Operations/Policy Manual/Flow Chart	Lori Manning	Review	Action
Trustee Smith made a motion to ratify the adoption of Flow Chart #2 as part of the operational procedures, Trustee Estes seconded the motion and all were in favor. The decision was made to move the adoption of the proposed financial policies to the next board meeting and the adoption of the employee handbook to July. Discussion ensued about the timeline for the upcoming budget meeting, posting deadlines and budget workshop. Lori Manning then discussed changing the teacher contracts for the following school year and Chris Yorgason discussed new changes that allowed charter schools to implement their own contracts without the need to adhere to state contract guidelines. Open discussion followed. Trustee Hays made a to accept the proposed changes to teacher contracts, Trustee Estes seconded the motion and all were in favor. Lori Manning then discussed the board's decision to eliminate the current Dean of Students/Special Education Coordinator and replace it with two separate positions, one for Dean of Students/Gifted and Talented Coordinator and a separate position for Special Education Coordinator. Trustee Smith made a motion to approve the position change, Trustee Hays seconded the motion and all were in favor.				
8:59 pm	Playground	Ben Greenwood	Review	Action
Trustee Greenwood indicated that there was an amendment to the agenda replacing the building update with playground contract as there was an immediate need to get the playground done so it would not interfere with construction. Tony Richard then presented the playground quite from Play Idaho. Open discussion followed regarding the selection of playground equipment and color choices. Trustee Estes made a motion to accept the Play Idaho contract with the color choice of beach ball, Trustee hays seconded the motion and all were in favor.				
9:07 pm	Update To Bylaw	Rachael Smith	Review	Action
Trustee Smith indicated that there was a need to update the bylaws to remove the board position for ACD. She then made a motion to ratify the March 10 th decision to do so, Trustee Hays seconded the favor and all were in favor.				
9:08 pm	Marketing	Jake Hays	Informational	Review
Trustee Greenwood indicated that he would send building update emails to Jennifer Owen-Tillotson and allow a \$100 to spend on the Facebook account for advertising.				
Executive Session Board Meeting				
74-206. Executive sessions -- When authorized. (1) An executive session at which members of the public are excluded may be held, but only for the purposes and only in the manner set forth in this section. The motion to go into executive session shall identify the specific subsections of this section that authorize the executive session. There shall be a roll call vote on the motion and the vote shall be recorded in the minutes. An executive session shall be authorized by a two-thirds (2/3) vote of the governing body. An executive session may be held:				
(a) To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. This paragraph does not apply to filling a vacancy in an elective office or deliberations about staffing needs in general;				
(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student;				
Time	Executive Session	Presenter	Presentation	Issues/Planned Action
9:08 pm	74-206(1)(a)(b)	All	N/A	N/A
Executive session was opened and roll call was taken. All board members were present with the exception of Trustee Byrns. Executive session was closed at **: ** pm.				

Dated the _____ day of _____, 2017.

Board Chairman

Board of Directors Meeting convened and held pursuant to appropriately provided and received electronic Notice of Regular Board Meeting with posted agenda.