



TVCS Board Meeting Minutes

February 16, 2017

Executive Session: 6:00 pm
Working Session 6:30 pm
Regular Session: 7:00 pm

Location: 420 S. Orchard,
Boise, Idaho 83706

Present: (voting members in bold)				
Ben Greenwood (Chair)	X	Tony Richard-Administrator		Other/Staff Attendees:
Rachael Smith (Vice-Chair)	X	Lori Manning – Service Provider		Chris Yorgason
Jake Hays (Secretary)	X	Doug Sato – Dean of Students		Lisa Thompson
Andrea Estes	X	Donna Barrack – Service Provider		Kim Black
Jamia Byrns	X	Karla Carlson – Service Provider		
Robert Giordano	X			
Our Vision				
<i>The Village Charter School community inspires students to cultivate their individual gifts and abilities, equipping them to discover meaningful value and purpose in the world.</i>				
Our Mission				
Cultivating Critical Thinkers, Developing Strong Leaders				
<i>The Village Charter School provides a challenging, hands-on curriculum to cultivate students to be critical thinkers and confident leaders in a safe, supportive and loving environment.</i>				

Executive Session Board Meeting

74-206. Executive sessions -- When authorized. (1) An executive session at which members of the public are excluded may be held, but only for the purposes and only in the manner set forth in this section. The motion to go into executive session shall identify the specific subsections of this section that authorize the executive session. There shall be a roll call vote on the motion and the vote shall be recorded in the minutes. An executive session shall be authorized by a two-thirds (2/3) vote of the governing body. An executive session may be held:

- (a) To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. This paragraph does not apply to filling a vacancy in an elective office or deliberations about staffing needs in general;
- (b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student;
- (d) To consider records that are exempt from disclosure as provided in [chapter 1, title 74](#), Idaho Code;

Time	Executive Session	Presenter	Presentation	Issues/Planned Action
6:07 pm	74-206(1)(a,b,d)	All	N/A	N/A
Trustee Smith made a motion to enter Executive session session, Trustee Hays seconded the motion and all were in favor. Executive session was opened and roll call was taken. All board members were present. Executive session was closed at 6:25 pm.				

Time	Working Session	Presenter	Presentation	Issues/Planned Action
6:26 pm	Sub-Committees	Ben Greenwood and Robert Giordano	Review	Action
Work session was opened. Open discussion regarding the gifted and talented program, policy manual, financial policy and the formation of sub-committees. The working session was closed at 7:01 pm.				
Time	Regular Session	Presenter	Presentation	Issues/Planned Action
7:06 pm	Call Meeting to Order, Roll Call and Pledge	Ben Greenwood	N/A	N/A
Ben Greenwood called meeting to order and read the vision. Rachel Smith read mission. Followed by the pledge				
7:08 pm	Habit 5	TVCS Students	Informational	Review
Rachel Smith moves to amend agenda to pass over Habit 5 and move the electives presentation to Later in the evening to accommodate presenters schedule. Jake Hayes seconds. Rachel Smith moves to amend agenda to approve meeting minutes for December and January, Jake Hayes seconds. Rachel Smith moves to approve the meeting minutes for December and January Jamia Byrns seconds motion passed				
7:50 pm	Electives	Nichole Stull	Information	Review
Electives are broken down in 2 ways grades 1-4 do a rotation every 2-3 weeks of all electives being offered. Grades 5-8 due a 6 week rotation where they pick one activity for the entire duration. Electives have always been plagued by the same problems of lack of volunteers. Ideally to make program efficient you would need 45 volunteers for the entire 6 week session. Nichole Stull proposed a new model of 1/3 teacher help 1/3 paid staff (professionals in the area of interest) 1/3 parent volunteer. Nichole stated a real area of concern for electives was the lack of controls in place for finances, asked for help setting up a system.				
7:15 pm	PTO Report	Jaima VanAlsborg	Information	Review
No Report				
7:10 pm	IRI Mid-Term Results	Robert Mason	Informational	Review
Robert Mason presented mid-term testing results. Overall data is consistent and doesn't show any drops in scores. Handed out graphed statistics to board members pointed out that yellow scores showed an increase in scores and pink scores showed a decrease in scores.				

Opportunity for Public Comment

Welcome to a meeting of the Board of Trustees for TVCS. All board meetings follow a published agenda and are presided over by The Chairman of the Board or a designee in the Chairman's absence. All Board meetings are held in compliance with the Idaho Open Meeting Law. Public comment on items before the Board is welcome and encouraged. The Board's purpose is to make decisions and policies congruent with the school's vision, mission and charter. The Board recognizes the value of public comment on educational issues and the importance of involving members of the public in its meetings. The procedure for addressing the board is as follows:

- Patrons who wish to comment on agenda items may do so by signing the Public Comment Sheet provided by the Clerk of the Board.
- Please state your name, your relationship to the school and the item on the agenda you wish to address
- Comments are not limited to agenda items only
- Comments should be kept brief and may be limited to 3-5 minutes. The President or designee may interrupt or terminate an individual's statement if it is too lengthy, personally directed, abusive, obscene, repetitive, or irrelevant. The Board as a whole shall have the final decision in determining the appropriateness of all such rulings.
- Present only if your comment offers a new perspective or new information on an agenda item that has not been heard prior for that particular agenda item
- The rights of employees, students and others are protected by various laws and policies. At a public meeting of the Board of Trustees, no person shall orally initiate charges or complaints against students or individual employees of the school.

7:14 pm	Opportunity For Public Comment	TBD	Informational	TBD
Ben Greenwood opened the floor for public comment. No one present had any comment.				
7:15 pm	Emergency Closure Make-up Days	Lori Manning	Review	Ratification
Lori Manning presented to the board the need to ratify original amendment in the calendar due to snow days from 4 days down to 3 to help with costs. Chris Yorgansen advised that the board need to approve emergency closures. Jamia Byrns moved to approve emergency closure days of 1/4/17, 1/9/17, 1/10/17, 1/12/17, 1/17/17, Rachel Smith second, motion passed. Rachel moved to approve amendment of 4 day makeup down to 3 day makeup, Andrea Estes second. Ben Greenwood opens the floor to public comment. Brian Morgan points out the Lise Hansen and Trish Pinkert-Branner have electives planned for that Friday. Tony Richard says it shouldn't be a problem and they will be able to adjust. Lori Manning points out the Tony Richard will be responsible to communicate change to patrons and staff. Board vote's motion passed.				
7:25 pm	Calendar 2017-2018	Lori Manning	Review	Action
Lori Manning presented two school calendars draft A is a traditional calendar in line with the charter, draft B was a revised calendar with the removal of October break and shorter spring & Christmas break with an earlier summer release. Discussion was raised on budget differences between the two calendars Lori Manning stated the two calendars didn't affect the budget. Rachel Smith stated that as a founder the original goal had been to have a modified traditional calendar and was one of the unique draws to the school. Draft B would require an amendment to the Charter. Rachel Smith makes a motion to approve draft A Jake Hayes seconds. Ben Greenwood asks for discussion. Andrea Estes brings discussion to the tables that one of the advantages of draft B is the lack of major disruption to the teaching schedule. Lori Manning points out that there is no data to support that two week break will have any effect on academics. Andrea Estes asks for clarification on need to amend charter if draft B is voted on. Rachel Smith points out that the calendar is under a tab that would open up many different aspects of the charter for review. Jake Hayes points out that while there have been many good points about changes to the calendar but not enough to make him comfortable to amend the charter. Motion to approve draft A voted on 4 in favor 1 opposed. Motion Passed.				
7:40 pm	Lighthouse/John Flockstra/Progress Tracking	Angie Samson	Informational	Review
Light house team decided to use the new rubric method for attaining light house status. John Flockstra instructed lighthouse team to create action committees amongst staff in order to be more efficient in completing tasks. Charisse Coles is heading up committee to get up to date documentation on lighthouse website. Casey Pye and 8 th grade taking lead on action committee for leadership day. Next lighthouse committee meeting on Wednesday 2/22/17. John Flockstra came to visit and tour school, said he was very impressed with culture and progress school has made. Instructed committee to really work on making the 7 habits a lifestyle for staff and students. Would like to see staff more authentic in how they are using and describing 7 habits. Leadership day to be student driven will be sometime in the last week of May 2017. John Flockstra will be returning August 10 & 11 for more covey training.				
8:02 pm	Enrollment and Retention	Jennifer Owen-Tillotson	Informational	Review
Jennifer Owen-Tillotson presented the board with current enrollment and retention numbers. Retention currently sits at 97% and lottery has 188 applications. Jennifer and Lori presented to the board an amended growth plan due to low enrollment numbers in middle school. Plan includes adding a second kindergarten and third first grade in 2017/2018 along with second 6 th grade. In the following years a third 2 nd , 3 rd , and 4 th grade while still working to build middle school.				
8:19 pm	Finance/Budget Update Consent Agenda	Lori Manning & Lisa Thompson	Review	Action
Lori Manning presented current budget to the board in Executive session. Received \$396,735.87 to date which is \$33,502 more than originally projected for short term budget. Budget is currently ahead of short term emergency plan. Board was presented with all current financials and expenditures. Rachel Smith moved to approve financials as discussed Andrea Estes second motion passed.				
8:22 pm	Building Update	Ben Greenwood	Informational	Review
Building moving along on track. Ben is working to find time to meet with building committee in order to discuss building and interior design aspects.				
8:15 pm	Marketing	Jake Hays	Informational	Review
Jennifer Owen-Tillotson presented marketing budget for 17/18 school year. Lori Manning stated that with the budget being ahead of schedule it would be wise to focus on recruiting early in the spring and summer in order				

to lock down enrollment for the 17/18 school year. Brian Morgan showed a marketing video that he had put together for TVCS. Jake Hayes left at 8:19.

Rachel Smith moved to adjourn at 8:24 Andrea Estes second. Meeting Adjourned.

Dated the _____ day of _____, 2017.

Board Chairman

Board of Directors Meeting convened and held pursuant to appropriately provided and received electronic Notice of Regular Board Meeting with posted agenda.