



# Le Sueur-Henderson Middle/High School

Independent School District 2397

Le Sueur, MN 56058

Phone: (507) 665-5800 [www.isd2397.org](http://www.isd2397.org)

## E-Learning Schedule and Expectations

### General Information

An “E-Learning Day” is a school day when inclement weather prevents students and teachers from coming into the building, but learning continues through online/home activities. Students in grades 6-12 will participate in online lessons, but they also may have work to complete outside of the synchronous online meetings just like they could during a regular school day.

E-Learning Days are intended to counter the loss of curriculum momentum resulting from school cancellations due to Minnesota’s winter weather. E-Learning Days cannot replace the face-to-face time students have with their teachers, but it can provide better continuity when school is interrupted. E-Learning Days may also negate the need for makeup school days throughout the rest of the year. All E-Learning Days count as a day of school for our students and staff. Attendance is required and there will be required assignments.

A maximum of five (5) E-Learning Days can occur per school year. If Le Sueur-Henderson Schools exceed that threshold, then the district may make up the days throughout the rest of the school year.

Middle & High School E-Learning Schedule	
Teacher Prep and Contact Time	7:30-9:30
Period 1	9:30-9:50
Period 2	9:55-10:15
Period 3	10:20-10:40
Period 4	10:45-11:05
Period 5	11:10-11:30
Period 6	11:35-11:55
Period 7	12:00-12:20
Teacher Lunch Break	12:20-12:50
Teacher Support via email/Google Classroom/Phone	12:50-3:08

## **Student Work and Attendance**

- E-Learning Days for students in Grades 6-12 will consist of online synchronous meetings and asynchronous work outside of the scheduled meeting times.
- Attendance shall be recorded based on students being present at online meetings.  
Note: Study halls will not meet online, so there is no need for students to report.
- **If a student is unable to attend synchronous activities, a parent/guardian needs to contact the attendance line at 507-665-5800 to report the absence to prevent it from being marked as unexcused.**
- Teachers are available to answer questions and to help students individually during office hours listed above.

## **Special Education/ELL**

- On an E-Learning Day, the classroom teacher will be the main resource for help on assignments and lessons.
  - If a child usually has other assistance from a support staff member, those staff members may be available to students during or after class in small group breakout sessions.

## **Staff Availability**

- Teachers will be available by email and/or phone (via voicemail) throughout the course of the day. Please note, teachers may not be available immediately if they are leading direction instruction through an online meeting.
- The [staff directory](#) includes all district email addresses and voice mail extensions.

## **Teacher Responsibilities**

- Provide synchronous and/or asynchronous learning opportunities through Google Classroom/ Google Meet for classes.
- Post a Google Meet link in Google Classroom.
- Take attendance for each class period - Note: students do not need to report to study hall, Advisory or WIN as attendance will not be taken.
- Check and respond to email and/or voicemail throughout the E-Learning Day.
- Communicate with collaborating teachers or case managers as appropriate throughout the course of the day.