

Comanche Middle School



Home of the Indians

Student Handbook

Student Code of Conduct

1. Respect yourself and your right to learn.
2. Respect your classmates and their right to learn.
3. Respect your teachers and their right to teach.
4. Respect our school and do your part to keep it a great place.
5. Display good sportsmanship at all school-sponsored activities.
6. You have a right to know the rules and a responsibility to follow them.

Distance Learning

Should there be a need to transition to Distance Learning, please refer to the District Virtual Learning handbook. This is available on the CPSOK.org webpage.

Attendance/Absences

A student who attends 90% of the allotted class days for each nine-week period and each semester period will be eligible to receive a passing grade providing that the student has earned a passing grade and has met the requirements of each class. A student who has been absent from a class in excess of 10% of the allotted days for each nine-weeks period or semester period can receive a failing grade. The combined excused and unexcused

absences may not exceed 9 days per semester without verification of unavoidable circumstances such as visits to a physician, etc. A student who is absent more than 9 days, but less than 20 days must provide official documentation of medical treatment, or other business which prevents the student from attending school. A student who is absent 20 or more days during a semester, in any class, shall not receive a passing grade in that class.

When a student is absent from school, the parent should telephone the school as soon as possible that day and report the absence and the reason for the absence.

The student will be allowed one day for each day the student was absent to turn in their make-up assignments.

When a student will be absent as much as two consecutive days, a parent should make arrangements to pick up their student's make-up assignments. Please notify the school prior to 12:00 p.m. if you wish to pick up make-up assignments so that the assignments can be collected and ready for pick up at the conclusion of the school day.

The students, parents and the school must comply with the compulsory attendance laws in Oklahoma Statute SB234, Title 70, Section 10-105 and 10-106.

Tardiness

Promptness is important. It's easy – be where you should be, when you should be there. Simply stated, you should be in your seat and ready for class when the bell rings. Excessive tardiness interferes with your right and others' right to learn. Therefore, all class time missed due to tardiness will be made up during the lunch period or in Saturday school. The amount of makeup time the principal will assign the student will be greatly influenced by the number of times a student has been tardy. When the principal deems it appropriate, other disciplinary methods may be used.

Closed Campus

Comanche Middle School is a closed campus. All visitors must report to the school office before entering any other part of the building. All students must remain on the middle school campus in the areas designated for middle school students beginning with their arrival to school and concluding with the end of the school day. At the conclusion of the school day, students are dismissed to leave with their parents, board the school bus, or walk home. A student who leaves the school campus for any reason during the school day must be signed out by a parent in the school office before the student exits the campus. Any student who leaves the campus without the permission of the school, or is not in the accompaniment of their parent or legal guardian, is considered truant. Any and all truancy will result in a disciplinary consequence which will be determined by the school principal.

Lunch Period

Please allow your child to eat a school lunch or send a nutritious lunch to school with your child. If a parent wishes for their child to leave the campus during the lunch period, the parent must sign their child out in the school office, and the child must exit the campus with the parent. This may be a minor inconvenience, but it is in the best interest, security, and safety of all children. Likewise, if you choose to sign your child out of school during the lunch period, please do not request to sign out a student other than your own child. This defeats the purpose of a closed campus and compromises the safety and security of the students. All students must remain on campus and in the location designated for Middle School students during the lunch period unless accompanied by their parent or teacher.

Wellness Policy

Comanche Public Schools Wellness Policy

Comanche Public Schools Wellness Policy Purpose:

Comanche Public Schools is committed to creating a healthy

school environment that enhances the development of lifelong wellness practices to promote healthy eating and physical activity. The District shall follow state and federal nutrition guidelines that advance student health and reduce childhood obesity and shall promote the general wellness of all students through nutrition education, physical activity and other school based activities. All students shall possess the knowledge and skills necessary to make nutritious and enjoyable food choices for a lifetime. In addition, staff is encouraged to model healthy eating and physical activity as a valuable part of daily life. The Comanche Public School District shall prepare, adopt, and implement a comprehensive plan to encourage healthy eating and physical activity. This plan shall make effective use of school and community resources and equitably serve the needs and interests of all students and staff, taking into consideration differences in cultural norms. The link between nutrition, physical activity and learning is well documented. Healthy eating and activity patterns are essential for students to achieve their full academic potential, full physical and mental growth, and lifelong health and well being. Healthy eating and physical activity, essential for healthy weight, are also linked to reduced risk for many chronic diseases. Schools have a responsibility to help students learn, establish and maintain lifelong healthy eating and activity patterns. Well-planned and effectively implemented school nutrition and fitness programs have been shown to enhance students' overall health, as well as their behavior and academic achievement in school. Staff wellness also is an integral part of a healthy school environment since school staff can be daily role models for health behaviors.

Overall Goal:

To meet this goal, the Comanche Public School District adopts this school wellness policy with the following commitments to nutrition, nutrition education, physical activity and other school-based activities that support student and staff wellness.

The four basic components which are addressed in this policy are:

1. NUTRITION GUIDELINES/STANDARDS
2. NUTRITIONAL EDUCATION GOALS
3. PHYSICAL ACTIVITY GOALS
4. OTHER SCHOOL-BASED ACTIVITIES

NUTRITION GUIDELINES/STANDARDS

Minimum Policy Statements: Per USDA Regulations §210.10 and §220.8, school lunches and breakfasts will meet menu-planning system guidelines as required by USDA. Per USDA Regulations §210.10, school lunches will provide 1/3 of the recommended dietary allowances for calories, protein, calcium, iron, vitamin A and vitamin C as required by USDA. Per USDA Regulations §220.8, school breakfast will provide 1/4 of the RDA for calories, protein, calcium, iron, vitamin A, and vitamin C as required by USDA. Per USDA Regulations §210.10 and §220.8, the total calories from fat in school meals will be limited to 30% when averaged over one week. Per USDA Regulations §210.10 and §220.8, the total calories from saturated fat in school meals will be less than 10% when averaged over one week. Per USDA Regulations §210.10 and §220.8, school meals will meet the Dietary Guidelines for Americans. Per USDA Regulations §210.12 and §227. Nutrition education is offered in the school cafeteria as well as the classroom. Per Oklahoma Senate Bill 1627, the Healthy and Fit School Advisory Committee at each school site will study and make recommendations regarding health education, nutrition and health services. Comanche Public School currently participates in the NSLP and Breakfast Program. CPS nutrition department plans menus according to the guidelines set forth by the OSDE and

USDA. This process is done using menus created by the Kansas Department of Education in conjunction with the USDA. Menus must meet nutrition goals when averaged over a school week. Healthy food preparation techniques are implemented. CPS does not fry any food. We use baking, steaming and boiling for healthy preparation of food. CPS features a variety of healthy choices that are tasty, attractive, of excellent quality and are served at the proper temperature. Fruits and vegetables are offered daily at all points of service. Fruits and vegetables are fresh whenever possible. A salad bar offering a fresh fruit option and fresh vegetables is offered to students daily from grades 2-12 at no additional charge. Frozen and canned fruits should be packed in natural juice, water or light syrup. All scratch recipes used are from the "new" revised USDA recipe book or standardized recipes that we have tested. They all follow the dietary guidelines that include techniques that will promote healthy menus. They have also reduced sodium according to the SDE guidelines and use less sugar and fat. Ground beef used in recipes will be 80/20 quality beef or better, drained and rinsed of fat before adding to a recipe. Any cuts of meat used are the leanest available through our distributor. This includes cold cut meats also. The ala carte area in the ms/hs cafeteria serves a variety of products. All concession type products are reduced fat or baked varieties, rather than traditional varieties. The food items include: pizza, sandwiches, bread sticks, baked pretzels, nachos and soup to name a few. The goal is to add more healthy choices for students to purchase as possible. These products are determined using the healthier generation product calculator and meet the snack standards of 2016. Beverages offered in the cafeteria are A variety of low fat milk and skim milks, water, and fruit drinks containing less than 50% fruit juice will not be offered to students. The most nutritious food items offered will be placed on the serving line first to encourage students to make healthier selections. Students will be

offered a variety of skim and 1% milk, meat and beans, fruits and vegetable and whole grains on a daily basis. Students will be given the opportunity to provide input on local, cultural and ethnic favorites. School staff will support student participation in the USDA school meals program. School sites are encouraged to participate in Farm to School by purchasing fresh fruits and vegetables from local farmers when available. School personnel will assist all students in developing the healthy practice of washing hands before eating. Schools will encourage socializing among students, and between students and adults. Adults will properly supervise the dining room and serve as role models to students by demonstrating proper conduct and voice level, and by eating with the students. Parents are encouraged to dine with students in the cafeteria. Creative, innovative methods will be used to keep noise levels appropriate. Our school food service staff is properly qualified according to current professional standards. The child nutrition staff receives continuing education in all areas of food safety and preparation by attending SDE workshops and Health Department training as it is available.

OTHER FOODS SOLD ON SCHOOL CAMPUS:

Per USDA Regulation §210, Appendix B, foods of minimal nutritional value (FMNV) are prohibited from being sold or served during student meal services in the food service area where USDA reimbursable meals are served or eaten. Per the Child Nutrition and WIC Reauthorization Act of 2004, beverage contracts will not restrict the sale of fluid milk products at any time during the school day or at any place on the school premises. Per Oklahoma Senate Bill 265, students in elementary schools will not have access to FMNV except on special occasions. Per Oklahoma Senate Bill 265, students in middle and junior high schools will not have access to FMNV except after school, at events which take place in the evening, and on special occasions. Per Oklahoma Senate Bill 265, healthy food options will be provided at the high school and priced lower than FMNV in order to encourage students and staff to make healthier food choices. Fried food items will not be available for

sale at any time on campus. Nutrient rich food items will be available for sale at all places where food and beverages are sold on school campuses. This includes the cafeteria, vending machines, school stores and concession stands. The district will follow the recommended food items specified in the Healthy Snack Choices listing. (Attachment) A variety of foods and snacks are recommended according to the accepted guidelines on nutrition standards for parties, celebrations, social events and any school functions (including concession stands at sporting and academic events). (Attachment) Organizations shall only use non-food items or foods designated for delivery and consumption after school hours as fund-raisers. For example, bbq plate sales after school hours would be acceptable. The sale of individually wrapped candy as a fundraiser is prohibited during the school day. High energy drinks with elevated levels of caffeine will not be available for sale anywhere on school campus. All Booster Clubs fundraising is exempt from Wellness Policy Regulations.

EXCEPTIONS TO FOODS OF MINIMAL NUTRITIONAL VALUE:

Students may be given FMNV for up to three different events each school year to be determined by the campus administrator at the beginning of each school year. For example: Christmas Party, Easter Party and the last day of school parties. Field Trips: School approved field trips are exempt from the nutrition policy. Parents: The policy does not restrict what parents may provide for their own child's lunch or snacks. Parents may provide FMNV or candy items for their own child's consumption, but they may NOT provide it to other children at school.

NUTRITION EDUCATION

All students K-12 shall receive nutrition education that teaches the knowledge and skills needed to adopt healthy eating behaviors and is aligned with the federal statutes and the State of Oklahoma laws. Nutrition education shall remain integrated into the curriculum. Nutrition information and education shall be offered throughout the schools including but not limited to school dining areas and classrooms. Minimum Policy Statements: Per USDA Regulations §210.12 and §227, nutrition education is offered in the school cafeteria as well as the classroom. Per Oklahoma Senate Bill 1627, the Healthy and Fit School Advisory Committee at each school site will study and make recommendations regarding health education, nutrition and health services. The district shall implement, in accordance with law, a coordinated health program with a nutrition education component and shall use course curriculum that emphasizes the importance of proper nutrition. Students in pre-k through 5th grades will receive nutrition education through classroom instruction teaching skills they need to adopt healthy eating behaviors. Teachers are encouraged to integrate nutrition education into core curriculum areas such as math, science, social studies and language arts as applicable. Nutrition education will be offered in the school dining room and in the classroom, with coordination between the nutrition department and teachers. Teachers can display posters, videos, web sites, etc. on nutrition topics. CPS will participate in USDA nutrition programs such as “Team Nutrition” and conduct nutrition education activities and promotions that involve students, parents and the community. Materials are available at www.teamnutrition.usda.gov. Students, parents and the school staff will participate in school health fairs that are held annually if possible. Students will receive positive, motivating messages, both verbal and non verbal, about healthy eating and physical activity throughout the school setting. All school personnel will help reinforce these positive messages. Schools will consider student

needs in planning for a healthy school nutrition environment. Students will be asked for input and feedback through the use of student surveys and attention will be given to their comments. Healthy eating and physical activity will be actively promoted to students, parents, teachers, administrators and the community at registration, PTO meeting, Open Houses, Health Fairs and teacher in-services, etc. Schools will work with a variety of media to spread the word to the community about a healthy school nutrition environment, such as local newspapers and television stations. Professional Development-All teachers will have access to quality ongoing professional development for teaching nutrition. Internet resources will connect nutrition education and standards. The sites include training and instructional material for teaching nutrition to K-12 students. (Attachment) School staff can work with the local county extension educators to incorporate nutrition education activities in school. CPS currently operates a fitness center available to the public and employees for a monthly fee. The center is located in the front of the practice facility next to the gymnasium. It offers exercise equipment and free weights, as well as a basketball practice facility for free play.

PHYSICAL ACTIVITY

The district's physical education opportunities shall continue to include the components of a quality physical education program, which equips students with the knowledge, skills, and values necessary for lifelong physical activity. Physical education instruction shall be aligned with the federal statutes and the State of Oklahoma laws. All K-12 students of the Comanche Public Schools shall have the opportunity to participate regularly in physical activities that contribute to physical fitness, and to understand the short and long term benefits of a physically active and healthy lifestyle. Minimum Policy Statement: Per Oklahoma Senate Bill 1627, the Healthy and Fit School Advisory Committee

at each school site will study and make recommendations regarding physical education and physical activity. Per Oklahoma Senate Bill 312, students in Grades K through 5 will participate in 60 minutes of physical activity each week. The CPS district will provide an environment that will foster safe & enjoyable fitness activities for all students, no exceptions. The CPS district will establish or enhance physical activity opportunities for students, staff, parents, as well as the community. The CPS district will encourage parents to support their children's participation in physical activity, encourage them to be active role models, include physical activity in family events and participate in before-school and after-school physical activity programs provided by the school. Physical education classes will provide adequate equipment (e.g., balls, rackets and other manipulative) for every student to be active in moderate to vigorous activity for a minimum of 40 minutes, 4 days a week at the elementary and middle school levels. The physical education department staff will present themselves as professional role models for students, district staff, parents & community. They will provide a quality physical education curriculum and receive appropriate professional training to pass along to the district. The physical education teachers will work with classroom teachers to integrate academic curriculum into the physical education classes and physical activity into the classrooms. Students participate in health-related fitness test during the school year. (e.g., fitnessgram, polar trifold testing and presidential fitness challenge). Students will not be denied participation in physical education classes as a form of discipline or instructional make up time, nor will students miss physical education classes as a form of classroom discipline. All playgrounds will meet the recommended safety standards for design, installation, and maintenance.

SCHOOL BASED ACTIVITIES

Minimum Policy Statements: Per Oklahoma Senate Bill 1627, each school site will establish a Healthy and Fit School Advisory Committee that meets and makes recommendations to the school principal. The school principal shall give consideration to recommendations made by the Healthy and Fit School Advisory Committee. Per the school district's Child Nutrition Programs Agreement, school meals may not be used as a reward or punishment. Per USDA Regulations §210.12 and §227, students and parents will be involved in the NSLP, Parent and student involvement will include menu-planning suggestions, cafeteria enhancement, program promotion, and other related student-community support activities.

----- During mealtime an environment that is clean, safe and enjoyable will be provided for students. Adequate time for eating will be provided for students. Students will be provided 15 minutes for breakfast and 20 minutes for lunch after they have received their meal. Recess before lunch will be implemented as scheduling allows at the elementary and middle school to increase food consumption and nutrient intake, decrease plate waste, and improve cafeteria and classroom behavior. Teachers, administrators and staff will not use candy as a reward. The administration will encourage students and teachers to participate in the HealthierUS School Challenge. The sale of soft drinks will be prohibited as a fundraiser. Students and staff will be encouraged to drink water, juice and milk for snacks.

IMPLEMENTATION

Implementation and Reporting of Student Nutrition/Wellness Plan
The District Wellness Committee shall be composed of parents, community members, food service staff, school administrators and other school district staff. Permanent members of the committee shall include the food service director, physical

education teachers and a school counselor. The District Wellness Committee members from each campus will conduct a review of their respective campuses at the end of the fall semester of each year to identify areas for improvement or non compliance. These groups will report their findings at wellness committee meeting and along with the principal develop a plan for action for improvement. The District Wellness Committee will hear reports from each campus group after each review period. Before the end of each school year the committee will recommend to the Superintendent any revisions to the Student Nutrition/Wellness Plan it deems necessary. The District Wellness Committee, via the Child Nutrition Director, will report quarterly to the Superintendent the progress of the committee and the status of compliance by the campuses. Any concerns or suggestions shall be directed to committee members or building principals at any time. The District establishes the following goal to create an environment conducive to healthful eating and physical activity and to express a consistent wellness message through other school-based activities: employee wellness education and involvement will be promoted. This School Wellness Policy adopted and/or reviewed by the Board of the Comanche Public School District I-002 at the regularly scheduled meeting on this the _____ day of _____ in the year _____. Signature President _____ Signature Clerk _____

**Comanche Independent School District
Guidelines for Use of Food and Beverages for
Classroom Parties, Birthdays, or Celebrations**

Oklahoma Department of Agriculture Food and Nutrition Division suggestions for nutritious snacks for classroom parties and/or celebrations are as follows: Beverages: 100% fruit juices, 100% fruit smoothies, nonfat or low-fat plain and flavored milks, Bottled water Fresh Fruits & Vegetables Low Fat Grain Foods/Whole Grain

Foods: Sun Chips, Fritos, Mini-bagels, Bread Sticks, Animal or Graham Crackers, Soft pretzels, English muffin, hard pretzels, Mini rice cakes, flavored, Fig Newtons, Baked Chips, Low fat muffins, Dry cereal Additional Treats: 100% fruit snacks, Fruit bars, Frozen low-fat yogurt or sherbets, Frozen fruit bars, Low fat puddings, Fat free popcorn, Beef Jerky 95 % fat free, Low-fat String Cheese, Fruit, nut and/or grain trail mixes, Jello, Flavored Yogurts Entree' Suggestions for School Parties: Salads made with pasta, Bean Burritos and/or Veggie wraps, Grilled or Baked Quesadillas, Pasta w/Marinara Sauce, Sub Sandwiches, Pizza Bagels, Baked Potatoes Foods to Avoid: carbonated and caffeinated beverages, High sugar content desserts, High fat foods, High sodium foods

OKLAHOMA STATE DEPARTMENT LISTING OF FOODS OF MINIMAL NUTRITIONAL VALUE (FMNV)

Soda Water – Any carbonated beverage. No product will be excluded from this definition because it contains discrete nutrients added to the food such as vitamins, minerals and protein. Diet soda is the only exemption at the middle school and high school level.

Water Ices – Any frozen, sweetened water such as “...sicles” and flavored ice with the exception of products that contain fruit or fruit juice.

Chewing Gum – Any flavored products from natural or synthetic gums and other ingredients that form an insoluble mass for chewing. Certain Candies – Any processed food made predominantly from sweeteners or artificial sweeteners with a variety of minor ingredients that characterize the following types:

Hard Candies – A product made predominantly from sugar and corn syrup that may be flavored and colored, is characterized by a hard, brittle texture and includes such items as sour balls, lollipops, fruit balls, candy sticks, starlight mints, after dinner mints, jawbreakers, sugar wafers, rock candy, cinnamon candies, breath mints and dough drops. Jellies and gums – A mixture of

carbohydrates that are combined to form a stable gelatinous system of jelly-like character and are generally flavored and colored and include gumdrops, jelly beans, jellied and fruit flavored slices. Marshmallow Candies & Fondant - An aerated confection composed of sugar, corn syrup, invert sugar, 20% water and gelatin or egg white to which flavors and colors may be added. Licorice – A product made predominantly from sugar and corn syrup that is flavored with an extract made from the licorice root. Spun Candy – A product that is made from sugar that has been boiled at high temperature and spun at a high speed in a special machine. Candy-Coated Popcorn – Popcorn that is coated with a mixture made predominantly from sugar and corn syrup.

Healthy Fundraising Ideas

Silent Auctions Family Game Night Walk a Thons 3 on 3 Basketball Tournaments Bike a Thons Rent a Teen Helper Fun Runs Car Wash Gift Wrapping Singing Telegrams Talent Shows Read a Thons Carnivals Dances Festivals Recycling Golf Tournaments Bowling Night Skate Night Magic Show Scavenger Hunt Treasure Hunt Horseshoe Competition Raffle Craft Fairs

Things to Sell

Made in Ok products Bumper Stickers Garden Seeds License Plate Holders Soy Candles Gift Baskets School event Calendars Hats Discount Coupon Books Newspaper Space Stationery Greeting Cards Garage sales Crafts Brick Memorials School Supplies Student Artwork Football or BB seats Pet Treats and Toys Rent a parking space Gift Wrap Holiday Wreaths Gift Certificates Books and Cookbooks Batteries School Spirit Items First aid Kits Emergency Kits for Cars

Health and Physical Education Websites

PE Central www.pecentral.org CDC's Healthy Youth www.cdc.gov/healthyyouth/physicalactivity.index.htm Action for Healthy Kids www.actionforhealthykids.org PE Links

www.pelinks4u.org/index.htm American Alliance for Health, Physical Education, Recreation and Dance www.aahperd.org Oklahoma Association for Health, Physical Education, Recreation and Dance www.oahperd.org PE 4 Life www.pe4life.org VERB—It's What You Do!! www.verbnow.com

Wellness Policy Amendment

Comanche Public Schools will use the Healthy Schools Program online tools to complete a school level assessment based on the Centers for Disease Control and Prevention's School Health Index, create an action plan that fosters implementation, and generate an annual progress report. This wellness policy and the progress reports can be found at: www.cpsok.org

Recordkeeping

The District will retain records to document compliance with the requirements of the wellness policy at CPS Administration Office or online at www.cpsok.org. Documentation maintained in this location will include but will not be limited to:

§ The written wellness policy;

§ Documentation demonstrating compliance with community involvement requirements, including (1) Efforts to actively solicit DWC membership from the required stakeholder groups; and (2) These groups' participation in the development, implementation, and periodic review and update of the wellness policy;

§ Documentation of annual policy progress reports for each school under its jurisdiction; and § Documentation of the triennial assessment* of the policy for each school under its jurisdiction;

§ Documentation demonstrating compliance with public notification requirements, including: (1) Methods by which the wellness policy, annual progress reports, and triennial assessments are made available to the public; and (2) Efforts to actively notify families about the availability of wellness policy.

Annual Progress Reports

The District will compile and publish an annual report to share basic information about the wellness policy and report on the progress of the schools within the district in meeting wellness goals. This annual report will be published around the same time each year [in January], and will include information from each school within the District. This report will include, but is not limited to:

§ The website address for the wellness policy and/or how the public can receive/access a copy of the wellness policy;

§ A description of each school's progress in meeting the wellness policy goals;

§ A summary of each school's events or activities related to wellness policy implementation; § The name, position title, and contact information of the designated District policy leader(s) identified in Section I; and

§ Information on how individuals and the public can get involved with the DWC or SWC. The annual report will be available in written form at CPS Administration Office or online at www.cpsok.org. The District will actively notify households/families of the availability of the annual report by notice on the schools website. The DWC, will establish and monitor goals and objectives for the District's schools, specific and appropriate for each instructional unit (elementary or secondary OR elementary, middle, and high school, as appropriate), for each of the content-specific components listed in this policy.

Triennial Progress Assessments

At least once every three years, the District will evaluate compliance with the wellness policy to assess the implementation of the policy and include:

§ The extent to which schools under the jurisdiction of the District are in compliance with the wellness policy;

§ The extent to which the District's wellness policy compares to the Alliance for a Healthier Generation's model wellness policy; and

§ A description of the progress made in attaining the goals of the District's wellness policy. The position/person responsible for managing the triennial assessment and contact information is Julie Bills, superintendent. The District will actively notify households/families of the availability of the triennial progress report.

Revisions and Updating the Policy

The committee will update or modify the wellness policy based on the results of the annual progress reports and triennial assessments, and/or as District priorities change; community needs change; wellness goals are met; new health science, information, and technology emerges; and new Federal or state guidance or standards are issued. **The wellness policy will be assessed and updated as indicated at least every three years, following the triennial assessment.**

Community Involvement, Outreach, and Communications

The District is committed to being responsive to community input, which begins with awareness of the wellness policy. The District will actively communicate ways in which representatives of the wellness committee and others can participate in the development, implementation, and periodic review and update of the wellness policy through a variety of means appropriate for that district. The District will also inform parents of the improvements that have been made to school meals and compliance with school meal standards, availability of child nutrition programs and how to apply, and a description of and compliance with Smart Snacks in School nutrition standards. The District will use electronic mechanisms, such as email or displaying notices on the district's website, as well as non-electronic mechanisms, such as newsletters, presentations to parents, or sending information home to parents, to ensure that all families are actively notified of the content of, implementation of, and updates to the wellness policy, as well as how to get involved and support the policy. The

District will ensure that communications are culturally and linguistically appropriate to the community, and accomplished through means similar to other ways that the district and individual schools are communicating other important school information with parents. The District will actively notify the public about the content of or any updates to the wellness policy annually, at a minimum. The District will also use these mechanisms to inform the community about the availability of the annual and triennial reports.

Visitors

The school policy is to accept only those visitors who have legitimate business to attend the school. Parents are always welcome. However, in an effort to minimize the distractions in the learning environment, parents should make prior arrangements with the classroom teacher before entering the hallways of the learning areas or visiting a classroom. All visitors, including parents, should sign in at the school office and obtain a visitor badge to be worn while on campus. Visitors should check out at the school office when they leave the building.

Distracting Items

Cell phones are not allowed in the classroom and/or learning areas. Cell phones are a distraction to the learning environment. A student should keep their cell phone powered off and securely placed in their backpack during all class periods. Students are allowed to use their cell phones before school hours, after school hours, during the lunch period, and in the hallways between class periods. If the student is seen with a cell phone or it becomes known that a student is violating the cell phone policy, the phone will be confiscated. The phone will remain in the office for one week. A parent who does not wish for their student to leave their cell phone in the office for the required amount of time may choose for their child to be assigned to serve detentions in Saturday school, or may choose for their child to be assigned out of school suspension as an alternative form of discipline.

The same expectations and consequences apply to personal electronic devices such as smart watches, personal laptops, wireless earbuds/airpods, I-Pods, radios, CD players, electronic gaming devices, toys, etc. are only to be used before and after the school day. Wired headphones or earbuds are allowed for use in the classroom if the assignment requires it. Wireless earbuds/airpods are not permitted.

Printed Material

All printed material to be distributed or displayed in the middle school must be approved by the principal or a designated representative.

Bicycles and Motorcycles

A bicycle rack is provided. All bicycles must remain in the bike rack during the school day. A student who drives a motorcycle to school must supply the office with proof of insurance, a copy of their license and written permission from their parent to drive the motorcycle to school, the motorcycle must remain parked during the entire school day while the student is attending school.

Comanche Public Schools is not responsible for damage, theft, or vandalism concerning any personal property, including vehicles and motorcycles.

Skateboards are prohibited on campus during the regular school hours (7:55 a.m. – 3:05 p.m.).

Medications

If it is necessary for a student to take any type of medication at school, parents must have completed and returned the appropriate form from the enrollment packet. All medication, prescribed or over the counter, must be kept in the school office and dispensed through the school office. The medication must be properly labeled with the student's name, doctor, and dosage required. Students may carry an Inhaler/EpiPen with them at all times, as long as the required forms are in the school office.

Early Arrivals

The Comanche Middle School will be open for student access each school day beginning at 7:45 a.m. Students should not arrive on campus prior to 7:45 a.m. Prior to the beginning of the school day, Middle School students **ARE** required to assemble in the Middle School cafeteria when **ARRIVING** on campus. All Middle School students are required to remain in the cafeteria prior to the beginning of the school day. Student access to hallways and classrooms will be available to students beginning at approx. 7:55 a.m. Between the time a student arrives on campus and the time the bell sounds for students to go to their first hour class, the student must remain inside the Middle School cafeteria. The office opens at 7:45 a.m.

Discipline Policy

The school's primary goal is to educate, not discipline. However, when the behavior of an individual comes in conflict with the rights of others, corrective actions are necessary to benefit the individuals and the school.

Teachers of a child attending a public school shall have the same rights as a parent or guardian to control and discipline such a child according to local policies during the time the child is in attendance or in transit to or from school or any other school function authorized by the school or classroom presided over by the teachers.

All students will be treated in a fair and equitable manner. Disciplinary action will be based on a careful assessment of the circumstances surrounding each infraction. The following are examples of these circumstances: student's attitude, seriousness of the offense, effect of the offense on other students, whether the offense is physically or mentally damaging to other people, and whether the incident is an isolated or habitual behavior.

In administering discipline, consideration will be given to alternative methods of punishment to ensure the most appropriate discipline is administered in each case.

Suspension of Students

A student may be suspended from school by the principal or designated representative for actions that are detrimental to the education process. Suspension is the temporary denial by the school administration of the opportunity to attend class or school-sponsored functions. The length of suspension can range from part of one school day up to the remainder of the current semester and succeeding semester of school.

Suspension from school is used only in extreme cases of misconduct, non-conformity to school regulation, actions endangering the welfare of others, or destruction of school property. Additionally, a student may be suspended for a minor infraction of school rules, or a student may be suspended for a minor infraction of the classroom rules and policies when a student has received multiple disciplinary referrals for disruptive behaviors.

The following behaviors at school, while in school vehicles or going to or from or attending school events will result in disciplinary action, which may include in-school placement options or out-of-school suspensions.

1. Arson
 2. Conduct that threatens or jeopardizes the safety of others
 3. Disruption of the educational process or operation of school
 4. Extortion
 5. Failure to attend assigned detention, alternative school or
- Other disciplinary assignments
6. False reports or false calls
 7. Fighting
 8. Forgery
 9. Immorality
 10. Inappropriate behavior or gestures
 11. Indecent exposure
 12. Leaving campus without permission
 13. Obscene language

14. Physical or verbal abuse
15. Any form of intimidation used against students or faculty members
16. Possession of obscene materials
17. Possession, threat or use of a dangerous weapon or related instrument
18. Possession, use, distribution, sale, conspiracy to sell or distribute or possess or be in the chain of sale or distribution, or being under the influence of alcoholic beverages, low-point beer and/or controlled substances
19. Profanity
20. Sexual or other harassment of individuals, but not limited to, school employees or volunteers
21. Theft
22. Threatening behavior (whether involving written verbal or physical actions)
23. Truancy
24. Unacceptable attire
25. Use or possession of Tobacco/Vapes in any form
26. Using racial, ethnic, or sexual epithets
27. Vandalism
28. Willful disobedience of a directive of any school official
29. Conduct occurring outside the normal school day on or off school property that has a direct and immediate negative effect on the discipline or education process or effectiveness of the school.

If suspension seems to be the only solution, the following general procedures are to be followed:

1. If the student is sent home during the school day, every reasonable attempt will be made to notify parents.
2. Written notice of suspension will be sent to parents.
3. Reinstatement after a suspension results when the principal or designated representative is convinced that the conduct of the student will be consistent with that which is expected of good school citizens. Reinstatement may include a parent/student/administrator conference.

4. Appeal procedures for suspensions may be made on the basis of answering the following questions:
 - A. Is the student guilty of a rule violation?
 - B. Is the penalty in keeping with the severity of the infraction?

On receiving an appeal, the principal will set a time and place for the appeal conference. The students and parent/guardian must attend the conference. The appeal conference will not be confused with a disciplinary conference called for by school personnel. The appeal decision will be (1) sustain the suspension, or (2) rescind the suspension, or (3) modify the action prescribed. Further actions will be in accordance with state statute OK 70 24-101 and 24 102 and 1987 Supplement.

5. A student suspended from school has a right to due process. Due process means that the student:
 - A. Has the opportunity to inform himself/herself of the provisions of these policies or of other school regulations or procedures.
 - B. Has been informed of the policies allegedly violated.
 - C. Has had sufficient opportunity to give his/her version of the alleged violation, to call witnesses, and to be represented by legal counsel.
 - D. Has the right to appeal.

ACADEMIC SERVICES TO SUSPENDED STUDENTS

The Comanche Middle School policy concerning academic services to suspended students is that Comanche Middle School will offer academic services to all students who are assigned an out of school suspension. The services for long term suspension will be determined in the appeals hearing. The services for a short suspension, nine days or less, will be the same as if a student were absent for any other reason, such as illness. The student will be responsible to notify his/her teachers upon their return to school following the suspension that they need their missed assignments from when they were absent. The student will be

allowed 1 day for each day of suspension to turn in the assignments to each teacher. A student which does not turn in their late work in the amount of time specified will not be allowed to make up the missing assignments, and a zero will be recorded for each missing assignment.

Withdrawal from School

Procedures for withdrawal from school are as follows:

Only a parent or legal guardian may withdraw a student from school. Obtain the appropriate forms from the office. Have the forms completed by the teachers, return all Library books, Text Books, Chromebooks & charges and any other property, and pay all fines. Take completed form to the middle school office for final signature and clearance.

Failure to achieve a passing grade in any core curriculum class (English, Social Studies, Science, Math/Pre-Algebra) will result in the student's re-taking that class the following year. The classes that are being retaken will be in addition to the core curriculum classes the following year and will take the place of elective classes that might have been chosen.

Dress Code

Students are expected to keep themselves well groomed and neatly dressed at all times. Students should take pride in their appearance and wear clothing which is appropriate for school and for a middle school student. Any form of dress or hairstyle which is contrary to good hygiene, health, or disruptive to the purpose or conduct of school is not allowed. Students should use good judgment when selecting school clothing and appearance. In order to help students choose appropriate clothing for school, **a list of clothing which is not appropriate and is not allowed to be worn to school is as follows:**

Jeans or pants with holes above the knees, even if an undergarment or patches which resembles an undergarment is worn beneath the pants.

Hats/caps or other head covering garments.

Any clothing which will expose a bare midriff.
Clothing with obscene or profane language.
Clothing with words or symbols which are suggestive, questionable, or have double meanings.
Clothing which allows undergarments to be visible at any time.
Tank tops.
Any shirt that exposes the chest, no low cut shirts.
Cutout or large-sleeve openings.
Halter tops.
See-through items.
Advertisements of alcohol, tobacco, or trademarks or representation of these products.
Biking shorts, athletic girdles, boxer shorts, athletic shorts that are cut high on the side.
Sagging pants.
Due to safety concerns: No elastic or stretchy type material worn on the wrist.

Pants must be worn at the natural waistline or higher. Students who wear pants which sag, slack, or will not remain at the natural waistline will be required to remedy the situation. This may require the parent to bring the student a pair of pants to wear which will appropriately fit the student.

Shorts, skirts, and dress length is acceptable when the arms of the student are extended at the side, and fingers are extended at the side, and the bottom of the garment is below the tip of the fingers, provided that the garment is being worn at the natural waistline, and provided that and the garment does not exceed 7 inches above the knee cap. Acceptable short, skirt, and dress length shall remain the same even if an undergarment is worn beneath the outer garment.

The dress code is not designed to impose upon the rights of our students, but to provide a school atmosphere where all students can feel comfortable and learn without unnecessary distractions.

Family Education Rights and Privacy Act

The Comanche Board of Education acknowledges and supports the privacy rights of a student regarding educational records. It is the intent of the Board to comply with the Family Education Rights and Privacy Act (FERPA) and amendments. Federal regulations require that local school districts annually notify parents of students of their rights under this Act. These rights include:

1. The right to inspect and review the student's education records within 45 days of the day the district receives a request for access.
2. The right to request the amendment of the student's education records that the parent or eligible student believes are inaccurate or misleading.
3. The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent is disclosure to school officials with legitimate educational interests.
4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the District to comply with the requirements of FERPA.

Weapons

Weapons of any type including toy "look-alikes" are banned from district property, including buses. At no time will weapons such as knives, guns, clubs, etc. be in student's possession, in school lockers, at extra-curricular activities or field trips. Students in violation of this policy will be suspended. Possession of a firearm on school property or while using school transportation is cause for suspension for not less than a year (OK H.B. 2130, 1997).

Food and Drink Items

Food and drink items are prohibited in the classrooms and learning areas. The only exception is bottled water with permission of the classroom teacher. Other than lunches which are stored in adequate or sealed containers, food or drink may not be stored in lockers.

Telephone

Students may use the telephone located in the school office. The telephone is to be used only for emergency purposes or situations which the office personnel approve. Students may not use any other phones located upon the campus. Cell phones are not to be used for any reason during the school day unless the student has direct authorization from a school official.

Hall Pass

A student should remain in the classroom during the entire scheduled class period. However, when it becomes necessary for a student to leave a class during the regularly scheduled class period, the teacher will issue a hall pass to the student. A student is required to have a hall pass when they are not in their scheduled class. The teacher will have the option to make arrangements to require the student to make up all missed instructional time. In most instances, the instructional time will be made up during the lunch period or after the regular scheduled school day on that day or the following day.

Tobacco, Vapes, Alcohol

The use of **ALL** forms/types of tobacco products, vaping products, and alcohol products are prohibited from use on the campuses of the Comanche Public School District

Miscellaneous Procedures

Students may not use copier machines.

Teachers will write student names in textbooks with a magic marker when issuing them. When issued textbooks, students must neatly record damages on back pages and get the teacher's initials, so they are not held responsible for others' damages. The financial responsibility for any lost or damaged book is the responsibility of the student.

The Comanche Public School District is not responsible for personal items of any nature. Furthermore, the Comanche Public School District is not responsible for damage, vandalism, or theft of personal property belonging to any person.

All student property will be stored inside the student locker during the school day. Items stored on the floor of the hallways, or on the top of the lockers are a safety risk or safety hazard to other students and school personnel. **If a student chooses to bring a backpack, book bag, or garment bag of any kind to school, the student must ensure that it is small enough to be stored inside their student locker during the school day. No bags or backpacks will be allowed in the classrooms.** During baseball and softball season a designated location will be provided for bags containing bats which are too long to fit into a student locker. During other athletic seasons the student should store their equipment (tennis shoes, shorts, shirts, etc.) in their student locker. It is recommended that the student use a lock on their student lockers. The Comanche Public School District is not responsible for the loss or damage of personal property.

Student Lockers

Each student is assigned a locker at the beginning of the year. The student will not change to another locker, or share a locker with another student. The student should keep the locker clean and organized. The student will not place anything in the locker that is against any policy of the Comanche Public School District. The locker is the property of the Comanche Public School District. Therefore, a student does not have the right to an expectation of privacy concerning the usage of a school locker. For any number of reasons, the administration will conduct periodic checks and inspections of student lockers and the contents of student lockers. If a student locks the locker, that student is required to furnish the office staff a key or combination to the lock. When the administration chooses to inspect the contents of a student locker and discovers that the locker is locked, a the office staff does not have a key or combination to the lock, the lock will be removed by whatever means necessary, even if it requires damage to the lock or destroying the lock. You are loaned the use

of a student locker for legal and moral purposes. If you go outside the scope of the intended use of the locker, you will be denied the privilege of using a student locker, and may be subject to further disciplinary actions. Comanche Public Schools is not responsible for any personal property of any kind which a student or any other person chooses to bring onto school property. This will include, but is not limited to the loss, theft, or damage, of any personal property.

Sexual Harassment

Sexual harassment violates Title VII (Title IX) of the 1964 Civil Rights Act, and amended by the Civil Rights Act of 1991. Sexual harassment can be verbal, physical, or visual.

Students who feel that they have been subjected to sexual harassment are encouraged to report the incident(s) to an appropriate teacher or administrator. If the student's immediate teacher or administrator is the alleged offender, the report should be made to the next level of administration or to any responsible adult.

Any student found to have engaged in sexual harassment while involved in a school activity shall be subject to disciplinary action which may include, but not limited to, verbal and/or written warning or reprimand, counseling, mandatory harassment training, community service or suspension, consistent with the student discipline code.

Title VII of the Civil Rights Act of 1964, 42 U.S.C. 2000e. et seq.
Title IX of the Education Amendments of 1972, 20 U.S.C. 1681-1688

Harassment/Intimidation/Bullying

Students attending Comanche Public Schools are expressly prohibited from committing any act or acts of threatening behavior, harassment, intimidation, or bullying while at school and further, by electronic communication, whether or not such communication originated at school or with school equipment, if

the communication is specifically directed at students or school personnel and concerns harassment, intimidation or bullying at school. The Comanche Board of Education hereby endorses and adopts the following policies concerning the investigation of alleged acts of threatening behavior, harassment, intimidation or bullying and the discipline of students who commit or attempt to commit any acts or acts of threatening behavior, harassment, intimidation or bullying.

As used in these regulations, the following terms shall be defined as follows:

1. “Harassment, intimidation or bullying” means any gesture, written or verbal expression, electronic communication, or physical act that a reasonable person should know will harm another student, damage another student’s property, place another student in reasonable fear of harm to the student’s person or damage to the student’s property, or insult or demean an student or group of students in such a way as to disrupt or interfere with the school’s educational mission or the education of any student;
2. “Harassment” shall also mean the intimidation by threats of or actual physical violence; the creation by whatever means of a climate of hostility or intimidation; or the use of language, conduct, or symbols in such manner as to be commonly understood to convey hatred, contempt, or prejudice or to have the effect of insulting or stigmatizing an individual.
3. “At school” shall mean school grounds, in school vehicles, at designated school bus stops, at school sponsored activities, or at school-sanctioned events.
4. “Electronic Communication” means the communication of any written, verbal, or pictorial information by means of an electronic device, including, but not limited to, a telephone, a cellular telephone or other wireless telecommunication device or a computer; and
5. “Threatening Behavior” means any pattern of behavior or isolated action, whether or not it is directed to another person, that a reasonable person would believe indicates

potential for future harm to students, school personnel, or school property.

Each building principal is responsible for putting in place a policy of prevention of an education about harassment, intimidation and bullying.

All alleged acts of harassment, intimidation, bullying or threatening behavior, should be immediately reported to the building principal. Upon receipt of such a report, the building principal or the principal's designee, should conduct an immediate investigation into the alleged acts to determine the validity of such allegations and the facts surrounding such allegations.

If, at the conclusion of the investigation conducted by the building principal, it is determined that a student has committed or attempted to commit any act or acts of harassment, intimidation, bullying or threatening behavior toward another student or school personnel, the offending student shall be subject to the following:

- a. For a first offense the appropriate building principal shall impose such disciplinary penalty as he/she deems appropriate under the circumstances, including, but not limited to out-of-school suspension not to exceed ten (10) days;
- b. In the event of any disciplinary action, a mandatory conference will be held as soon as possible involving, subject to availability, the student, his/her parent(s) or legal guardian, school officials, and others as deemed necessary by school officials to discuss prevention of future incidents of such behavior and the consequences of such behavior. At such mandatory conference, the building principal may recommend that available community mental health care options be provided to the student, if appropriate.
- c. In the sole discretion of the building principal, the student may, at the expense of the student's parents or legal guardian, be required to attend mandatory counseling with an appropriate counseling agency as determined by school

officials. Such a counseling agency shall make recommendations to the school officials concerning the reentry of the student into the student population.

- d. Any Student who has been previously disciplined for any acts of harassment, intimidation, bullying or threatening behavior pursuant to these regulations, may, upon committing a second or subsequent offense, be subject to suspension for the remainder of the current semester and the succeeding semester.

All forms of hazing or intimidation of students are strictly prohibited. This type of behavior is illegal and will result in suspension from school. All forms of bullying, harassment, and inappropriate physical contact are strictly prohibited. This type of undesirable behavior will result in immediate disciplinary action which may include suspension from school.

Citizenship and Character

Rules are not restrictive for persons who choose to make good choices. Most problems or issues found within schools can be eliminated when all persons follow these two old principles: “Do unto others as you would have them do unto you” and “If it is not true, do not say it. If it is not right, do not do it.” A person’s character is measured by their actions. An old saying, and later a quote by J.C. Watts, a former Oklahoma University quarterback, says that a person of good character chooses to do what is right even when no one else is looking. Choose to be a person of good character.

School Clubs and Organizations

The Comanche Middle School does offer the following activities, clubs and organizations in which a student may be eligible to participate. The activities, Clubs, and organizations which may be available are as follows:

<u>Clubs/Activities/Organizations</u>	<u>Sponsor</u>
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FFA – Agriculture	Mrs. Morgan - Mr. Morgan
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Choir
Band
Spanish
Media Production
Athletics
Director

Mr. Prucha
Mr. Milburn, Mr. Francis
Mr. Alvarado
Mrs. McCauley
Mr. Hushbeck – Athletic

PURPOSE:

FFA/Agriculture: Providing agriculture education.

Choir: Providing instruction for vocal music. Providing an opportunity to develop vocal talent, as well as the fostering of competition with other vocal music organizations.

Band: Providing instruction for instrumental music, providing an opportunity to develop instrumental skill and talent, as well as the fostering of competition with other instrumental music organizations.

Spanish: Providing direct instruction for Spanish language development.

Media Production: Providing direct instruction with the use of technology for the development of multimedia projects and/or presentations.

Athletics: To promote sportsmanship, develop individual student athletic talent, promote the concept of an individual's role as a member of a team, and to foster a winning and competitive spirit or attitude.

Comanche Middle School Student Spectator Policy

All Comanche Middle School students are encouraged to attend all middle school and high school athletic contests and support our students who are participating in the athletic contest. All athletic contests and extra-curricular events are considered an

extension of the regular school day. Comanche Middle School and Comanche High School policies, rules and disciplinary procedures shall apply to all extra-curricular activities and athletic contests during the regular school day, after the regular school day, and on weekend days of which the Comanche Public School District is sponsoring or participating in the athletic contest or extra-curricular contest or activity. Comanche Public School students are expected to conduct themselves in a manner which is consistent with school policies and rules when in attendance at any athletic contest or extra-curricular event, both home or away, in which the students of Comanche Public School District are participating. Comanche Public School students will display good sportsmanship and show respect to all participants, officials, and guests when in attendance at an athletic contest or extra-curricular event.

Comanche Public School students will remain in the areas designated for students during all athletic contests. The designated areas for students are as follows:

Middle School and High School Basketball Games:

Students will enter the gymnasium through the front doors which are located on the west side of the gymnasium. All students will sit in the bleacher section which is designated for the home team if playing at home, and the section designated for the visiting team when Comanche teams are playing away. Students are allowed to leave the bleacher section when visiting the concession area to purchase concessions, and to utilize the restroom facilities. A student will not be allowed to congregate in the lobby area of the gymnasium, either home or away, during the athletic contest. A student will not leave the inside of the gymnasium unless the student is leaving for the remainder of the contests. A student who chooses to leave the gymnasium will not be allowed to re-enter. A student who is not inside the Gymnasium must leave the school grounds, and may not return for the remainder of the athletic contests.

High School and Middle School Football Games:

All Students will enter the main entrance which is located on the north side of the stadium. Only the football players who are playing on that evening will be allowed to enter the football stadium through the field house gate entrance.

Middle School Games:

All students will sit in the bleacher section which has been designated for the Comanche fans during the Middle School football games. The north bleacher section which is located between the concession stand and the administration building shall be the designated student bleacher section for all Comanche home football games. A student may only leave the designated bleacher section for the purposes of utilizing the restroom facilities, or the purchasing of concessions at the concession stand. If it is determined that a student is not remaining in the area designated for Comanche Middle School Students, the student may be required to exit the stadium, or the student may be required to sit in the bleacher section with his/her parent, and may be restricted from attending future athletic events which are sponsored by Comanche Public School District.

High School Football Games:

All students will remain on the home bleacher side of the football complex during High School football games. Students are encouraged to sit in the bleachers during high school football games. However, due to the limited bleacher seating area, students may choose to stand in designated student areas during the high school football games. The designated student area where students are allowed to stand during high school football games will be located on the east end of the north/home bleacher section between the administration building and the east end of the home bleacher section. Students will not be allowed to stand or congregate behind or under the bleacher section. A student shall not be in any location within the football complex other than the home bleacher section or the designated standing area for students. A student may not leave the football stadium. A student who chooses to leave the confinement of the football stadium during any portion of the game/games will not be allowed to return into the football stadium for the remainder of the

competition. A student who chooses to exit the confinement of the football stadium must immediately exit school property, and may not return on school property for the remainder of the evening.

COMANCHE MIDDLE SCHOOL; Rules, Policies, and Procedures

The Administration of Comanche Public Schools may implement rules, policies, and procedures for Comanche Middle School students, faculty, and staff which may not be expressly written within or addressed within the Comanche Middle School handbook. Such policies will be valid and enforced by an administrative official of the Comanche Public School District.

I acknowledge that I have received a copy of the student handbook, and that the procedures and rules have been fully explained, and that I will comply with the rules and procedures of the Comanche Middle School and the Comanche Public School District.

I understand that the use of a cell phone by a student for any reason during the school day, and while on school grounds is strictly prohibited. I understand that if I use a cell phone during the school day and while on school grounds that I will forfeit the cell phone, and will be subject to additional disciplinary action in accordance with the policy previously stated in the student handbook of the Comanche Middle School.

Student Name: _____
(Please print your name)

Student Signature: _____

Date: _____

Grade Level: _____

Parent Signature: _____

Date: _____

Please return this form to the Middle School office