

ADDRESS: \_\_\_\_\_

## Residency and Enrollment Form

Student Name: \_\_\_\_\_

Grade: \_\_\_\_\_

Student Name: \_\_\_\_\_

Grade: \_\_\_\_\_

Parent Name \_\_\_\_\_

Phone Number: \_\_\_\_\_

### Step 1 Proof of parent or guardian relationship (New Students)

\_\_\_\_ Returning Student

\_\_\_\_ New Student

\*Person registering student must prove parental or guardian relationship by showing:

\_\_\_\_ Certified birth certificate of student

\_\_\_\_ Driver's license or other acceptable photo ID of parent or guardian

\_\_\_\_ Court order, agreement, judgment or divorce decree that awards custody of the child to any person

### Step 2 Proof of Residence

- Parent /guardian and district homeowner/renter must both sign an Affidavit of Residency **\*affidavit only**
- District resident with whom student and parent are residing must show **1** proof of residency from category **A**.
- District resident with whom student and parent are residing must show **1 or 2** proof of residency from category **B**.
- District resident with whom student and parent are residing must show **1** proof of residency from category **C**, *if 2 were not provided from category B*.

#### Category A (1)

\_\_\_\_ Current Mortgage statement

\_\_\_\_ Current Property Tax Bill

\_\_\_\_ Homeownership title or deed

\_\_\_\_ Lease (must be current)

Landlord name \_\_\_\_\_ Landlord phone \_\_\_\_\_

#### Category B (1-2)

\_\_\_\_ Fairview Heights occupancy permit, with child's name on it. (**\*Those on affidavit must have.**)

\_\_\_\_ Current utility bill (only one of the following: gas, sewer, water, or electricity) \_\_\_\_\_

\_\_\_\_ Homeowner's or renter's insurance bill

#### Category C (1)

\_\_\_\_ Current paycheck stub with the current address in district

\_\_\_\_ Documentation of TANF or approval letter from Nutrition Program and Support Services

\_\_\_\_ Driver's license with current address in district

Any person who knowingly or willfully presents to the district any false information regarding the residency of a student for the purpose of enrolling that student to attend school in the district, or who knowingly enrolls a student who is not a resident of the district, shall be **guilty of a Class C misdemeanor**, punishable by up to a 30 day incarceration in the St. Clair Jail **730 ILCS 5/5-8-3** and/or a fine up to \$1500.00 **730ILCS f/f-9-1**. IN addition, any nonresident student will be charged tuition for each day of enrollment in accordance with Section 10-20.12a, of the Illinois School Code.